



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

THE REGULAR COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, MAY 22, 2017 AT 6:30 P.M.

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – Led by TBD
- 4. INVOCATION** – Led by TBD
- 5. APPROVAL OF MINUTES**
 - A.** May 8, 2017 Regular Workshop Meeting Minutes
- 6. PRESENTATION**
 - A.** Presentation by Illinois American Water RE: Proposed Purchase of City Sanitary Sewer System
- 7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
- 8. CITIZEN CONCERNS AND COMMENTS (agenda matters)**
- 9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**
- 10. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of

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these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

11. OLD BUSINESS

12. NEW BUSINESS

A. O-17-14 Ordinance Amending Title 3, “Business and License Regulations” of the Prospect Heights City Code (**1st Reading**)

B. Requested Waiver of 1st Read O-17-12 Staff Memo and Ordinance Reducing the Number of Class C Liquor Licenses (**1st Reading**)

C. O-17-12 Staff Memo and Ordinance Reducing the Number of Class C Liquor Licenses (**2nd Reading**)

D. Requested Waiver of 1st Read O-17-13 Staff Memo and Ordinance Reducing the Number of Class B-1 Liquor Licenses (**1st Reading**)

E. O-17-13 Staff Memo and Ordinance Reducing the Number of Class B-1 Liquor Licenses (**2nd Reading**)

F. R-17-05 Staff Memo and Resolution and Agreement RE: Financial Management Services Agreement with Lauterbach and Amen

G. O-17-15 Staff Memo and Ordinance Establishing a Capital Improvement Program for the City of Prospect Heights (**1st Reading**)

13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:

A. Review of City Liquor Code

14. APPROVAL OF WARRANTS

A. Approval of Expenditures

General Fund	\$140,958.30
MFT Fund	\$0.00
Palatine/Milwaukee TIF	\$11,196.37
Tourism District	\$2,102.41
Development Fund	\$0.00
DEA Fund	\$0.00

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Solid Waste Fund	\$25,985.62
SS Area #1	\$0.00
SS Area #2	\$0.00
SS Area #3	\$0.00
SS Area #4	\$0.00
SS Area #5	\$0.00
SS Area #8 – Levee Wall #37	\$0.00
SS Area-Constr #6 (Water Main)	\$0.00
SS Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$2,417.49
Parking Fund	\$0.00
Sanitary Sewer Fund	\$3,044.00
Road/Building Bond Escrow	\$746.00
Police Pension	<u>\$0.00</u>
TOTAL	\$186,450.19

Wire Payments

4/28/2017 PAYROLL POSTING	\$143,117.18
5/10/2017 IMRF PAYMENT	\$19,470.23
4/19/2017 POLICE PENSION PAYMENT	\$41,387.08
TOTAL WARRANT	<u>\$390,424.68</u>

15. RESIDENT COMMENTS (Non-agenda matters)

16. EXECUTIVE SESSION

17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED

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18. ADJOURNMENT

Posted: by Peter Falcone by 5PM, May 18, 2017

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

May 15, 2017

Honorable Mayor Nicholas Helmer
City Administrator Joe Wade
City of Prospect Heights
8 North Elmhurst Rd
Prospect Heights, IL 60070

RE: Wastewater Collection System

Dear Mayor Helmer and Administrator Wade:

Project Update and Illinois American Water overview:

As follow up to Illinois American Water's presentation to City officials on October 10, 2016, IAW reaffirms its interest in continuing discussions with the City to acquire the City's wastewater system (i.e. the Old Town Sanitary District system). We understand that the City has recently completed a rate study and is now likely in an ideal position to understand the financial, operational and regulatory obligations surrounding long-term ownership and operations of the collection system.

As an existing utility service provider to the City of Prospect Height and its residents, we are also a local owner and operator of wastewater collection systems in the neighboring communities of Mt Prospect and Des Plaines. Across the IAW Chicago Metro District, we currently provide both wastewater collection and treatment service to over 32,000 customers in 30 communities located in Cook, DuPage, Grundy, Kane, Kendall, McHenry, and Will Counties. As a District, we currently own, operate and maintain over 400 miles of wastewater collection mains. As a result of our extensive existing human and equipment resources, IAW is uniquely situated to readily partner with the City as its wastewater utility provider. Because IAW focuses solely on community water and wastewater needs, local government can then dedicate its tax dollars to other priorities and public needs within the community.

Benefits to the City of Prospect Heights:

Through a sale of its wastewater system to IAW, the City can realize the following benefits coupled with avoidance of expanded public services for the following:

- **Allows the City to generate proceeds from the sale of the wastewater collection system, to allow reinvestment in other community projects and priorities. Based on preliminary information provided to IAW by the City, IAW estimates \$7.2 million dollars of gross proceeds to the City.** This estimated purchase price (which is provided for informational purposes only and does not constitute a binding offer) assumes the acquisition of wastewater assets associated with the 3,063 former OTSD wastewater customers, and the City's wastewater assets that service another 537 customers in special service areas.
- Allows City to avoid additional resources and labor costs for system Operation & Maintenance (O&M);
- Procurement, maintenance, and corresponding cost of specialized wastewater collection system equipment or facilities for system O&M and repairs is avoided;
- Any required expansion of City facilities to warehouse and store O&M equipment is avoided;
- Allows City to avoid the necessary cost for engineering studies, IEPA compliance responsibilities, and compliance reporting associated with the MWRD Infiltration and Inflow Control Program;
- Allows City to avoid the cost of internal and external engineering services for the planning, development, and implementation of annual capital investment (or rehabilitation) programs for wastewater collection system assets;
- Allows city to avoid additional cost for resources to respond to customer service matters and billing associated with providing sanitary sewer service;

- While we understand the wastewater collection system is in compliance, little capital investment has been made in the system since it was constructed in 1968. Illinois American Water is committed to infrastructure investments to upgrade and maintain its systems. Under IAW ownership, the City would no longer be responsible for system repairs, upgrades, and replacements or meeting stringent, regulatory guidelines.
- During our October 2016 meeting, we discussed the concept of the City utilizing a portion of the sale proceeds to subsidize the rates over a 5-year period to help smooth any rate transition/impact to residents.
 - IAW adopted new wastewater collection rates as of January 1, 2017. This rate for a residential customer (un-metered water service – i.e. a customer on private well) is a flat fee of \$25.50/mo (excluding taxes).
 - Prior to 2017, the wastewater collection charge on an IAW’s customer bill had not changed since 2003. The need for continued capital investments in sewer infrastructure, to ensure quality and reliable service to customers, was the major driver for this adjustment.
- Given the pending City rate increase, the concept of subsidization may not be required. The rate differential in October of 2016 was estimated ~\$10/month higher for IAW service vs City service. New City rates may be set higher, or less of a differential, and in turn the subsidy could be less.
- IAW offers to assist the City in updating the subsidization analysis based on the new rate information.

Illinois American Water and our customer focus:

At Illinois American Water, the Customers and the Communities we serve are at the Center of Everything we do. In J.D. Power’s – 2016 Water Utility Residential Customer Satisfaction Study – Illinois American Water ranked the Highest in Customer Satisfaction with Water Utilities in the Midwest. During this year’s Illinois Wastewater Professionals Conference hosted in Springfield on April 24-26, 2017 (consisting of a combined group of the Illinois Water Environment Association and the Illinois Association of Water Pollution Control Operators); Illinois American Water’s - Oak Valley Water Reclamation Facility (1.5-MGD oxidation ditch treatment plant) was recognized as Best Operated Class 1 Plant in the State of Illinois for 2016.

These achievements are truly reflective of the level of commitment and dedication of our employees in providing high quality service to customers, along with maintaining great pride in our communities and the infrastructure that serves them. Illinois American Water is not only committed to providing high quality service, but also to community giving, partnerships, volunteerism, proactive capital investments, employee safety, and being a community solutions provider.

We thank you for your time during our recent past discussions and we believe that an acquisition of the wastewater collection system by IAW, will best serve the residents of Prospect Heights. Additionally, now that the City has completed its rate study, this allows both parties to engage in further discussions that are more meaningful. The City’s rate study information would be valuable towards assisting IAW in refinement of the opportunity assessment and allow for IAW to generate a definitive proposal to the City.

To continue progressive discussions and further explore options that are mutually beneficial to the City and IAW, we respectfully request a meeting with your team of professionals, and / or the opportunity to further our discussions at your upcoming City Council meeting on May 22, 2017. I can be reached at 630-739-8825 to schedule a time that is convenient for the City.

Best regards,



Richard Hermann, PE
Senior Manager – Field Services & Production

cc: Mr. Michael Smyth, IAW Vice President of Operations

ORDINANCE NO. O-17-14**AN ORDINANCE AMENDING TITLE 3 OF THE CITY CODE
(Conflicts with Certain Ordinances of Cook County)**

WHEREAS, the City of Prospect Heights (“City”) is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois;

WHEREAS, on October 5, 2016, the County of Cook Board of Commissioners adopted ordinance no. 16-4229, which requires employers in Cook County to provide a minimum number of paid sick days to employees (hereinafter the “Sick Leave Ordinance”); and

WHEREAS, on October 26, 2016, the County of Cook Board of Commissioners adopted ordinance no. 16-5768, which creates a gradually increasing minimum wage for employers in Cook County (hereinafter the “Minimum Wage Ordinance”); and

WHEREAS, a number of municipalities within Cook County, including neighboring municipalities such as Mt. Prospect, Arlington Heights, and Wheeling have passed conflicting or opt-out ordinances; and

WHEREAS, the City finds that the Sick Leave and Minimum Wage Ordinances place an undue burden on employers within the City, given the current rights of employees available under State and Federal law; and

WHEREAS, businesses in Prospect Heights would be at a significant economic disadvantage compared to neighboring businesses and prospective new businesses would adversely select neighboring communities over a Prospect Heights location; and

WHEREAS, Article VII, Section 6(c) of the Illinois Constitution provides that if a home rule county ordinance conflicts with an ordinance of a municipality, regardless if the municipality is home rule, the municipal ordinance shall prevail within its jurisdiction; and

WHEREAS, the City has determined that it is in the best interest of the residents of the City to amend the Prospect Heights City Code to clearly define the sick leave regulations and minimum hourly wage requirements that apply to employers located in the City; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: Each of the foregoing recitals and findings are hereby made a part of this Ordinance and are incorporated by reference as if set forth verbatim herein.

SECTION TWO: Title 2, “Business and License Regulations”, of the Prospect Heights City Code is hereby amended by the addition of a new Chapter 13 entitled “Conflicts with Certain Ordinances of Cook County”, which shall read in its entirety as follows:

CHAPTER 13: CONFLICTS WITH CERTAIN ORDINANCES OF COOK COUNTY

2-13-1: CONFLICTS WITH CERTAIN ORDINANCES OF COOK COUNTY

- A. Employers located within the city shall comply with all applicable federal and/or state laws and regulations as such laws and regulations may exist from time to time with regard to both the payment of minimum hourly wages and paid sick leave and employee eligibility for paid sick leave and minimum hourly wages shall also be in compliance with all applicable federal and/or state laws and regulations as such laws and regulations may exist from time to time.
- B. No additional obligations with regard to paid sick leave, or minimum hourly wages, including, without limitation, any additional obligations by ordinance adopted by the County of Cook Board of Commissioners, shall apply to employers located within the city, except those required by federal and/or state laws and regulations as such laws and regulations may exist from time to time.

2-13-2: DEFINITIONS:

- A. For the purposes of this chapter, the term "employee" means any individual person permitted and/or hired to work by an employer regardless of the number of persons the employer employs, and the term "employer" means any person, firm or corporation employing one or more employees, or seeking to employ one or more employees, if the employer has its principal place of business within the city or does business within the city.
- B. For purposes of this chapter, the term "employer" does not mean or include:
1. The government of the United States or a corporation wholly owned by the government of the United States;
 2. An Indian tribe or a corporation wholly owned by an Indian tribe; or
 3. The government of the state or any agency or department thereof.
- C. For purposes of this chapter, the term "city" shall refer to the "City of Prospect Heights, Cook County, Illinois".

SECTION THREE: That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED and APPROVED this ____ day of _____, 2017.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

AYES:

NAYS:

ABSENT:

Published in pamphlet form:



To: Mayor and City Council Members

From: Peter P. Falcone, Assistant to the City Administrator

Subject: An Ordinance Reducing the Number of Class C Liquor Licenses

May 17, 2017

Purpose: This ordinance reduces the number of C liquor licenses from the City's current available number of three (3) to the two (2) that are being utilized.

Background: After an audit of the City's available liquor licenses, it was determined that an unused Class C license was still on the City's books. This license is believed to be from the former Secret Garden restaurant which relinquished the license but no action was taken to eliminate the license.

Recommendation: Staff recommends a first read waiver and passage of Ordinance O-17-12.

ORDINANCE NO. O-17-12

ORDINANCE AMENDING THE NUMBER OF LIQUOR LICENSES

BE IT ORDAINED by the City Counsel of the City of Prospect Heights, Cook County, Illinois, as follows:

SECTION ONE: That Title 2, Chapter 3, Section 9, “Licenses: Classes, Fees, Limitations on Number and Hours of Operation,” of the Prospect Heights City Code, as amended, is hereby further amended to increase the number of licenses available as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
C	\$3,300.00	2	8:00 A.M. through 2:00 A.M.	8:00 A.M. through 3:00 A.M.	8:00 A.M. through 3:00 A.M.	12:00 noon through 2:00 A.M.

SECTION TWO: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 22nd day of May, 2017.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form May 22, 2017.



To: Mayor and City Council Members

From: Peter P. Falcone, Assistant to the City Administrator

Subject: An Ordinance Reducing the Number of Class B-1 Liquor Licenses

May 17, 2017

Purpose: This ordinance reduces the number of B-1 liquor licenses from the City's current available number of three (3) to the one (1) that is being utilized.

Background: After an audit of the City's available liquor licenses, it was determined that two unused Class B-1 licenses are still on the City's books. These licenses are believed to be from the Citgo, which relinquished its license, and Convenient Food and Beer upgrading to a B license. No action was taken to eliminate these licenses after the changes.

Recommendation: Staff recommends a first read waiver and passage of Ordinance O-17-13.

ORDINANCE NO. O-17-13

ORDINANCE AMENDING THE NUMBER OF LIQUOR LICENSES

BE IT ORDAINED by the City Counsel of the City of Prospect Heights, Cook County, Illinois, as follows:

SECTION ONE: That Title 2, Chapter 3, Section 9, “Licenses: Classes, Fees, Limitations on Number and Hours of Operation,” of the Prospect Heights City Code, as amended, is hereby further amended to increase the number of licenses available as follows:

Class Of License	Annual Fee	Limitation On Number	Monday Through Thursday	Friday	Saturday	Sunday
B-1	\$1,925.00	1	11:00 A.M. to 12:00 midnight	11:00 A.M. to 12:00 midnight	8:00 A.M. to 12:00 midnight	9:00 A.M. to 12:00 midnight

SECTION TWO: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this 22nd day of May, 2017.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

Published in pamphlet form May 22, 2017.



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Resolution and Agreement Authorizing Financial Management Services Agreement with Lauterbach and Amen, LLP

Date: May 17, 2017

Background

The City has evaluated the Finance Department operations. It is understood an earlier structure had been established providing for a part-time finance director, paid on an hourly basis, with an annual amount of hours budgeted at approximately 1,550. Actual hours for the position evolved from 1,605 (2013), 2,257 (2014) and 1,953 (2015), and accommodations were made (work at home, weekends and holidays) in recognition of the Director's position as part-time finance director in another community. In 2016, the City began reexamination of the position and an offer of full-time employment was made to the Director in March, 2017.

Upon decline of the City's employment offer, the City began the recruitment of a replacement director. Subsequently, the senior financial analyst resigned to undertake another position.

With these actions, an evaluation of an alternative service delivery method of contracting financial management services was undertaken. Proposals were received from three firms, and the recommended firm is Lauterbach and Amen, LLP.

Lauterbach and Amen has extensive experience in local government financial management and auditing, representing a number of cities and villages, park and library districts and other governments. A notable model for complete financial management services, which is being recommended, is the Village of Glenview, where Lauterbach and Amen provides operating and capital budget construction, tax levies, accounts payable and receivable, payroll, utilities financial management and other associated services.

Analysis

The scope of services of the attached agreement is intended to encompass three key areas of municipal financial services management:

1. Operational-Budgeting, Accounting, Financial services timelines
2. Utilities, Special Studies and Legislative Impact Analysis
3. Policy Update

This contractual structure is intended to capsulize the strategy (special studies, policy analysis etcetera) and tactics (budgeting, accounting, billing, payroll etcetera) that are necessary for the financial management operations of the City. Lauterbach and Amen will staff the Finance Department with an individual of executive authority to handle the needs of citizens, department directors and Council members during regular City Hall hours, 8:30-5:00, Monday thru Friday.

In response to requests by Council members, the agreement also contains language addressing City of Prospect Heights authorization of Lauterbach and Amen personnel assigned to the City, and recognition of a six-month trial period for this endeavor.

The annualized fee to Lauterbach and Amen for these services is \$225,000. In comparison, the annual overhead costs for the finance director and senior financial management analyst were as follows:

2014:	\$295,223
2015	\$278,554
2016	\$288,172

This contract is within budget and will realize the City savings.

Recommendation: The Administrator recommends this resolution and financial management services agreement with Lauterbach and Amen.

Resolution No. R-17-05

Whereas, the City of Prospect Heights operates a Finance Department which is responsible for the overarching financial management of the City, encompassing a multitude of functions, including, but not limited to accounting, operational and capital budgeting, financial forecasting, utility billing, payroll management, tax levy preparation, special service area administration, audit preparation, banking and investment management, administration of debt portfolio, maintenance and preparation of financial statements and reports, special studies/policy recommendations, accounts receivable/payable management, Police Pension Fund administration, purchasing policies and controls, customer service initiatives etcetera; and

Whereas, these tasks may be contracted with a financial management services provider; and

Whereas, the City of Prospect Heights has evaluated the service proposal of Lauterbach and Amen, LLP and has found them to be experienced and skilled in the provision of financial management services to cities and villages, park and library districts, and other local governments; and

Whereas, after a review of municipal financial services providers, Lauterbach and Amen, LLP is recommended to provide municipal financial services for the City of Prospect Heights under the terms and conditions of the attached agreement.

Now, Therefore, Be It Resolved by the City Council of the City of Prospect Heights, Illinois as follows:

Section 1: The City Council finds the above recitals are true and correct and incorporates the same as part of this resolution.

Section 2: The City Council hereby authorizes the agreement with Lauterbach and Amen, LLP at a fee of \$225,000 annually.

Passed and Approved this 22nd day of May, 2017

Nicholas J. Helmer, Mayor

Attest:

City Clerk

Ayes:

Nays:

Absent:

ACCOUNTING SERVICES AGREEMENT

THIS ACCOUNTING SERVICES AGREEMENT (“Agreement”) is made, effective June 1, 2017, by and between the CITY OF PROSPECT HEIGHTS, an Illinois municipal corporation (“City”) and LAUTERBACH & AMEN, LLP, an Illinois limited liability partnership (“L&A”).

RECITALS

WHEREAS, L & A provides staff augmentation consulting services related to accounting services; and

WHEREAS, the City wishes to have L&A supply consultants and staff with financial and accounting expertise (collectively, “Consultants”) directly to the City and L&A wishes to provide such consultants to the City.

AGREEMENT

NOW, THEREFORE, for and in consideration of their mutual covenants and agreements hereinafter set forth and the above recitals which are by this reference incorporated herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties hereto, the City and the Accountant agree as follows:

1. **CONSULTANT SERVICES.** The Accountant hereby agrees to provide the following services to the City for the fees as set forth herein (“Services”):
 - a. 1.1. During the Term of this Agreement, L & A agrees to supply Consultants, who shall in all cases be employees of L & A, to provide The City those services set forth on **Attachment A** which is hereby made an integral part of the Agreement (the "Services").
 - b. 1.2. During the Term, the City may place orders with outside contractors for projects, and/or different types of services and activities as needed by the City, and in such cases, the City agrees to provide L & A prior written notification of any projects or activities which will overlap with the Services provided by L & A. If both L & A and one of The City's contractors are working on separate tasks simultaneously, the City hereby agrees to cause its contractors to work in harmony with L & A's Consultants so as not to cause any delay by L & A's Consultants in completing its work obligations hereunder. L & A shall not be liable for services, work product, deliverables and/or materials provided by a third party to The City, unless L&A is responsible for retaining such contractor.
 - c. 1.3. The City shall designate its authorized representative(s) who shall place requests for Consultants by telephoning, faxing or e-mailing L&A.
 - d. 1.4. Consultants will report to the City management, or the supervisor specified on a work order at the prescribed time indicated. The City will observe and advise the assigned Consultants in performing the agreed upon duties.

- e. 1.5. Upon execution of this Agreement, L & A shall designate one of its Consultants as L & A's director of the Services (the "Director"). The Director shall be primarily responsible for communication with The City management, as well as oversight of the finance department and management of technical issues. Within seven (7) days of the execution of this Agreement, L&A shall designate the Director.
 - f. The Parties agree that having proper staffing is of the utmost importance to the success of the L&A performance of services. As such, Prospect Heights shall have the right within the first Forty-five (45) days (the "Trial Period") of a new hire to require L&A to replace the position if, in Prospect Heights' sole determination, that position is not properly staffed. In such an event, L&A shall refill that position as soon as possible with qualified staff, who shall also be subject to the Trial Period.
2. **SCOPE OF SERVICES.** L&A shall be responsible for the overarching financial management of the City of Prospect Heights, which shall encompass a number of functions, including, but not limited to: accounting, operational and capital budgeting, financial forecasting, utility billing, payroll management, tax levy preparation, special service area administration, audit preparation, banking and investment management, administration of debt portfolio, the exercise of internal controls, maintenance and preparation of financial statements and reports, special studies/policy recommendations, accounts receivable/payable management, Police Pension Fund administration, purchasing policies and controls, customer service initiatives.
3. **PRICING, INVOICING AND PAYMENT TERMS**
- a. The City will pay L&A for Services rendered by Consultants in accordance with the pricing set for in **Attachment A**. Requests for services and/or activities which are not set forth in the attachments shall be accompanied by a written description of the project and/or the type of services and activities needed by The City ("work order"). L&A shall provide appropriate Consultants to staff work order requests at the request of The City, but failure to do so shall not be considered a default of the Agreement. Any such work order shall be in writing, and signed and dated by L&A and The City's City Administrator. The pricing agreed upon the parties in Attachment A, as well as in a work order, is confidential and the proprietary to L&A and The City, and, except as required by law, or to inform its legal and/or financial advisors, neither party will divulge or disclose the pricing or billing rates with the prior express written permission of the other.
 - b. L&A will submit invoices to The City on a monthly basis. The City Council meets on the first and third Monday of each month. L & A shall submit its requests for payment to The City not less than fourteen (14) working days prior to a City Council meeting to enable The City to have sufficient time to review and approve said requests. The City will use its best effort to make payment within thirty (30) days after Council's approval of L & A's invoice. The parties agree that they will comply with the terms of the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1, et seq. (the "Act"), and that

the provisions of the Act will control with respect to any failure by The City to pay in a timely manner.

- c. L&A shall keep and maintain records in sufficient detail regarding the cost of Services, as well as the time spent on Services by L & A employees, subcontractors and Consultants. L & A shall make these records available to the City on a monthly basis via electronic transmission, or otherwise upon request by the City.
- d. Payment by the City shall not be a waiver of The City's right to audit, inspect and copy L & A's records, nor shall The City's payment or L & A's acceptance of payment waive any disputes between The City and L & A, including, without limitation, any disputes as to the correctness of L & A's invoices, the amount due to L & A, or the services rendered by L & A under this Agreement. L & A's compensation shall be subject to final audit and adjustment by The City; however, The City shall notify L & A of a dispute as to the correctness of a L & A invoice within ninety (90) days of The City's receipt of said invoice. If the City does not so notify L & A, then The City shall be deemed to have waived any such dispute.
- e. L&A shall report and pay the employer's share of applicable state and local taxes, federal taxes, workers compensation, FICA, federal unemployment insurance, and the like, with respect to all compensation received by L&A employees. L&A agrees to indemnify and hold harmless the City against any liability for premiums, contributions or taxes payable under any worker's compensation, unemployment compensation, disability benefits, old age benefit or tax withholding laws with respect to any of the Consultants.

4. **STANDARD OF PERFORMANCE.** The Accountant hereby agrees that it shall follow the highest professional standards in performance of all Services to be provided hereunder.
5. **INDEMNIFICATION.** L&A shall, and does hereby agree to, indemnify, save harmless, and defend the City, and its officials, employees, agents, and contractors against any and all lawsuits, claims, demands, damages, liabilities, losses, and expenses, including attorneys' fees and administrative expenses, caused by the L&A, its employees, representatives, and agents in the performance of, or failure to perform, the Services or any part thereof, and concurrent negligence or fault of the Consultant, except to the extent caused by the negligence of the City.
6. Contemporaneous with execution of this Agreement, the Consultant shall provide the City with certificates and policies of insurance, including, without limitation, comprehensive general liability, automobile liability, and professional liability, all with coverages and limits acceptable to the City. For good cause shown, the City may extend the time for submission of the required policies of insurance upon such terms, and with such assurances of complete and prompt performance, as the City may impose in the exercise of its sole discretion. Such insurance shall provide that no

change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice shall have been given by the insurance company to the City. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages.

7. **NECESSARY INFORMATION & MATERIALS.** The City will be solely responsible to supply the Accountant all information, materials, data, and documents necessary to perform the Services agreed under this Agreement, and further, acknowledges that the accuracy of the financial information supplied to Accountant is the sole responsibility of the City. Accountant shall not be responsible for the production of inaccurate financial statements, records and billing or any other financial reports if the financial data submitted to it by the City is inaccurate.
8. **TERM.** The term of this Agreement shall commence on June 1, 2017 and terminate on November 30, 2017. This Agreement shall automatically renew for a period of one year thereafter on the terms set forth herein.
9. **INDEPENDENT CONTRACTOR.** The City and the Accountant hereby agree that the Accountant shall service as an independent contractor, and not as an employee of the City. As an independent contractor, the Accountant is solely responsible for paying any and all taxes levied by applicable law on its compensation. Accountant understands that the City will not withhold any amounts for payment of any taxes from Accountant's compensation.
10. **PAYMENT.** Payment for services rendered by the Accountant under this Agreement shall be made by the City within forty-five days of receipt of invoice from the Accountant.
11. **EXPENSES.** There will be no additional expense billed to the City.
12. **CONFIDENTIALITY.** The Accountant, in the course of performing the services hereunder, may gain access to certain confidential or propriety information of the City. Such "Confidential Information" shall include all information concerning the business, affairs, employees, and accounting data belonging to the City and any data, documents, discussion or other information developed by Accountant hereunder and any other proprietary information of the City. Accountant shall maintain all Confidential Information in strict confidence and shall not, without the express prior written permission of the City, to be granted by the City Treasurer, (a) disclose such Confidential Information to third parties; or (b) use such Confidential Information for any such purposes whatsoever, other than the performance of its obligations hereunder. The obligation under this Section shall survive the termination or expiration of this Agreement.
13. **TERMINATION.** (a) Either party may terminate this Agreement for convenience by providing thirty (30) days written notice ("Termination Notice") to the other Party.

The Accountant shall be entitled to payment for all services rendered to the City up to the date of termination so long as the Accountant has tendered to the City all information and other items of the City in its possession prior to demand for payment.

14. **ASSIGNMENT.** Accountant shall not assign any of their rights under this Agreement, or delegate the performance of any of the obligations or duties hereunder, without the prior written consent of the City and any attempt by the Accountant to assign, transfer, or subcontract any rights, duties, or obligations arising hereunder shall be void and of no effect.
15. **INSURANCE.** Accountant agrees that during the term of this Agreement is shall maintain professional liability insurance in an amount of not less than \$1,000,000 per claim and covenants to maintain such throughout the term of this Agreement and for a period of two years thereafter.
16. **NOTICES.** All notices to be made or given pursuant to this Agreement shall be in writing and shall be deemed properly served if delivered by hand, or if mailed, postage prepaid, by United States certified or registered mail, return receipt requested, to the following addresses or to such other addresses or addressee as either party may give to the other in writing:

If to City, then to:

CITY OF PROSPECT HEIGHTS
8 N Elmhurst Road
Prospect Heights, IL 60070
Attention: City Administrator

If to Accountant, then to:

Lauterbach & Amen, LLP
27W457 Warrenville Road
Warrenville, IL 60555
Attention:

17. **MISCELLANEOUS.**

- a. Complete Agreement. This Agreement embodies the entire agreement between the Parties, relative to the Services to be provided hereunder. There are no promises, terms, conditions, or obligations other than those contained herein, and this Agreement shall supersede all previous communications, representations or agreements, either verbal or written, between the Parties hereto.
- b. Amendments In Writing. This Agreement cannot be changed or provisions waived orally or by course of conduct. No modification, waiver or amendment of this Agreement or any of its conditions or provisions shall be binding upon the City or Accountant unless in writing and signed by both Parties.
- c. Severability. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or

unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

- d. Authority. The City and Accountant, and signatories hereunder, each represent and warrant that they have the power and authority to execute and deliver this Agreement and to perform all the covenants to be performed by it hereunder.
- e. Time is of Essence. Time is of the essence of this Agreement and of every provision hereof.
- f. Counterparts. This Agreement may be signed by each Party in counterparts, each of which will be deemed an original and together form one single Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date first above written.

CITY OF PROSPECT HEIGHTS, an Illinois
municipal corporation

Lauterbach & Amen, LLP

By: _____
City President

By: _____

Attest: _____
City Clerk

Attest: _____
Secretary

Date: _____, 2017

**CITY OF PROSPECT HEIGHTS, ILLINOIS
ATTACHMENT A
FINANCIAL SERVICES AGREEMENT**

1. City Administrative Goals

The City Council annual adopts a plan that outlines major projects and timelines for the operating departments for the year. The contractor shall ensure that all budget, accounting and financial services timelines are monitored and reported to City management.

2. Utilities, Special Studies, and Legislative Impact Analysis

The City routinely analyzes the cost structure for its operated utility systems, all infrastructure and services for which a fee or tax is collected or for which staff is require and other special projects such as revenue reports for Council or legislative analysis. These studies are considered a routine operation of the department and the contractor wi1 coordinate these projects as directed by City staff.

3. Policy Update

The City Council routinely considers financial policies for adoption. Staff provides analysis, options and recommendations to the Council for input and adoption. Th contractor shall participate in the creation, addition or modification to the existing documents and identify if there are any new policies that should be considered.

4. Contractor Management - Communication and Reporting

- a. Review and Report
 - i. Prepare and present financial reports and matters to the City Council at their regular meetings
 - ii. Monthly Updates to the City Contract Manager
- b. Manage Team
 - i. Coordinate time off requests for L & A staff with the City Contract
- c. Manager
 - i. Respond to City staff technical questions
 - ii. Review City staff financial work products
- d. Staffing
 - i. Participate in City interview and performance review processes as requested
- e. Security
 - i. Outside contractor will follow all City security measures required by an employee.

5. Procedure Creation and Update

All financial processes that are not documented shall be documented including their workflow (example - utility billing). Processes that are supported by the financial software system should have a corresponding document that shows screen by screen how to complete the transaction. The contractor should expect that procedures will need updated or created on an ongoing basis, especially as the City business processes continue to reduce duplicate systems and paper processes throughout the City.

6. Support of Technology Goals

One of the primary goals of the City is to align technology resources to advance the innovative use of technology to enhance responsiveness, reduce costs and improve the effectiveness of decisions. The contractor will team with City staff to meet these self-service, efficiency, continuity and transparency goals of the City.

7. Other Initiatives

There may be additional budget, accounting and related financial services initiatives during the contract term. These services will be agreed to by the Parties under approval of the City Administrator.

8. Pricing

L&A's fee for the services set forth herein for the first six months of the Agreement shall be \$112,500, one-half of the annual amount of \$225,000.00, commencing the day after formal approval by the Council. The fee for the services will include sufficient hours of the Director per year and a full-time staff accountant.

May 3, 2017



TO: Mayor and City Council

FROM: Stephanie Hannon, Finance Director

RE: **FY2018-2022 City of Prospect Heights Proposed Capital Improvement Plan**

The City of Prospect Heights has prepared its first Capital Improvement Plan. The plan includes capital expenditures and projects projected to be expensed or have funds assigned so improvements may be made in future periods.

Summary of items to be included in the FY2017-18 Budget:

<u>Department</u>	<u>Amount Expensed</u>	<u>Amount Assigned</u>
Police	\$ 125,000	\$ (38,472)
Public Works	\$ 694,000	\$ 5,969,585
Building & Zoning	\$ 0	\$ 32,000
Administration	<u>\$ 0</u>	<u>\$ 50,000</u>
Total	\$ 819,000	\$ 6,013,113
Unassigned Balance as of 4/30/17 (Estimated)		\$13,744,212
Restricted		<u>(7,731,099)</u>
Available Funds		\$ 6,013,113
Capital Improvement Plan		<u>(6,013,113)</u>
Available Funds		\$ 0

The budget has been updated to reflect actual and/or budgeted expenses from May 1, 2014 to present.

It is recommended that the Council approve the assignment of the \$6,013,113 for the purpose of capital improvement.

ORDINANCE NO. O-17-15

AN ORDINANCE ESTABLISHING A CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF PROSPECT HEIGHTS, ILLINOIS

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS:

SECTION ONE: A Capital Improvement Program is hereby established as a means of planning for required improvement to the infrastructure of the City of Prospect Heights and reserving funds for those improvements.

SECTION TWO: That the fiscal 2017-2018 Capital Improvement Program (“CIP”) for the City of Prospect Heights, Illinois is attached and incorporated into this ordinance as Exhibit A is hereby adopted and approved.

SECTION THREE: The Capital Improvement Program shall be a guideline for the budgeting and expenditure of funds for capital improvements of the City of Prospect Heights during the above stated fiscal year, but shall not create an entitlement for any person or entity to have a particular improvement or obligate the City to expend any money.

SECTION FOUR: The funds set forth in the attached CIP shall be deemed assigned for the corresponding projects and shall be deemed assigned for the corresponding projects and shall not be used for other purposes without subsequent amendment to this ordinance by the City Council.

SECTION FIVE: That the City Clerk of the City of Prospect Heights is directed to publish this Ordinance in pamphlet form and this Ordinance shall be in full force and effect from and after its passage, approval and publication.

AYES:
NAYS:
ABSENT:

Motion passed

PASSED and APPROVED this _____ day of _____, 2017.

Mayor

ATTEST:
(SEAL)

Deputy Clerk

Published in pamphlet from _____, 2017

POLICE DEPARTMENT	Anticipated Replacement Cost	Assigned Reserve Amount									Description	
		FY2014-15	FY2015-16	FY2016-17			FY2018-19	FY2019-20	FY2020-21	FY2021-22		Total
				Budget	FY2017-18	FY2018-19						
Beginning Assigned Balance Public Safety		\$ 285,354	\$ (27,872)	\$ (21,072)	\$ (14,272)	\$ (38,472)	\$ (11,672)	\$ 15,128	\$ 35,128	\$ 15,128		
Technology - 2 computer servers (\$17,000 each)	\$ 34,000		\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800	\$ 6,800			\$ 34,000		
Vehicles - 2 per year replacements/with Light Bars	\$ 22,500	\$ 82,774	\$ 85,000	\$ 85,000	\$ 85,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 95,000	\$ 702,774	3 vehicles replaced due to accident	
Technology - server					\$ (11,000)					\$ (11,000)		
Building Improvements: Repair/replace parking lot	\$ 115,000				\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000		
Expensed		\$ (396,000)	\$ (85,000)	\$ (85,000)	\$ (125,000)	\$ (90,000)	\$ (90,000)	\$ (90,000)	\$ (95,000)	\$ (1,056,000)		
TOTAL PUBLIC SAFETY	\$ 171,500	\$ (313,226)	\$ 6,800	\$ 6,800	\$ (24,200)	\$ 26,800	\$ 26,800	\$ 20,000	\$ 20,000	\$ (230,226)		

PUBLIC WORKS	Anticipated Replacement Cost	Assigned Reserve Amount									Description	
		FY2014-15	FY2015-16	FY2016-17			FY2018-19	FY2019-20	FY2020-21	FY2021-22		Total
				Budget	FY2017-18	FY2018-19						
Beginning Assigned Balance Public Works		\$ -	\$ 2,668,888	\$ 4,278,585	\$ 5,193,585	\$ 5,969,585	\$ 6,774,585	\$ 7,679,585	\$ 8,484,585			
Facility-Salt Dome	\$ 185,000		\$ -	\$ 185,000						\$ 185,000		
Road Repair/Maintenance	\$ 15,000,000	\$ 2,500,000	\$ 1,200,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 9,700,000	\$15,000,000 over 15 years	
Sidewalks-Safe Routes to School	\$ 3,000,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,000,000	SRTS STP - Grants \$500,000 per year total - 50% grants	
Sidewalks - Replacement	\$ 400,000	\$ 20,000	\$ 53,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 193,000	\$400,000 for 20 years plus additional sidewalks	
Utility-Storm Sewers (Replacement)	\$ 5,000,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 1,000,000	\$5,000,000 over 40 years	
Utility-Drainage Improvements	\$ 3,750,000	\$ 600,000	\$ 600,000	\$ 100,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 2,550,000	\$3,750,000 over 15 years	
Utility-Street Lighting/Repair/Replacement	\$ 500,000	\$ -	\$ 50,000	\$ 50,000	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 320,000	\$500,000 over 10 years	
Bridge Improvements	\$ 170,000				\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		\$ 100,000		
Equipment	\$ 35,000	\$ 70,000		\$ 120,000		\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 730,000	Based upon depreciation amounts	
Equipment - Bucket Truck	\$ 130,000	\$ -								\$ -		
Vehicle-John Deere End Loader	\$ 149,000		\$ 149,000							\$ 149,000	John Deere Endloader	
Vehicle- Ford 1 ton chipper with plow & spreader	\$ 82,000			\$ 82,000						\$ 82,000	Chipper w/spreader & plow	
Expensed Roads		\$ (112,775)	\$ (103,445)	\$ (350,000)	\$ (410,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (500,000)	\$ (2,976,220)	Willow Road	
Expensed Sidewalks		\$ (9,748)	\$ (31,064)	\$ (300,000)	\$ (50,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)	\$ (1,390,812)	Schoenbeck & Willow Road	
Expensed Drainage		\$ (703,755)	\$ (533,794)	\$ (100,000)	\$ (434,000)	\$ (150,000)	\$ (150,000)	\$ (150,000)	\$ (144,951)	\$ (2,366,500)	Stonegate, Shawn, Maple, Oak, Stratford, Oakwood, Edward, Lancaster, Andover	
Expensed Lighting		\$ -	\$ -	\$ -	\$ (20,000)	\$ (20,000)	\$ (50,000)	\$ (50,000)	\$ (50,000)	\$ (190,000)	50% of \$4,000 opticons for 10 locations	
Expensed Equipment		\$ (69,834)	\$ (149,000)	\$ (82,000)		\$ (130,000)				\$ (430,834)	Bucket Truck	
Expensed Salt Dome				\$ (185,000)						\$ (185,000)	Salt Dome	
Expensed Bridge Repairs							\$ (100,000)			\$ (100,000)	Bridge repairs	
TOTAL	\$ 27,335,000	\$ 2,668,888	\$ 1,609,697	\$ 915,000	\$ 776,000	\$ 805,000	\$ 905,000	\$ 805,000	\$ 885,049			

Project Type	Anticipated Replacement Cost	Assigned Reserve Amount								Total	Description	
		FY2014-15	FY2015-16	FY2016-17 Budget	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22			
Beginning Assigned Balance Building & Zoning		\$ -	\$ 8,000	\$ 16,000	\$ 24,000	\$ 32,000	\$ -	\$ 8,000	\$ 16,000			
Vehicle-Replacement/upgrade Expense	\$ 32,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000		\$ (32,000)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 56,000	New Vehicle
TOTAL	\$ 32,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ (32,000)	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000		

Project Type	Anticipated Replacement Cost	Assigned Reserve Amount								Total	Description
		FY2014-15	FY2015-16	FY2016-17 Budget	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22		
Beginning Assigned Balance Administration		\$ -	\$ 10,000	\$ 20,000	\$ 25,000	\$ 50,000	\$ 55,000	\$ 80,000	\$ 105,000		
Facility-City Hall Drainage Project (Council Chambers)	\$ 4,000	\$ 4,000	\$ -							\$ 4,000	Patching
Facility-City Hall Parking Lot-repair/replace/brick pavers	\$ 118,000	\$ 139,701	\$ -		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 239,701	Parking Lot Repavement 10 years
Facility-City Hall Improvements	\$ 50,000	\$ 10,000	\$ 10,000	\$ 25,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 70,000	Carpeting, painting, miscellaneous
Facility-Parking Lot Camp McDonald	\$ 200,000	\$ -	\$ 325,000	\$ -						\$ 325,000	Leak
Expense - Hall Improvements		\$ (139,701)	\$ -	\$ (20,000)	\$ -	\$ (20,000)				\$ (179,701)	Carpeting, painting, miscellaneous
Expense - Foundation Repair		\$ (4,000)	\$ -	\$ -						\$ (4,000)	Foundation repair
Expense - Parking Lot			\$ (325,000)							\$ (325,000)	New City Parking Lot
TOTAL	\$ 372,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 25,000	\$ 5,000	\$ 25,000	\$ 25,000	\$ 130,000		

Additional Reserve Funds

	\$ 5,228,313	\$ 6,013,113	\$ 6,817,913	\$ 7,782,713	\$ 8,640,713
		\$ 6,013,113	\$ 804,800	\$ 964,800	\$ 858,000

Project Type	Anticipated Replacement Cost	Assigned Reserve Amount								Total	Description
		FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22		
Beginning Assigned Balance Water		\$ -	\$ 2,025,880	\$ 2,195,480	\$ 2,330,080	\$ 2,479,680	\$ 2,629,280	\$ 2,778,880	\$ 2,928,480		
Equipment-SCADA System	\$ 25,000	\$ 15,000	\$ 10,000							\$ 25,000	
Water Distribution System	\$ 10,094,650	\$ 1,550,880	\$ 134,600	\$ 134,600	\$ 134,600	\$ 134,600	\$ 134,600	\$ 134,600	\$ 134,600	\$ 2,358,480	Cost per Water Study over 75 years
Reservoir	\$ 1,200,000	\$ 450,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 540,000	Estimate per Engineer for 80 years - current age 30 years
Vehicles	\$ 165,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 135,000					\$ 165,000	
Expense - SCADA System				\$ (25,000)						\$ (25,000)	SCADA System upgrade
Expense - Truck					\$ (135,000)					\$ (135,000)	Backhoe
TOTAL	\$ 11,484,650	\$ 2,025,880	\$ 169,600	\$ 134,600	\$ 149,600						

Cash Balance in Fund less Due to General Fund	\$ 1,887,296
Committed per GASB 54	344,321
Available Funds	\$ 1,542,975
UNFUNDABLE BALANCE	\$ 936,705

Sanitary Sewer Project Type	Anticipated Replacement Cost	Assigned Reserve Amount									Description
		FY2014-15	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Total	
Beginning Assigned Balance Sewer				\$ -	\$ 141,200	\$ (92,600)	\$ 48,600	\$ 189,800	\$ 331,000		
										\$ -	
Sanitary Sewer System	\$ 53,103,600			\$ 126,200	\$ 126,200	\$ 126,200	\$ 126,200	\$ 126,200	\$ 126,200	\$ 631,000	Cost per Sewer Study over 80 years
Pump System	\$ 300,000			\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000	Cost per Sewer Study over 20 years
System Maintenance					\$ (375,000)					\$ (375,000)	Relining and Replacement of Sewer
TOTAL	\$ 53,403,600	\$ -	\$ -	\$ 141,200	\$ (233,800)	\$ 141,200					

Cash Balance in Fund less Due to General Fund Committed per GASB 54

\$ 151,969

138,558

\$ 13,411

UNFUNDABLE BALANCE

\$ (106,011)

APPROVAL OF WARRANTS

5/22/2017 COUNCIL MEETING	
<u>Checks</u>	
General Fund	\$ 140,958.30
MFT Fund	
Palatine/Milwaukee TIF	11,196.37
Tourism District	2,102.41
Development Fund	
DEA Fund	
Solid Waste Fund	25,985.62
S S Area #1	
S S Area #2	
S S Area #3	
S S Area #4	
S S Area #5	
S S Area #8 - Levee Wall #37	
S S Area-Constr#6(Water Main)	
S S Area-Debt#6	
Road Construction	
Road Construction Debt	
Water Fund	2,417.49
Parking Fund	
Sanitary Sewer Fund	3,044.00
Road/Building Bond Escrow	746.00
Police Pension	
TOTAL	\$ 186,450.19
<u>Wire Payments</u>	
4/28/2017 PAYROLL POSTING	143,117.18
IMRF	19,470.23
POLICE PENSION PAYMENTS	41,387.08
	\$ 390,424.68

Report Criteria:

Detail report.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ARAMARK UNIFORM SERVICES	2081035186	PW UNIFORMS	04/28/2017	01-350-5104	134.55	.00	
ARAMARK UNIFORM SERVICES	2081044559	PW UNIFORMS	05/05/2017	01-350-5104	134.55	.00	
ARAMARK UNIFORM SERVICES	2081054003	PW UNIFORMS	05/12/2017	01-350-5104	135.92	.00	
Total ARAMARK UNIFORM SERVICES, INC:					405.02	.00	
ARLINGTON HEIGHTS FORD, IN	00762A	VEH MTC	05/15/2017	01-350-5020	23.82	.00	
ARLINGTON HEIGHTS FORD, IN	794197	VEH MTC	04/07/2017	01-350-5020	519.50	.00	
Total ARLINGTON HEIGHTS FORD, INC.:					543.32	.00	
AT&T	5/1-5/31/2017	SCADA LINE	05/01/2017	51-300-5410	68.63	.00	
Total AT&T:					68.63	.00	
AT&T LONG DISTANCE	5/4/2017	LONG DISTANCE STATEMENT	05/04/2017	01-320-5410	91.67	.00	
Total AT&T LONG DISTANCE:					91.67	.00	
B & H PHOTO VIDEO	125346600	AV EQUIPMENT	04/27/2017	01-310-7020	2,999.00	.00	
B & H PHOTO VIDEO	125696020	AV EQUIPMENT	05/05/2017	01-310-7020	842.75	.00	
Total B & H PHOTO VIDEO:					3,841.75	.00	
BUSSE CAR WASH	4/2017	PD CAR WASHES	04/30/2017	01-360-5321	9.00	.00	
Total BUSSE CAR WASH:					9.00	.00	
COMCAST	5/13-6/12/2017	PW SERVICE #8066	05/06/2017	01-320-5410	245.85	.00	
Total COMCAST:					245.85	.00	
COMED I	4/12/17-5/11/1	WATER 1823083040	05/11/2017	51-300-5410	31.40	.00	
COMED I	4/12/17-5/11/2	1250 RIVER RD IRRIGATION SYS	05/11/2017	13-300-5108	31.47	.00	
COMED I	4/12-5/11/17	11 E CAMP MCDONALD SERVIC	05/11/2017	01-320-5410	34.52	.00	
COMED I	4/12-5/11/2017	IRRIGATION SYSTEM-604 MILWA	05/11/2017	13-300-5108	31.77	.00	
Total COMED I:					129.16	.00	
CONSERV FS INC.	102005175	GASOLINE	05/02/2017	01-350-5751	1,459.50	.00	
CONSERV FS INC.	4/30/2017	GASOLINE	04/30/2017	01-350-5751	4,276.95	.00	
Total CONSERV FS INC.:					5,736.45	.00	
CONSTELLATION NEWENERGY	0039384729	711 ELM ST	05/07/2017	01-350-5411	143.08	.00	
CONSTELLATION NEWENERGY	0039393644	WATER 0179716002	05/08/2017	51-300-5410	1,511.04	.00	
Total CONSTELLATION NEWENERGY INC.:					1,654.12	.00	
CURRIE MOTORS	H0514	PW 2017 FORD F-550	04/28/2017	01-550-7020	71,415.00	.00	
Total CURRIE MOTORS:					71,415.00	.00	
DE LAGE LANDEN FINANCIAL S	54417877	CH COPIER	05/06/2017	01-320-5220	1,266.72	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,266.72	.00	
DEKIND COMPUTER CONSULT	1CPH040716	HP LASERJET PRINTER	04/07/2017	01-340-5700	299.00	.00	
DEKIND COMPUTER CONSULT	22318	CUSTOM HARDWARE	05/15/2017	01-320-5130	4,033.87	.00	
DEKIND COMPUTER CONSULT	22319	CUSTOM HARDWARE	05/15/2017	01-320-5130	16,739.35	.00	
Total DEKIND COMPUTER CONSULTANTS:					21,072.22	.00	
FASTSIGNS - ARLINGTON HEIG	447-30300	NRC RESTORATION SIGNS	05/17/2017	01-350-5650	340.00	.00	
Total FASTSIGNS - ARLINGTON HEIGHTS:					340.00	.00	
FRIES AUTOMOTIVE SERVICES	T72821	TOWING	05/01/2017	01-350-5020	125.00	.00	
Total FRIES AUTOMOTIVE SERVICES:					125.00	.00	
FULL COMPASS SYSTEMS LTD	INC00407957	AV EQUIPMENT	05/03/2017	01-310-7020	109.41	.00	
FULL COMPASS SYSTEMS LTD	INC00414381	AV EQUIPMENT	05/12/2017	01-310-7020	150.93	.00	
Total FULL COMPASS SYSTEMS LTD:					260.34	.00	
HALLORAN & YAUCH, INC	5101	TOURISM DIST IRRIGATION	04/26/2017	13-300-5108	1,140.76	.00	
Total HALLORAN & YAUCH, INC:					1,140.76	.00	
HECKER AND COMPANY, INC.	2017-23	REPAIRED ELECTRIC ON MILW	05/05/2017	01-350-5106	4,772.20	.00	
Total HECKER AND COMPANY, INC.:					4,772.20	.00	
HENRICHSEN'S FIRE EQUIPME	15853	FIRE EXT MTC	05/01/2017	01-350-5104	159.50	.00	
Total HENRICHSEN'S FIRE EQUIPMENT CO:					159.50	.00	
HOME DEPOT CREDIT SERVIC	4/28/2017	PW OPERATING SUPPLIES	04/28/2017	01-350-5710	60.36	.00	
HOME DEPOT CREDIT SERVIC	4/28/2017	AV TABLE	04/28/2017	01-310-7020	37.98	.00	
HOME DEPOT CREDIT SERVIC	4/28/2017	VEHICLE MTC SUPPLIES	04/28/2017	01-350-5020	39.70	.00	
Total HOME DEPOT CREDIT SERVICES:					138.04	.00	
I/O SOLUTIONS, INC.	C39531A	POLICE TESTING	05/15/2017	01-360-5100	740.00	.00	
Total I/O SOLUTIONS, INC.:					740.00	.00	
ILLINOIS-AMERICAN WATER C	4/1/2017-4/28/	401 PIPER LN	05/01/2017	01-320-5410	219.82	.00	
ILLINOIS-AMERICAN WATER C	4/1-4/28/2017	700 N MILWAUKEE IRRIG	05/01/2017	13-300-5108	179.62	.00	
ILLINOIS-AMERICAN WATER C	4/1-4/28/-2017	1250 S RIVER RD B-IRRG	05/01/2017	13-300-5108	209.87	.00	
ILLINOIS-AMERICAN WATER C	4/29-5/31/17	401 PIPER LN	05/01/2017	01-320-5410	42.93	.00	
Total ILLINOIS-AMERICAN WATER CO.:					652.24	.00	
JG UNIFORMS INC	12480	PD CLOTHING	12/27/2016	01-360-5741	77.98	.00	
JG UNIFORMS INC	18173	PD CLOTHING	05/01/2017	01-360-5741	49.70	.00	
JG UNIFORMS INC	18224	PD CLOTHING	05/02/2017	01-360-5741	80.77	.00	
Total JG UNIFORMS INC:					208.45	.00	
JOURNAL & TOPICS NEWSPAP	173353	PZBA LEGALS	05/10/2017	01-340-5222	204.51	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
JOURNAL & TOPICS NEWSPAP	173354	PZBA LEGALS	05/10/2017	01-340-5222	180.45	.00	
Total JOURNAL & TOPICS NEWSPAPERS INC.:					384.96	.00	
JPMORGAN CHASE BANK NA	4/14/2017	SUBPOENA REVIEW	04/14/2017	01-360-5100	26.80	.00	
Total JPMORGAN CHASE BANK NA:					26.80	.00	
JUST TIRES MP INC.	525164	VEH MAINTENANCE - TIRES	05/08/2017	01-350-5020	159.00	.00	
Total JUST TIRES MP INC.:					159.00	.00	
KEITH O'CONNOR	5/2/2017	UNIFORM ALLOWANCE	05/02/2017	01-360-5741	152.27	.00	
Total KEITH O'CONNOR:					152.27	.00	
LANDSCAPE CONCEPTS MANA	122814	MILWAUKEE & RIVER STREETS	05/01/2017	13-300-5108	508.92	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					508.92	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2017	MONTHLY ACTIVITY	04/30/2017	01-360-5100	196.07	.00	
Total LEXISNEXIS RISK SOLUTIONS:					196.07	.00	
LOGSDON OFFICE SUPPLY	0997892-001	CH OFFICE SUPPLIES	05/03/2017	01-320-5700	342.23	.00	
Total LOGSDON OFFICE SUPPLY:					342.23	.00	
LOUIS BEDELL	17-146	ROAD BOND REFUND	05/02/2017	72-000-2310	246.00	.00	
Total LOUIS BEDELL:					246.00	.00	
MAILBOX PLUS	5/10/2017	PD SHIPPING	05/10/2017	01-360-5200	21.90	.00	
MAILBOX PLUS	5/9/2017	AV SHIPPING	05/09/2017	01-310-7020	26.90	.00	
Total MAILBOX PLUS:					48.80	.00	
MICHAEL PORZYCKI	5/4/2017	EXPENSE REIMBURSEMENT	05/04/2017	01-340-5700	128.34	.00	
Total MICHAEL PORZYCKI:					128.34	.00	
MICHAEL STONE	5/3/2017	MEDICAL REIMBURSEMENT	05/03/2017	01-000-2061	59.25	.00	
Total MICHAEL STONE:					59.25	.00	
MIGHTY MITES	7785	MAYORS BREAKFAST AWARDS	05/05/2017	01-310-5100	342.00	.00	
Total MIGHTY MITES:					342.00	.00	
MUNICIPAL & FINANCIAL SERVI	17-071	SEWER RATE STUDY	05/03/2017	53-300-5100	3,044.00	.00	
Total MUNICIPAL & FINANCIAL SERVICES GROUP:					3,044.00	.00	
NAPA-HEIGHTS AUTOMOTIVE	4/2017	PW VEHICLE MAINTENANCE S	04/30/2017	01-350-5020	912.91	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					912.91	.00	
NICHOLAS J. HELMER	5/12/2017	MAYOR EXPENSE REIMBURSE	05/12/2017	01-310-5300	72.24	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total NICHOLAS J. HELMER:					72.24	.00	
NICOR GAS	3/23-4/25/2017	CH 20-93-79-2787 7	04/25/2017	01-320-5410	184.01	.00	
NICOR GAS	3/24-4/26/-201	WTR 70-06-34-0000 9	04/26/2017	51-300-5410	115.74	.00	
Total NICOR GAS:					299.75	.00	
NORTH SUBURBAN WATER WO	5/1/17-4/30/18	ANNUAL DUES	05/01/2017	51-300-5310	110.00	.00	
Total NORTH SUBURBAN WATER WORKS ASSN:					110.00	.00	
NORTHERN IL POLICE ALARM	11651	ANNUAL NIPAS MEETING	04/25/2017	01-360-5330	108.00	.00	
Total NORTHERN IL POLICE ALARM SYS:					108.00	.00	
OFFICE DEPOT INC.	7987481	PD OFFICE SUPPLIES	04/30/2017	01-360-5700	29.36	.00	
Total OFFICE DEPOT INC.:					29.36	.00	
OPP FRANCHISING INC. DBA J	CHC05170223	CLEANING SERVICES	05/01/2017	01-350-5104	1,132.00	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,132.00	.00	
ORPHANS OF THE STORM	4/2017	KENNEL FEES	05/01/2017	01-360-5141	30.00	.00	
Total ORPHANS OF THE STORM:					30.00	.00	
PDC LABORATORIES INC	862069	WATER TESTING	04/30/2017	51-300-5100	48.75	.00	
Total PDC LABORATORIES INC:					48.75	.00	
PETAR KOVAC	17-91	ROAD BOND REFUND	05/03/2017	72-000-2310	500.00	.00	
Total PETAR KOVAC:					500.00	.00	
PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-320-5700	243.45	.00	
PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-340-5700	136.58	.00	
PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-320-5200	31.74	.00	
Total PETTY CASH CH:					411.77	.00	
PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-350-5610	333.00	.00	
PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	51-300-5330	165.00	.00	
PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-350-5020	6.00	.00	
PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	01-350-5700	40.89	.00	
PETTY CASH PW	5/17	COFFEE PW	05/18/2017	01-350-5700	35.89	.00	
PETTY CASH PW	5/2017	GAS FOR NEW TOW TRUCK	05/17/2017	01-350-5020	20.00	.00	
PETTY CASH PW	5/2017	COFFEE PD	05/17/2017	01-360-5700	35.89	.00	
Total PETTY CASH PW:					636.67	.00	
PRO DATA PAYROLL SERVICE	382525	PAYROLL PROCESSING	05/09/2017	01-320-5540	191.90	.00	
Total PRO DATA PAYROLL SERVICES INC.:					191.90	.00	
RACEWAY CAR WASH	55	PD CAR WASHES	05/01/2017	01-360-5321	72.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total RACEWAY CAR WASH:					72.00	.00	
RC TOPSOIL INC.	1700125	DIRT FOR PW	04/28/2017	01-350-5710	150.00	.00	
Total RC TOPSOIL INC.:					150.00	.00	
READY PRESS LLC	79273	PD OFFICE SUPPLIES	05/02/2017	01-360-5221	350.00	.00	
READY PRESS LLC	79299	PD OFFICE SUPPLIES	05/08/2017	01-360-5700	235.00	.00	
Total READY PRESS LLC:					585.00	.00	
SAFEBUILT INC.	0031489-IN	HOURLY INSPECTIONS	04/30/2017	01-340-5100	1,833.00	.00	
Total SAFEBUILT INC.:					1,833.00	.00	
SCALAMBRINO & ARNOFF, LLP	42513	LEGAL SERVICES	05/05/2017	01-320-5120	1,017.46	.00	
Total SCALAMBRINO & ARNOFF, LLP:					1,017.46	.00	
SOLID WASTE AGENCY	5627	6/2017 WASTE SERVICES	05/01/2017	17-300-5420	25,985.62	.00	
Total SOLID WASTE AGENCY:					25,985.62	.00	
STANDARD EQUIPMENT CO	4/12/2017	RODDER PARTS	04/12/2017	01-350-5020	197.52	.00	
Total STANDARD EQUIPMENT CO:					197.52	.00	
STEINER ELECTRIC COMPANY	S005711149.0	CITY HALL BALLASTS	05/09/2017	01-350-5710	119.28	.00	
Total STEINER ELECTRIC COMPANY:					119.28	.00	
STEPHANIE HANNON	5/17/17	CELL PHONE REIMBURSEMEN	05/17/2017	01-320-5410	36.37	.00	
STEPHANIE HANNON	5/17/2017	MEDICAL REIMBURSEMENT	05/17/2017	01-000-2061	237.25	.00	
Total STEPHANIE HANNON:					273.62	.00	
THOMPSON ELEVATOR INSPE	17-0449	ELEVATOR INSPECTION	02/10/2017	01-340-5100	100.00	.00	
THOMPSON ELEVATOR INSPE	17-0640	ELEVATOR INSPECTION	03/01/2017	01-340-5100	600.00	.00	
THOMPSON ELEVATOR INSPE	17-0739	ELEVATOR INSPECTION	03/10/2017	01-340-5100	1,159.00	.00	
THOMPSON ELEVATOR INSPE	17-0782	ELEVATOR INSPECTION	03/14/2017	01-340-5100	100.00	.00	
THOMPSON ELEVATOR INSPE	17-0909	ELEVATOR INSPECTION	03/23/2017	01-340-5100	215.00	.00	
THOMPSON ELEVATOR INSPE	17-0915	ELEVATOR INSPECTION	03/24/2017	01-340-5100	100.00	.00	
THOMPSON ELEVATOR INSPE	17-1037	ELEVATOR INSPECTION	03/31/2017	01-340-5100	129.00	.00	
Total THOMPSON ELEVATOR INSPECT SVC, INC.:					2,403.00	.00	
TRAFFIC CONTROL CORPORA	97683	TRAFFIC SIGNAL MANT	04/10/2017	01-350-5031	429.00	.00	
TRAFFIC CONTROL CORPORA	97744	TRAFFIC SIGNAL MANT	04/12/2017	01-350-5031	3,173.50	.00	
TRAFFIC CONTROL CORPORA	98005	TRAFFIC SIGNAL MANT	04/26/2017	01-350-5031	605.00	.00	
Total TRAFFIC CONTROL CORPORATION:					4,207.50	.00	
TRESSLER LLP	381748	GENERAL LEGAL MATTERS	05/05/2017	01-320-5120	7,359.00	.00	
TRESSLER LLP	381748	ROB ROY	05/05/2017	01-320-5120	84.50	.00	
TRESSLER LLP	381748	PERSONNEL	05/05/2017	01-320-5120	42.00	.00	
TRESSLER LLP	381748	OMA INVESTIGATION 1/2011	05/05/2017	01-320-5120	144.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total TRESSLER LLP:					7,629.50	.00	
TRUGREEN PROCESSING CEN	63114028	CH LANDSCAPING	04/29/2017	01-350-5103	40.00	.00	
TRUGREEN PROCESSING CEN	63114174	PD LANDSCAPING	04/28/2017	01-350-5103	89.00-	.00	
TRUGREEN PROCESSING CEN	63114174-1	PD LANDSCAPING	04/28/2017	01-350-5103	2.67	.00	
Total TRUGREEN PROCESSING CENTER:					46.33-	.00	
US BANK NA	460899	TIF ALLOCATION NOTES SER 2	04/10/2017	12-400-6010	11,196.37	.00	
Total US BANK NA:					11,196.37	.00	
VERIZON WIRELESS	9784849425	GENERAL BALANCE	05/01/2017	01-320-5410	1,109.49	.00	
Total VERIZON WIRELESS:					1,109.49	.00	
VILLAGE OF MOUNT PROSPEC	2017-0038000	WATER USAGE	05/12/2017	51-300-5412	339.36	.00	
VILLAGE OF MOUNT PROSPEC	5/4/2017	WATER USAGE #3288-001	05/15/2017	51-300-5412	27.57	.00	
Total VILLAGE OF MOUNT PROSPECT:					366.93	.00	
WAREHOUSE DIRECT OFFICE	3469037-0	CH OFFICE SUPPLIES	05/03/2017	01-320-5700	67.16	.00	
WAREHOUSE DIRECT OFFICE	3473083-0	CH OFFICE SUPPLIES	05/08/2017	01-320-5700	29.71	.00	
WAREHOUSE DIRECT OFFICE	3475480-0	CH OFFICE SUPPLIES	05/09/2017	01-320-5700	604.91	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					701.78	.00	
XTIVITY SOLUTIONS INC.	435	4/2017 MONTHLY VOIP SERVIC	05/15/2017	01-320-5410	3,511.02	.00	
Total XTIVITY SOLUTIONS INC.:					3,511.02	.00	
Grand Totals:					186,450.19	.00	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
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Report Criteria:

Detail report.

Paid and unpaid invoices included.

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2061 WITHHOLDING FLEX ME	MICHAEL STONE	5/3/2017	MEDICAL REIMBURSEMENT	05/03/2017	59.25	.00	
01-000-2061 WITHHOLDING FLEX ME	STEPHANIE HANNON	5/17/2017	MEDICAL REIMBURSEMENT	05/17/2017	237.25	.00	
Total :					296.50	.00	
CITY COUNCIL & BOARDS							
01-310-5100 PROFESSIONAL SERVIC	MIGHTY MITES	7785	MAYORS BREAKFAST AWARDS	05/05/2017	342.00	.00	
01-310-5300 ALDERMANIC EXPENSE	NICHOLAS J. HELMER	5/12/2017	MAYOR EXPENSE REIMBURSE	05/12/2017	72.24	.00	
01-310-7020 EQUIPMENT	B & H PHOTO VIDEO	125346600	AV EQUIPMENT	04/27/2017	2,999.00	.00	
01-310-7020 EQUIPMENT	B & H PHOTO VIDEO	125696020	AV EQUIPMENT	05/05/2017	842.75	.00	
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	INC00407957	AV EQUIPMENT	05/03/2017	109.41	.00	
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	INC00414381	AV EQUIPMENT	05/12/2017	150.93	.00	
01-310-7020 EQUIPMENT	HOME DEPOT CREDIT SERVIC	4/28/2017	AV TABLE	04/28/2017	37.98	.00	
01-310-7020 EQUIPMENT	MAILBOX PLUS	5/9/2017	AV SHIPPING	05/09/2017	26.90	.00	
Total CITY COUNCIL & BOARDS:					4,581.21	.00	
ADMINISTRATION							
01-320-5120 CITY ATTORNEY	SCALAMBRINO & ARNOFF, LLP	42513	LEGAL SERVICES	05/05/2017	1,017.46	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	381748	GENERAL LEGAL MATTERS	05/05/2017	7,359.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	381748	ROB ROY	05/05/2017	84.50	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	381748	PERSONNEL	05/05/2017	42.00	.00	
01-320-5120 CITY ATTORNEY	TRESSLER LLP	381748	OMA INVESTIGATION 1/2011	05/05/2017	144.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	22318	CUSTOM HARDWARE	05/15/2017	4,033.87	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	22319	CUSTOM HARDWARE	05/15/2017	16,739.35	.00	
01-320-5200 POSTAGE	PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	31.74	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	54417877	CH COPIER	05/06/2017	1,266.72	.00	
01-320-5410 UTILITIES	AT&T LONG DISTANCE	5/4/2017	LONG DISTANCE STATEMENT	05/04/2017	91.67	.00	
01-320-5410 UTILITIES	COMCAST	5/13-6/12/2017	PW SERVICE #8066	05/06/2017	245.85	.00	
01-320-5410 UTILITIES	COMED I	4/12-5/11/17	11 E CAMP MCDONALD SERVIC	05/11/2017	34.52	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	4/1/2017-4/28/	401 PIPER LN	05/01/2017	219.82	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	4/29-5/31/17	401 PIPER LN	05/01/2017	42.93	.00	
01-320-5410 UTILITIES	NICOR GAS	3/23-4/25/2017	CH 20-93-79-2787 7	04/25/2017	184.01	.00	
01-320-5410 UTILITIES	STEPHANIE HANNON	5/17/17	CELL PHONE REIMBURSEMEN	05/17/2017	36.37	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9784849425	GENERAL BALANCE	05/01/2017	1,109.49	.00	
01-320-5410 UTILITIES	XTIVITY SOLUTIONS INC.	435	4/2017 MONTHLY VOIP SERVIC	05/15/2017	3,511.02	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	382525	PAYROLL PROCESSING	05/09/2017	191.90	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	0997892-001	CH OFFICE SUPPLIES	05/03/2017	342.23	.00	
01-320-5700 OFFICE SUPPLIES	PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	243.45	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3469037-0	CH OFFICE SUPPLIES	05/03/2017	67.16	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3473083-0	CH OFFICE SUPPLIES	05/08/2017	29.71	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3475480-0	CH OFFICE SUPPLIES	05/09/2017	604.91	.00	
Total ADMINISTRATION:					37,673.68	.00	
BUILDING DEPARTMENT							
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT INC.	0031489-IN	HOURLY INSPECTIONS	04/30/2017	1,833.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0449	ELEVATOR INSPECTION	02/10/2017	100.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0640	ELEVATOR INSPECTION	03/01/2017	600.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0739	ELEVATOR INSPECTION	03/10/2017	1,159.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0782	ELEVATOR INSPECTION	03/14/2017	100.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0909	ELEVATOR INSPECTION	03/23/2017	215.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-0915	ELEVATOR INSPECTION	03/24/2017	100.00	.00	
01-340-5100 PROFESSIONAL SERVIC	THOMPSON ELEVATOR INSPE	17-1037	ELEVATOR INSPECTION	03/31/2017	129.00	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	173353	PZBA LEGALS	05/10/2017	204.51	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	173354	PZBA LEGALS	05/10/2017	180.45	.00	
01-340-5700 OFFICE SUPPLIES	DEKIND COMPUTER CONSULT	1CPH040716	HP LASERJET PRINTER	04/07/2017	299.00	.00	
01-340-5700 OFFICE SUPPLIES	MICHAEL PORZYCKI	5/4/2017	EXPENSE REIMBURSEMENT	05/04/2017	128.34	.00	
01-340-5700 OFFICE SUPPLIES	PETTY CASH CH	8/25-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	136.58	.00	
Total BUILDING DEPARTMENT:					5,184.88	.00	
PUBLIC WORKS							
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD, IN	00762A	VEH MTC	05/15/2017	23.82	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD, IN	794197	VEH MTC	04/07/2017	519.50	.00	
01-350-5020 VEHICLE MAINTENANCE	FRIES AUTOMOTIVE SERVICES	T72821	TOWING	05/01/2017	125.00	.00	
01-350-5020 VEHICLE MAINTENANCE	HOME DEPOT CREDIT SERVIC	4/28/2017	VEHICLE MTC SUPPLIES	04/28/2017	39.70	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	525164	VEH MAINTENANCE - TIRES	05/08/2017	159.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	4/2017	PW VEHICLE MAINTENANCE S	04/30/2017	912.91	.00	
01-350-5020 VEHICLE MAINTENANCE	PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	6.00	.00	
01-350-5020 VEHICLE MAINTENANCE	PETTY CASH PW	5/2017	GAS FOR NEW TOW TRUCK	05/17/2017	20.00	.00	
01-350-5020 VEHICLE MAINTENANCE	STANDARD EQUIPMENT CO	4/12/2017	RODDER PARTS	04/12/2017	197.52	.00	
01-350-5031 SIGNAL MAINTENANCE	TRAFFIC CONTROL CORPORA	97683	TRAFFIC SIGNAL MANT	04/10/2017	429.00	.00	
01-350-5031 SIGNAL MAINTENANCE	TRAFFIC CONTROL CORPORA	97744	TRAFFIC SIGNAL MANT	04/12/2017	3,173.50	.00	
01-350-5031 SIGNAL MAINTENANCE	TRAFFIC CONTROL CORPORA	98005	TRAFFIC SIGNAL MANT	04/26/2017	605.00	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	63114028	CH LANDSCAPING	04/29/2017	40.00	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	63114174	PD LANDSCAPING	04/28/2017	89.00-	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	63114174-1	PD LANDSCAPING	04/28/2017	2.67	.00	
01-350-5104 PROF SERVICES - BUILD	ARAMARK UNIFORM SERVICES	2081035186	PW UNIFORMS	04/28/2017	134.55	.00	
01-350-5104 PROF SERVICES - BUILD	ARAMARK UNIFORM SERVICES	2081044559	PW UNIFORMS	05/05/2017	134.55	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5104 PROF SERVICES - BUILD	ARAMARK UNIFORM SERVICES	2081054003	PW UNIFORMS	05/12/2017	135.92	.00	
01-350-5104 PROF SERVICES - BUILD	HENRICHSEN'S FIRE EQUIPME	15853	FIRE EXT MTC	05/01/2017	159.50	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC05170223	CLEANING SERVICES	05/01/2017	1,132.00	.00	
01-350-5106 PROF SERVICES - STRE	HECKER AND COMPANY, INC.	2017-23	REPAIRED ELECTRIC ON MILW	05/05/2017	4,772.20	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0039384729	711 ELM ST	05/07/2017	143.08	.00	
01-350-5610 EQUIPMENT MAINTENA	PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	333.00	.00	
01-350-5650 LANDSCAPE SUPPLIES	FASTSIGNS - ARLINGTON HEIG	447-30300	NRC RESTORATION SIGNS	05/17/2017	340.00	.00	
01-350-5700 OFFICE SUPPLIES	PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	40.89	.00	
01-350-5700 OFFICE SUPPLIES	PETTY CASH PW	5/17	COFFEE PW	05/18/2017	35.89	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	4/28/2017	PW OPERATING SUPPLIES	04/28/2017	60.36	.00	
01-350-5710 OPERATING SUPPLIES	RC TOPSOIL INC.	1700125	DIRT FOR PW	04/28/2017	150.00	.00	
01-350-5710 OPERATING SUPPLIES	STEINER ELECTRIC COMPANY	S005711149.0	CITY HALL BALLASTS	05/09/2017	119.28	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102005175	GASOLINE	05/02/2017	1,459.50	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	4/30/2017	GASOLINE	04/30/2017	4,276.95	.00	
Total PUBLIC WORKS:					19,592.29	.00	
PUBLIC SAFETY							
01-360-5100 PROFESSIONAL SERVIC	I/O SOLUTIONS, INC.	C39531A	POLICE TESTING	05/15/2017	740.00	.00	
01-360-5100 PROFESSIONAL SERVIC	JPMORGAN CHASE BANK NA	4/14/2017	SUBPOENA REVIEW	04/14/2017	26.80	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2017	MONTHLY ACTIVITY	04/30/2017	196.07	.00	
01-360-5141 KENNEL FEES	ORPHANS OF THE STORM	4/2017	KENNEL FEES	05/01/2017	30.00	.00	
01-360-5200 POSTAGE	MAILBOX PLUS	5/10/2017	PD SHIPPING	05/10/2017	21.90	.00	
01-360-5221 PRINTING	READY PRESS LLC	79273	PD OFFICE SUPPLIES	05/02/2017	350.00	.00	
01-360-5321 AUTO EXPENSE	BUSSE CAR WASH	4/2017	PD CAR WASHES	04/30/2017	9.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	55	PD CAR WASHES	05/01/2017	72.00	.00	
01-360-5330 TRAINING	NORTHERN IL POLICE ALARM	11651	ANNUAL NIPAS MEETING	04/25/2017	108.00	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	7987481	PD OFFICE SUPPLIES	04/30/2017	29.36	.00	
01-360-5700 OFFICE SUPPLIES	PETTY CASH PW	5/2017	COFFEE PD	05/17/2017	35.89	.00	
01-360-5700 OFFICE SUPPLIES	READY PRESS LLC	79299	PD OFFICE SUPPLIES	05/08/2017	235.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	12480	PD CLOTHING	12/27/2016	77.98	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	18173	PD CLOTHING	05/01/2017	49.70	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	18224	PD CLOTHING	05/02/2017	80.77	.00	
01-360-5741 CLOTHING	KEITH O'CONNOR	5/2/2017	UNIFORM ALLOWANCE	05/02/2017	152.27	.00	
Total PUBLIC SAFETY:					2,214.74	.00	
01-550-7020 EQUIPMENT - PW	CURRIE MOTORS	H0514	PW 2017 FORD F-550	04/28/2017	71,415.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total :					71,415.00	.00	
Total GENERAL FUND:					140,958.30	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PALATINE/MILWAUKEE TIF FUND							
DEBT SERVICE							
12-400-6010 INTEREST	US BANK NA	460899	TIF ALLOCATION NOTES SER 2	04/10/2017	11,196.37	.00	
Total DEBT SERVICE:					11,196.37	.00	
Total PALATINE/MILWAUKEE TIF FUND:					11,196.37	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
TOURISM DISTRICT EXPENSES							
13-300-5108 BEAUTIFICATION	COMED I	4/12/17-5/11/2	1250 RIVER RD IRIGATION SYS	05/11/2017	31.47	.00	
13-300-5108 BEAUTIFICATION	COMED I	4/12-5/11/2017	IRIGATION SYSTEM-604 MILWA	05/11/2017	31.77	.00	
13-300-5108 BEAUTIFICATION	HALLORAN & YAUCH, INC	5101	TOURISM DIST IRRIGATION	04/26/2017	1,140.76	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	4/1-4/28/2017	700 N MILWAUKEE IRRIG	05/01/2017	179.62	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	4/1-4/28/-2017	1250 S RIVER RD B-IRRG	05/01/2017	209.87	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	122814	MILWAUKEE & RIVER STREETS	05/01/2017	508.92	.00	
Total EXPENSES:					2,102.41	.00	
Total TOURISM DISTRICT:					2,102.41	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	5627	6/2017 WASTE SERVICES	05/01/2017	25,985.62	.00	
Total EXPENSES:					25,985.62	.00	
Total SOLID WASTE DISPOSAL FUND:					25,985.62	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	862069	WATER TESTING	04/30/2017	48.75	.00	
51-300-5310 MEMBERSHIPS	NORTH SUBURBAN WATER WO	5/1/17-4/30/18	ANNUAL DUES	05/01/2017	110.00	.00	
51-300-5330 TRAINING	PETTY CASH PW	11/16-5/1/2017	PETTY CASH FOR SUPPLIES	05/17/2017	165.00	.00	
51-300-5410 UTILITIES	AT&T	5/1-5/31/2017	SCADA LINE	05/01/2017	68.63	.00	
51-300-5410 UTILITIES	COMED I	4/12/17-5/11/1	WATER 1823083040	05/11/2017	31.40	.00	
51-300-5410 UTILITIES	CONSTELLATION NEWENERGY	0039393644	WATER 0179716002	05/08/2017	1,511.04	.00	
51-300-5410 UTILITIES	NICOR GAS	3/24-4/26/-201	WTR 70-06-34-0000 9	04/26/2017	115.74	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	2017-0038000	WATER USAGE	05/12/2017	339.36	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	5/4/2017	WATER USAGE #3288-001	05/15/2017	27.57	.00	
Total EXPENSES:					2,417.49	.00	
Total WATER FUND:					2,417.49	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SANITARY SEWER FUND							
EXPENSES							
53-300-5100 PROFESSIONAL SERVIC	MUNICIPAL & FINANCIAL SERVI	17-071	SEWER RATE STUDY	05/03/2017	3,044.00	.00	
Total EXPENSES:					3,044.00	.00	
Total SANITARY SEWER FUND:					3,044.00	.00	

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
ROAD & BUILDING BOND ESCROW							
72-000-2310 DEPOSIT ROAD/BUILDE	LOUIS BEDELL	17-146	ROAD BOND REFUND	05/02/2017	246.00	.00	
72-000-2310 DEPOSIT ROAD/BUILDE	PETAR KOVAC	17-91	ROAD BOND REFUND	05/03/2017	500.00	.00	
Total :					746.00	.00	
Total ROAD & BUILDING BOND ESCROW:					746.00	.00	
Grand Totals:					186,450.19	.00	

<u>GL Account and Title</u>	<u>Net Invoice Amount</u>	<u>Amount Paid</u>	<u>Date Paid</u>
GENERAL FUND			
Total GENERAL FUND:	140,958.30	.00	
PALATINE/MILWAUKEE TIF FUND			
Total PALATINE/MILWAUKEE TIF FUND:	11,196.37	.00	
TOURISM DISTRICT			
Total TOURISM DISTRICT:	2,102.41	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	25,985.62	.00	
WATER FUND			
Total WATER FUND:	2,417.49	.00	
SANITARY SEWER FUND			
Total SANITARY SEWER FUND:	3,044.00	.00	
ROAD & BUILDING BOND ESCROW			
Total ROAD & BUILDING BOND ESCROW:	746.00	.00	
Grand Totals:	186,450.19	.00	