



**PUBLIC NOTICE**

**IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT**

**THE REGULAR WORKSHOP MEETING**  
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**  
**WILL BE HELD ON MONDAY, NOVEMBER 14, 2016 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,  
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS  
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND  
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON  
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – Led by Assistant to the City Administrator Falcone
- 4. INVOCATION** – None
- 5. APPROVAL OF MINUTES**
  - A. October 24, 2016 Regular Council Meeting Minutes**
- 6. PRESENTATION**
  - A. Proclamation Celebrating the 2016 World Champion Chicago Cubs**
- 7. APPOINTMENTS AND CONFIRMATIONS**
- 8. CITIZEN CONCERNS AND COMMENTS** (agenda matters)
- 9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**

**This meeting will be televised on the following Prospect Heights cable channels:  
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

**A. Presentation of Honoring Our Heroes Banner Program by Building and Development Director Dan Peterson and Assistant to the Administrator Peter Falcone**

- 10. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

**A. Acceptance of Pavement Condition Rating Proposal, Gewalt Hamilton, not to Exceed \$17,500**

**11. OLD BUSINESS**

**A. R-16-11 Resolution Relating to the Semi-Annual Review of Closed Session Minutes**

**B. Recommendation to Approve an Administrative Service Agreement with International City Management Association Retirement Corporation for the Establishment of a Retirement Health Savings Program for Retiring Police Sergeants and Police Officers**

**C. Acceptance of Engineering Evaluation Study for Willow Woods Ponds**

**12. NEW BUSINESS**

**A. Approval of Consent to Assignment of Development Agreement**

**B. Approval of the Estimated Tax Levy, in accord with the Truth and Taxation Act**

**C. Requested Waiver of 1st Read ORD O-16-XX Ordinance Establishing Prevailing Wage Rate for the City of Prospect Heights (Waiver of 1st Reading)**

**D. ORD O-16-XX Ordinance Establishing Prevailing Wage Rate for the City of Prospect Heights (2nd Reading)**

**13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING ON NOVEMBER 14TH, ITEMS LISTED PREVIOUSLY:**

**A. Review of Liquor License Code**

**B. Discussion of Capital Projects and Capital Budget**

**14. APPROVAL OF WARRANTS**

**A. Approval of Expenditures**

General Fund	\$142,687.47
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MFT Fund	\$412.50
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Palatine/Milwaukee TIF	\$0.00
Tourism District	\$5,538.09
Development Fund	\$0.00
DEA Fund	\$0.00
Solid Waste Fund	\$0.00
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$15.27
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$21,225.82
Parking Fund	\$210.44
Sanitary Sewer Fund	\$5,790.00
Road/Building Bond Escrow	\$0.00
Police Pension	\$0.00
<b>TOTAL</b>	<b>\$175,879.59</b>
<b><u>Wire Payments</u></b>	
<b>10/28/2016 PAYROLL POSTING</b>	<b>\$157,285.64</b>
<b>11/8/2016 IMRF PAYMENT</b>	<b>\$20,041.69</b>
<b>TOTAL WARRANT</b>	<b>\$353,206.92</b>

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15. **RESIDENT COMMENTS** (Non-agenda matters)
16. **EXECUTIVE SESSION**
17. **ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
18. **ADJOURNMENT**

Posted: by Karen Schultheis by 5 PM, November 9, 2016

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## **A PROCLAMATION TO CELEBRATE THE 2016 WORLD CHAMPION CHICAGO CUBS**

**Whereas, National League Baseball's Chicago Cubs franchise of has been thrilling its fans since 1870; also having been known over the years as the White Stockings, Orphans, Colts, Panamas, Rainmakers, Spuds, Trojans, Microbes and Zephyrs while always remaining in the City of Chicago; and**

**Whereas, the Chicago Cubs have appeared in eleven World Series; winning three, namely in 1907, 1908 and 2016; and**

**Whereas, the Chicago Cubs; and their long-suffering though fiercely loyal fan base that encompasses the nation and other countries has agonized through years of goat curses and a series of other mishaps that are the stories of which baseball legends are made; and**

**Whereas, the expansive interlude of decades between World Series appearances (72 years) and World Series victories (108 years) has captured the attention and interest of the entire sports world; and**

**Whereas, the 2016 Chicago Cubs won more games than any other team in the major leagues, as well as having defeated the San Francisco Giants to advance to the NLCS, defeated the Los Angeles Dodgers to win the pennant, and defeated the Cleveland Indians in the World Series after a 3-1 game deficit for a dramatic Game 7 win; and**

**Whereas, the entire City of Chicago and Chicagoland area including the people of the City of Prospect Heights have rejoiced and reveled in one of the most mesmerizing and enthralling seven games in the history of the World Series culminating in the subsequent crowning of our beloved sports team as CHAMPIONS of Major League Baseball,**

**NOW, THEREFORE, BE IT RESOLVED, that I, Nicholas J. Helmer, Mayor of the City of Prospect Heights, Illinois acknowledge and commend the Chicago Cubs players and their entire organization for giving us, their devoted fans, the thrill of a lifetime and the hope for a baseball dynasty. On behalf of the residents of our City, thank you for providing this memorable moment and adding another chapter to the annals of Chicago sports champions.**

**DATED, this 14<sup>th</sup> day of November, 2016.**

Nicholas J. Helmer, Mayor





To: Joe Wade, City Administrator

From: Peter P. Falcone, Assistant to the City Administrator

Subject: Honoring Our Heroes Banner Program

November 7, 2016

**Background**

Staff has researched the implementation of a banner program to honor our local military service members. Utilizing similar framework of a successful program currently run in Oglesby, Illinois, the Prospect Heights Honor Our Heroes banner program will allow residents and family members to sponsor personalized banners to honor the military service of a family member or friend. The Banners will be displayed on the street light poles in the tourism district along Milwaukee Avenue from Memorial Day to Labor Day. Banners will be given to the sponsor at the end of the annual program. The tourism district has 10-15 available street light poles to display the banners and a sample is attached of what they will look like.

The program will be first come, first served with a cost for the personalized banners of \$240.00 each. The City can choose to cover the full cost for the banners or split the cost with the banner sponsors. The total cost for 15 banners will be less than \$4,000 annually.

Staff is prepared to heavily promote the program utilizing every form of media available, newsletter, eNews, website, social media, and news outlets. The program will also be promoted with the attached sample brochure.

**Recommendation**

Staff recommends Council approval for \$4,000 to be budgeted annually beginning FY 2017-18 to fund an Honor Our Heroes Banner Program to be displayed along the Milwaukee Avenue Tourism District from Memorial Day to Labor Day.

PPF





Prospect  
Heights

# HONORS —OUR— HEROES



IN MEMORY OF  
**SGT. WILLIAM  
MCBRIDE**

UNITED STATE MARINE CORP

**Do you have a friend or loved one who has served in our military. Show them how much they are appreciated and honor their service to our great country.**

**The Prospect Heights Honoring Our Heroes Banner Program allows residents to sponsor a personalized hero banner honoring the military service of our bravest citizens.**

**The banners will be displayed on the street lights along Milwaukee avenue from Memorial Day to Labor Day.**

**When the banners are removed, they will be presented to the sponsor as a keepsake for their service member.**

**Space is limited and banners will be sold on a first come, first served basis.**

**See the application on the inside of this brochure for ordering details.**



# **Honoring Our Heroes Banner Program**

**City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL 60070  
847-398-6070**





## Honoring Our Heroes Banner Application

Sponsor's Name: \_\_\_\_\_

Sponsor's Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Sponsor's Email Address: \_\_\_\_\_

Sponsor's Phone Number: \_\_\_\_\_

Please print legibly the Hero's Rank, First and Last Name, and Branch of Service below.

### Hero's Information

Rank \_\_\_\_\_

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Branch of Service \_\_\_\_\_

Drop off or Mail to:

Peter Falcone  
Prospect Heights City Hall  
8 N. Elmhurst Road  
Prospect Heights, IL 60070

November 2, 2016

Mr. Joe Wade  
City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL 60070

625 Forest Edge Drive, Vernon Hills, IL 60061

Tel 847.478.9700 \* Fax 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Re: Proposal for Pavement Condition Rating of  
City Owned Street  
GHA Proposal No. 2016.M076

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc. (GHA) appreciates the opportunity to submit this proposal to the City of Prospect Heights. Per our meeting and correspondence it is our understanding that the City of Prospect Heights desires to complete the following:

- Pavement Evaluation for all City Owned Roads
- Priority ranking of City owned roads
- Conceptual opinion of probable costs for each road segment
- Draft CIP plan for roadway improvements over the next 10 years

We propose that all public roads be evaluated using Gewalt Hamilton's approach to pavement rehabilitation (PAVER and PCR rating method for asphalt roadways). The PCR program provides a quantitative assessment of pavement condition as well as an objective prioritization for maintenance for asphalt roadways. In addition, it provides potential 10 year costs to complete all City owned roads.

We have used this method of evaluating and ranking municipal roadways for many clients. We have found it to be a great tool for budgeting and planning.

If our proposal is acceptable, please sign and return one copy to our office. If you should have any questions or if we can be of any additional assistance, please feel free to contact me. We look forward to assisting you with this project.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, P.E.  
Senior Engineer

encl: GHA proposal No. 2016.M076

Agreement for Professional Services  
Pavement Analysis and PAVER (PCR) Rating

The City of Prospect Heights (*Client*), having an office at 8 N. Elmhurst Road, Prospect Heights, IL, and Gewalt Hamilton Associates, Inc., (*GHA*), having an office at 625 Forest Edge Drive, Vernon Hills, IL, agree and contract as follows:

## **I. Project Understanding**

GHA proposes to conduct a pavement evaluation and rating of all the City maintained roadways. The rating system will be based on the current levels of distress. Each roadway will be assigned a numerical Pavement Condition Rating (PCR) based on various factors (deteriorated pavement, cracking, bleeding, depressions, patching and utility trenches, potholes, rutting, slippage cracking, etc.). The PCR rating is based very closely upon the PAVER Engineered Management System which was developed by the US Army Corps of Engineers.

GHA will prepare a condition and road-rating survey of the entire public road system within the City. A ranked listing of these roads will be prepared. From this, a priority based rehabilitation program will be developed for both long range (covering either a 10 year period or 15 year period, based on the City's preference) and a short range program for roadways in need of rehabilitation. Recommendations will be made for specific improvements and construction cost estimates will be included.

There are approximately 38.5 miles of City owned roadways, which have previously been broken into 178 street segments. From 2011 to 2013, approximately 28.6 miles of roadways were rehabilitated. All of these City roadways are included in our work scope.

## **II. Scope of Services**

The road-rating survey will be completed by means of visually evaluating each roadway. Each roadway will be assigned a pavement condition rating number (PCR) based on various observed distress types (settlement, edge cracking, raveling, etc.), which are indicative of both surface and sub-surface pavement distress. The frequency and severity of each distress for a given roadway section will be documented.

Physical inventory data (length, width and type) will be gathered for all roads in the City. This information is needed to assist us in the preparation of cost estimates. Since the roadways throughout the City vary, it may be difficult to establish a standardized roadway cross-section. We will provide two to three typical cross-sections and assign one of these typical cross-sections to each roadway based on observations during our evaluation.

Based on the rating and the proposed cross-section, we will assign a unit price cost to rehabilitate each roadway section. This data will be entered into the GIS database which GHA has created specifically for this type of project. Unit price increases will be projected over the next 10 to 15 years based on an estimated inflation rate. That rate of inflation had been tracking around 5% over the last 10 years; this can vary substantially depending on asphalt and fuel costs.

We will then prepare a summary report of our findings which will allow for a strategic plan and effective cost projections to rehabilitate the City's roadway network over a 10 year or 15 year period, based on available funding. Once the roadways for the various years are determined, we can update the database based on the anticipated year of rehabilitation.

The rating and projected maintenance cost data from the evaluation of the roads will be integrated with the current City GIS database. For each segment (178 anticipated) of the City's roads analyzed, the following information will be available through the GIS:

1. Evaluation Form – This will show the rating, rating factors, length, width and total area
2. Estimated Cost for rehabilitation in a defined calendar year
3. Planned rehabilitation year

The GIS deliverables will consist of an ArcReader application designed to run in sync with all of the City's GIS data. This information can readily be updated in future years.

The ArcReader application will allow the user to view and query the roadways, and download and print Pavement Condition Reports and projected rehabilitation costs from the database. Users will not be able to edit GIS data or the road evaluation database through the ArcReader application. The GIS database is a very robust, efficient and refined program that will allow roadways and yearly programs to be revised rather easily, with all associated data automatically updated.

This database will be able to produce colored exhibits (suitable for public hearings) that will clearly show which roadways are proposed for each year. In addition, the exhibits could be made available online for use by City staff and residents.

GHA will independently evaluate paving costs from the prior road programs in the City with other similar programs and provide a findings summary, as well as some recommendations for potential savings on future road programs.

Included is one Public Meeting with the City of Prospect Heights to present our findings, and meetings as necessary with City staff.

### **III. Services Not Included**

The following services are not included in this agreement: Should additional services be required beyond those outlined in *Section II: Scope of Services* of this Agreement, GHA will request written authorization prior to commencing the work.

1. Construction documents and/or engineering plans.
2. Meetings with public officials, agencies, or architects; attendance at public hearings; expert witness testimony;
3. Permit fees or review fees;
4. Retaining wall, structural tank, or other design requiring the services of a structural engineer;
5. Preparation and submission of a geotechnical investigation and report, environmental and/or wetland investigations, wetland mitigation and/or preservation, and tree identification (by an arborist);
6. Site lighting/photometrics;
7. Traffic studies, signal design, IDS, and/or traffic planning; and
8. Evaluation of drainage costs;
9. Evaluation of private roads



#### **IV. Project Schedule**

Upon authorization, GHA will commence with this pavement condition study. We anticipate the field work being completed within 40 days from authorization, and that a draft of our report/findings will be submitted for your review 30 days after that. We will be able to finalize our report within two weeks from receipt of any comments from the City.

#### **V. Key Personnel**

Mr. Steven D. Berecz, P.E. will oversee the project. He will be assisted by other professional staff as needed.

#### **VI. Compensation for Services**

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of \$17,500 for this project. This includes meetings at the City during the project and one meeting to present the overall report and GIS component to the City Council. This does not include pavement cores to determine existing pavement thicknesses.

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than \$500 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see *Attachment A*, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

#### **VII. General Conditions**

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client, and not GHA, is responsible for ensuring that the contractor implements the Storm Water Pollution Prevention Plan (SWPPP), including maintenance and/or repair of soil erosion and sediment control measures for compliance with the General NPDES Permit for Storm Water Discharges from Construction Site Activities. GHA assumes no liability for any actions by the Illinois Environmental Protection Agency (IEPA) resulting from the contractor's failure to comply with SWPPP or the requirements of the General Permit.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.





This Agreement, including all subparts and *Attachment A*, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc

City of Prospect Heights



Mr. Steven D. Berecz  
Corporate Secretary

Mr. Joe Wade  
City Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Encl: Attachment A

ATTACHMENT A - GHA - HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.



**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs.

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety, and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent, then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

## MEMORANDUM

*For Council Packet*

**To:** Mayor and City Council  
City Clerk  
City Administrator

**From:** Michael F. Zimmermann, City Attorney

**Date:** October 24, 2016

**Re:** Semi Annual Review of Closed Session Minutes

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Twice each year, the City Council is required by the Illinois Open Meetings Act to review its confidential minutes of past executive sessions and make a determination as to whether those minutes continue to require confidential treatment. Also since January 1, 2004, the Open Meetings Act requires that audio recordings be kept of all executive sessions for at least 18 months, after which they may be discarded.

Attached is a resolution which makes the semi-annual determination. This resolution is consistent with past practice of the council. It determines that confidentiality is still needed for all closed session minutes. It approves any previously unapproved minutes for closed sessions prior to August 1, 2016 to the extent that approval of said minutes must take place in the open session. Finally, it directs the Clerk or Deputy Clerk to destroy all audio recordings (verbatim minutes) for closed sessions occurring prior to April 24, 2015.



**Resolution No. R-16**

**A Resolution Relating to the Semi-Annual Review  
of Closed Session Minutes**

**WHEREAS**, the City of Prospect Heights City Council is required to make a semi-annual review of its closed session minutes in accord with the Open Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS**, pursuant to Section 2.06 of the Open Meetings Act:

**SECTION 1.** All closed session minutes through the date of August 30, 2016, which have not been previously approved are hereby approved. The City Council determines that the following sets of closed session minutes of the City Council no longer require confidential treatment and are available for public inspection:

**None at this time.**

**SECTION 2.** The City Council determines that the need for confidentiality still exists as to all closed session minutes not listed in Section 1 above or previously released.

**SECTION 3.** Pursuant to Section 2.06(c) of the Open Meetings Act, the Clerk or deputy clerk shall destroy all verbatim records (audio recordings) of closed sessions from such meetings prior to April 24, 2015.

**SECTION 4.** That this Resolution shall take effect immediately upon its passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
**Nicholas J. Helmer, Mayor**

**ATTEST:**

\_\_\_\_\_  
**City Clerk**

**AYES:**

**NAYS:**

**ABSENT:**



118

**To: Joe Wade, City Administrator**

**From: Peter P. Falcone, Assistant to the City Administrator**

**Subject: ICMA-Retirement Corporation Retirement Health Savings (RHS) Program**

**November 7, 2016**

**In response to Council's questions and discussion regarding the proposed retirement health savings (RHS) program and to ensure the City is in compliance with IRS regulations, Staff spoke with ICMA representatives, the City's labor attorney, North Shore Employees Benefit Cooperative representatives, and Police Union representatives to gather the following information.**

**Background**

**The Police Officer and Sergeant Unions' current and past collective bargaining agreements include language offering their retiring members the option to either take a portion of their unused sick leave as a cash payment at 35% value or to use that portion to fund a RHS program. Historically, Police retirees have only taken the cash payment as a RHS program was never implemented and no retiree asked to participate. Only recently, the City was first approached by retiring Police Officers interested in participating in a RHS program so Staff began looking into the implementation procedures.**

**While the language in the collective bargaining agreements has not changed for more than a decade, IRS regulations have. Now, it is a violation to offer both cash payments and a RHS program. Current regulations require all monies to be spent exclusively on health expenses, so to comply with IRS regulations, the Officers and Sergeants collective bargaining agreements will need to be altered to remove the cash payment option. Additional regulations require all members of an employment group (i.e. Union Police Officers) to participate in the program and restrict funding of the RHS program by City contributions only.**

**Considering the need to change the collective bargaining agreements, Administration reached out to the Police Officer and Sergeant Union memberships to see if the RHS program was something they wanted. Both Unions responded and their membership majorities have expressed the desire to participate in a City Retirement Health Savings program.**

**With the Unions' support, Staff looked at what issues there might be and what was needed to be able to implement the RHS program. Through conversations with ICMA representatives, the Administrator of our health insurance Co-op (NSEBC), and fellow Co-op members, Staff has confirmed that 1) health savings accounts are allowed to be offered by the City; 2) there is no conflict with the City's participation**

in our insurance Co-op; and 3) two current members of our insurance Co-op offer the ICMA-RC RHS program to their employees.

With these hurdles overcome, the City still needs to make sure it meets two important IRS criteria for implementation:

1) Contributions into the RHS accounts can only be from the City. The City meets this criterion by having the RHS program funded only with sick leave banked hours.

2) No cash benefit option can be offered to retiring employees once the RHS program is implemented. The City will meet this criterion with the elimination of the "cash payment" option currently offered to the retiring Union membership.

To complete our due diligence, Staff watched the August 22<sup>nd</sup> City Council meeting to address the specific questions and concerns raised by the Elected Officials. Below are the questions and responses.

**Elected Official Questions and Concerns:**

Did the City receive the program materials for the RHS program and will there be any issues with the City retaining the materials? **Answer:** Program materials have been received and Staff sees no issue with maintaining all required information and materials for this program as we currently do the same for the other retirement and flexible spending account programs we offer without issue.

Question: Do we have someone who is capable to ensure we are able to provide the RHS program and stay IRS compliant? **Answer:** RHS programs are permitted by the State and our local ordinances do not prohibit the establishment of retirement health savings accounts. Using the practices we follow with the other retirement and insurance programs we offer to our employees, Staff will work with the RHS program administrator to ensure current compliance as well as monitoring changes in State and Federal regulations to maintain future compliance.

Question: Will the RHS program conflict with the City's participation or membership in the North Suburban Employee Benefit Cooperative (NSEBC) plan? **Answer:** NSEBC has confirmed that there is no conflict with the City's participation with our Co-op or insurance plan offerings. Two members of our insurance Co-op, Lincolnwood and Riverside, provide the RHS Program to their employees and it has been very well received.

**Recommendation**

With support of the Officer and Sergeant Union memberships and the City's expanded knowledge of and pledged compliance with the IRS regulations governing RHS programs, Staff recommends Council approval of an administrative service agreement with International City Management Association Retirement Corporation for the establishment of a retirement health savings program for retiring Police Sergeants and Police Officers.



**To:** Mayor Nicholas J. Helmer and City Council

**From:** Stephanie Hannon, Finance Director

**Date:** August 11, 2016

**Re:** ICMA-RC Administrative Service Agreement for a Retirement Health Savings Account

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The City would like to offer its retirees the option to fund their healthcare costs through a Health Savings Account. The account would allow retirees to pay for their healthcare costs. Contributions made by retirees to a HSA are tax-deductible. Interest accrued in the HSA is also tax-free, and the accounts are "portable," meaning they stay with the retirees.

The retirees are aware of the fees imposed by the account.

We recommend approval of the Administrative Service Agreement with International City Management Association Retirement Corporation for the establishment of a Retirement Health Savings Account.

**ADMINISTRATIVE SERVICES AGREEMENT**

**Between**

**ICMA Retirement Corporation**

**and**

**City of Prospect Heights**

**Type: VantageCare RHS**

**Account Number: 603648**

## ADMINISTRATIVE SERVICES AGREEMENT

This Agreement, made as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (herein referred to as the "Inception Date"), between The International City Management Association Retirement Corporation ("ICMA-RC"), a nonprofit corporation organized and existing under the laws of the State of Delaware; and the City of Prospect Heights ("Employer") a local governmental instrumentality organized and existing under the laws of the State of Illinois with an office at 8 North Elmhurst Road, Prospect Heights, Illinois 60070.

### RECITALS

Employer acts as a public plan sponsor for a retiree health plan with responsibility to obtain investment alternatives and services for employees participating in that plan;

Employer desires to make the VantageCare Retirement Health Savings ("RHS") Program provided by ICMA-RC available to its employees through the Employer's integral part trust ("Trust") and the Employer's welfare benefits plan ("Plan");

ICMA-RC acts as investment adviser to VantageTrust Company, LLC ("VTC"), the Trustee of VantageTrust II Multiple Collective Investment Funds Trust ("VantageTrust II");

VantageTrust II is a group trust established and maintained in accordance with New Hampshire Revised Statutes Annotated section 391:1 and Internal Revenue Service Revenue Rulings 81-100 and 2011-1, which provides for the collective investment and reinvestment of assets of certain tax-exempt, governmental pension and profit sharing plans, and retiree welfare plans, and other eligible investors;

VTC makes a series of separate funds (the "VT II Funds") available through VantageTrust II for the investment of plan assets as referenced in VantageTrust II's Declaration of Trust and Disclosure Memorandum ("Disclosure Materials");

VTC is a wholly owned subsidiary of ICMA-RC and has exclusive management and investment authority with respect to the VT II Funds;

The VT II Funds are available only through adoption of VantageTrust II; and

In addition to serving as investment adviser to VTC, ICMA-RC provides a complete offering of services to public employers for the operation of employee retirement and retiree health savings plans including, but not limited to, communications concerning investment alternatives, account maintenance, account record-keeping, investment and tax reporting, form processing, benefit disbursement and asset management.



## AGREEMENTS

### 1. Acceptance of RHS Program

Employer agrees to make the RHS Program provided by ICMA-RC available to its employees. The details of the RHS Program shall be as mutually agreed between the Employer and ICMA-RC, and in general shall be as set forth in the RHS Program materials developed by ICMA-RC and provided to Employer. The RHS Program materials are hereby incorporated by reference and made a part of this Agreement, except that Employer and ICMA-RC may from time to time mutually agree in writing to terms that vary from the RHS Program materials. RHS Program materials shall include the *VantageCare RHS Employer Manual*, available electronically through the EZ Link System upon adoption of the RHS Program.

The functions to be performed by ICMA-RC and its agents include:

- (a) allocation in accordance with participant direction of individual accounts to investment funds ("Funds") made available to Plan participants;
- (b) maintenance of individual accounts for participants reflecting amounts contributed, income, gain, or loss credited, and amounts disbursed as benefits;
- (c) provision of periodic reports to the Employer and participants of the status of Plan investments and individual accounts;
- (d) communication to participants of information regarding their rights and elections under the Plan;
- (e) disbursement of benefits as agent for the Employer in accordance with terms of the Plan; and
- (f) performance of tax withholding and reporting in conjunction with the Employer for each RHS account.

### 2. Employer Duty to Furnish Information

Employer agrees to furnish to ICMA-RC on a timely basis such information as is necessary for ICMA-RC to carry out its responsibilities with respect to the Plan, including information needed to allocate individual participant accounts to Funds, and information as to the benefit eligibility and employment status of participants, and participants' ages, addresses, dependents, spouses and other identifying information (including tax identification numbers). Employer also agrees that it will notify ICMA-RC in a timely manner regarding changes in staff as it relates to various roles. This is to be completed through the online EZLink employer contact options. ICMA-RC shall be entitled to rely upon the accuracy of any information that is furnished to it by a responsible official of the Employer or any information relating to an individual participant, spouse or dependent that is furnished by such participant, spouse or dependent, and ICMA-RC shall not be responsible for any error arising from its reliance on such information. ICMA-RC

will provide reports, statements and account information to the Employer through EZLink, the online plan administrative tool.

3. ICMA-RC Representations and Warranties

ICMA-RC represents and warrants to Employer that:

- (a) ICMA-RC is a non-profit corporation with full power and authority to enter into this Agreement and to perform its obligations under this Agreement.
- (b) ICMA-RC is an investment adviser registered as such with the Securities and Exchange Commission under the Investment Advisers Act of 1940, as amended.

4. Employer Representations and Warranties

Employer represents and warrants to ICMA-RC that:

- (a) Employer is organized in the form and manner recited in the opening paragraph of this Agreement with full power and authority to enter into and perform its obligations under this Agreement and to act for the Plan and participants in the manner contemplated in this Agreement. Execution, delivery, and performance of this Agreement will not conflict with any law, rule, regulation or contract by which the Employer is bound or to which it is a party.
- (b) Information required to be retained by the Employer shall be set forth in the RHS Program materials developed by ICMA-RC and provided to the Employer.
- (c) Employer is responsible for determining that there are no state or local laws that would prohibit it from establishing the RHS Program. Employer is also responsible for determining that the investments selected for the Plan fall within state or local requirements. ICMA-RC shall not be responsible for monitoring state or local law or for administering the Plan in compliance with local or state requirements unless Employer notifies ICMA-RC of any such local or state requirements.
- (d) Employer acknowledges that the RHS Plan is a "health plan" for Health Insurance Portability and Accountability Act ("HIPAA") purposes and therefore is subject to HIPAA privacy rules. Employer also acknowledges that the RHS Plan is a Health Reimbursement Arrangement, subject to applicable provisions of the Affordable Care Act ("ACA"). An employer sponsoring the Plan is responsible for complying with the HIPAA privacy and security rules with respect to all protected health information created, maintained, received, or transmitted in relation to the Plan and is responsible for complying with the ACA.
- (e) Employer acknowledges that certain such services to be performed by ICMA-RC under this Agreement may be performed by an affiliate or agent of ICMA-RC pursuant to one

or more other contractual arrangements or relationships, and that ICMA-RC reserves the right to change vendors with which it has contracted to provide services in connection with this Agreement without prior notice to Employer.

- (f) Employer acknowledges and agrees that ICMA-RC does not assume any responsibility with respect to the selection or retention of the Plan's investment options. Employer shall have exclusive responsibility for the selection and retention of the Plan's investment options, including the selection of the applicable mutual fund share class.
- (g) To the extent the Funds in the Plan's investment lineup include VT II Funds, Employer confirms that it has executed a Participation Agreement for VantageTrust II and acknowledges that it has received the Disclosure Materials.

#### 5. Participation in Certain Proceedings

The Employer hereby authorizes ICMA-RC to act as agent, to appear on its behalf, and to join the Employer as a necessary party in all legal proceedings regarding the Plan involving the garnishment of benefits or the transfer of benefits pursuant to a medical child support order. Unless Employer notifies ICMA-RC otherwise, Employer authorizes ICMA-RC to determine whether disbursement of benefits to a spouse or child pursuant to a medical child support order is appropriate.

#### 6. Compensation and Payment

Absent an explicit agreement to the contrary between ICMA-RC and Employer, participant fees and expenses shall be payable from RHS assets, in accordance with the requirements of the RHS Program as set forth below.

- (a) *For RHS assets in the VT II Funds*
  - (i) Asset-based fees will be included in the daily unit value of each VT II Fund; and
  - (ii) No separate asset-based fees will be assessed.
- (b) *For assets in Funds other than the VT II Funds, an annual asset fee of 0.40% (40 basis points) will be charged on a monthly or quarterly basis, depending on the funds selected. Quarterly charges are based on the balance in the account on the last day of the previous quarter. Monthly charges are based on the average balance for the previous month.*
- (c) A \$ 25 annual account administration fee will be charged quarterly to each Accountholder's account.
- (d) Asset-based fees and the annual account administration fee are subject to change with appropriate prior notification.

- (e) **Compensation for Advisory and other Services to The Vantagepoint Funds.** Employer acknowledges that certain wholly-owned subsidiaries of ICMA-RC receive compensation from The Vantagepoint Funds for advisory and other services furnished to The Vantagepoint Funds, a series of no-load, diversified mutual funds. The Vantagepoint Funds serve as the underlying funds to certain VT II Funds, and ICMA-RC makes available The Vantagepoint Funds for investment of public employer plan assets, including RHS Plan assets. The fees referred to in this subsection are disclosed in The Vantagepoint Funds Prospectus and Statement of Additional Information.

## 7. Contribution Remittance

Employer understands that amounts contributed to the Plan are to be remitted directly to Vantagepoint Transfer Agents in accordance with instructions provided to Employer in the RHS Program materials and are not to be remitted to the ICMA Retirement Trust or ICMA-RC. In the event that any check or wire transfer is incorrectly labeled or transferred, ICMA-RC will return it to Employer with proper instructions.

## 8. Responsibility

- (a) ICMA-RC shall not be responsible for any acts or omissions of any person with respect to the Plan, or related Trust, other than ICMA-RC in connection with the administration or operation of the Plan or related Trust.
- (b) The Employer understands that, as a general matter, the Internal Revenue Service ("IRS") may decline to rule on certain design features or provisions that the Employer may request to have added to the RHS Program materials. The Employer agrees to hold ICMA-RC harmless in connection with the addition and administration of any Plan feature or provision requested by the Employer for which the IRS will not provide express interpretive guidance.

## 9. Indemnification

Employer shall indemnify ICMA-RC against, and hold ICMA-RC harmless from, any and all loss, damage, penalty, liability, cost, and expense, including without limitation, reasonable attorney's fees, that may be incurred by, imposed upon, or asserted against ICMA-RC by reason of any claim, regulatory proceeding, or litigation arising from any act done or omitted to be done by any individual or person with respect to the Plan or related Trust, excepting only any and all loss, damage, penalty, liability, cost or expense resulting from ICMA-RC's negligence, bad faith, or willful misconduct.

## 10. Term

This Agreement shall be in effect for an initial term beginning on the Inception Date and ending 5 years after the Inception Date. This Agreement will be renewed automatically for each



succeeding year unless written notice of termination is provided by either party to the other no less than 60 days before the end of such Agreement year.

**11 Amendments and Adjustments**

- (a) This Agreement may be amended by written instrument signed by the parties.
- (b) The parties agree that only an adjustment to compensation or administrative and operational services under this Agreement may be implemented by ICMA-RC through a proposal to the Employer via correspondence or the Employer Bulletin. The Employer will be given at least 60 days to review the proposal before the effective date of the adjustment. Such adjustment shall become effective unless, within the 60 day period before the effective date, the Employer notifies ICMA-RC in writing that it does not accept such adjustment, in which event the parties will negotiate with respect to the adjustment.
- (c) No failure to exercise and no delay in exercising any right, remedy, power or privilege hereunder shall operate as a waiver of such right, remedy, power or privilege.

**12 Notices**

All notices required to be delivered under this Agreement shall be delivered personally or by registered or certified mail, postage prepaid, return receipt requested, to (i) Legal Department, ICMA Retirement Corporation, 777 North Capitol Street, N.E., Suite 600, Washington, D.C., 20002-4240; (ii) Employer at the office set forth in the first paragraph hereof, or to any other address designated by the party to receive the same by written notice similarly given.

**13 Complete Agreement**

This Agreement shall constitute the sole agreement between ICMA-RC and Employer relating to the object of this Agreement and correctly sets forth the complete rights, duties and obligations of each party to the other as of its date. Any prior agreements, promises, negotiations or representations, verbal or otherwise, not expressly set forth in this Agreement are of no force and effect.

**14. Governing Law**

This agreement shall be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made in that jurisdiction without reference to its conflicts of laws provisions.

In Witness Whereof, the parties hereto have executed this Agreement as of the Inception Date first above written.

**CITY OF PROSPECT HEIGHTS**

By \_\_\_\_\_  
Signature/Date

By \_\_\_\_\_  
Name and Title (Please Print)

**INTERNATIONAL CITY  
MANAGEMENT ASSOCIATION  
RETIREMENT CORPORATION**

By   
Erica McFarquhar  
Assistant Secretary



November 8, 2016

Mr. Joe Wade  
City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL 60070

625 Forest Edge Drive, Vernon Hills, IL 60061

Tel 847.478.9700 • Fax 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Re: Proposal for Conceptual Engineering for  
Willow Woods Ponds  
GHA Proposal No. 2016.M077

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc. (GHA) appreciates the opportunity to submit this proposal to the City of Prospect Heights. Per our meeting and correspondence it is our understanding that the City of Prospect Heights desires to complete the following:

- Obtain soil samples and summary report (subconsultant)
- Prepare preliminary Engineer's Opinion of Probable Cost (EOPC) for evaluated improvement(s)
- Review storm sewer with entire SSA#5 and evaluate impact of improvement(s) on SSA
- Prepare conceptual engineering sketches for evaluated improvement(s)

We propose to hire a subconsultant, Soil and Material Consultants, Inc. (SMC), to obtain soil samples and provide laboratory results of their findings. See attached proposal from SMC.

If our proposal is acceptable, please sign and return one copy to our office. If you should have any questions or if we can be of any additional assistance, please feel free to contact me. We look forward to assisting you with this project.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, P.E.  
Senior Engineer

encl: GHA proposal No. 2016.M077

Agreement for Professional Services  
Conceptual Engineering for Willow Woods Ponds

The City of Prospect Heights (*Client*), having an office at 8 N. Elmhurst Road, Prospect Heights, IL, and Gewalt Hamilton Associates, Inc., (*GHA*), having an office at 625 Forest Edge Drive, Vernon Hills, IL, agree and contract as follows:

**I. Scope of Services**

SMC, via a subcontract with GHA, will provide soil sampling and analytical testing (see attached proposal). GHA will utilize this information to assist in EOPC's, conceptual engineering design concepts and sketches.

GHA will perform a limited site review to collect baseline information. Aerial photographs will be used to establish pond geometry and assist with other engineering concepts. The site review will identify areas needing erosion control, identify stabilization techniques and develop dredging concepts.

GHA will identify the service area of SSA#5, storm sewer general routing, other detention ponds in the SSA and related items within the entire SSA#5. We will utilize this information to assess the benefit of any work on the Willow Woods ponds versus the benefit being provided to the entire SSA.

GHA will identify likely permits that would be necessary for each concept idea. Timelines for permit review and issuance will be stated. We will prepare EOPC's based upon the selected conceptual engineering ideas and will provide construction timeline estimates.

We will meet with City staff during design and have included one public meeting at City Council to present our findings.

**II. Services Not Included**

The following services are not included in this agreement: Should additional services be required beyond those outlined in *Section II: Scope of Services* of this Agreement, GHA will request written authorization prior to commencing the work.

1. Construction documents and/or engineering plans.
2. Meetings with public officials, agencies, or architects; attendance at public hearings; expert witness testimony;
3. Permit applications, permit fees or review fees;
4. Retaining wall, structural tank, or other design requiring the services of a structural engineer;
5. Preparation and submission of a geotechnical investigation and report, environmental and/or wetland investigations, wetland mitigation and/or preservation, and tree identification (by an arborist);
6. Site lighting/photometrics;
7. Traffic studies, signal design, IDS, and/or traffic planning; and
8. Evaluation of private roads

### III. Project Schedule

Upon authorization, GHA will commence with this pavement condition study. We anticipate the field work being completed within 30 days from authorization, and that a draft of our report/findings will be submitted for your review 45 days after that. We will be able to finalize our report within two weeks from receipt of any comments from the City.

### IV. Key Personnel

Mr. Steven D. Berecz, P.E. will oversee the project. He will be assisted by other professional staff as needed.

### V. Compensation for Services

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of \$18,200 (which cost includes SMC's fee of \$4,060, plus 10% GHA markup on subconsultants) for this project. This includes meetings at the City during the project and one meeting to present the overall report to the City Council.

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than \$500 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see Attachment A, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

### VI. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client, and not GHA, is responsible for ensuring that the contractor implements the Storm Water Pollution Prevention Plan (SWPPP), including maintenance and/or repair of soil erosion and sediment control measures for compliance with the General NPDES Permit for Storm Water Discharges from Construction Site Activities. GHA assumes no liability for any actions by the Illinois Environmental Protection Agency (IEPA) resulting from the contractor's failure to comply with SWPPP or the requirements of the General Permit.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and *Attachment A*, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc

City of Prospect Heights



Mr. Steven D. Berecz  
Corporate Secretary

Mr. Joe Wade  
City Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Encl: Attachment A  
SMC proposal, dated October 17, 2016



ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time and the place where the services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs.

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety, and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent, then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



**SOIL AND MATERIAL CONSULTANTS, INC.**

office: 1-847-870-0544  
fax: 1-847-870-0661  
www.soilandmaterialconsultants.com  
us@soilandmaterialconsultants.com

**October 17, 2016  
Proposal 15,511**

**Mr. Steve Berecz  
City Engineer  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL 60070**

**Re: Soil Sample Analysis  
Willow Woods H.O.A.  
Pond Rehabilitation Project  
Prospect Heights, Illinois**

**Dear Mr. Berecz:**

**Submitted for your consideration is our proposal to provide the requested soil sampling and analytical testing for the Willow Woods H.O.A. Pond Rehabilitation Project.**

**Scope of the Investigation**

**We propose collecting a total of 4 samples of sediment from the two retention ponds located north of East Old Willow Road. The samples will be air-dried and delivered to True North Consultants, Inc for sample preparation and analytical testing.**

**Laboratory analysis costs reflect a standard turn-around time of 5 to 7 days. The analysis can be expedited for a surcharge. Some facilities may require additional testing beyond which is proposed. Upon receipt of analytical results, True North will provide a brief summary letter documenting the results of analytical testing.**

**If any of the RCRA metal results exceed the MAC table values, then a SPLP will be run to determine if the value meets uncontaminated requirements (excluding arsenic). Waste soil characterization and delineating non-CCDD soils are not included in this proposal.**

**Charges**

**Our unit charges and the estimated total cost for the investigation are indicated on the attached Schedule of Fees. Final billing will be based on this schedule. If additional services are requested that are beyond the scope of the proposed investigation, they will be provided at our established unit prices.**

**8 WEST COLLEGE DRIVE ARLINGTON HEIGHTS, IL 60004**

**SOIL BORINGS SITE INVESTIGATIONS • PAVEMENT INVESTIGATIONS • GEOTECHNICAL ENGINEERING  
TESTING OF • SOIL • ASPHALT • CONCRETE • MORTAR • STEEL**



Proposal No. 15,511  
 Re: Willow Woods H.O.A. Pond  
 Rehabilitation Project  
 Prospect Heights, Illinois

Your consideration of this proposal is appreciated. The attached General Conditions are understood to be part of this proposal. If acceptable, please execute and return one copy to our office.

Should you have any questions concerning the scope of the investigation, please let us know.

Very truly yours,

SOIL AND MATERIAL CONSULTANTS, INC.

Thomas P. Johnson, P.E.  
 President

TPJ:ek

Proposal Accepted By:

Client \_\_\_\_\_  
 Street \_\_\_\_\_  
 Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone (     ) \_\_\_\_\_ E-Mail Address \_\_\_\_\_  
 Signature \_\_\_\_\_ Position \_\_\_\_\_  
 Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Proposal No. 15,511  
 Re: Willow Woods H.O.A. Pond  
 Rehabilitation Project  
 Prospect Heights, Illinois

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**SCHEDULE OF FEES – CCDD TESTING**

<b><u>Field</u></b>						
Soil Sampling	1 ea.	\$	Lump	Sum.	\$	500.00
<b><u>Laboratory</u></b>						
Sample Prep	1 hr.	\$	100.00	hr.	\$	100.00
Discrete pH	4 ea.	\$	20.00	ea.	\$	80.00
Discrete PNAs	4 ea.	\$	160.00	ea.	\$	640.00
Discrete RCRA Metals	4 ea.	\$	110.00	ea.	\$	440.00
Discrete VOCs	4 ea.	\$	175.00	ea.	\$	700.00
Discrete PCBs Metals	4 ea.	\$	110.00	ea.	\$	440.00
<b><u>Report</u></b>						
PIP Evaluation	1 ea.	\$	Lump	Sum	\$	360.00
Limited Soil	1 ea.	\$	Lump	Sum	\$	800.00
Summary Report						

Estimated Total Cost: \$ 4,060.00

SPLP testing of the RCRA Metals over the MAC Table limits can be run at an additional cost of \$110.00 each.

Proposal No. 15,511  
Re: Willow Woods H.O.A. Pond  
Rehabilitation Project  
Prospect Heights, Illinois

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## TERMS AND CONDITIONS

Soil and Material Consultants, Inc. (SMC) scope of work defined in the proposal was based on information provided by the client. If incomplete, inaccurate or if unexpected site conditions are discovered, the scope of work may change.

### GEOTECHNICAL INVESTIGATIONS

Client will furnish SMC with right-of-access to the site. SMC will take reasonable precautions to minimize site damage due to its operations, but has not included in the fee the cost of restoration of any resulting damage. SMC shall not be liable for damage or injury due to encountering subsurface structures (pipes, tanks, utilities or others) not called to SMC's attention in writing or are not correctly shown on the drawings furnished by client or client's representative. If the client desires, SMC will restore any damage to the site and add the cost of restoration to the fee.

Field work, laboratory testing and engineering analysis will be performed in accordance with generally accepted soil and foundation engineering practices. Samples are retained in our laboratory for 30 days from date of report and then destroyed unless other disposition is requested. The data reported applies only to the soils sampled and the conditions encountered at each boring location. This does not imply or guarantee that soils between borings will be identical in character. Isolated inclusions of better or poorer soils can be found on any site. SMC will not be liable for extra work or other consequences due to changed conditions encountered between borings.

Any exploration, testing and analysis associated with the investigation will be performed by SMC for the client's sole use to fulfill the purpose of this Agreement. SMC is not responsible for use or interpretation of the information by others. The client recognizes that subsurface conditions may vary from those encountered in borings or explorations. Information and recommendations developed by SMC are based solely on available information and for the currently proposed improvement.

Documents including but not limited to technical reports, original boring logs, field data, field notes, laboratory test data, calculations, reports of inspection and testing, geotechnical reports, technical reports, submittals and estimates furnished to the client or its agents pursuant to this agreement are not intended or represented to be suitable for reuse by the client or others on extensions of this project or on any other project. Any reuse without SMC's written consent will be at user's sole risk and without liability or legal exposure to SMC. User shall indemnify and hold harmless SMC from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. To the maximum extent permitted by law, the Client agrees to limit SMC liability for clients' damages to \$100,000 or the fee, whichever is lesser. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

Soil and Material Consultants, Inc. is a Professional Engineering Corporation. Engineering services are often completed by extension through technical staff. The unit rates presented in this proposal do not reflect charges associated with organized labor. Future agreements, if any, with organized labor will invalidate some of the unit rates presented. Required rate adjustments will be presented to the client for acceptance prior to providing services at the adjusted rates.

Services are invoiced monthly for the preceding period. Client agrees to pay each invoice within thirty (30) days of receipt and further agrees to pay interest on all amounts not paid at the rate of 2.0% per month, an annual rate of 24%, from the due date. Client agrees to pay all reasonable costs of collection including staff time, court costs, Attorneys' fees and related expenses, if this account becomes delinquent. Client agrees that reports furnished to the client but not paid for in full remain the sole property of SMC and will not be used for design, construction, permits, licensing, sales or other gain.

### TESTING SERVICES

Client shall furnish SMC with at least one working day's notice on any part-time (less than 8 hours/day) job when field personnel are requested. SMC shall make reasonable effort to provide field personnel in a timely manner but reserves the right to schedule field personnel as deemed appropriate. Minimum charges will be billed when work cancellations are received after field personnel have left for the project site.

SMC personnel will provide a professional service based on observations and testing of the work of a contractor, subcontractor, or other service/material provider, as specifically requested. SMC field personnel will look for general conformance with project specifications, plans and/or soil report but does not accept the responsibility to control or direct the work of others. Discrepancies noted by SMC office or field personnel will be referred to client or client's representative.

Testing Services furnished by SMC are defined as the taking of soil and/or material tests at various locations and the making of visual observations relating to earthwork, foundations, and/or materials as specifically requested by the client and agreed to by SMC, and will be limited to those specifically agreed services. Such services will be performed by SMC using that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of the profession practicing in this or similar localities.

Observations and testing of soils and/or materials by SMC in no way implies a guarantee or warranty of the work of the contractor, subcontractor, or other service/material provider. SMC's work or failure to perform same shall in no way excuse such contractor, subcontractor or other service/material provider from liability in the event of subsequently discovered defects, omissions, errors, deficiencies or failure to perform in accordance with the project plans and specifications. SMC field personnel shall not be responsible for superintendence of the construction process nor direction of the work of the contractor, subcontractor, or other service/material provider. SMC's work shall not include determining or implementing the means, methods, techniques, sequences or procedures of construction. SMC shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare.



November 9, 2016

**TO:** Mayor and City Council

**FROM:** Stephanie Hannon  
Finance Director

**SUBJECT:** Truth in Taxation Act  
Proposed 2016 Property Tax Levies

The Truth in Taxation act requires that at least twenty (20) days prior to the passage of the tax levy ordinance, the City must estimate the amount of the tax levy. If the proposed aggregate amount of the levy is more than 105% of the amount of property taxes extended, or estimated to be extended, for the previous year, then the City must provide notice and hold a public hearing on their intention to adopt the tax levy. The hearing must take place prior to adoption of the tax levy. If a public hearing is required, notice must be provided no less than 7 days or no more than 14 days prior to the hearing. A certificate of compliance with the Truth in Taxation act must accompany the City's tax levy ordinance. The aggregate tax to be levied is a decrease of 2.5%; therefore, the City is not required to publish a legal notice or hold a public hearing.

The City is subject to both the Property Tax Extension Limitation Law (PTELL), more commonly referred to as the "tax cap" law, and the Prior Year Equalized Assessed Valuation (EAV) Limitation Law. PTELL limits the increase in the City's tax extension from one year to the next to the lesser of 5% or the percent increase in the Consumer Price Index (CPI), with a provision that allows taxing districts to capture additional taxes from other factors affecting the tax base, such as new property. The Prior Year EAV Limitation Law (PYELL) states that the maximum amount of the levy extended cannot exceed the statutory rate applied against the total of the prior year's EAV plus the current year's new construction.

The attached table compares the 2016 proposed levies with the respective 2015 tax levy extensions. In addition, the table provides a column that calculates the tax rates generated under the PYELL to confirm that none of the proposed tax levies exceed this limit. All of the City's proposed tax levies, subject to the PYELL restriction, are in compliance.

The 2015 proposed tax levies include: an increase in the police pension tax levy of 4.79% or \$15,172, an increase in the tax levy for Special Service Areas #1 of \$789, Special Service Area #2 of \$1,178, Special Service Area #3 of \$33, Special Service Area #4 of \$1,183, and Special Service Area #5 of \$1,666. The remaining tax levy for Special Service Area #8 remains the same as last year.

The tax levy for the Road Construction debt and Special Service Area #6 debt will decrease in FY2016 by 4.87%.

The decrease in the Special Service Area #6 tax levy and the road construction reflects the amount for the referendum debt service tax levy set forth in the bond ordinances.

The Police Pension tax does not have a statutory rate limit and therefore it is not subject to the Prior Year EAV Limitation Law; however, it is subject to limitation under PTELL. In an effort to capture all available tax revenues, staff is recommending that the Police Pension tax levy be increased by 4.79% over the 2015 tax extension. This would allow the City to capture not only the growth from the CPI but also all growth from new property being added to the tax rolls. In addition, the City could realize additional growth from the 3% loss and cost added on by the County, provided it does not exceed the limiting rate under the tax cap formula.

The Special Service Area levies are to cover the projected sanitary sewer maintenance and administrative expenses. The tax levy for Special Service Area #8 is to support maintenance of the Levee 37 project area and to cover a note payable repayment at 2.25%. SSA #8 has two more years on a remaining note payable of \$200,000 from the General Fund.

Discussion of the proposed levies is scheduled for the November 14<sup>th</sup> City Council meeting. Approval of the preliminary levy estimate will appear on the regular agenda. Once the preliminary tax levies have been determined, staff will prepare the levy ordinances for police pension and Special Service Areas #1 to #5 and #8. Below is the time frame for completion and filing of the 2016 tax levies, including compliance with the Truth in Taxation requirements.

**Property Tax Levy Adoption Schedule:**

November 14, 2016	Preliminary tax levy estimates approved by City Council
November 28, 2016	First Reading Tax Levy Publish legal notice of public hearing
December 12, 2016	Approve tax levy ordinances (second reading)
December 27, 2016	Deadline to file tax levy ordinances and Truth in Taxation Certificate with Cook County Clerk

Tax Agency	Maximum Allowable Tax Rate per \$100 EAV	Tax Extension	Tax Rate per \$100 EAV	Equalized Assessed Valuation (EAV)	2015 Proposed Tax Levy	Prior Year EAV Limiting Rate per \$100 EAV (1)	Projected Tax Rate per \$100 EAV (2)	Amount of Increase	Percent Increase
Special Service Area #3	No Limit	\$ 251,214	1.5110	18,825,899	\$ 238,503	N.A.	1.4914	(12,712)	-5.06%
Debt Service (Referendum)	No Limit	1,362,586	0.4107	331,784,908	1,286,735	N.A.	0.4104	(85,861)	-4.83%
<b>Total Debt Levies</b>		<b>\$ 1,613,810</b>			<b>\$ 1,525,238</b>				<b>-4.87%</b>
Police Pension Tax	No Limit	\$ 318,828	0.0855	341,882,724	\$ 332,000	N.A.	0.0888	\$ 15,172	4.78%
Special Service Area #1	0.3500	27,611	0.3494	7,888,897	28,400	0.3591	0.3600	789	2.86%
Special Service Area #2	0.9300	42,222	0.9300	4,540,000	43,400	0.9579	0.9749	1,178	2.79%
Special Service Area #3	0.4800	24,967	0.1183	20,980,823	25,000	0.1227	0.1215	33	0.13%
Special Service Area #4	0.9100	41,217	0.8100	4,529,345	42,400	0.9642	0.9547	1,183	2.87%
Special Service Area #5	0.1800	62,834	0.1800	34,863,181	64,800	0.1800	0.1884	1,688	2.65%
Special Service Area #6	1.4100	218,558	1.1050	19,779,030	218,500	1.1378	1.1266	(58)	-0.03%
		<b>\$ 417,509</b>			<b>\$ 422,300</b>				<b>1.15%</b>
Corporate & Special		\$ 734,337			\$ 754,300				2.72%
<b>Total Levy</b>		<b>\$ 2,348,148</b>			<b>\$ 2,289,538</b>				<b>-2.50%</b>

(1) If a tax has a Maximum Allowable Tax Rate, it is subject to the Prior Year EAV Limiting Rate calculation.

This calculation uses the proposed levy amount and adds 3% for loss and cost. This total is divided by the sum of the Prior Year

(2) Calculated based on proposed levy amount plus 3% (5% for debt service) for loss and cost, and assumes 0% growth in equalized assessed valuation. In addition, Police Pension Tax assumes 3% in growth from New Property.

City of Prospect Heights  
Tax Levy 2016

	Police Pension	Road Bond	Special Service Area #1	Special Service Area #2	Special Service Area #3	Special Service Area #4	Special Service Area #5	Special Service Area #6	Special Service Area #8
Equity as of 4/30/16		783,636	(98,261)	27,329	362,282	19,537	68,267	200,853	(81,548)
Tax Extension Revenue		1,357,948	27,458	42,980	22,858	41,202	6,332	281,323	212,200
Budget Expenses		1,308,412	27,791	28,412	48,010	28,078	62,181	241,703	204,255
Net Income/(Loss)		\$ 59,534	\$ (333)	\$ 13,568	\$ (23,162)	\$ 12,124	\$ (55,949)	\$ 9,622	\$ 7,945
Total Due Other Funds 4/30/17		\$	\$ (333,614)						\$ (200,000)
Estimated Equity 4/30/17		\$ 843,180	\$ (333,614)	\$ 40,897	\$ 336,140	\$ 21,661	\$ 12,448	\$ 210,276	\$ (83,603)
Estimated Expenses FY2017-18		1,283,186	28,828	30,294	47,390	28,860	64,040	238,503	200,000
Total Required		\$ 728,670	\$ (128,250)	\$ (10,603)	\$ (281,750)	\$ (7,211)	\$ 51,593	\$ 26,226	\$ 163,603
Last Years Levy Extension		310,828	27,611	42,222	24,967	41,217	62,834	251,214	218,558
Proposed Levy		\$ 328,000	\$ 28,688	\$ 43,408	\$ 26,000	\$ 42,488	\$ 64,800	\$ 238,503	\$ 218,500
Assessed Value		\$ 341,882,724	\$ 7,945,256	\$ 4,717,901	\$ 21,363,143	\$ 4,552,673	\$ 35,178,024	\$ 17,344,763	\$ 16,794,812
Amount for a \$100,000 home		\$ 32	\$ 124	\$ 307	\$ 39	\$ 312	\$ 61	\$ 453	\$ 388
Last Years Taxes		31	117	288	39	303	60	483	368
Increase/(Decrease) Prior Year		\$ 1	\$ 6	\$ 6	\$ 0	\$ 9	\$ 2	\$ (24)	\$ (10)
Net Fund Balance FY2016		\$ 307,662.10	\$ 27,611.14	\$ 42,222.00	\$ 102,838.02	\$ 41,217.94	\$ 62,833.79	\$ No Limit	\$ 287,250.05

  

	Police Pension	Road Bond	SSA #1	SSA #2	SSA #3	SSA #4	SSA #5	SSA #6	SSA #8
Levy History									
Levy 2006	220,783.98		24,988.07	35,873.08	58,385.47	17,418.15	94,948.42		
Levy 2007	231,882.42		18,828.34	13,917.51	53,650.34	13,821.06	101,555.04		
Levy 2008	246,774.21		18,868.78	15,191.92	57,638.41	15,848.78	111,715.87	241,672.14	
Levy 2009	260,205.53		20,272.68	15,789.00	60,319.08	16,704.02	75,488.20	244,833.18	
Levy 2010	258,882.37		20,985.90	16,886.81	62,288.56	17,180.38	78,783.35	248,931.91	
Levy 2011	264,464.97	437,834.65	20,464.35	16,230.24	61,025.35	17,880.80	26,988.38	243,880.81	61,768.44
Levy 2012	274,888.21	976,748.38	38,984.83	61,053.55	20,481.14	36,857.08	5,241.81	244,830.70	204,240.00
Levy 2013	283,251.00	1,367,946.00	27,888.00	42,978.00	20,883.54	36,128.88	6,788.82	248,818.70	206,084.28
Levy 2014	283,003.00	1,368,588.00	27,488.00	42,880.00	22,888.00	41,388.00	8,332.00	251,323.00	212,200.00
Levy 2015	316,883.00	1,362,883.00	27,611.14	42,222.00	24,967.30	41,317.80	62,833.73	251,214.31	218,558.28
Levy 2016	332,000.00	1,288,735.00	28,400.00	43,400.00	26,000.00	42,488.00	64,800.00	238,502.50	218,600.28



# CITY OF PROSPECT HEIGHTS

## History of Equalization Factors and Equalized Assessed Valuation

Tax Year	Equalization Factor	Police Pension/Road Bond	% Increase over Prior Year	EQUALIZED ASSESSED VALUATION							
				Special Service Area #1	Special Service Area #2	Special Service Area #3	Special Service Area #4	Special Service Area #5	Special Service Area #6	Special Service Area #8	
2003	2.4588	\$ 367,410,403									
2004	2.5767	416,862,808	16.83%								
2005	2.7320	443,398,276	6.37%								
2006	2.7078	447,626,177	0.93%	8,412,930	5,377,069	22,605,023	9,653,443	58,975,388			
2007	2.8439	526,066,846	18.22%	9,905,181	6,301,770	27,519,016	8,444,393	66,268,827			
2008	2.9786	581,012,028	6.04%	10,830,086	6,863,128	30,199,844	8,243,303	67,433,219			
2009	3.3701	667,671,970	-0.81%	11,870,933	7,110,040	32,578,508	9,288,463	69,091,739	25,733,880		
2010	3.3000	488,794,231	-12.34%	10,770,025	6,408,149	29,681,094	7,563,241	66,416,234	27,216,392		
2011	2.9708	440,623,173	-9.86%	10,368,904	6,149,614	28,729,436	6,862,923	59,553,739	25,277,268	48,075,158	
2012	2.8066	397,333,038	-9.82%	9,783,330	5,758,478	26,461,411	5,428,793	44,164,720	20,955,136	29,638,023	
2013	2.8621	331,710,969	-18.52%	7,867,881	4,621,388	21,085,243	4,588,386	31,976,803	17,180,844	24,331,795	
2014	2.7253	341,892,724	3.07%	7,845,256	4,717,501	21,363,143	4,532,673	35,178,024	17,344,753	19,094,930	
2015	2.8685	331,794,906	-2.96%	7,888,897	4,540,000	20,980,923	4,528,346	34,983,181	18,625,889	19,779,030	



# CITY OF PROSPECT HEIGHTS

## History of Equalization Factors and Equalized Assessed Valuation

Tax Year	Equalization Factor	Police Pension/Road Bond	% Increase over Prior Year	EQUALIZED ASSESSED VALUATION							
				Special Service Area #1	Special Service Area #2	Special Service Area #3	Special Service Area #4	Special Service Area #5	Special Service Area #6	Special Service Area #8	
2003	2.4598	\$ 367,410,408									
2004	2.6767	416,862,808	16.63%								
2005	2.7320	445,398,276	6.37%								
2006	2.7076	447,626,177	0.93%	8,412,930	5,377,069	22,605,023	9,653,443	58,975,386			
2007	2.8439	528,066,846	18.22%	9,905,181	6,301,770	27,519,016	8,444,398	68,286,827			
2008	2.9766	561,012,029	6.04%	10,830,036	6,663,129	30,199,844	8,243,309	67,433,219	26,733,860		
2009	3.3701	667,671,070	-0.81%	11,870,939	7,110,040	32,576,508	9,285,468	69,081,739	27,216,362		
2010	3.3000	488,794,261	-12.34%	10,770,026	6,408,143	29,661,034	7,683,241	68,416,234	26,277,269	48,075,158	
2011	2.9708	440,623,173	-9.86%	10,366,904	6,149,614	28,729,436	6,852,923	53,653,738	22,990,770	28,636,023	
2012	2.8056	397,333,089	-9.82%	9,783,330	5,768,478	26,481,411	5,429,793	44,164,720	20,955,136	24,331,795	
2013	2.6821	331,710,989	-16.52%	7,867,881	4,621,388	21,085,243	4,588,365	31,976,803	17,190,844	19,094,930	
2014	2.7253	341,892,724	3.07%	7,845,266	4,717,801	21,369,143	4,532,673	35,178,024	17,344,763	19,794,812	
2015	2.6885	331,784,908	-2.96%	7,888,897	4,540,000	20,980,923	4,529,345	34,963,191	16,625,698	19,778,030	



**Meeting Date:** November 14, 2016

**Item:** An Ordinance Establishing the Prevailing Wage Rate for the City of Prospect Heights, Cook County, Illinois

**Motion:** I move to approve the ordinance establishing the prevailing wage rate for the City of Prospect Heights, Cook County, Illinois

**Staff Contact:** Joe Wade, Village Administrator, 847-398-6070, ext. 202

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**Purpose:** State of Illinois Prevailing Wage Act provides, "It is a policy of the State of Illinois that a wage of no less than the general prevailing hourly rate is paid for work of a similar character in the locality in which the work is performed, shall be paid to all laborers, workers and mechanics employed by or on behalf of any and all public bodies engaged in public works." The law also provides that municipalities shall determine the prevailing wage, which shall be attached to all contract specifications. A certified copy of the City's prevailing wage ordinance shall also be filed with the Secretary of State and Illinois Department of labor.

**Background:** Consideration and adoption of ordinances establishing the prevailing wage is an annual action of Illinois municipalities. Cities and Villages utilize the prevailing wage rates for their respective labor markets as determined by the Illinois Department of Labor.

**Analysis:** Prevailing Wage Act requires Cities and Villages to set the prevailing wages each year and to follow designated filing and reporting procedures, such as filing with Illinois Secretary of State and Illinois Department of Labor. Additionally, prevailing wage rates are to be included in applicable bid specifications and contracts for public works. "Public Works" as defined by the Prevailing Wage Act means all "fixed works as constructed by any public body, whether or not it is done under public supervision. "Construction" means all work on public works, regardless of scope and size, and whether or not the project was bid. "Public Works" also includes "maintenance, repair, assembly, or disassembly work performed on equipment." Contractors performing work for municipalities must follow other regulations and compliance measures of the Prevailing Wage Act.

**Fiscal Impact:** The City considers and complies with the Prevailing Wage Act in utilizing the required wage information in such matters as cost estimates, budget and bid development. Vendor contracts also reflect the Prevailing Wage Act.

**Staff Recommendation:** Adoption of the Prevailing Wage Ordinance in Compliance with State of Illinois Prevailing Wage Act.

**ORDINANCE NO. 0-16-**  
**AN ORDINANCE ESTABLISHING THE PREVAILING WAGE**  
**RATE FOR THE CITY OF PROSPECT HEIGHTS,**  
**COOK COUNTY, ILLINOIS**

**WHEREAS**, the State of Illinois has enacted "An Act Regulating Wages of Laborers, Mechanics and Other Workers Employed In Any Public Works By the State, County, City Or Any Public Body Or Any Political Subdivision Or by Any One Under Contract For Public Works," approved June 26, 1941, as amended (820 ILCS 1301/1, et seq.); and

**WHEREAS**, the aforesaid Act requires that the City Council of the City of Prospect Heights investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said City of Prospect Heights employed in performing construction of public works, for said City of Prospect Heights.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Prospect Heights, Cook County, Illinois, as follows:

**Section 1.** To the extent required by the Prevailing Wage Act ("Act"), 820 ILCS 130/0.01, et seq, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the City of Prospect Heights is hereby determined to be the same as the prevailing rate of wages for construction work in Cook County as determined by the Department of Labor of the State of Illinois as of June of the current year, a copy of that determination is attached hereto and incorporated herein by reference as Exhibit A. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the City of Prospect Heights. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

**Section 2.** Nothing herein contained shall be construed to apply the general prevailing rate of wages to any work or employment which is not covered by the Act.

**Section 3.** The City Clerk shall publicly post or keep available for inspection by any interested party in the City Hall of the City of Prospect Heights this determination or any revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

**Section 4.** The City Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any

determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

Section 5. The City Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State Index Division and the Department of Labor of the State of Illinois.

Section 6. The City Clerk shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance.

Section 7. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

**PASSED AND APPROVED** this 14th day of November, 2016.

**AYES:**

**NAYS:**

**ABSENT:**

**PASSED** this 14th day of November, 2016

**APPROVED** this 14th day of November, 2016

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Nicholas J. Helmer, Mayor

**ATTEST:**

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Wendy Morgan-Adams, City Clerk

**Published in pamphlet form November 14, 2016**

**EXHIBIT A**

**ILLINOIS DEPARTMENT OF LABOR  
DETERMINATION OF PREVAILING WAGES AND BENEFITS  
APPLICABLE TO PUBLIC WORKS PROJECTS IN COOK COUNTY, ILLINOIS**

**JULY, 2015**

## Cook County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
ASBESTOS ABT-GEN	ALL			39.400	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
ASBESTOS ABT-MEC	BLD			36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000	0.720
BOILERMAKER	BLD			47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000	0.400
BRICK MASON	BLD			43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	1.030
CARPENTER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
CEMENT MASON	ALL			43.750	45.750	2.0	1.5	2.0	13.05	14.45	0.000	0.480
CERAMIC TILE FNSHER	BLD			36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000	0.770
COMM. ELECT.	BLD			40.000	42.800	1.5	1.5	2.0	8.670	12.57	1.100	0.750
ELECTRIC PWR EQMT OP	ALL			46.100	51.100	1.5	1.5	2.0	10.76	14.87	0.000	0.460
ELECTRIC PWR GRNDMAN	ALL			37.050	52.500	1.5	2.0	2.0	8.630	12.28	0.000	0.370
ELECTRIC PWR LINEMAN	ALL			47.500	52.500	1.5	2.0	1.5	11.06	15.75	0.000	0.480
ELECTRICIAN	ALL			45.000	48.000	1.5	1.5	2.0	13.83	15.27	0.000	1.000
ELEVATOR CONSTRUCTOR	BLD			50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060	0.600
FENCE ERECTOR	ALL			37.340	39.340	1.5	1.5	2.0	13.05	12.06	0.000	0.300
GLAZIER	BLD			40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000	0.940
HT/FROST INSULATOR	BLD			48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000	0.720
IRON WORKER	ALL			44.200	46.200	2.0	2.0	2.0	13.65	21.14	0.000	0.350
LABORER	ALL			39.200	39.950	1.5	1.5	2.0	13.98	10.72	0.000	0.500
LATHER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
MACHINIST	BLD			45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850	0.000
MARBLE FINISHERS	ALL			32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000	0.620
MARBLE MASON	BLD			43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000	0.780
MATERIAL TESTER I	ALL			29.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MATERIALS TESTER II	ALL			34.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000	0.500
MILLWRIGHT	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
OPERATING ENGINEER	BLD 1			48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 2			46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 3			44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 4			42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 5			51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 6			49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	BLD 7			51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	FLT 1			53.600	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 2			52.100	53.600	1.5	1.5	2.0	17.10	11.05	1.900	1.250
OPERATING ENGINEER	FLT 3			46.400	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 4			38.550	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 5			55.100	53.600	1.5	1.5	2.0	17.10	11.80	1.900	1.250
OPERATING ENGINEER	FLT 6			35.000	35.000	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 1			46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 2			45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 3			43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 4			42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 5			41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 6			49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
OPERATING ENGINEER	HWY 7			47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	1.250
ORNAMNTL IRON WORKER	ALL			45.000	47.500	2.0	2.0	2.0	13.55	17.94	0.000	0.650
PAINTER	ALL			41.750	46.500	1.5	1.5	1.5	11.50	11.10	0.000	0.770
PAINTER SIGNS	BLD			33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIIVER	ALL			44.350	46.350	1.5	1.5	2.0	11.79	16.39	0.000	0.630
PIPEFITTER	BLD			46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.780
PLASTERER	BLD			43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000	1.020
PLUMBER	BLD			46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000	0.880
ROOFER	BLD			41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000	0.530
SHEETMETAL WORKER	BLD			42.230	45.610	1.5	1.5	2.0	10.53	20.68	0.000	0.720
SIGN HANGER	BLD			31.310	33.810	1.5	1.5	2.0	4.850	3.280	0.000	0.000
SPRINKLER FITTER	BLD			49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000	0.550

11/8/2016

## Cook County Prevailing Wage for July 2015

STEEL ERECTOR	ALL	42.070	44.070	1.5	2.0	2.0	10.55	11.22	0.000	0.356
STONE MASON	BLD	43.780	48.160	1.5	1.5	2.0	10.55	12.43	0.000	1.030
SURVEY WORKER	NOT IN EFFECT	ALL	37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000 0.500
TERRAZZO FINISHER	BLD	38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000	0.720
TERRAZZO MASON	BLD	41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000	0.940
TILE MASON	BLD	43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000	0.990
TRAFFIC SAFETY WRKR	HWY	32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000	0.500
TRUCK DRIVER	E ALL 1	35.480	35.680	1.5	1.5	2.0	8.350	10.50	0.000	0.150
TRUCK DRIVER	E ALL 2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E ALL 4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W ALL 1	35.600	35.800	1.5	1.5	1.5	8.250	9.140	0.000	0.150
TRUCK DRIVER	W ALL 2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W ALL 4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCK POINTER	BLD	43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000	0.670

Legend: RG (Region)  
 TYP (Trade Type - All, Highway, Building, Floating, Oil & Chip, Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMAN (Foreman Rate)  
 M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensn (Pension)  
 Vac (Vacation)  
 Trng (Training)

## Explanations

## COOK COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

TRUCK DRIVERS (WEST) - That part of the county West of Barrington Road.

## EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

## CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in

tile-like units, all mixtures in tile-like form on cement, metal, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS ELECTRICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice sound vision production and reproduction, telephone and telephone interconnect, facsimile, data apparatus, coaxial, fibre optic and wireless equipment, appliances and systems used for the transmission and reception of signals of any nature, business, domestic, commercial, education, entertainment, and residential purposes, including but not limited to, communication and telephone, electronic and sound equipment, fibre optic and data communication systems, and the performance of any task directly related to such installation or service whether at new or existing sites, such tasks to include the placing of wire and cable and electrical power conduit or other raceway work within the equipment room and pulling wire and/or cable through conduit and the installation of any incidental conduit, such that the employees covered hereby can complete any job in full.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior



and exterior which are installed in a similar manner.

**MATERIAL TESTER I:** Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

**MATERIAL TESTER II:** Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### **OPERATING ENGINEER - BUILDING**

**Class 1.** Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

**Class 2.** Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

**Class 3.** Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

**Class 4.** Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

**Class 5.** Assistant Craft Foreman.

**Class 6.** Gradall.

**Class 7.** Mechanics; Welders.

#### **OPERATING ENGINEERS - HIGHWAY CONSTRUCTION**

**Class 1.** Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt

Heater Scarfire, Asphalt Spreader, Autograder/GOMAC or other similar type machines; ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

#### TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

#### TRAFFIC SAFETY

Work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

#### TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION - EAST & WEST

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or

Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

#### Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

#### LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

#### MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

# APPROVAL OF WARRANTS

44

11/14/2016 COUNCIL MEETING		
<b>Checks</b>		
General Fund	\$	142,687.47
MFT Fund		412.50
Palatine/Milwaukee TIF		
Tourism District		5,538.09
Development Fund		
DEA Fund		
Solid Waste Fund		
S S Area #1		
S S Area #2		
S S Area #3		
S S Area #4		
S S Area #5		
S S Area #8 - Levee Wall #37		15.27
S S Area-Constr#6(Water Main)		
S S Area-Debt#6		
Road Construction		
Road Construction Debt		
Water Fund		21,225.82
Parking Fund		210.44
Sanitary Sewer Fund		5,790.00
Road/Building Bond Escrow		
Police Pension		
<b>TOTAL</b>		<b>\$ 175,879.59</b>
<b>Wire Payments</b>		
10/28/2016 PAYROLL POSTING		157,285.64
11/8/2016 IMRF PAYMENT		20,041.69
<b>Total Warrant</b>		<b>\$ 353,206.92</b>

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>			
Total GENERAL FUND:	142,667.47	34,377.06	
<b>MOTOR FUEL TAX FUND</b>			
Total MOTOR FUEL TAX FUND:	412.50	.00	
<b>TOURISM DISTRICT</b>			
Total TOURISM DISTRICT:	5,538.09	4,490.00	
<b>SSA #8</b>			
Total SSA #8:	15.27	15.27	
<b>WATER FUND</b>			
Total WATER FUND:	21,225.82	2,548.27	
<b>PARKING FUND</b>			
Total PARKING FUND:	210.44	.00	
<b>SANITARY SEWER FUND</b>			
Total SANITARY SEWER FUND:	5,790.00	.00	
Grand Totals:	175,878.59	41,430.62	

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	29788-P	FALL 2016 NEWSLETTER POST	11/08/2016	01-320-5221	1,025.02	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,025.02	.00	
AFLAC	776097	PR WITHHOLDING	11/01/2016	01-000-2031	201.02	.00	
Total AFLAC:					201.02	.00	
AKT-1 INDUSTRIES INC	17559	PW OPERATING SUPPLIES	10/11/2016	01-350-5710	180.00	180.00	11/02/2016
Total AKT-1 INDUSTRIES INC:					180.00	180.00	
AMERICAN OUTFITTERS LTD.	225525	PW CLOTHING	10/18/2016	01-350-7023	287.50	.00	
Total AMERICAN OUTFITTERS LTD.:					287.50	.00	
AMERICAN WATER WORKS AS	1/1/17-12/31/1	MEMBERSHIP DUES RENEWAL	09/19/2016	51-300-5310	390.00	.00	
Total AMERICAN WATER WORKS ASSN:					390.00	.00	
APPLIED CONCEPTS INC	296948	RECHARGEABLE HANDLE	10/25/2016	01-365-5961	229.00	.00	
Total APPLIED CONCEPTS INC:					229.00	.00	
AT&T	847255912811/	SCADA LINE	11/01/2016	51-300-5410	58.63	.00	
AT&T	847392424410/	CH FAX LINES #3345	10/25/2016	01-320-5410	100.18	.00	
AT&T	847459061810/	PW FAX #6205	10/25/2016	01-320-5410	82.84	.00	
Total AT&T:					251.62	.00	
BROOKS-ALLAN	0041065	PD UNIFORMS	10/25/2016	01-360-5741	115.00	.00	
Total BROOKS-ALLAN:					115.00	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	METRA STATION COMCAST BIL	10/20/2016	52-300-5410	149.85	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	PD OPERATING SUPPLIES	10/20/2016	01-360-5710	89.59	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	PD TRAINING	10/20/2016	01-360-5330	113.50	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	LICENSE PLATE STICKER REN	10/20/2016	01-360-5321	115.01	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	BUILDING DEPT TRAINING	10/20/2016	01-340-5330	89.00	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	CONFERENCES/PARKING - MA	10/20/2016	01-310-5300	423.50	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	CONFERENCE/TRAVEL REIMB	10/20/2016	01-320-5330	860.90	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	WATER POSTAGE	10/20/2016	51-300-5200	350.00	.00	
CARDMEMBER SERVICE	9/21/16-10/20/	SEWER POSTAGE	10/20/2016	53-300-5200	840.00	.00	
Total CARDMEMBER SERVICE:					3,001.35	.00	
CIVICPLUS	161144	ANNUAL FEE HOSTING & SUPP	10/13/2016	01-320-5290	5,986.52	5,986.52	11/02/2016
Total CIVICPLUS:					5,986.52	5,986.52	
COMCAST	10/13/16-11/12	PW SERVICE #8088	10/06/2016	01-320-5410	248.35	248.35	11/02/2016
COMCAST	10/19/16-11/18	PW SERVICE #5980	10/12/2016	01-320-5410	4.20	4.20	11/02/2016
COMCAST	10/22/16-11/21	CH SVC #0610	10/15/2016	01-320-5410	254.85	254.85	11/02/2016



Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
COMCAST	10/28/16-11/27	INTERNET FOR SCADA SYSTE	10/21/2016	51-300-5410	157.90	157.90	11/02/2016
COMCAST	11/07-12/08/16	PD SERVICE #0982	11/01/2016	01-320-5410	280.67	.00	
Total COMCAST:					956.97	956.30	
CONSERV FS INC.	102003841	GASOLINE	10/12/2016	01-350-5751	1,737.90	.00	
CONSERV FS INC.	102003785	GASOLINE	10/25/2016	01-350-5751	1,244.32	.00	
CONSERV FS INC.	102003822	DIESEL FUEL	10/28/2016	01-350-5751	1,498.43	.00	
CONSERV FS INC.	85023153	SALT FOR SIDEWALKS	11/04/2016	11-300-5832	412.50	.00	
Total CONSERV FS INC.:					4,891.15	.00	
CONSTANT CONTACT	15HBR8UAB30	E NEWS	11/01/2016	01-320-5130	546.00	.00	
Total CONSTANT CONTACT:					546.00	.00	
CONSTELLATION NEWENERGY	0035712489	STRTS #3147007013	10/19/2016	01-300-5411	295.54	.00	
CONSTELLATION NEWENERGY	0035712497	STRTS #0051088105	10/19/2016	01-350-5411	480.80	.00	
CONSTELLATION NEWENERGY	0035985081	WTR #0179716002	11/01/2016	51-300-5410	389.79	.00	
Total CONSTELLATION NEWENERGY INC.:					1,096.93	.00	
CYNTHIA LA MANTIA	10/18/16	COURT REPORTING SERVICES	10/18/2016	01-320-5122	140.00	.00	
Total CYNTHIA LA MANTIA:					140.00	.00	
DE LAGE LANDEN FINANCIAL S	51944545	CITY HALL COPIER LEASE	10/06/2016	01-320-5220	1,266.72	1,266.72	11/02/2016
Total DE LAGE LANDEN FINANCIAL SERVICES INC.:					1,266.72	1,266.72	
DEKIND COMPUTER CONSULT	21086	12/2016 MONTHLY SERVICE RA	11/01/2016	01-320-5130	2,720.00	.00	
DEKIND COMPUTER CONSULT	21088	12/2016 OFFSITE BACKUP	11/01/2016	01-320-5130	860.00	.00	
DEKIND COMPUTER CONSULT	21075	12/2016 APPRIVER SECURE TI	11/01/2016	01-320-5130	140.00	.00	
DEKIND COMPUTER CONSULT	21129	10/2016 TRIP CHARGES	11/01/2016	01-320-5130	90.00	.00	
Total DEKIND COMPUTER CONSULTANTS:					3,600.00	.00	
EL-COR INDUSTRIES INC	98029	VEH MTC SUPPLIES	10/14/2016	01-350-5020	27.50	27.50	11/02/2016
EL-COR INDUSTRIES INC	98165	VEH MTC SUPPLIES	10/24/2016	01-350-5020	42.15	.00	
Total EL-COR INDUSTRIES INC:					89.65	27.50	
FEDEX	5-589-93290	WATER SHIPPING	10/25/2016	51-300-8200	26.81	26.81	11/02/2016
Total FEDEX:					26.81	26.81	
FOOD & ALCOHOL SERVICE TR	2016-12	10/2016 FOOD SERVICE SANIT	11/09/2016	01-340-5100	635.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING. INC.:					635.00	.00	
GUY M KARM	10/25/16	HOUSING COURT	10/25/2016	01-320-5121	2,000.00	.00	
GUY M KARM	10/25/16	TRAFFIC COURT, ADMIN & RED	10/25/2016	01-320-5122	3,500.00	.00	
Total GUY M KARM:					5,500.00	.00	
HACH COMPANY	10148020	WATER TESTING CHEMICALS	10/11/2016	51-300-5750	421.50	421.50	11/02/2016

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total HACH COMPANY:					421.50	421.50	
HMO ILLINOIS	1300	HMO HEALTH INSURANCE	10/17/2016	01-320-4100	709.42	709.42	11/02/2016
HMO ILLINOIS	1300	HMO HEALTH INSURANCE	10/17/2016	01-360-4100	8,259.58	8,259.58	11/02/2016
Total HMO ILLINOIS:					8,969.00	8,969.00	
HOME DEPOT CREDIT SVC	10/28/16	VEHICLE MTC SUPPLIES	10/28/2016	01-350-5020	131.31	.00	
HOME DEPOT CREDIT SVC	10/28/16	PW OPERATING SUPPLIES	10/28/2016	01-350-5710	88.93	.00	
Total HOME DEPOT CREDIT SERVICES:					220.24	.00	
ILLINOIS DEPARTMENT OF RE	FINAL PYMT	GARNISHMENT OF WAGES	11/09/2016	01-000-2040	350.31	.00	
Total ILLINOIS DEPARTMENT OF REVENUE:					350.31	.00	
ILLINOIS-AMERICAN WATER C	10/01/16 - 10/3	700 N MILWAUKEE IRRIG	11/01/2016	13-300-5108	543.18	.00	
ILLINOIS-AMERICAN WATER C	10/01/2016-10/	1250 S RIVER RD B-IRRG	11/01/2016	13-300-5108	504.91	.00	
ILLINOIS-AMERICAN WATER C	10/1/16- 10/31/	PW 1025-210002055629	11/01/2016	01-320-5410	198.01	.00	
ILLINOIS-AMERICAN WATER C	11/1/16-11/30/	PW 1025-210002055667	11/01/2016	01-320-5410	34.35	.00	
ILLINOIS-AMERICAN WATER C	OCT 01-OCT 3	WTR 1025-210004321674	11/01/2016	51-300-5412	17,211.17	.00	
Total ILLINOIS-AMERICAN WATER CO.:					18,491.62	.00	
IJOE LOCAL 150 ADMIN	#150 A 10/14/2	LOCAL 150 ADMIN DUES	10/14/2016	01-000-2050	370.34	.00	
IJOE LOCAL 150 ADMIN	#150 A 10/28/2	LOCAL 150 ADMIN DUES	10/28/2016	01-000-2050	370.34	.00	
IJOE LOCAL 150 ADMIN	#150 A 9/16/20	LOCAL 150 ADMIN DUES	09/16/2016	01-000-2050	370.34	.00	
IJOE LOCAL 150 ADMIN	#150 A 9/30/20	LOCAL 150 ADMIN DUES	09/30/2016	01-000-2050	370.34	.00	
Total IJOE LOCAL 150 ADMIN:					1,481.36	.00	
IJOE LOCAL 150 MEMBERSHIP	#150 M 10/14/2	LOCAL 150 MEMBERSHIP DUE	10/14/2016	01-000-2050	70.62	.00	
IJOE LOCAL 150 MEMBERSHIP	#150 M 10/28/2	LOCAL 150 MEMBERSHIP DUE	10/28/2016	01-000-2050	70.62	.00	
IJOE LOCAL 150 MEMBERSHIP	#150 M 9/16/20	LOCAL 150 MEMBERSHIP DUE	09/16/2016	01-000-2050	70.62	.00	
IJOE LOCAL 150 MEMBERSHIP	#150 M 9/30/20	LOCAL 150 MEMBERSHIP DUE	09/30/2016	01-000-2050	70.62	.00	
Total IJOE LOCAL 150 MEMBERSHIP:					282.48	.00	
JACKSON LEWIS P.C.	6828454	LEGAL PROFESSIONAL SERVI	10/20/2016	01-320-5120	6,780.00	.00	
Total JACKSON LEWIS P.C.:					6,780.00	.00	
JEFFREY L. BAUREIS	13	ELECTRICAL INSPECTIONS	11/01/2016	01-340-5100	903.00	.00	
Total JEFFREY L. BAUREIS:					903.00	.00	
JG UNIFORMS INC	10006	PD UNIFORMS	11/03/2016	01-360-5741	145.90	.00	
JG UNIFORMS INC	10026	PD UNIFORMS	11/03/2016	01-360-5741	173.04	.00	
JG UNIFORMS INC	10027	PD UNIFORMS	11/03/2016	01-360-5741	153.04	.00	
JG UNIFORMS INC	10028	PD UNIFORMS	11/03/2016	01-360-5741	142.00	.00	
JG UNIFORMS INC	10033	PD UNIFORMS	11/03/2016	01-360-5741	50.00	.00	
JG UNIFORMS INC	10045	PD UNIFORMS	11/03/2016	01-360-5741	89.90	.00	
JG UNIFORMS INC	9323	PD UNIFORMS	10/25/2016	01-360-5741	401.85	.00	
JG UNIFORMS INC	9324	PD UNIFORMS	10/25/2016	01-360-5741	88.90	.00	
JG UNIFORMS INC	9325	PD UNIFORMS	10/25/2016	01-360-5741	18.00	.00	
JG UNIFORMS INC	9326	PD UNIFORMS	10/25/2016	01-360-5741	8.00	.00	
JG UNIFORMS INC	9977	PD UNIFORMS	11/03/2016	01-360-5741	229.84	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total JG UNIFORMS INC:					1,498.27	.00	
JULIE INC	2016 FINAL	2016 QTRLY ANNUAL ASSESS	09/30/2016	01-320-5410	1,117.33	1,117.33	11/02/2016
Total JULIE INC:					1,117.33	1,117.33	
JUST TIRES MP INC.	517230	VEH MAINTENANCE - TIRES	10/18/2016	01-350-5020	162.94	.00	
Total JUST TIRES MP INC.:					162.94	.00	
KAREN SCHULTHEIS	10/31/16	COFFEE MACHINE	10/31/2016	01-320-5700	137.49	.00	
Total KAREN SCHULTHEIS:					137.49	.00	
KEITH O'CONNOR	10/24/16	UNIFORM ALLOWANCE	10/24/2016	01-360-5741	55.00	.00	
Total KEITH O'CONNOR:					55.00	.00	
KUNTZE CONSTRUCTION SER	10/19/16	DOOR REPLACEMENT- PD	10/19/2016	01-350-5104	1,518.36	.00	
Total KUNTZE CONSTRUCTION SERVICES:					1,518.36	.00	
LANDSCAPE CONCEPTS MANA	115590	FLOWERS & MAINTENANCE MI	10/07/2016	13-300-5108	4,490.00	4,490.00	11/02/2016
Total LANDSCAPE CONCEPTS MANAGEMENT:					4,490.00	4,490.00	
LAVELLE LAW, LTD	138587	LIQUOR COMMISSION LITIGATI	11/01/2016	01-320-5120	252.00	.00	
Total LAVELLE LAW, LTD:					252.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2016	MONTHLY ACTIVITY	10/31/2016	01-360-5100	174.83	.00	
Total LEXISNEXIS RISK SOLUTIONS:					174.83	.00	
LOGSDON OFFICE SUPPLY	0883372-001	CH OFFICE SUPPLIES	10/20/2016	01-320-5700	34.75	.00	
Total LOGSDON OFFICE SUPPLY:					34.75	.00	
MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	01-320-4110	35.24	.00	
MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	01-340-4110	31.23	.00	
MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	01-350-4110	41.20	.00	
MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	01-360-4110	217.98	.00	
MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	01-300-4110	11.71	.00	
Total MADISON NATIONAL LIFE:					337.38	.00	
MATTHEW HEMMER	10/27/16	METRA PARKING PERMIT REF	10/27/2016	62-300-5970	35.00	.00	
Total MATTHEW HEMMER:					35.00	.00	
MENARDS	84781	VEH MTC SUPPLIES	10/25/2016	01-350-5020	85.44	.00	
Total MENARDS:					85.44	.00	
METROPOLITAN ALLIANCE OF	#252 10/2016	MAP #252 DUES	10/14/2016	01-000-2082	844.00	.00	
METROPOLITAN ALLIANCE OF	#253 10/2016	MAP #253 DUES	10/14/2016	01-000-2082	170.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total METROPOLITAN ALLIANCE OF POLICE:					714.00	.00	
MICHAEL PORZYCKI	10/10/2016	CELL PHONE REIMBURSEMENT	10/10/2016	01-340-5100	53.91	53.91	11/02/2016
Total MICHAEL PORZYCKI:					53.91	53.91	
MICHAEL WAGNER & SONS INC	1393238	PW OPERATING SUPPLIES	10/24/2016	01-350-5710	45.00	.00	
Total MICHAEL WAGNER & SONS INC:					45.00	.00	
MOE FUNDS	12/2016	HEALTH/DENTAL INS PREMIUM	10/31/2016	51-300-4100	1,800.00	1,800.00	11/02/2016
MOE FUNDS	12/2016	HEALTH/DENTAL INS PREMIUM	10/31/2016	01-350-4100	8,000.00	8,000.00	11/02/2016
Total MOE FUNDS:					10,800.00	10,800.00	
MT. PROSPECT/PROSPECT HEIGHTS ROTARY:	349	QUARTERLY DUES/LUNCHESES	10/10/2016	01-360-5380	181.00	.00	
Total MT. PROSPECT/PROSPECT HEIGHTS ROTARY:					181.00	.00	
MUNICIPAL & FINANCIAL SERVICES GROUP:	16-138	SEWER RATE STUDY SERVICE	11/02/2016	53-300-5100	4,950.00	.00	
Total MUNICIPAL & FINANCIAL SERVICES GROUP:					4,950.00	.00	
N SUB EMPL DENTAL BENEFIT COOP:	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	01-320-4100	304.00	304.00	11/02/2016
N SUB EMPL DENTAL BENEFIT COOP:	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	01-340-4100	342.00	342.00	11/02/2016
N SUB EMPL DENTAL BENEFIT COOP:	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	01-360-4100	3,278.00	3,278.00	11/02/2016
N SUB EMPL DENTAL BENEFIT COOP:	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	51-300-4100	88.00	88.00	11/02/2016
N SUB EMPL DENTAL BENEFIT COOP:	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	01-370-4101	330.00	330.00	11/02/2016
Total N SUB EMPL DENTAL BENEFIT COOP:					4,340.00	4,340.00	
N SUBURBAN EMPL BENEFIT COOP:	OCT-16	MEDICAL INSURANCE EXPENSES	11/07/2016	01-320-4100	2,487.00	.00	
N SUBURBAN EMPL BENEFIT COOP:	OCT-16	MEDICAL INSURANCE EXPENSES	11/07/2016	01-340-4100	2,210.00	.00	
N SUBURBAN EMPL BENEFIT COOP:	OCT-16	MEDICAL INSURANCE EXPENSES	11/07/2016	01-360-4100	29,198.00	.00	
N SUBURBAN EMPL BENEFIT COOP:	OCT-16	MEDICAL INSURANCE EXPENSES	11/07/2016	51-300-4100	277.00	.00	
N SUBURBAN EMPL BENEFIT COOP:	OCT-16	MEDICAL INSURANCE EXPENSES	11/07/2016	01-370-4101	1,656.00	.00	
Total N SUBURBAN EMPL BENEFIT COOP:					35,828.00	.00	
NCPERS GROUP LIFE INS	52701116	PD PREMIUM	10/21/2016	01-000-2030	16.00	16.00	11/02/2016
NCPERS GROUP LIFE INS	77871116	PD PREMIUM	10/21/2016	01-000-2030	84.00	84.00	11/02/2016
Total NCPERS GROUP LIFE INS:					80.00	80.00	
NICOR GAS	08/22/16 - 10/2	PW 94-82-27-0000 4	10/24/2016	01-320-5410	48.43	.00	
NICOR GAS	08/22/16 - 10/2	WTR 70-08-34-0000 9	10/24/2016	51-300-5410	26.75	.00	
NICOR GAS	9/21/16 - 10/24	CH 20-83-78-2787 7	10/24/2016	01-320-5410	116.00	.00	
NICOR GAS	9/22/16 - 10/24	METRA 20-24-74-0000 3	10/24/2016	52-300-5410	25.58	.00	
NICOR GAS	9/22/16-10/25/	PD SRVC 98-85-54-0000 4	10/25/2016	01-320-5410	55.30	.00	
Total NICOR GAS:					272.07	.00	
NORTH SHORE SIGN	116532	SIGN MAINTENANCE FEE	11/01/2016	01-320-5100	38.00	.00	
Total NORTH SHORE SIGN:					38.00	.00	
NORTH SUBURBAN JUVENILE	10/31/16	ANNUAL MEMBERSHIP REGIST	10/31/2016	01-360-5310	50.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NORTH SUBURBAN JUVENILE OFFICERS ASSN:					50.00	.00	
NORTHERN ILLINOIS FUNERAL	6041	TRANSPORTATION / BODY BA	10/18/2016	01-380-5100	480.00	.00	
Total NORTHERN ILLINOIS FUNERAL SERVICES INC:					480.00	.00	
NORTHWEST ELECTRICAL SUP	17295770	PW OPERATING SUPPLIES	10/20/2016	01-350-5710	40.69	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					40.69	.00	
NORTHWEST POLICE ACADEM	10/24/16	PD SEMINAR EXPENSE	10/24/2016	01-380-5330	50.00	.00	
Total NORTHWEST POLICE ACADEMY:					50.00	.00	
NW CENTRAL DISPATCH SYST	6373	12/2016 MEMBER ASSESSMEN	11/01/2016	01-380-5240	19,787.67	.00	
Total NW CENTRAL DISPATCH SYSTEM:					19,787.67	.00	
OFFICE DEPOT INC.	7302127	PD OFFICE SUPPLIES	10/31/2016	01-380-5700	312.20	.00	
Total OFFICE DEPOT INC.:					312.20	.00	
OMNI YOUTH SERVICES INC.	06COPH17	VOCA GRANT EXPENSE	10/20/2016	01-380-6910	6,673.67	.00	
Total OMNI YOUTH SERVICES INC.:					6,673.67	.00	
OPP FRANCHISING INC. DBA J	CHC11180240	CLEANING SERVICES	11/01/2016	01-380-5104	1,132.00	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,132.00	.00	
PADDOCK PUBLICATIONS INC	T4454091	2016 TREASURERS REPORT	10/12/2016	01-320-5222	609.53	609.53	11/02/2016
Total PADDOCK PUBLICATIONS INC:					609.53	609.53	
PDC LABORATORIES INC	846917S	WATER TESTING	10/15/2016	51-300-5100	16.25	16.25	11/02/2016
PDC LABORATORIES INC	847430	WATER TESTING	10/31/2016	51-300-5100	32.50	.00	
Total PDC LABORATORIES INC:					48.75	16.25	
PETCO ANIMAL SUPPLIES, INC.	QA071367	K9 FOOD & SUPPLIES	11/01/2016	01-380-5710	249.83	.00	
Total PETCO ANIMAL SUPPLIES, INC.:					249.83	.00	
PETTY CASH PD	9/28/16-10/31/	WINDOW WASHING	11/02/2016	01-350-5104	104.00	104.00	11/02/2016
PETTY CASH PD	9/28/16-10/31/	PRISONER CARE/SUPPLIES	11/02/2016	01-380-5140	56.26	56.26	11/02/2016
PETTY CASH PD	9/28/16-10/31/	NS CHIEFS/COOK COUNTY CA	11/02/2016	01-380-5330	104.30	104.30	11/02/2016
PETTY CASH PD	9/28/16-10/31/	SWITCH BOXES	11/02/2016	01-380-5610	2.54	2.54	11/02/2016
PETTY CASH PD	9/28/16-10/31/	PD OFFICE SUPPLIES	11/02/2016	01-380-5700	37.47	37.47	11/02/2016
PETTY CASH PD	9/28/16-10/31/	COFFEE SUPPLIES	11/02/2016	01-380-5710	74.97	74.97	11/02/2016
PETTY CASH PD	9/28/16-10/31/	PD RANGE SUPPLIES	11/02/2016	01-380-5740	12.99	12.99	11/02/2016
Total PETTY CASH PD:					392.53	392.53	
PITNEY BOWES INC	1002261639	E-Z SEAL	10/25/2016	01-320-5700	44.79	.00	
Total PITNEY BOWES INC:					44.79	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
PRO DATA PAYROLL SERVICE	372926	PAYROLL PROCESSING	10/26/2016	01-320-5540	198.36	.00	
PRO DATA PAYROLL SERVICE	373635	PAYROLL PROCESSING	11/08/2016	01-320-5540	182.40	.00	
Total PRO DATA PAYROLL SERVICES INC.:					380.76	.00	
READY PRESS LLC	78418	PD OFFICE SUPPLIES	10/24/2016	01-380-5700	105.00	105.00	11/02/2016
READY PRESS LLC	78453	PD OFFICE SUPPLIES	10/28/2016	01-380-5700	350.00	350.00	11/02/2016
Total READY PRESS LLC:					455.00	455.00	
SAFEBUILT INC.	0026820-IN	9/2016 HOURLY INSPECTION S	09/30/2016	01-340-5100	877.50	877.50	11/02/2016
Total SAFEBUILT INC.:					877.50	877.50	
SCOTT MINNIEAR	10/14/2016	FLEX SPENDING REIMBURSE	10/14/2016	01-000-2061	137.08	137.08	11/02/2016
Total SCOTT MINNIEAR:					137.08	137.08	
STATE TREASURER	50901	TRAFFIC SIGNAL MTC	11/01/2016	01-350-5031	2,343.90	.00	
Total STATE TREASURER:					2,343.90	.00	
STEINER ELECTRIC COMPANY	S005514900.0	CITY HALL BALLASTS	10/06/2016	01-350-5710	280.01	280.01	11/02/2016
STEINER ELECTRIC COMPANY	S005514900.0	SIGN FOR LEVEE #37	10/13/2016	28-300-7020	15.27	15.27	11/02/2016
Total STEINER ELECTRIC COMPANY:					275.28	275.28	
STEPHANIE CONBOY	11/2/16	OUTREACH PROGRAM/CITIZEN	11/02/2016	01-380-5710	72.07	72.07	11/02/2016
Total STEPHANIE CONBOY:					72.07	72.07	
TRESSLER LLP	376805	EMPLOYEE DISABILITY MATTE	10/20/2016	01-320-5123	84.00	.00	
TRESSLER LLP	376805	GENERAL LEGAL MATTERS	10/20/2016	01-320-5120	4,935.00	.00	
Total TRESSLER LLP:					5,019.00	.00	
TRUGREEN PROCESSING CEN	55871981	LAWN SERVICE AT PD	10/15/2016	01-350-5103	90.00	90.00	11/02/2016
TRUGREEN PROCESSING CEN	55872002	LAWN SERVICE AT CITY HALL	10/15/2016	01-350-5103	40.00	40.00	11/02/2016
Total TRUGREEN PROCESSING CENTER:					130.00	130.00	
VERIZON WIRELESS	9774188282	SCADA SYSTEM	10/23/2016	51-300-5410	40.01	40.01	11/02/2016
Total VERIZON WIRELESS:					40.01	40.01	
WAREHOUSE DIRECT OFFICE	3236379-0	CH OFFICE SUPPLIES	10/19/2016	01-320-5700	6.38	.00	
WAREHOUSE DIRECT OFFICE	3245058-0	PW OPERATING SUPPLIES	10/26/2016	01-350-5710	363.54	.00	
WAREHOUSE DIRECT OFFICE	3245360-0	CH KITCHEN SUPPLIES	10/28/2016	01-320-5700	46.92	.00	
WAREHOUSE DIRECT OFFICE	3253845-0	CH OFFICE SUPPLIES	11/02/2016	01-320-5700	49.10	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					465.94	.00	
XTVITY SOLUTIONS INC.	888	TROUBLESHOOT CAMERAS	10/24/2016	01-320-5130	375.00	.00	
Total XTVITY SOLUTIONS INC.:					375.00	.00	
Grand Totals:					176,879.59	41,430.82	

CITY OF PROSPECT HEIGHTS

Payment Approval Report - By Vendor

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Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid Invoices Included.

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	52701116	PD PREMIUM	10/21/2016	16.00	16.00	11/02/2016
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	77871116	PD PREMIUM	10/21/2016	64.00	64.00	11/02/2016
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	776087	P/R WITHHOLDING	11/01/2016	201.02	.00	
01-000-2040 BANKRUPTCY COURT O	ILLINOIS DEPARTMENT OF RE	FINAL PYMT	GARNISHMENT OF WAGES	11/09/2016	350.31	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 ADMIN	#150 A 10/14/2	LOCAL 150 ADMIN DUES	10/14/2016	370.34	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 ADMIN	#150 A 10/28/2	LOCAL 150 ADMIN DUES	10/28/2016	370.34	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 ADMIN	#150 A 9/16/20	LOCAL 150 ADMIN DUES	09/16/2016	370.34	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 ADMIN	#150 A 8/30/20	LOCAL 150 ADMIN DUES	08/30/2016	370.34	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 MEMBERSHIP	#150 M 10/14/2	LOCAL 150 MEMBERSHIP DUE	10/14/2016	70.62	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 MEMBERSHIP	#150 M 10/28/2	LOCAL 150 MEMBERSHIP DUE	10/28/2016	70.62	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 MEMBERSHIP	#150 M 9/16/20	LOCAL 150 MEMBERSHIP DUE	09/16/2016	70.62	.00	
01-000-2050 WH LOCAL 150 UNION	IJOE LOCAL 150 MEMBERSHIP	#150 M 8/30/20	LOCAL 150 MEMBERSHIP DUE	09/30/2016	70.62	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#252 10/2016	MAP #252 DUES	10/14/2016	644.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	#253 10/2016	MAP #253 DUES	10/14/2016	170.00	.00	
01-000-2061 WITHHOLDING FLEX ME	SCOTT MINNIEAR	10/14/2016	FLEX SPENDING REIMBURSEM	10/14/2016	137.06	137.06	11/02/2016
Total :					3,246.23	217.06	
<b>CITY COUNCIL &amp; BOARDS</b>							
01-310-5300 ALDERMANIC EXPENSE	CARDMEMBER SERVICE	9/21/16-10/20/	CONFERENCES/PARKING - MA	10/20/2016	423.50	.00	
Total CITY COUNCIL & BOARDS:					423.50	.00	
<b>ADMINISTRATION</b>							
01-320-4100 HEALTH INSURANCE	HMO ILLINOIS	1300	HMO HEALTH INSURANCE	10/17/2016	709.42	709.42	11/02/2016
01-320-4100 HEALTH INSURANCE	N SUB EMP'L DENTAL BENEFIT	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	304.00	304.00	11/02/2016
01-320-4100 HEALTH INSURANCE	N SUBURBAN EMP'L BENEFIT C	OCT-16	MEDICAL INSURANCE EXPENS	11/07/2016	2,487.00	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	35.24	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	118532	SIGN MAINTENANCE FEE	11/01/2016	38.00	.00	
01-320-5120 CITY ATTORNEY	JACKSON LEWIS P.C.	6828454	LEGAL PROFESSIONAL SERVI	10/20/2016	6,780.00	.00	
01-320-5120 CITY ATTORNEY	LAVELLE LAW, LTD	139557	LIQUOR COMMISSION LITIGATI	11/01/2016	252.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	376805	GENERAL LEGAL MATTERS	10/20/2016	4,935.00	.00	
01-320-5121 HOUSING ATTORNEY	GUY M KARM	10/25/16	HOUSING COURT	10/25/2016	2,000.00	.00	
01-320-5122 CITY PROSECUTOR	CYNTHIA LA MANTIA	10/18/18	COURT REPORTING SERVICES	10/18/2016	140.00	.00	
01-320-5122 CITY PROSECUTOR	GUY M KARM	10/25/16	TRAFFIC COURT, ADMIN & RED	10/25/2016	3,500.00	.00	
01-320-5123 LABOR ATTORNEY	TRESSLER LLP	376805	EMPLOYEE DISABILITY MATTE	10/20/2016	84.00	.00	
01-320-5130 COMPUTER CONSULTA	CONSTANT CONTACT	18HBRJAB30	E NEWS	11/01/2016	546.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	21035	12/2016 MONTHLY SERVICE RA	11/01/2016	2,720.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	21058	12/2016 OFFSITE BACKUP	11/01/2016	650.00	.00	



## CITY OF PROSPECT HEIGHTS

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01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	21075	12/2016 APPRIVER SECURE TI	11/01/2016	140.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	21129	10/2016 TRIP CHARGES	11/01/2016	90.00	.00	
01-320-5130 COMPUTER CONSULTA	XTIVITY SOLUTIONS INC.	868	TROUBLESHOOT CAMERAS	10/24/2016	375.00	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	51844545	CITY HALL COPIER LEASE	10/08/2016	1,266.72	1,266.72	11/02/2016
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	29788-P	FALL 2016 NEWSLETTER POST	11/08/2016	1,025.02	.00	
01-320-5222 LEGAL NOTICES	PADDOCK PUBLICATIONS INC	T4454081	2016 TREASURERS REPORT	10/12/2016	609.53	609.53	11/02/2016
01-320-5230 WEBSITE	CMICPLUS	161144	ANNUAL FEE HOSTING & SUPP	10/13/2016	5,986.52	5,986.52	11/02/2016
01-320-5330 TRAINING	CARDMEMBER SERVICE	9/21/16-10/20/	CONFERENCE/TRAVEL REIMB	10/20/2016	850.90	.00	
01-320-5410 UTILITIES	AT&T	847382424410/	CH FAX LINES #3346	10/25/2016	100.15	.00	
01-320-5410 UTILITIES	AT&T	847458081810/	PW FAX #9208	10/25/2016	82.84	.00	
01-320-5410 UTILITIES	COMCAST	10/13/16-11/12	PW SERVICE #8066	10/06/2016	248.35	248.35	11/02/2016
01-320-5410 UTILITIES	COMCAST	10/19/16-11/18	PW SERVICE #5960	10/12/2016	4.20	4.20	11/02/2016
01-320-5410 UTILITIES	COMCAST	10/22/16-11/21	CH SVC #0510	10/15/2016	254.85	254.85	11/02/2016
01-320-5410 UTILITIES	COMCAST	11/07-12/08/16	PD SERVICE #0882	11/01/2016	290.67	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	10/1/16- 10/31/	PW 1025-210002055628	11/01/2016	198.01	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	11/1/16-11/30/	PW 1025-210002055667	11/01/2016	34.35	.00	
01-320-5410 UTILITIES	JULIE INC	2016 FINAL	2016 QTRLY ANNUAL ASSESS	08/30/2016	1,117.33	1,117.33	11/02/2016
01-320-5410 UTILITIES	NICOR GAS	09/22/16 - 10/2	PW 94-82-27-0000 4	10/24/2016	48.43	.00	
01-320-5410 UTILITIES	NICOR GAS	9/21/16 - 10/24	CH 20-93-79-2787 7	10/24/2016	116.00	.00	
01-320-5410 UTILITIES	NICOR GAS	9/22/16-10/25/	PD SRVC 98-85-54-0000 4	10/25/2016	55.30	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	372826	PAYROLL PROCESSING	10/26/2016	198.35	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	373635	PAYROLL PROCESSING	11/08/2016	182.40	.00	
01-320-5700 OFFICE SUPPLIES	KAREN SCHULTHEIS	10/31/16	COFFEE MACHINE	10/31/2016	137.48	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	0883372-001	CH OFFICE SUPPLIES	10/20/2016	34.75	.00	
01-320-5700 OFFICE SUPPLIES	FITNEY BOWES INC	1002281539	E-Z SEAL	10/25/2016	44.79	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3298379-0	CH OFFICE SUPPLIES	10/18/2016	8.98	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3245350-0	CH KITCHEN SUPPLIES	10/26/2016	48.92	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3253845-0	CH OFFICE SUPPLIES	11/02/2016	49.10	.00	
Total ADMINISTRATION:					38,776.01	10,501.92	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	342.00	342.00	11/02/2016
01-340-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	OCT-16	MEDICAL INSURANCE EXPENS	11/07/2016	2,210.00	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	31.23	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2016-12	10/2016 FOOD SERVICE SANIT	11/09/2016	635.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	13	ELECTRICAL INSPECTIONS	11/01/2016	903.00	.00	
01-340-5100 PROFESSIONAL SERVIC	MICHAEL PORZYCKI	10/10/2016	CELL PHONE REIMBURSEMENT	10/10/2016	53.91	53.91	11/02/2016
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT INC.	0026520-IN	9/2016 HOURLY INSPECTION S	09/30/2016	877.50	877.50	11/02/2016
01-340-5330 TRAINING	CARDMEMBER SERVICE	9/21/16-10/20/	BUILDING DEPT TRAINING	10/20/2016	69.00	.00	

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<b>Total BUILDING DEPARTMENT:</b>							
<b>PUBLIC WORKS</b>							
01-350-4100 HEALTH INSURANCE	MOE FUNDS	12/2016	HEALTH/DENTAL INS PREMIUM	10/31/2016	9,000.00	9,030.00	11/02/2016
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	41.20	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	96029	VEH MTC SUPPLIES	10/14/2016	27.50	27.50	11/02/2016
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	96185	VEH MTC SUPPLIES	10/24/2016	42.15	.00	
01-350-5020 VEHICLE MAINTENANCE	HOME DEPOT CREDIT SVCIC	10/28/16	VEHICLE MTC SUPPLIES	10/28/2016	131.31	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	517230	VEH MAINTENANCE - TIRES	10/18/2016	162.94	.00	
01-350-5020 VEHICLE MAINTENANCE	MENARDS	84781	VEH MTC SUPPLIES	10/28/2016	85.44	.00	
01-350-5031 SIGNAL MAINTENANCE	STATE TREASURER	50901	TRAFFIC SIGNAL MTC	11/01/2016	2,343.90	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	55871991	LAWN SERVICE AT PD	10/15/2016	90.00	90.00	11/02/2016
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	55872002	LAWN SERVICE AT CITY HALL	10/15/2016	40.00	40.00	11/02/2016
01-350-5104 PROF SERVICES - BUILD	KUNTZE CONSTRUCTION SER	10/19/16	DOOR REPLACEMENT- PD	10/19/2016	1,518.36	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC1160240	CLEANING SERVICES	11/01/2016	1,132.00	.00	
01-350-5104 PROF SERVICES - BUILD	PETTY CASH PD	9/28/16-10/31/	WINDOW WASHING	11/02/2016	104.00	104.00	11/02/2016
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0035712489	STRTS #3147007013	10/19/2016	286.54	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0035712497	STRTS #0051068105	10/19/2016	460.60	.00	
01-350-5710 OPERATING SUPPLIES	AKT-1 INDUSTRIES INC	17569	PW OPERATING SUPPLIES	10/11/2016	180.00	130.00	11/02/2016
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SVCIC	10/28/16	PW OPERATING SUPPLIES	10/28/2016	88.93	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1393238	PW OPERATING SUPPLIES	10/24/2016	45.00	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17295770	PW OPERATING SUPPLIES	10/20/2016	40.69	.00	
01-350-5710 OPERATING SUPPLIES	STEINER ELECTRIC COMPANY	S005614900.0	CITY HALL BALLASTS	10/08/2016	280.01	280.01	11/02/2016
01-350-5710 OPERATING SUPPLIES	WAREHOUSE DIRECT OFFICE	3245059-0	PW OPERATING SUPPLIES	10/28/2016	363.54	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102003641	GASOLINE	10/12/2016	1,737.90	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102003785	GASOLINE	10/25/2016	1,244.32	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102003822	DIESEL FUEL	10/28/2016	1,496.43	.00	
01-350-7023 SAFETY EQUIPMENT	AMERICAN OUTFITTERS LTD.	225525	PW CLOTHING	10/18/2016	287.50	.00	
<b>Total PUBLIC WORKS:</b>					<b>21,180.26</b>	<b>9,731.51</b>	
<b>PUBLIC SAFETY</b>							
01-350-4100 HEALTH INSURANCE	HMO ILLINOIS	1300	HMO HEALTH INSURANCE	10/17/2016	8,259.58	8,259.58	11/02/2016
01-350-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	3,278.00	3,278.00	11/02/2016
01-350-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	OCT-16	MEDICAL INSURANCE EXPENS	11/07/2016	28,196.00	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	217.98	.00	
01-350-5100 PROFESSIONAL SVCIC	LEXISNEXUS RISK SOLUTIONS	1200571-2016	MONTHLY ACTIVITY	10/31/2016	174.83	.00	
01-350-5100 PROFESSIONAL SVCIC	NORTHERN ILLINOIS FUNERAL	8041	TRANSPORTATION / BODY BA	10/18/2016	480.00	.00	
01-350-5140 PRISONERS CARE	PETTY CASH PD	9/28/16-10/31/	PRISONER CARE/SUPPLIES	11/02/2016	56.26	56.26	11/02/2016
01-350-6240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8373	12/2016 MEMBER ASSESSMEN	11/01/2016	19,787.87	.00	

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01-360-5310 MEMBERSHIPS	NORTH SUBURBAN JUVENILE	10/31/16	ANNUAL MEMBERSHIP REGIST	10/31/2016	50.00	.00	
01-360-5321 AUTO EXPENSE	CARDMEMBER SERVICE	9/21/16-10/20/	LICENSE PLATE STICKER REN	10/20/2016	115.01	.00	
01-360-5330 TRAINING	CARDMEMBER SERVICE	9/21/16-10/20/	PD TRAINING	10/20/2016	113.50	.00	
01-360-5330 TRAINING	MT. PROSPECT/PROSPECT HEI	349	QUARTERLY DUES/LUNCHES	10/10/2016	181.00	.00	
01-360-5330 TRAINING	NORTHWEST POLICE ACADEM	10/24/16	PD SEMINAR EXPENSE	10/24/2016	50.00	.00	
01-360-5330 TRAINING	PETTY CASH PD	9/28/16-10/31/	NS CHIEFS/COOK COUNTY CA	11/02/2016	104.30	104.30	11/02/2016
01-360-5610 EQUIPMENT MAINTENA	PETTY CASH PD	9/28/16-10/31/	SWITCH BOXES	11/02/2016	2.54	2.54	11/02/2016
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	7302127	PD OFFICE SUPPLIES	10/31/2016	312.20	.00	
01-360-5700 OFFICE SUPPLIES	PETTY CASH PD	9/28/16-10/31/	PD OFFICE SUPPLIES	11/02/2016	37.47	27.47	11/02/2016
01-360-5700 OFFICE SUPPLIES	READY PRESS LLC	78418	PD OFFICE SUPPLIES	10/24/2016	105.00	105.00	11/02/2016
01-360-5700 OFFICE SUPPLIES	READY PRESS LLC	78453	PD OFFICE SUPPLIES	10/28/2016	350.00	350.00	11/02/2016
01-360-5710 OPERATING SUPPLIES	CARDMEMBER SERVICE	9/21/16-10/20/	PD OPERATING SUPPLIES	10/20/2016	99.59	.00	
01-360-5710 OPERATING SUPPLIES	PETCO ANIMAL SUPPLIES, INC.	0A071367	K9 FOOD & SUPPLIES	11/01/2016	249.93	.00	
01-360-5710 OPERATING SUPPLIES	PETTY CASH PD	9/28/16-10/31/	COFFEE SUPPLIES	11/02/2016	74.97	74.97	11/02/2016
01-360-5710 OPERATING SUPPLIES	STEPHANIE CONBOY	11/2/16	OUTREACH PROGRAM/CITIZEN	11/02/2016	72.07	72.07	11/02/2016
01-360-5740 RANGE SUPPLIES	PETTY CASH PD	9/28/16-10/31/	PD RANGE SUPPLIES	11/02/2016	12.99	12.99	11/02/2016
01-360-5741 CLOTHING	BROOKS-ALLAN	0041085	PD UNIFORMS	10/25/2016	115.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10006	PD UNIFORMS	11/03/2016	145.90	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10026	PD UNIFORMS	11/03/2016	173.04	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10027	PD UNIFORMS	11/03/2016	153.04	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10028	PD UNIFORMS	11/03/2016	142.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10033	PD UNIFORMS	11/03/2016	50.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	10046	PD UNIFORMS	11/03/2016	89.90	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	9323	PD UNIFORMS	10/25/2016	401.55	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	9324	PD UNIFORMS	10/25/2016	88.90	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	9325	PD UNIFORMS	10/25/2016	16.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	9326	PD UNIFORMS	10/25/2016	8.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	9877	PD UNIFORMS	11/03/2016	229.84	.00	
01-360-5741 CLOTHING	KEITH O'CONNOR	10/24/16	UNIFORM ALLOWANCE	10/24/2016	56.00	.00	
Total PUBLIC SAFETY:					65,041.16	12,353.18	
PUBLIC SAFETY-SPECIAL ACCT EXP							
01-365-5081 DUI EXPENSE	APPLIED CONCEPTS INC	296648	RECHARGEABLE HANDLE	10/25/2016	229.00	.00	
Total PUBLIC SAFETY-SPECIAL ACCT EXP:					229.00	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	N SUB EMPL DENTAL BENEFIT	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	330.00	330.00	11/02/2016
01-370-4101 RETIREE HEALTH INSUR	N SUBURBAN EMPL BENEFIT C	OCT-16	MEDICAL INSURANCE EXPENS	11/07/2016	1,656.00	.00	

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Total REIMBURSABLE EXP:							
					1,986.00	330.00	
GRANTS							
01-390-6910 GRANT - VOCA EXPENS	OMINI YOUTH SERVICES INC.	05COPH17	VOCA GRANT EXPENSE	10/20/2016	6,673.67	.00	
Total GRANTS:							
					6,673.67	.00	
Total GENERAL FUND:							
					142,887.47	34,377.08	

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MOTOR FUEL TAX FUND EXPENSES							
11-300-5632 ICE CONTROL MAINTEN	CONSERV FS INC.	65023153	SALT FOR SIDEWALKS	11/04/2016	412.50	.00	
Total EXPENSES:					412.50	.00	
Total MOTOR FUEL TAX FUND:					412.50	.00	

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<b>TOURISM DISTRICT EXPENSES</b>							
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	10/01/16 - 10/3	700 N MILWAUKEE IRRIG	11/01/2016	543.18	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	10/01/2016-10/	1250 S RIVER RD B-IRRG	11/01/2016	504.91	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	115590	FLOWERS & MAINTENANCE MI	10/07/2016	4,490.00	4,490.00	11/02/2016
<b>Total EXPENSES:</b>					<b>5,538.09</b>	<b>4,490.00</b>	
<b>Total TOURISM DISTRICT:</b>					<b>5,538.09</b>	<b>4,490.00</b>	

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SSA #	GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
EXPENSES								
28-300-7020	EQUIPMENT	STEINER ELECTRIC COMPANY	S005514900.0	SIGN FOR LEVEE #37	10/13/2016	15.27	15.27	11/02/2016
Total EXPENSES:						15.27	15.27	
Total SSA #8:						15.27	15.27	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>WATER FUND</b>							
<b>EXPENSES</b>							
51-300-4100 HEALTH INSURANCE	MOE FUNDS	12/2016	HEALTH/DENTAL INS PREMIUM	10/31/2016	1,800.00	1,800.00	11/02/2016
51-300-4100 HEALTH INSURANCE	N SUB EMPL DENTAL BENEFIT	NOV-16	DENTAL & VISION INSURANCE	11/01/2016	86.00	86.00	11/02/2016
51-300-4100 HEALTH INSURANCE	N SUBURBAN EMPL BENEFIT C	OCT-16	MEDICAL INSURANCE EXPENS	11/07/2016	277.00	.00	.00
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	11/2016	LIFE INSURANCE	10/19/2016	11.71	.00	.00
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	8459175	WATER TESTING	10/15/2016	16.25	16.25	11/02/2016
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	847430	WATER TESTING	10/31/2016	32.50	.00	.00
51-300-5200 POSTAGE	CARDMEMBER SERVICE	9/21/16-10/20/	WATER POSTAGE	10/20/2016	360.00	.00	.00
51-300-5200 POSTAGE	FEDEX	5-589-83290	WATER SHIPPING	10/28/2016	28.61	.00	.00
51-300-5310 MEMBERSHIPS	AMERICAN WATER WORKS AS	1/1/17-1/23/17	MEMBERSHIP DUES RENEWAL	09/19/2016	330.00	26.61	11/02/2016
51-300-5410 UTILITIES	AT&T	847255912811/	SCADA LINE	11/01/2016	66.63	.00	.00
51-300-5410 UTILITIES	COMCAST	10/28/16-11/27	INTERNET FOR SCADA SYSTE	10/21/2016	157.90	157.90	11/02/2016
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0035665081	WTR #0179718002	11/01/2016	368.79	.00	.00
51-300-5410 UTILITIES	NICOR GAS	09/22/16- 10/2	WTR 70-06-34-0000 9	10/24/2016	26.75	.00	.00
51-300-5410 UTILITIES	VERIZON WIRELESS	9774186262	SCADA SYSTEM	10/23/2016	40.01	40.01	11/02/2016
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	OCT 01-OCT 3	WTR 1025-210004321674	11/01/2016	17,211.17	.00	.00
51-300-5750 CHEMICALS	HACH COMPANY	10145020	WATER TESTING CHEMICALS	10/11/2016	421.50	421.50	11/02/2016
Total EXPENSES:					21,225.82	2,548.27	
Total WATER FUND:					21,225.82	2,548.27	



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PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	CARDMEMBER SERVICE	9/21/16-10/20/	METRA STATION COMCAST BILL	10/20/2016	149.85	.00	
52-300-5410 UTILITIES	NICOR GAS	9/22/16 - 10/24	METRA 20-24-74-0000 3	10/24/2016	25.59	.00	
52-300-5970 REFUNDS	MATTHEW HEIMMER	10/27/16	METRA PARKING PERMIT REF	10/27/2016	35.00	.00	
Total EXPENSES:					210.44	.00	
Total PARKING FUND:					210.44	.00	

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SANITARY SEWER FUND							
EXPENSES							
53-300-5100 PROFESSIONAL SERVICE	MUNICIPAL & FINANCIAL SERVICE	16-138	SEWER RATE STUDY SERVICE	11/02/2016	4,950.00	.00	
53-300-5200 POSTAGE	CARDMEMBER SERVICE	9/21/16-10/20/	SEWER POSTAGE	10/20/2016	840.00	.00	
Total EXPENSES:					5,790.00	.00	
Total SANITARY SEWER FUND:					5,790.00	.00	
Grand Totals:					175,879.69	41,430.62	