



PUBLIC NOTICE

IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT

**THE REGULAR WORKSHOP MEETING
OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS
WILL BE HELD ON MONDAY, OCTOBER 9, 2017 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – led by Alderman Dolick
- 4. APPROVAL OF MINUTES**
 - A. September 25, 2017 Regular Council Meeting Minutes**
 - B. September 25, 2017 Regular City Council Executive Session Minutes, but not for public release**
- 5. PRESENTATION**
- 6. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
- 7. CITIZEN CONCERNS AND COMMENTS (agenda matters)**
- 8. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

9. **CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

10. **OLD BUSINESS**

A. O-17-23 Staff Memo and Ordinance Approving a Text Amendment to Sections 5-2-2 Definitions and 5-6-1A Permitted Uses in the Single Family Residential District (**2nd Reading**)

B. O-17-24 Staff Memo and Ordinance Establishing a Vacant and Foreclosed Property Registration Program (**2nd Reading**)

11. **NEW BUSINESS**

A. Request for Council Authorization for Expenditure in Excess of \$10,000 (Landscape Concepts Management, \$11,401) for Tourism District Landscaping, Fall Plantings and Enhancement

12. **DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:**

A. Discussion of Commercial Truck Parking Regulations

B. Review of City Liquor Code

13. **APPROVAL OF WARRANTS**

A. Approval of Expenditures

General Fund	\$95,180.78
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee TIF	\$0.00
Tourism District	\$0.00
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$813.30
Solid Waste Fund	\$25,985.62
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**

Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$0.00
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$906.44
Parking Fund	\$8.96
Sanitary Sewer Fund	\$0.00
Road/Building Bond Escrow	\$0.00
Police Pension	\$0.00
TOTAL	\$122,895.10

Wire Payments

9/29/2017 PAYROLL POSTING	\$137,116.01
September Illinois Municipal Retirement Fund	\$25,940.33
Police Pension Payments	\$56,295.02
TOTAL WARRANT	\$342,245.46

- 14. RESIDENT COMMENTS (Non-agenda matters)**
- 15. EXECUTIVE SESSION**
- 16. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 17. ADJOURNMENT**

Posted by Deputy Clerk Schultheis by 5PM on October 5, 2017

**This meeting will be recorded and televised on the following Prospect Heights cable channels:
Comcast and WOW Channel 17 and AT&T U-verse Channel 99**



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

10A

MEMORANDUM

Date: September 19, 2017
To: Mayor Helmer and City Council
Cc: Joe Wade, City Administrator
From: Daniel A. Peterson, Director of Building & Development
Subject: ZBA Case No. 17-09 TA – Text Amendment to Section 5-2-2 Definitions and Section 5-6-1A Permitted Uses of the Single Family Residential District

ISSUE: Consideration of a text amendment to Sections 5-2-2 and 5-6-1A of the Zoning Code to amend the definition of Family and add a new definition for a Family Community Residence. Secondly, the text amendment would create Family Community Residence as a permitted use within the R-1 Single Family District.

BACKGROUND: The PZBA held a public hearing on August 24, 2017 to hear ZBA Case #15-09TA an application for a text amendment submitted by Gene Schloss, MGR Realty and representing Aurora Home Care (Applicant). Mr. Schloss is the owner of the property commonly known as 223 S. Wolf Rd. Prospect Heights. City Zoning Ordinance requires that the lots be consolidated as no accessory structure can be built upon a lot without a primary structure. The applicant provided complete plans as required.

The applicant purchased the home at 223 S. Wolf Rd in the fall of 2015 to operate a State of Illinois licensed Community Integrated Living Facility. At that time they applied for the required remodeling permits and completed the project and received their Certificate of Occupancy in 2016. Since receiving their Certificate of Occupancy, Aurora Home Care has been operating and caring for four (4) clients as allowed under the current zoning regulation. Aurora Home Care is now seeking the text amendment to allow up to eight (8) individuals to reside in the residence as permitted by the State of Illinois Department of Human Services. The current home was remodeled to meet the requirements for an occupant load of eight (8) individuals.

The proposed text amendments would allow up to 8 residents in State of Illinois licensed Community Integrated Living Arrangements (CILA). Currently, these types of arrangements allow up to 4 residents. Family Community Residences would be a permitted use in the R-1 with limitations as to proximity to any other licensed CILA facility.

The PZBA heard testimony from the applicant and adjoining residential neighbors.

After all testimony the Commissioners voted 4-0 to recommend to the City Council approval of the text amendment as presented.

RECOMMENDATION: No action required. First Reading of Ordinance #O-17-23 approving a text amendment to Sections 5-2-2 Definitions and 5-6-1A Permitted Uses in the Single Family Residential District

ORDINANCE NO. O-17-23

AN ORDINANCE AMENDING TITLE 5, CHAPTERS 2 AND 5 OF THE CITY OF
PROSPECT HEIGHTS CITY CODE RELATING TO FAMILY COMMUNITY
RESIDENCES

WHEREAS, the City of Prospect Heights ("City") is an Illinois Municipal Corporation pursuant to the Illinois Constitution of 1970 and the Statutes of the State of Illinois;

WHEREAS, The Community Integrated Living Arrangement Licensure Act (the "Act"), 210 ILCS 135/1 *et seq.*, establishes standards that must be met by Community Integrated Living Arrangement ("CILA") programs;

WHEREAS, the City Council has determined to amend the Zoning Code to permit CILA facilities to house additional residents within the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COOK COUNTY, ILLINOIS as follows:

SECTION ONE: That Title 5, Chapter 2, Section 3 of the Prospect Heights City Code is hereby amended with additions shown in bold, underlined text and deletions in strikethrough text so that the same shall be read as follows:

5-2-3: DEFINITIONS:

ABUTTING: To have a common property line or district line.

* * *

~~**FAMILY:** One or more persons each related to the other by blood, marriage, or adoption (including foster children), together with such relatives of the respective spouses who are living with the family in a single dwelling and maintaining a common household.~~

~~A family may also be composed of not to exceed three (3) persons not so related, provided that such unrelated persons live in a single dwelling and maintain a common household and a single housekeeping unit.~~

~~A family includes any domestic servants and not more than one gratuitous guest residing with said family; such servants or guest shall be included in the unrelated persons attained by this definition, and shall not be in addition thereto.~~

FAMILY: Refers to either:

- (A) An individual or two or more persons, related by blood, marriage, civil union, or adoption, living together as a single housekeeping unit in a dwelling unit; or

- (B) A group of not more than four persons, who need not be related by blood, marriage or adoption, living together as a single housekeeping unit in a dwelling unit; plus, in either case, usual domestic servants.

FAMILY COMMUNITY RESIDENCE: a single dwelling unit occupied on a relatively permanent basis in a family-like environment by a group of four—eight unrelated persons, plus paid professional support staff provided by a licensed, sponsoring agency either living with the residents on a 24-hour basis or present whenever residents with disabilities are present at the dwelling, and couples with the zoning regulations for the district in which the site is located. A family community residence does not include a residence which serves persons as an alternative to incarceration for a criminal offense, or persons whose primary reason for placement is substance abuse or alcohol abuse or for treatment of a communicable disease.

* * *

SECTION TWO: That Title 5, Chapter 6, Section 1 of the Prospect Heights City Code is hereby amended with additions shown in bold, underlined text and deletions in strikethrough text so that the same shall be read as follows:

5-6-1: R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT:

A. Permitted Uses: The following uses are permitted:

Accessory uses, in accordance with the provisions of chapter 3 of this title.

Fences, in accordance with the provisions of chapter 3 of this title.

Home occupations, in accordance with the provisions of chapter 3 of this title.

Off street parking facilities, in accordance with the provisions of chapter 8 of this title.

Parks, forest preserves and recreational areas, when publicly owned and operated.

Signs, in accordance with the provisions of chapter 9 of this title.

Single-family detached dwellings.

Family Community Residences, provided, an application for occupancy is filed with the City Administrator or his designee. An occupancy permit will be granted, provided, the following conditions are met:

- 1. The sponsoring agency is certified and licensed by the State under the Community Living Facilities Licensing Act, 210 ILCS 35/1 et seq., and the Community-Integrated Living Arrangements Licensure and Certification Act, 210 ILCS 135/1 et seq., or other similar statutes as may be required.**

2. The family community residence is not located closer than 1500 feet to another licensed family community residence or group community residence.

3. All other applicable codes and ordinances are met.

SECTION THREE: That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION FOUR: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

ABSENT:

PASSED and APPROVED this ____ Day of _____, ____.

Nicholas J. Helmer, Mayor

ATTEST:

City Clerk

MGR Realty LLC
2970 Maria Avenue # 210
Northbrook IL 60062



Mr. Dan Peterson
Building & Development Director
8 N. Elmhurst Road
Prospect Heights, IL 60070

Dear Mr. Peterson,

In order to modify number of residents in 223 S Wolf Road, MGR Realty LLC is owner of the property is requesting Village of Prospect Heights to review and approve the following amendments:

1. Text Amendment to create category of occupancy to allow 8 individuals to reside in Community Integrated Living Arrangement (CILA).
2. Review and approve Permit to increase number of Resident in CILA setting at 223 S Wolf Road from 4 to 8 Individuals.
3. Aurora Home Care is lessee / contract manager of the CILA program and authorized to operate CILA at 223 S. Wolf Road.

If you have any questions please contact me at 847-530-3589

Sincerely,

A handwritten signature in blue ink, appearing to read "Gene Schloss".

Gene Schloss,
Manager of MGR Realty LLC

2017 JUN 26 PM 4:09

611 Y 91 1762 F 3 - 0 JH



Bruce Rauner, Governor

Illinois Department of Human Services

James T. Dimas, Secretary-designate

401 S. Clinton Street, Chicago, Illinois 60607
401 N. 4th Street, Springfield, Illinois 62702

June 17, 2016

Sophia Funkenshtein
Aurora Home Care, Inc.
2970 Maria Ave., Suite 21 D
Northbrook, IL 60062

2017 JUN 26 PM 4:10
CITY OF PROSPECT HEIGHTS
RECEIVED

Re: CILA site at : 223 N. Wolf Rd., Prospect Heights, 60070

Dear Ms. Funkenshtein:

Staff from the Bureau of Accreditation, Licensure and Certification (BALC) conducted a review of your existing CILA site at the above referenced address on June 14, 2016.

The Department considers the site to be in compliance with Section 115.300 of the CILA rule and appropriate for 8 individual (s), of whom 0 may be non ambulatory.

If you have questions or need further information, Please contact me at BALC at 312/814-4904.

Sincerely,

Review and Information Management Section
Bureau of Accreditation, Licensure and Certification

copied:

Jayma Bernhard Page, Bureau of Quality Management Section Manager
George Bengel, CILA Rates Section Manager

**City of Prospect Heights
Plan/Zoning Board of Appeals
August 24, 2017**

I. MEETING COMMENCEMENT:

The regular meeting of the Plan/Zoning Board of Appeals was called to order at 7:00 pm by Chairman Dash, at City Hall, 8 N. Elmhurst Road, in Prospect Heights, Illinois.

II. ROLL CALL:

Present: Chairman Dash, Commissioners Kempa, DeGraf, and Tammen
Absent: Commissioner Patel and Commissioner Frank-Watson with prior notice

Present at the meeting: Director of Building & Development Daniel A. Peterson.
Recording Secretary: Jennifer Myzia

III. APPROVAL OF July 27, 2017 MINUTES

Motion made by Commissioner Tammen, seconded by Commissioner DeGraf Kempa, to approve the meeting minutes.

ROLL CALL VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash
NAYS: None
ABSENT: Commissioner Frank-Watson, Commissioner Patel
ABSTAIN:
Motion carried.

IV. OLD BUSINESS

1. PZBA – Zoning Public Hearing: Case No. ZBA 17-06V

Applicant: Joe Pascucci,
Address: 697 Glendale Drive, Prospect Heights, IL 60070

Description of Request:

- A. Applicant originally applied for a variation to encroach 13' into the required 15' side yard setback for the purposes of constructing a 3rd car bay onto his primary structure to store his work truck per Section 5-6-1E2 of the City of Prospect Heights Zoning Code. The application has been amended to request a variation to encroach 4' into the required 5' side yard setback for the purpose of constructing a driveway in the required side yard to access his rear yard so he can construct a detached garage per Section 5-6-2E2a

Chairman Dash requests a motion to re-open public hearing ZBA 17-06V @ 7:02 pm by
Motion by Commissioner Tammen
Second by Commissioner DeGraf

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash
NAYS:

Chairman Dash requests if anyone is in attendance to present or make comments please stand to be sworn in.

Director Peterson comments this case was originally for an attachment to the primary structure to encroach in the side yard. In an effort to accommodate and look at alternative methods to accomplish his goals, the applicant had requested a number of continuances while he pursued a different type of garage and storage set up. During that time he has come back with a revised application calling for a detached garage to be located on the west side of the property instead of the east side. The garage has been designed to meet all the flood control standards of our flood control ordinance so the variation that was discussed last meeting is not required. He is here this evening to seek a side yard variation for a driveway to be constructed four feet into the required five foot setback along the west side of the property. I have spoken to legal even though the original application was for the structure into the side yard and this was a driveway into the side yard, it's a lesser variation and because we had proper notice and proper continuances it was not necessary to notice again. The parties who requested notice have been given notice. We are here tonight to have the hearing and make a proper recommendation based on the testimony given tonight.

Mike Aiello of Aiello Architecture Design, 1800 Glenview Road Glenview IL 60025 stands to represent Mr. Pascucci who was unable to be in attendance due to his wife giving birth this same day.

Director Peterson confirms with Mr. Aiello that per e-mail notice from Mr. Pascucci that Mr. Aiello is prepared to move forward on behalf of Mr. Pascucci. Mr. Aiello confirms.

Mr. Aiello states the request is for a third car garage in the back, detached from the house and in order to do so they have met all the setbacks for the garage itself. The only variance being requested is for the driveway to get to the rear yard to access the garage. They have met with Civil Engineer, Mr. Toberman to meet all the flood plain requirements and all the grading requirements. They have done soil testing. They have completed test piers with the soil engineer so that they will be able to structurally build an adequate garage for Mr. Pascucci.

Commissioner DeGraf asked if structurally stamped drawing proving the design meets the requirements will be provided.

Mr. Aiello states that by the time the permit is applied for said drawings with seals will be provided.

Mark Toberman of Norman J. Toberman & Associates, LLC 115 S Wilke Rd., Suite 301 Arlington Heights, IL 60005-1535 testifies they were retained to do the topographic survey of the subject property which is located in the 100 year special flood hazard area of McDonald Creek. Mr. Toberman states that to compensate for the fill there will be a poured concrete curb along the edge of the drive so they will meet the adjacent lawn elevations. The drive will be six inch concrete. It will be reinforced. There is going to be a new culvert pipe in the ditch on the south side of Glendale. That culvert pipe will be pitched to the west and will be an improvement to the drainage along the south ditch line of Glendale. After speaking to the City Engineer it has been confirmed that Mr. Pascucci will be working in the right of way in front of the adjacent home to clear the ditch all the way down so the water drains south and goes into the branch of McDonald Creek. The ditch will be improved there will be a new twelve inch ductal iron culvert pipe under the new drive the existing corrugated metal pipe under the existing driveway, he is going to put new corrugated metal end sections on those pipes. Once you put a metal end

section instead of a regular round pipe you increase the conveyance capacity because the water is able to be funneled into the pipe so that will actually improve the drainage on the south side of Glendale from upstream to the east making it easier for the water to flow to the west. The disturbed lawn areas will be restored with sod in the bottom of the ditch line to make sure the grade is being maintained.

Director Peterson stated the Building Department has received e-mail confirmation from the consulting engineers that it did meet the comp storage requirements and that was one of the key reasons it did not have to get a variation for the flood control ordinance.

Mr. Aiello speaks about the materials being used. He stated the bottom four feet of the perimeter walls will be masonry construction. Above that we will be doing cement siding on the exterior. The entire garage will be of non-porous material. The flood vents that were added along the perimeter of the garage will allow any water that does flow to be able to flow in and out, which is part of the requirements in flood control.

Chairman Dash opens testimony to the public.

Dan Dowd of 701 Lee St., Suite 790 Des Plaines, IL 60016. Mr. Dowd is an attorney representing the Wadowskis' who were in attendance to the original hearing date to object to the original proposal which called for a thirteen foot encroachment onto the east side of the set back/side yard requirement. With the new proposal, the main objections that the Wadowskis' had have been removed. Secondly, they had a concern about drainage and I understand now that the culvert is going to be repaired. As water pools in their yard that objection has been met as well. The only other concern that I think they would have is that this board consider making a condition to the variation that the petitioner comply with the requirement that commercial vehicles in the excess of 12,000 pounds not be permitted to be stored at the property and a violation of that would jeopardize the continuation of the variation.

Chairman Dash posed the question that in regard to Mr. Dowd's request that the PZBA put into recommendation a reference to the commercial vehicle but if that is already a City ordinance is it necessary to restate that?

Director Peterson commented that it can be entered into the minutes and made part of the record and that it is an ordinance and the City will be strictly enforcing. The applicant has been advised. Mr. Pascucci has acknowledged understanding that and understands what the consequences could be.

Chairman Dash requests for a motion to close this public hearing for 17-06V at 7:16pm

Motion by Commissioner DeGraf

Second by Commission Kempa

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

Commissioner Kempa requested to revisit the hardship letter

Director Peterson stated the original hardship was because of the orientation of the house and that the west side of the property is in the flood plain. The original hardship has been removed because the site engineering and has provided the required compensatory storage. However, now the hardship is to be able to access the rear of the property. He cannot access the rear of the property from the east side because of

the restrictions. That would also be more of an encumbrance and impact the neighbors to the east than to move the driveway to the west side and because of the way the house was constructed to keep it out of the flood plain he does not have a large side enough side yard to accommodate a driveway without a variation.

Commissioner DeGraf stated that the original hardship letter explained that he has a tow truck and that he needed response time to go to accident sites and so the ultimate goal was to be able to house his company's tow truck and he is not sure if that original intention has changed. Commissioner DeGraf stated we as a board are here to approve the garage and the garage has met every standard for the Building Department and Engineering and also the flood issues but Commissioner DeGraf feels the ultimate goal is for his tow truck to be parked at his property which is over 12,000 pounds and D plate and is not permitted in the City of Prospect Heights per the code as it is written at this time.

Director Peterson confirms that is correct and should the applicant want that desire he would have to come back in front of this body for a text amendment to amend the code to even have it considered to become legal. He has been advised of that matter and at this time he does have other needs to be housed in the garage that are legal to be housed at the property and until such time he decides to apply for a text amendment we can refer to the concerns raised, continue to advise him of the situation and should he violate it he will be subject to violations and penalties which he has acknowledged to understanding the consequences.

Mr. Aiello confirmed these discussions have taken place and has spoken for Mr. Pascucci.

Chairman Dash requests a motion to receive into the public record the staff review of the compliance of this application with the zoning standard as presented by staff this evening and to make these standards part of the official record for the application.

Motion by Commissioner DeGraf
Second by Commission Tammen

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

Chairman Dash requests a motion to recommend that the City Council approves a variation to encroach 4' into the required 5' side yard setback for the purpose of constructing a driveway in the required side yard to access his rear yard so he can construct a detached garage per Section 5-6-2E2a

Motion by Commissioner DeGraf
Second by Commission Tammen

ROLL CALL VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

ABSENT:

ABSTAIN:

Motion carried.

Director Peterson stated the City Council target date is September 11, 2017 but it may appear before City Council on September 25, 2017

V. NEW BUSINESS

1. PZBA – Zoning Public Hearing: Case No. ZBA 17-09TA

Applicant: MGR Realty LLC,

Address: 2970 Maria Ave #210, Northbrook IL 60062

Description of Request:

- A. Request a text amendment to Section 5-2-2 Definitions and Section 5-6-1A Permitted Uses, by amending the definition of Family; adding a definition for Family Community Residence; and adding Family Community Residence as a permitted use in the R-1 Single Family Residential District

Chairman Dash requests a motion to open public hearing ZBA 17-09TA @ 7:23 pm by

Motion by Commissioner Kempa

Second by Commissioner Tammen

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

Chairman Dash requests if anyone is in attendance to present or make comments please stand to be sworn in.

Director Peterson stated MGR Realty who represents Aurora Health is here to seek a definition text amendment change to allow up to eight unrelated individuals in a community integrated living facility in compliance with the State of Illinois Community Integrated Living Act which is allowed if the home meets such certain standards. In 2015 the property in question was purchased for this purpose which was permitted under city code. They operated within city code with four occupants however at this time they are requesting the text amendment so they can go to the allowed eight as stated in the Community Integrated Living Act. This case has been reviewed by the City Attorney, language has been added that limits these types of situations to specifically state licensed community integrated living act facilitators that meet all the requirements of the act to stay as company and that there can be no more than one of these types of state run licensed facilities within 1500 feet of another within the City. The state law limits that at 800 feet. Please be advised these types of state run facilities do not allow for substance abuse alternatives, transition homes for jail to community, this is a very restrictive type of a license given to very well licensed and vetted organizations providing care to integrate other communities. We have Mr. Gene Schloss representing MGR Realty to speak and expand on this case.

Gene Schloss 3754 Oak Northbrook IL and company address 2970 Maria Ave #210 Northbrook, IL 60062 representing the tenant Aurora Home Care.

Irene Brihuega – one of the owners of Aurora Home Care. Stated this is a facility that help people with developmental disabilities integrate into the community. It is a house that is like any other house you would live in. These are patients over the age of 18 that do not want to live with their parents or cannot live with their parents and they are taken upon by the state and are sponsored and are taken care of 24 hours a day by DSP who are state licensed people who are constantly watching and taking care of these patients. They try to live the most normal lifestyle that you can. They go to school. They go to work. They have activities that they do. They go to outings. Our job is to create a home for these people to be together and to be taken care of. At this time four people reside in the home. According

to the state we have passed everything and are allowed to have up to two people per room and can technically have eight if the city allows us to.

Director Peterson requested Mr. Schloss to speak in regard to improvements that have been made to the house to accommodate up to eight occupants and how it meets the state law.

Mr. Schloss stated most of the improvements are fire protection for the house which are state requirements and have been passed by the City and State Fire Marshalls. There are separate bathrooms. One bathroom is required to house four occupants. The house has two full bathrooms to accommodate eight persons if the City will approve. The bedrooms are sized to the state standard 110 square feet for double occupancy. Most clients of Aurora Home Care are low functioning, mostly non-verbal and developmentally disabled. They have all been evaluated to the mental age level of between 3-6 years old. There will be no additional traffic to the house. There will be no overnight vehicles at the property. There will be one minivan to bring the occupants in and out and sometimes school buses. There is no garage and there is no plan to build a garage as there is no need for one. Most of these people are non-verbal therefore it will be quiet. For four occupants there is one personnel per shift. If it goes up to eight people there will be two people per shift. For each four persons there is one DSP. The personnel prepare food for them, laundry and house cleaning.

Ms. Brihuega stated that this is a house for people. Anything that would happen in your home is what we provide here for the clients. We try to make this a regular home. There is no counseling. There is no treatment. It's a home. This is where they come after work, relax, watch TV, eat dinner and go to bed.

Chairman Dash believes Mr. Schloss' intention by providing this additional information is to validate that the house is well suited for this intended use. Everything has been passed by the State. The description in regard to the clientele and how they are using the house, they are not college age kids hanging out on the back porch having their friends over causing a lot of ruckus. It sounds as if the tenants because of their developmental disability are pretty confined to the home and that is why they have the full 24 hour, round the clock care. Chairman Dash feels the information provided helps in understanding what happens in this house on a day to day basis.

Chairman Dash opens the floor to the commissioners for questions.

Commissioner DeGraf stated that he has a maintenance contract with a company that has two houses of similar function in Northbrook and Glenview, the biggest problem that they are having as far as the neighborhood is having is cars for the 24 hour staff. It happens to be more of a medical type of situation they have counselors, they have therapists and also all kinds of other people that come in on a regular basis and the neighborhood is having a real problem. When I arrive for service work I cannot park on the street I have to tuck the vehicle behind the house or use off-site parking and then carry my tools in so the question is how many vehicles can be at this residence at any given time?

Mr. Schloss stated four cars could be placed in the driveway and if necessary an additional two could be placed on the concrete next to the house accommodating five and a maximum of six vehicles. Mr. Schloss stated there have never been that many vehicles at the property at any given time. A behavioral analyst comes once a week. A nurse comes twice a week for a few hours usually during the daytime or after traffic time. They are never coming during peak hours because it is not necessary. In regard to medical emergencies it is a standard situation. They are not medically ill. They are mentally ill. Could a medical

emergency happen? Of course it could. The State requirement for CILA is it should be a residential setting, only residential. If the facility was bigger, an intermediate size up to 50 people or a state facility that should be on commercial land. CILA is only allowed by the state to be in a residential area and the reason is to create for these people a home environment. They keep them quiet. They keep them happy. No misbehave and no complications.

Commissioner DeGraf asked Director Peterson with the four that we have right now, have we had any type of calls to the City and/or Police Department of any concern?

Director Peterson stated since the facility has opened the City has not had any extraordinary calls for service or care or incidences.

Chairman Dash confirmed there were no more questions from the commissioners and opened up for public testimony.

Ralph Spears of 223 Mandel Lane stated he understands the people need a place to live however the Spears have lived there for many years and the neighborhood has always been a single family private residential area and they would like to keep it that way. They are expanding to eight and as you have said that is their limit. Mr. Spears would like to object to them expanding it. We have a situation behind us, we are backed up to Mount Prospect and they have a similar situation, there is a young man there who unfortunately can't help it but he shouts and yells inadvertently. It is a sad case but on a Sunday afternoon it gets a little tiresome at times. You mentioned they are required to have a sprinkler system, do you know if they are on a well?

Mr. Schloss stated as this is an old house it was allowed by the City and the State not to have a sprinkler system but a fire alarm system connected to the City Fire Department.

Director Peterson reiterated that was the requirement that the house had to connect directly to the Fire Department on a direct line not just a call into 911. If something were to happen the alarm would just go off.

Mr. Spears stated if there is no power there is no water because in that area everyone is on private wells so in a situation like this, Mr. Spears feels that would be a problem. Mr. Spears stated he realizes there is a definition for this but it is a type of business and not a private single family residence. Mr. Spears repeated they have lived there for many years and would like to see it stay as is. Mr. Spears acknowledged there are four people there currently and nothing can change that however he would like that to not change and get any larger.

Chairman Dash asked Mr. Spears if there have been any incidences between him and the property in question that the PZBA has not been made aware of.

Mr. Spears stated that he has not had any problem with them so far.

Robert Morris of 219 Mandel Lane stated it is to his understanding that this is going to be a commercial venture and objected as he does not want to see commercial property in a residential neighborhood but most of all his concern is if it is going to grow to eight are their eight bedrooms there? The whole concept is that it would be a large family and if it was a family I would welcome them but because it is more of a commercial undertaking, it is like the vehicle you were talking about just recently there is an ordinance against it but there should be an ordinance against the fact a property that is residential is used for commercial usages and it already is. Mr. Morris stated he agrees with Mr. Spears that it should not

grow any larger than it already is. Mr. Morris stated we cannot stop what it is but we can stop it from growing. Mr. Morris stated there is a location like this directly behind his house and some of the patients cannot control themselves and that we need to listen to this.

Director Peterson stated after consulting with the City Attorney, the City Attorney confirmed that group homes is a permitted use and is constitutionally protected. Group homes cannot be discriminated against however as a City we can control how the house is built to make sure it meets all the safety standards that are required by state law and that they meet the state requirements to be in operation and that is why we do not have to allow transition homes for criminals, we don't have to have drug addiction houses, we don't have to do the other ones. One of the issues with this is does the City want to have one CILA home two lots from another? That is why the City Attorney is proposing the ordinance require 1500 feet required between each group home so that group homes are not on top of each other. That is where the zoning comes in to play for this situation. The City cannot discriminate under the constitution because of their disability.

Mr. Morris asked if the discrimination includes the number of occupants at the residence.

Director Peterson stated the occupancy load has been reviewed and the State has come out with a standard and if those standards have been met that is what we are governed by. There may be a way to restrict this but the advice of the City Attorney is that as long as this is specifically a CILA project and state governed, state inspected and state administered it falls within the permitted allowances. Eight is the maximum number allowed in a single family residential neighborhood and that is the number being requested by the applicant and what is being considered.

Chairman Dash asked Mr. Morris if he has seen or heard anything that has been disruptive.

Mr. Morris stated he did not even know they were there. He thought it was just another family and he has had no issues.

Gonzalo Galvan of 227 N Wolf Rd. stated his concern is the safety of his four children three of which are under the age of 18. Mr. Galvan used an example of a few weeks prior an ambulance came by roughly five in the morning as he was leaving for work. The fire trucks came by. Mr. Galvan stated he did not know what the situation was over there. He cited another situation in which he was coming home from work and one of the people who stay there ran out of the house and traffic had to stop. Mr. Galvan stated again his concern is for the safety of his children with a business such as this being run next door. Mr. Galvan stated he does not have a problem with the business being run next door he is concerned about his children safety.

Carol Weidemann of 207 Mandel Lane stated as most of the people whom have spoken she is a long term resident of Prospect Heights and loves it as it is. Ms. Weidemann described what was established when she moved in and although open to improvements within their own area she stated her concern is that it is residential and does not understand the residential family community residence and an R1 single family. Ms. Weidemann stated it is to her understanding that most people who reside in Prospect Heights are R1 single family residents.

Director Peterson confirmed that is a correct statement.

Ms. Weidemann stated this will be the only residence in Prospect Heights that will be zoned for something else.

Director Peterson stated that is incorrect. He stated there are many homes in Prospect Heights that are zoned for residents that have home occupations. We have a lot of home contractors, we have a lot of home businesses.

Ms. Weidemann stated this will be the only home with special needs.

Director Peterson corrected this statement and said there are other homes in town that service special needs. There are three homes in Prospect Heights, they are not CILA but they have been in town for a long time. They are up to the zoning standards but they are not seeking this request. There are four occupants in each of the other homes.

Ms. Weidemann questioned that if the zoning changes for where they live from four occupants to eight which is permitted by the state, the state is obviously inspecting that is good. Once this is changed to an eight bedroom, then the other homes in Prospect Heights whose neighbors did not receive this notification would be able to change to an eight bed. My concern is that changing this from a residential area for the amount of people that can live there for one area which is where we live could happen to the other areas within the City of Prospect Heights and I would not like that. My other concern is how many nurses are present for the amount of people that are there?

Chairman Dash stated that per prior testimony this evening there is currently one professional or supervisor for the four residents that occupy the premises and anything beyond four would require a second person in a supervisory capacity.

Ms. Weidemann stated she volunteered a lot for Countryside in Palatine and is used to dealing with a large variety of younger people and older people that are bused in and needed help. They were there for the day and then they left. Ms. Weidemann stated she thinks that having one person to supervise four people could be difficult and if there is eight people it could be even more difficult. If an emergency were to arise she stated she does not know what kind of people are there now if they are children or adults, sometimes they reach out, they get angry, there are different concerns and I feel for the gentleman who lives next door who since we all have half acres of land on a beautiful day could be outside enjoying the property doing what you normally do living on a half-acre land and in regard to the gentleman who lives adjacent to this property, I would hope that you would take it into consideration how it would be if you had small children living next door to people with disabilities that may yell or shout or not behave in a manner of which we are accustomed to and unless you are used to seeing something like that it can be quite disturbing for an adult and more so to a child. Ms. Weidemann requested that the residents thoughts be considered and keeping the house a four bedroom.

Ms. Brihuega requested to make additional comments. Ms. Brihuega stated this property is not an eight bedroom property. It is a four bedroom home but it is two people per room. Nothing will be changed; the property will not be getting larger. The occupants are adults, they must be 18 years and older in order to qualify for this program. Ms. Brihuega stated she has three young children herself and understands the concern however she has police and ambulances come to her neighborhood all the time. This could happen anywhere. These patients are low functioning, they are medicated and they are pretty controlled. As stated they are not drug addicts, they are not people that are wild, these are not people with schizophrenia or things like that. These are people that were born with a developmental disorder. Ms. Brihuega believes there is a wrong perception of who the tenants are. Ms. Brihuega believes the tenants are no threat to the community and believes there is really good personnel. Ms. Brihuega stated this is very tightly regulated by the State. Ms. Brihuega continued to state they are being regulated and checked continually and if anything is not up to the State standard the program will be pulled

immediately. Ms. Brihuega stated these houses are run better than her own personal home because of the tightness of the regulations. Every guideline is followed to make sure these people are taken care of to the highest standard. The intention is not to make anyone afraid of anything. Ms. Brihuega stated these tenants are no harm to the community.

Chairman Dash stated the word commercial business has been used multiple times, in her opinion there is no business transactions happening here. There are no products being sold or commercial type things that are happening. It is very much a residence, a home where the developmentally disabled people are living. Chairman Dash stated she feels there is no commercial nature to this situation and asked Director Peterson to correct her if mistaken.

Director Peterson stated this is the reason the State has placed these programs in residential communities. The program is to recreate the home environment that they may not be able to stay in as they are adults whether it's their parents are no longer able to care for them or they are not able to go anywhere. It is to recreate a residential home setting under high care. Director Peterson stated in his research the goal is so that they are not in an institutional setting and to give them as much of a home environment that can be provided. Director Peterson stated it is not commercial in nature.

Chairman Dash requested any other comments or discussion from the commissioners.

Commissioner Tammen requested a confirmation on the number of cars that would be parking at this property at any given time.

Chairman Dash requested to know what is allowed by ordinance.

Director Peterson stated a residential home must have a minimum of two parking spaces. It has been testified tonight that the residence could handle up to six.

Mr. Schloss stated there have never been that many vehicles on the property at any given time.

Chairman Dash stated up to six vehicles can be accommodated.

Mr. Schloss described the worst case scenario would be if the nurse who comes once a week to check medication and if at the same time two parents came to pick up a tenant for the weekend, that is three. Mr. Schloss stated this has happened and may happen once a month. Potentially on the weekend there could be five but it would be parents due to the fact there is no special staff (behavioral analyst or nurse) on site over the weekend, this scenario has never happened. Mr. Schloss stated the residents do not have driver license and do not have their own vehicles.

Commissioner DeGraf requested Director Peterson explain any legal obligations that the City would have as the Zoning Board makes recommendations to City Council but what fall out could the City incur if City Council decides to say no.

Director Peterson stated there have been multiple court cases that have been tried that support controlling occupancy limit in single family homes. However, the City has to ensure that the zoning is not discriminating against individuals with disabilities. If this occurred there could potentially expose the City to risk of being challenged. There is a constitutional law that you cannot discriminate against the people with disabilities but there have also been cases that state in a regular single family home that is not state licensed you can

control occupancy because you don't want to have eight or nine party people or you don't want situations that could totally change the character of the neighborhood. Director Peterson cited a case out of Missouri has seven unrelated gang members living in a house which is why this ordinance is written very specifically that it is only four community integrated living facilities that are licensed and governed by the state so that we don't get into haphazard occupancy levels this could expose the City to some exposure and the City Attorney has commented no that. That is why the ordinance was written the way it was so that it was very controlled in moving forward and we did not give up our rights.

Chairman Dash requested what the quantification is for the public notice that is mailed out.

Director Peterson stated there is list from the Township Assessor's Office and to let everyone know there was an error in the wording of the notice that was written therefore everyone actually received two notices, one for last month and one for this month. The error was the incorrect address.

Chairman Dash asked for the quantity of people were notified.

Director Peterson reviewed the Township list and stated 22 properties were within the 350 foot radius for notice by statute.

Chairman Dash stated since four residents spoke to this matter it would be roughly 18% and tried to quantify how many people received the notice.

Director Peterson stated we did have green cards returned and receipts of mailing and because the City made the error the City did the second notice we had 100% verification they were mailed out.

Chairman Dash stated her observation is that three of the four residents who spoke this evening, two didn't realize this house was being used for this and validated that other than Mr. Galvan identifying anything out of the normal happening at this home that couldn't happen at any other home. Chairman Dash concurred to Ms. Brihuega's point that living in a neighborhood with lots of families and kids there are certainly school buses and other kind of emergency vehicles in my neighborhood and it does happen. Chairman Dash tried to quantify what happens at this house and if it has put any stress on the services the City is providing or has it created any ill will towards any of the neighbors and Chairman Dash stated she cannot detect any problem cause by the testimony presented.

Chairman Dash requested and confirmed no one else wanted to present or testify.

Chairman Dash requested for a motion to close this public hearing for 17-09TA

Motion by Commissioner Tammen

Second by Commission Kempa

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

Public hearing closed for 17-09TA @ 8:05 pm

Chairman Dash requests a motion to receive into the public record the staff review of the compliance of this application with the zoning standard as presented by staff this evening and to make these standards part of the official record for the application.

Motion by Commissioner Kempa
Second by Commission DeGraf

VOICE VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

Chairman Dash requests a motion to recommend that the City Council approves a text amendment to Section 5-2-2 Definitions and Section 5-6-1A Permitted Uses, by amending the definition of Family; adding a definition for Family Community Residence; and adding Family Community Residence as a permitted use in the R-1 Single Family Residential District

Motion by Commissioner Tammen

Second by Commission DeGraf

ROLL CALL VOTE:

AYES: Commissioners Kempa, DeGraf, Tammen and Chairman Dash

NAYS:

ABSENT:

ABSTAIN:

Motion carried.

Director Peterson stated the City Council tentative date is September 11, 2017 for a first reading of a draft ordinance and a chance to hear discussion from City Council. Comments may be added but there will not be testimony under oath. The final formal action will probably be on the second meeting of September which would be the 25th.

VI. Communications

At this point in time there are no applications for a September meeting.

VII. Adjournment: At 8:08 p.m.

Motion to Adjourn: Commissioner DeGraf

Second: Commissioner Kempa

Voice Vote: Unanimous



City of Prospect Heights

Department of Building & Zoning
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070
Office: 847/398-6070 x 211-FAX: 847/590-1854
www.prospect-heights.il.us

10B

MEMORANDUM

Date: September 20, 2017
To: Mayor Helmer and City Council
Cc: Joe Wade, City Administrator
From: Daniel A. Peterson, Director of Building & Development
Subject: Foreclosed Vacant Property Registration Ordinance

ISSUE:

Create an ordinance establishing a vacant and foreclosed property registration program and approving a management service contract with Property Registration Champions, LLC. The ordinance would require owners of vacant and foreclosed properties and homes to register with the City of Prospect Heights on a bi-annual basis.

BACKGROUND:

In 2008 the mortgage foreclosure crisis began resulting in numerous properties and homes in foreclosure that Municipalities had to deal with. These properties become unmaintained until reported to the municipalities for violations to municipal codes. Enforcement and compliance can be extremely difficult to achieve as finding the responsible party to perform maintenance to correct the violations. Over the years the City has spent considerable financial resources and staff time in addressing the accumulation of garbage, mowing of overgrown lawns, securing vacant property and vandalism. Even if a bank has hired a property preservation company to maintain the vacant and foreclosed properties violations may still exist as their standards do not match the City standards for minimum acceptable conditions. Additionally, not having a current registration of owners will result in long delays and expenditure of resources needed to bring the properties into compliance.

The proposed ordinance would require owners of foreclosed vacant properties or buildings to register their property with the City every six months. Owners of these properties will be required to provide up-to-date contact information which will assist staff to expedite requests for service when violations or criminal activity occurs. Regardless of occupancy status, owners of foreclosed properties will register their properties through Property Registration Champions, LLC. Property Registration Champions specialize in property registration solutions. Their services include locating all of the foreclosed homes within the City of Prospect Heights and contact the owners of foreclosed properties to notify them of the new registration requirements. Property Registration Champions would build the registration database which will be available to staff for searching owner information, sending violation notices when violations exist or are discovered. The registration database is an important tool in streamlining the enforcement process to gain compliance.

Property Registration Champions does not charge for the initial setup or to maintain the database monthly to keep current information available to City staff. They collect all registration fees and collect one-hundred dollars (\$100.00) per property registered. The balance is then forwarded to the City. Staff is proposing a fee of two-hundred dollars (\$200.00) for each registration every six (6) months. Property Registration Champions conducted a

survey today and identified sixty-five (65) active foreclosures /properties that would qualify for the program and an additional 201 with recent status change within the City of Prospect Heights. These are foreclosures that have recently been sold in the last 2 years. Property Registration Champions would verify if the properties were still in foreclosure, bank transfer, or purchased privately. Property Registration Champions estimates that approximately 40% (80 properties) turn out to actually still be in a state of foreclosure.

Municipalities that use Property Registration Champions are Round Lake Beach and South Holland. The Village of Round Lake Beach started their program in October of 2016 and currently have 300 properties registered in the program.

ANALYSIS:

This proposed ordinance would provide the City with the tools to more effectively and efficiently manage the foreclosed properties and achieve compliance more expediently. The program will provide the funding necessary to cover both the Community Champions administrative and the City's enforcement costs of the program. Revenue will fluctuate annually based upon the number of properties registered.

RECOMMENDATION: First Reading – No Action

Staff recommends that City Council adopt the following:

- A. An ordinance #O-17-24 Property Registration requiring owners of foreclosed vacant properties to register the properties with the City twice per year at \$200 per registration.
- B. A Resolution #R-17-XX entering into a two-year service agreement with Property Registration Champions, LLC.

ATTACHMENT:

- 1. Draft Ordinance
- 2. Service Agreement with Community Champions

ORDINANCE NO. O-17-24

**AN ORDINANCE, AMENDING TITLE 4, CREATING CHAPTER 10, OF THE
CITY OF PROSPECT HEIGHTS MUNICIPAL CODE TO BE ENTITLED,
“REGISTRATION OF DEFAULTED MORTGAGE PROPERTY”**

WHEREAS, the City Council of Prospect Heights desires to protect the public health, safety and welfare of the citizens of the City of Prospect Heights and maintain a high quality of life for the citizens of the City through the maintenance of structures and properties in the City; and

WHEREAS, properties that are neglected and have unsecured, accessible structures have a negative impact on community value, create conditions that invite criminal activity, and foster an unsafe and unhealthy environment for children; and

WHEREAS, the present mortgage foreclosure crisis has serious negative implications for all communities trying to manage the consequences of properties that have defaulted mortgages, are in the foreclosure process, foreclosed upon and/or mortgagee owned; and

WHEREAS, properties with defaulted mortgages that are neglected and have unsecured, accessible structures have a negative impact on community value, create conditions that invite criminal activity, and foster an unsafe and unhealthy environment for children; and

WHEREAS, often the foreclosing party or property owners are often out of state, and there is no local contact for such a property, which makes it difficult to provide notice of the violations of the City Code, and to maintain the requisite level of maintenance and security on such structures or lots; and

WHEREAS, the City Council recognizes an increase in the number of properties with defaulted mortgages and subject to foreclosure action or foreclosed upon, (hereinafter referred to as “Registrable Properties”) located throughout the City which lead to a decline in property value, create nuisances and lead to a general decrease in neighborhood and community aesthetic; and

WHEREAS, the City Council has already adopted property maintenance codes to regulate building standards for the exterior of structures and the condition of the property as a whole; and

WHEREAS, the City Council recognizes in the best interest of the public health, safety and welfare a more regulated method is needed to discourage registrable property owners and mortgagees from allowing their properties to be abandoned, neglected or left unsupervised; and

WHEREAS, the City Council desires to amend the City Code in order to establish a property registration process that will identify a contact person to address safety and aesthetic concerns to minimize the negative impact and conditions that occur as a result of vacancy, absentee ownership and the foreclosure process; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL:

SECTION 1. That the foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon the adoption hereof.

SECTION 2. That Title 4 of the Prospect Heights City Code (“Code”), as amended, is hereby further amended to add a Chapter 10, Registration of Defaulted Mortgage, so said Chapter 10 shall hereafter be read in its entirety as follows:

TITLE 4. CHAPTER 10: REGISTRATION OF DEFAULTED MORTGAGE, PROPERTY

4-10-1: PURPOSE AND INTENT

It is the purpose and intent of the City Council to establish a process to address the deterioration, crime and decline in value of City neighborhoods caused by property with defaulted mortgages located within the City, and to identify, regulate, limit and reduce the number of these properties located within the City. It is the City Council’s further intent to establish a registration requirement as a mechanism to protect neighborhoods from the negative impact and conditions that occur as a result of vacancy, absentee ownership, lack of adequate maintenance and security and will provide a method to expeditiously identify a contact person for each property responsible for this protection.

4-10-2: DEFINITIONS

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Registrable Property – means,

- a) any real property located in the City, whether vacant or occupied, that is encumbered by a mortgage in default, is subject to an ongoing foreclosure action by the Mortgagee or Trustee, is subject to an application for a tax deed or pending tax assessor’s lien sale, or has been the subject of a foreclosure sale where the title was transferred to the beneficiary of a mortgage involved in the foreclosure and any properties transferred under a deed in lieu of foreclosure/sale.

The designation of a “default/foreclosure” property as “registrable” shall remain in place until such time as the property is sold to a non-related bona fide

purchaser in an arm's length transaction or the foreclosure action has been dismissed and any default on the mortgage has been cured.

Accessible Property/Structure – means a property that is accessible through a comprised/breached gate, fence, wall, etc., or a structure that is unsecured and/or breached in such a way as to allow access to the interior space by unauthorized persons.

Registration - shall mean 6 months from the date of the first action that required registration, as determined by the City, or its designee, and every subsequent 6 months. The date of the initial registration may be different than the date of the first action that required registration

Applicable Codes – means to include, but not be limited to, the City's Zoning Code, the City's Property and Maintenance Code, Neighborhood Preservation, and City's Building and Fire Codes.

Blighted Property – means:

- a) Properties that have broken or severely damaged windows, doors, walls, or roofs which create hazardous conditions and encourage trespassing; or
- b) Properties whose maintenance is not in conformance with the maintenance of other neighboring properties causing a decrease in value of the neighboring properties; or
- c) Properties cited for a public nuisance pursuant to the City Codes; or
- d) Properties that endanger the public's health, safety, or welfare because the properties or improvements thereon are dilapidated, deteriorated, or violate minimum health and safety standards or lacks maintenance as required by the applicable codes.

Enforcement Officer – means any, Building Official, Zoning Inspector, Code Enforcement Officer, Fire Inspector of Building Inspector, Law Enforcement Officer or other person authorized by the City to enforce the applicable code(s).

Default - shall mean that the mortgagor has not complied with the terms of the mortgage on the property, or the promissory note, or other evidence of the debt, referred to in the mortgage.

Evidence of vacancy - means any condition that on its own, or combined with other conditions present, would lead a reasonable person to believe that the property is vacant. Such conditions may include, but are not limited to: overgrown and/or dead vegetation; past due utility notices and/or disconnected utilities; accumulation of trash junk or debris; abandoned vehicles auto parts or materials; the absence of furnishings and/or personal

items consistent with habitation or occupancy; the presence of an unsanitary, stagnant swimming pool; the accumulation of newspapers, circulars, flyers and/or mail, or statements by neighbors, passers-by, delivery agents or government agents; or the presence of City Councils over doors, windows or other openings in violation of applicable code.

Foreclosure - shall mean the legal process by which a mortgagee, or other lien holder, terminates a property owner's equitable right of redemption to obtain legal and equitable title to the real property pledged as security for a debt or the real property subject to the lien. This definition shall include, but is not limited to, public notice of default, a deed-in-lieu of foreclosure, sale to the mortgagee or lien holder, certificate of title and all other processes, activities and actions, by whatever name, associated with the described process. The process is not concluded until the property obtained by the mortgagee, lien holder, or their designee, by certificate of title, or any other means, is sold to a non-related bona fide purchaser in an arm's length transaction to satisfy the debt or lien

Local Property Management Company – means a property manager, property management company or similar entity responsible for the maintenance and security of registrable real property within 20 driving miles of the County limits. Upon review of credentials the City, or its designee, may allow a non-local property manager to be listed.

Mortgagee - means the creditor, including but not limited to, trustees; mortgage service companies; lenders in a mortgage agreement; any agent, servant, or employee of the creditor; any successor in interest; or any assignee of the creditor's rights, interests or obligations under the mortgage agreement.

Owner – Owner means any person, firm, corporation or other legal entity who, individually or jointly or severally with others, holds the legal or beneficial title to any building, facilities, equipment or premises subject to the provisions of this chapter.

Property Management Company – means a local property manager, property maintenance company or similar entity responsible for the maintenance of registrable real property.

Real property - means any improved residential or commercial land, buildings, leasehold improvements and anything affixed to the land, or portion thereof identified by a property parcel identification number, located in the City limits. Developed lots are considered improved land.

Rental Property - property that contains a single-family rental dwelling unit or multi-family rental dwelling units for use by residential tenants including but not limited to the following: mobile homes, mobile home spaces, town homes and condominium unit(s). A rental dwelling unit includes property that is provided to an individual or entity for residential purposes upon payment of rent or any other consideration in lieu of rent, regardless of relationship between lessor and lessee

Vacant – means any parcel of land in the City that contains any building or structure that is not lawfully occupied or inhabited by human beings as evidenced by the conditions set forth in the definition of "Evidence of Vacancy" above which is without lawful tenant, or lawful occupant or without a certificate of occupancy. Vacant property does not mean property that is temporarily unoccupied while the residents are away on vacation, personal matters or business, or is not intended by the owner to be left vacant, so long as the period does not exceed thirty (30) days.

4-10-3: APPLICABILITY

These sections shall be considered cumulative and not superseding or subject to any other law or provision for same, but rather be an additional remedy available to the City above and beyond any other State or County provisions for same.

4-10-4: ESTABLISHMENT OF A REGISTRY

The City, or its designee, shall establish a registry cataloging each Registrable Property within the City, containing the information required by this Article.

4-10-5: REGISTRATION OF DEFAULTED MORTGAGE REAL PROPERTY

- A. Any Mortgagee who holds a mortgage on real property located within the City shall perform an inspection of the property to determine vacancy or occupancy, upon default by the mortgagor. The Mortgagee shall, within ten (10) days of the inspection, register the property with the City, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is found to be vacant or occupied.
- B. Registration pursuant to this section shall contain the name, direct mailing address, a direct contact name, telephone number, and e-mail address for the Mortgagee/Trustee, and the Servicer, and the name and twenty-four (24) hour contact phone number of the local property management company responsible for the security and maintenance of the property who has the authority to make decisions concerning the abatement of nuisance conditions at the property, as well as any expenditure in connection therewith.
- C. Mortgagees who have existing registrable property on the effective date of this ordinance have 30 calendar days from the effective date to register the property with the City, or its designee, on forms or other manner as directed, and indicate whether the property is vacant or occupied. A separate registration is required for each property, whether it is vacant or occupied.
- D. If the mortgage on a registrable property is sold or transferred, the new Mortgagee is subject to all the terms of this Article and within 5 days of the transfer register the property and pay a registration fee in accordance with this Article. Any previous

unpaid annual registration fees are the responsibility of the new Mortgagee or Trustee and are due and payable with their initial registration.

- E. If the Mortgagee owner of a foreclosed real property sells or transfers the property to a non-arm's length related person or entity, the transferee is subject to all the terms of this Article and within 5 days of the transfer register the property and pay a registration fee in accordance with this Article. Any previous unpaid annual registration fees are the responsibility of the new Registrable property owner and are due and payable with their initial registration.
- F. As long as the property is Registrable it shall be inspected by the Mortgagee, or designee, monthly. If an inspection shows a change in the property's occupancy status the mortgagee shall, within ten (10) days of that inspection, update the occupancy status of the property registration.
- G. A non-refundable six-month registration fee established by resolution by the City Council, shall accompany each registration pursuant to this section.
- H. All registration fees must be paid directly from the Mortgagee, Trustee, Servicer, or Owner. Third Party Registration fees are not allowed without the consent of the City and/or its authorized designee.
- I. Properties subject to this section shall remain under the semi-annual registration requirement, and the inspection, security and maintenance standards of this section as long as they are registrable.
- J. Until the mortgage or lien on the property in question is satisfied, or legally discharged, the desire to no longer pursue foreclosure, the filing of a dismissal of lis pendens and/or summary of final judgment and/or certificate of title, voluntary or otherwise, does not exempt any Mortgagee holding the defaulted mortgage, from all the requirements of this article as long as the borrower is in default.
- K. Any person or legal entity that has registered a property under this section must report any change of information contained in the registration within ten (10) days of the change.
- L. Failure of the Mortgagee to properly register or to modify the registration form from time to time to reflect a change of circumstances as required by this article is a violation of the article and shall be subject to enforcement and any resulting monetary penalties.

Pursuant to any administrative or judicial finding and determination that any property is in violation of this article, the City may take the necessary action to ensure compliance with and place a lien on the property for the cost of the work performed to benefit the property and bring it into compliance.

4-10-6: MAINTENANCE REQUIREMENTS

- A. Properties subject to this chapter shall be kept free of weeds, overgrown brush, dead vegetation, trash, junk, debris, building materials, any accumulation of newspaper circulars, flyers, notices, except those required by federal, state or local law, discarded personal items including, but not limited to, furniture, clothing, large and small appliances, printed material or any other items that give the appearance that the property is abandoned.
- B. The property shall be maintained free of graffiti or similar markings by removal or painting over with an exterior grade paint that matches the color of the exterior structure.
- C. Front, side, and rear yards, including landscaping, shall be maintained in accordance with the applicable code(s) at the time registration was required.
- D. Yard maintenance shall include, but not be limited to, grass, ground covers, bushes, shrubs, hedges or similar plantings, decorative rock or bark or artificial turf/sod designed specifically for residential installation. Acceptable maintenance of yards and/or landscape shall not include weeds, gravel, broken concrete, asphalt or similar material.
- E. Maintenance shall include, but not be limited to, watering, irrigation, cutting and mowing of required ground cover or landscape and removal of all trimmings.
- F. Pools and spas shall be maintained so the water remains free and clear of pollutants and debris and shall comply with the regulations set forth in the applicable code(s).
- G. Failure of the mortgagee and/or owner to properly maintain the property may result in a violation of the applicable code(s) and issuance of a citation or Notice of Violation in accordance with the applicable code of the City. Pursuant to a finding and determination by the City's Hearing Officer/City Council or a court of competent jurisdiction, the City may take the necessary action to ensure compliance with this section.
- H. In addition to the above, the property is required to be maintained in accordance with the applicable code(s) of the City.

4-10-7: SECURITY REQUIREMENTS

- A. Properties subject to these Sections shall be maintained in a secure manner so as not to be accessible to unauthorized persons.
- B. A "secure manner" shall include, but not be limited to, the closure and locking of windows, doors, gates and other openings of such size that may allow a child to access the interior of the property or structure. Broken windows, doors, gates and

other openings of such size that may allow a child to access the interior of the property or structure must be repaired. Broken windows shall be secured by re-glazing of the window.

- C. If a property is registrable, and the property has become vacant or blighted, a local property manager shall be designated by the Mortgagee or Owner to perform the work necessary to bring the property into compliance with the applicable code(s), and the property manager must perform regular inspections to verify compliance with the requirements of this article, and any other applicable laws.

4-10-8: PUBLIC NUISANCE

All registrable property is hereby declared to be a public nuisance, the abatement of which pursuant to the police power is hereby declared to be necessary for the health, welfare and safety of the residents of the City.

4-10-9: INSPECTIONS FOR VIOLATIONS

Adherence to this article does not relieve any person, legal entity or agent from any other obligations set forth in any applicable codes or statutes, which may apply to the property.

4-10-10: ENFORCEMENT AND PENALTIES

A. Enforcement - the requirements of this ordinance may be enforced as follows:

- 1) By citation for civil penalties pursuant or to appear in county court pursuant to the authority granted by Section 4-1-3, of the City of Prospect Heights Municipal Code.
- 2) By an action for injunctive relief, civil penalties, or both, through a court of competent jurisdiction;
- 3) By exercise of the City's powers of eminent domain, or by condemnation and demolition pursuant to state statute, or by the nuisance abatement process;
- 4) By revocation or temporary suspension of necessary permits and/or certificates or occupancy and/or licenses;
- 5) By any other process permitted at law or equity; and
- 6) Use of one enforcement process or theory does not preclude the City from seeking the same, different, or additional relief through other enforcement methods.

B. Any person violating any provision of this section, or the code adopted herein, shall be fined not less than twenty five dollars (\$25.00) nor more than five hundred dollars (\$500.00) for each offense; and a separate offense shall be deemed committed on

each day during or on which a violation occurs or continues.

4-10-11: REGISTRATION FEES

Owners shall be charged a biannual fee of two hundred (200) dollars for Registration pursuant to this section. Except as otherwise provided, all registration fees shall become part of the corporate fund.

SECTION 3. Registration and Penalty Fees outlined in this article may be modified by a Resolution, passed and adopted by the City Council.

SECTION 4. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this Ordinance.

SECTION 5. That the City Clerk of the City of Prospect Heights be and is directed hereby to publish this Ordinance in pamphlet form, pursuant to the Statutes of the State of Illinois, made and provided.

SECTION 6. This Ordinance shall be in full force and effect from and after its passage and approval as required by law.

PASSED and APPROVED this ____ day of _____, 2017.

ATTEST:

Nicholas J. Helmer, Mayor

City Clerk

1st Ward Alderman - Lora Messer

2nd Ward Alderman - Larry Rosenthal

3rd Ward Alderman - Scott Williamson

4th Ward Alderman - Patrick Ludvigsen

5th Ward Alderman – Matthew Dolick

Published in pamphlet form: _____, 2017



To: Mayor Helmer and Members of the City Council

From: Joe Wade, City Administrator

Subject: Request for Authorization for Expenditure in Excess of \$10,000, for Landscape enhancement and Fall Color Planting for Tourism District

Background

Last year, the City solicited bids for landscape maintenance of the Tourism District plantings in the Milwaukee/Palatine/River area. The selected bidder was Landscape Concepts, which has provided plantings and maintenance services for this season.

At a recent Tourism District Board meeting, Tourism Board members requested a Fall color planting and enhancement be undertaken. Public Works Superintendent Mark Roscoe obtained pricing from Landscape Concepts for Fall color plantings (500mums) and landscape enhancement at the Apple Drive Entry Island. The total cost of this work is \$11,401.

Analysis

The Tourism budget provided \$111,098 for beautification. To date, \$43,645 has been spent, with costs remaining for holiday lighting.

Recommendation

The Tourism Board is recommending landscaping enhancement work. As last year's bid was awarded to Landscape Concepts. It is recommended this request be treated as an addendum to their contract.



September 20, 2017

WORK ORDER #72127

PROPOSAL FOR
MARK ROSCOE
PROSPECT HEIGHTS PUBLIC WORKS
MILWAUKEE AVE AND N RIVER RD STREETScape
MILWAUKEE AVE AND N RIVER RD STREETScape
PROSPECT HEIGHTS, IL 60070

DESCRIPTION OF WORK TO BE PERFORMED
Fall Color 2017

TOTAL: \$11,401.00

LANDSCAPE ENHANCEMENT

Apple Drive Entry Island:

Remove existing plant material, 4"-6" topsoil, debris and boulders from island and haul away

Install 4"-6" topsoil to island and regrade

Install the following plant material:

(45) Karl Foerster Feather Reed Grass, 1 gal

(20) Gro Low Sumac, 5 gal (close to Milwaukee Avenue)

Install mulch around plant material

FALL COLOR

Install a mixture of a total of (500) mums and cabbage, branch bunches, ornamental grasses and Jerusalem cherries along the edges of the plant beds in the (3) islands on Milwaukee Ave and Des Plaines River Rd and (4) embankments at each corner of the underpass on Milwaukee under Palatine Road

MILWAUKEE AVE AND N RIVER RD STREETScape WORK ORDER SUMMARY
--

INCLUDED SERVICES	TOTAL COST
LANDSCAPE ENHANCEMENT	\$1,826.00

Landscape Concepts Management, Inc. • 31745 N Alleghany Rd. • Grayslake
IL 60030

Page 1 of 2

FALL COLOR	\$9,575.00
TOTAL:	\$11,401.00

Project Notes

Landscape Concepts Management, Inc. is committed to providing our clients with the highest quality of materials at the best price possible. Work site shall be clean and in an orderly manner at the end of each day of operation.

Any woody plant materials installed (i.e., shrubs and trees) are guaranteed for one year from date of install provided all material receives proper care including watering, fertilizing, etc. Landscape Concepts Management, Inc. does not guarantee herbaceous plant material (i.e., bulbs, annuals and perennials). There is no guarantee for any transplanted materials. All material to be installed according with Industry Standards. All pruning of plant material after installation will be according to ISA and P.L.A.N.E.T. standards. Initial watering of plant material is included upon installation. Future watering is available upon request and billed on a Time and Material Basis. For your convenience, an authorization for future watering is available below.

Please initial watering preference below:

_____ Please proceed with watering at the discretion of LCM T&M watering rates.

_____ No LCM watering assistance is required for newly installed plant material.

Payment Schedule

Invoices shall be submitted by LCM identifying each service performed and any additional authorized expenses upon completion, and terms shall be net fifteen (15) days.

PLEASE REMIT PAYMENT TO: Landscape Concepts Management, Inc. 31745 N. Alleghany Rd., Grayslake, IL 60030

Balances unpaid after thirty (30) days from date of invoice are subject to a late payment charge of 1.5% per month. Customer shall pay LCM's reasonable attorneys fees, expenses and costs incurred in collection of any outstanding invoices or enforcing any of the provisions of this Agreement, regardless of whether a legal action is initiated. Jurisdiction for any issue litigated under this contract shall be in Lake County, Illinois.

This proposal supersedes any previous proposals. Unless specifically agreed to by the customer, the terms, including prices, contained in this proposal are subject to renegotiation after two(2) weeks from the submitted date of proposal. After 14-days, you must contact LCM. If acceptable, please initial the payment schedule, and sign below.

If this Work Order is cancelled or the materials modified, specified herein, a charge will be incurred in an amount equal to 60% of the Work Order value to cover the expense associated with the materials.

By


Matt Sokolowski 001859

By

Date

September 21, 2017

Date

**LANDSCAPE CONCEPTS
MANAGEMENT, INC.****PROSPECT HEIGHTS PUBLIC
WORKS**

10/09/2017 WARRANT LIST

Checks

General Fund	\$ 95,180.78
Motor Fuel Tax Fund	
Palatine/Milwaukee Tax Increment Financing District	
Tourism District	
Development Fund	
Drug Enforcement Agency Fund	813.30
Solid Waste Fund	25,985.62
Special Service Area #1	
Special Service Area #2	
Special Service Area #3	
Special Service Area #4	
Special Service Area #5	
Special Service Area #8 - Levee Wall #37	
Special Service Area-Constr#6(Water Main)	
Special Service Area-Debt#6	
Road Construction	
Road Construction Debt	
Water Fund	906.44
Parking Fund	8.96
Sanitary Sewer Fund	
Road/Building Bond Escrow	
Police Pension	

TOTAL	\$ 122,895.10
--------------	----------------------

Wire Payments

9/29/2017 PAYROLL POSTING	137,116.01
SEPTEMBER ILLINOIS MUNICIPAL RETIREMENT FUND	25,940.33
POLICE PENSION PAYMENTS	56,294.02
	<u>\$ 342,245.46</u>

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	31005-P	2017 FALL NEWSLETTER	09/27/2017	01-320-5221	1,039.74	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,039.74	.00	
ARAMARK UNIFORM SERVICES	2081221482	PW UNIFORMS	09/15/2017	01-350-5104	150.38	.00	
ARAMARK UNIFORM SERVICES	2081230901	PW UNIFORMS	09/22/2017	01-350-5104	144.22	.00	
Total ARAMARK UNIFORM SERVICES, INC:					294.60	.00	
ARLINGTON HEIGHTS FORD, IN	809515	VEHICLE MAINTENANCE PART	09/20/2017	01-350-5020	270.25	.00	
Total ARLINGTON HEIGHTS FORD, INC.:					270.25	.00	
ARLINGTON POWER EQUIPME	741882	NRC EQUIPMENT	09/19/2017	01-350-5650	115.00	.00	
ARLINGTON POWER EQUIPME	741932	LANDSCAPE EQUIPMENT	09/20/2017	01-350-5610	45.98	.00	
ARLINGTON POWER EQUIPME	742242	NRC LANDSCAPE EQUIPMENT	09/22/2017	01-350-5650	136.31	.00	
ARLINGTON POWER EQUIPME	742243	NRC LANDSCAPE EQUIPMENT	09/22/2017	01-350-5650	136.31	.00	
Total ARLINGTON POWER EQUIPMENT INC:					433.60	.00	
BROOKS-ALLAN	0041933	PD UNIFORMS	09/21/2017	01-360-5741	51.85	.00	
Total BROOKS-ALLAN:					51.85	.00	
CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	01-320-5410	281.15	.00	
CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	51-300-5410	149.85	.00	
CARDMEMBER SERVICE	09/20/17	SIGN REPAIR SUPPLY	09/20/2017	01-350-5721	145.44	.00	
CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	01-320-5410	40.83	.00	
CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	01-320-5410	133.34	.00	
CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	01-320-5410	86.84	.00	
CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	01-320-5410	4.20	.00	
CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	01-320-5410	115.80	.00	
CARDMEMBER SERVICE	09/20/17	USPS	09/20/2017	51-300-5200	102.00	.00	
CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	51-300-5410	157.90	.00	
CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	01-320-5410	196.14	.00	
CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	01-320-5410	90.62	.00	
CARDMEMBER SERVICE	09/20/17	PD SUPPLIES	09/20/2017	01-360-5740	960.00	.00	
CARDMEMBER SERVICE	09/20/17	PD EQUIPMENT	09/20/2017	01-360-5610	144.99	.00	
CARDMEMBER SERVICE	09/20/17	RADAR TIMERS	09/20/2017	01-360-5610	9.20	.00	
CARDMEMBER SERVICE	09/20/17	KENNEL SUPPLIES	09/20/2017	01-360-5141	97.85	.00	
CARDMEMBER SERVICE	09/20/17	LOCKBOX	09/20/2017	01-360-5610	25.00	.00	
CARDMEMBER SERVICE	09/20/17	PRINTER REPAIR	09/20/2017	01-360-5610	9.75	.00	
Total CARDMEMBER SERVICE:					2,750.90	.00	
CHARLES W WILLEY	09/25/17	2016 LONGEVITY PAYMENT	09/25/2017	01-360-4001	2,200.00	.00	
Total CHARLES W WILLEY:					2,200.00	.00	
CHICAGO PARTS AND SOUND,	30IC031385	VEHICLE MAINTENANCE PART	09/18/2017	01-350-5020	275.85	.00	
CHICAGO PARTS AND SOUND,	30IC031386	ORANGE ANTIFREEZE	09/18/2017	01-350-5020	35.86	.00	
CHICAGO PARTS AND SOUND,	35IC001231	BATTERIES	09/12/2017	01-350-5020	82.86	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total CHICAGO PARTS AND SOUND, LLC:					394.67	.00	
CONSERV FS INC.	102006786	GASOLINE	09/12/2017	01-350-5751	2,050.58	.00	
CONSERV FS INC.	102006787	GASOLINE	09/12/2017	01-350-5751	943.20	.00	
Total CONSERV FS INC.:					2,993.78	.00	
CONSTELLATION NEWENERGY	0041520944	STRTS 7013	09/17/2017	01-350-5411	243.03	.00	
CONSTELLATION NEWENERGY	0041521851	STRTS 6105	09/17/2017	01-350-5411	444.59	.00	
Total CONSTELLATION NEWENERGY INC.:					687.62	.00	
DAVID BANASZYNSKI	09/26/17	HEALTH INSPECTION	09/26/2017	01-340-5100	300.00	.00	
Total DAVID BANASZYNSKI:					300.00	.00	
DEKIND COMPUTER CONSULT	23097	NOVEMBER SERVICES	10/01/2017	01-320-5130	2,720.00	.00	
DEKIND COMPUTER CONSULT	23121	OFFSITE BACKUP	10/01/2017	01-320-5130	650.00	.00	
DEKIND COMPUTER CONSULT	23137	NOVEMBER SERVICES	10/01/2017	01-320-5410	140.00	.00	
DEKIND COMPUTER CONSULT	23192	SEPTEMBER TRIP CHARGES	10/02/2017	01-320-5130	90.00	.00	
Total DEKIND COMPUTER CONSULTANTS:					3,600.00	.00	
FASTSIGNS - ARLINGTON HEIG	447-30351	NRC SIGNS FOR TRAILS	09/21/2017	01-350-5650	108.33	.00	
Total FASTSIGNS - ARLINGTON HEIGHTS:					108.33	.00	
FEDEX	5-942-22336	WATER SHIPPING	09/27/2017	51-300-5200	190.68	.00	
Total FEDEX:					190.68	.00	
FOOD & ALCOHOL SERVICE TR	2017-11	FOOD SERVICE SANITATION IN	09/30/2017	01-340-5100	780.00	.00	
Total FOOD & ALCOHOL SERVICE TRAINING. INC.:					780.00	.00	
FULL COMPASS SYSTEMS LTD	INC00497265	AV EQUIPMENT	09/15/2017	01-310-7020	219.10	.00	
Total FULL COMPASS SYSTEMS LTD:					219.10	.00	
HALO BRANDED SOLUTIONS IN	3093169	GYRO SPINNER	06/29/2017	16-300-5710	594.84	.00	
HALO BRANDED SOLUTIONS IN	3096910	GLOW NECKLACES	07/05/2017	16-300-5710	218.46	.00	
Total HALO BRANDED SOLUTIONS INC:					813.30	.00	
IMPACT NETWORKING LLC	862690	KONICA/KYOCERA USAGE	06/28/2017	01-320-5220	604.54	.00	
Total IMPACT NETWORKING LLC:					604.54	.00	
IUOE LOCAL 150 ADMIN	150 A 10/13/17	LOCAL 150 ADMIN DUES	10/03/2017	01-000-2050	303.91	.00	
Total IUOE LOCAL 150 ADMIN:					303.91	.00	
IUOE LOCAL 150 MEMBERSHIP	150 M 10/13/17	LOCAL 150 MEMBERSHIP DUE	10/03/2017	01-000-2050	58.85	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					58.85	.00	
JACKSON LEWIS P.C.	6998394	LEGAL	09/25/2017	01-320-5100	272.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total JACKSON LEWIS P.C.:					272.00	.00	
JAMES DEUTSCHMAN	09/25/17	2016 LONGEVITY PAYMENT	09/25/2017	01-360-4001	2,200.00	.00	
Total JAMES DEUTSCHMAN:					2,200.00	.00	
JEFFREY L BAUREIS	23	ELECTRICAL INSPECTIONS	09/26/2017	01-340-5100	4,386.00	.00	
Total JEFFREY L BAUREIS:					4,386.00	.00	
JG UNIFORMS INC	25379	PD UNIFORM	09/11/2017	01-360-5741	250.00	.00	
JG UNIFORMS INC	25467	PD UNIFORM	09/13/2017	01-360-5741	192.00	.00	
Total JG UNIFORMS INC:					442.00	.00	
JUST TIRES MP INC.	530377	VEH MAINTENANCE - TIRES	09/19/2017	01-350-5020	486.00	.00	
Total JUST TIRES MP INC.:					486.00	.00	
LAUTERBACH & AMEN, LLP	24151	ACCOUNTING SERVICES	09/25/2017	01-320-5101	18,750.00	.00	
Total LAUTERBACH & AMEN, LLP:					18,750.00	.00	
LEROY'S LAWN EQUIPMENT IN	16577	LAWN MOWER PARTS	09/20/2017	01-350-5610	50.45	.00	
Total LEROY'S LAWN EQUIPMENT INC.:					50.45	.00	
LOGSDON OFFICE SUPPLY	1007491-001	COPY PAPER	09/22/2017	01-320-5700	64.90	.00	
Total LOGSDON OFFICE SUPPLY:					64.90	.00	
MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	01-320-4110	22.49	.00	
MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	01-340-4110	32.42	.00	
MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	01-350-4110	49.50	.00	
MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	01-360-4110	228.44	.00	
MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	51-300-4110	10.25	.00	
MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	01-320-4110	22.49	.00	
MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	01-340-4110	32.42	.00	
MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	01-350-4110	49.50	.00	
MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	01-360-4110	228.44	.00	
MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	51-300-4110	10.25	.00	
Total MADISON NATIONAL LIFE:					686.20	.00	
MENARDS	2614	PW FALL DECORATIONS	09/22/2017	01-350-5710	43.08	.00	
MENARDS	2870	PW FALL DECORATIONS	09/26/2017	01-350-5103	51.24	.00	
MENARDS	3054	PW OPERATING SUPPLIES	09/28/2017	01-350-5103	54.59	.00	
Total MENARDS:					148.91	.00	
METROPOLITAN ALLIANCE OF	252 10/2017	MAP #252 DUES	10/07/2017	01-000-2052	544.00	.00	
METROPOLITAN ALLIANCE OF	253 10/2017	MAP #253 DUES	10/03/2017	01-000-2052	170.00	.00	
Total METROPOLITAN ALLIANCE OF POLICE:					714.00	.00	
METROPOLITAN INDUSTRIES I	0000326754	PUMP STATION SERVICE	09/21/2017	51-300-5100	213.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total METROPOLITAN INDUSTRIES INC:					213.00	.00	
MICHAEL A SMITH	09/18/17	MCAT BADGE REIMBURSEMEN	09/18/2017	01-360-5741	80.00	.00	
Total MICHAEL A SMITH:					80.00	.00	
MILORAD DERMAN	09/21/17	WINDOW TINTING REIMBURSE	09/21/2017	01-360-7022	80.00	.00	
MILORAD DERMAN	09/25/17	PARKING REIMBURSEMENT	09/25/2017	01-360-5100	22.00	.00	
Total MILORAD DERMAN:					102.00	.00	
MOE FUNDS-RETIREE	10/15/17	JIM O'NEILL	10/10/2017	01-350-4100	1,356.60	.00	
Total MOE FUNDS-RETIREE:					1,356.60	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-029098	PW VEHICLE MAINTENANCE S	09/20/2017	01-350-5020	45.62	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-029492	PW OPERATING SUPPLIES	09/21/2017	01-350-5020	3.82	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					49.44	.00	
NCPERS GROUP LIFE INS	10/2017	PD PREMIUM	09/22/2017	01-000-2030	16.00	.00	
Total NCPERS GROUP LIFE INS:					16.00	.00	
NICOR	09/22/17	20-24-74-0000 3	09/22/2017	52-300-5410	8.96	.00	
NICOR	09/22/17	98-65-54-0000 4	09/22/2017	01-320-5410	42.49	.00	
NICOR	9/22/17	94-82-27-000 4	09/22/2017	01-320-5410	42.67	.00	
Total NICOR:					94.12	.00	
NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	01-320-4100	1,258.00	.00	
NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	01-340-4100	4,090.00	.00	
NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	01-360-4100	30,640.00	.00	
NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	01-370-4101	8,158.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					44,146.00	.00	
NORTHERN ILLINOIS FUNERAL	6731	FUNERAL SERVICES	09/25/2017	01-360-5100	480.00	.00	
Total NORTHERN ILLINOIS FUNERAL SERVICES INC:					480.00	.00	
OPP FRANCHISING INC. DBA J	CHC10170227	CLEANING SERVICES	10/01/2017	01-350-5104	1,132.00	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,132.00	.00	
PDC LABORATORIES INC	875440	WATER TESTING	09/15/2017	51-300-5100	32.50	.00	
Total PDC LABORATORIES INC:					32.50	.00	
PETTY CASH PD	09/18/17	WINDOW WASHING	09/18/2017	01-360-5140	161.55	.00	
PETTY CASH PD	09/18/17	CAPT, NS CHIEFS TRAINING	09/18/2017	01-360-5330	143.35	.00	
PETTY CASH PD	09/18/17	VIDEO CABLE, HARDWARE	09/18/2017	01-360-5610	7.14	.00	
PETTY CASH PD	09/18/17	BATTERIES, DVDS	09/18/2017	01-360-5700	56.30	.00	
PETTY CASH PD	09/18/17	SENIOR SCAM PRESENTATION	09/18/2017	01-360-5710	8.80	.00	
Total PETTY CASH PD:					377.14	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
PREISER ANIMAL HOSPITAL	115281	VET VISIT FOR K9	09/08/2017	01-360-5141	160.00	.00	
Total PREISER ANIMAL HOSPITAL:					160.00	.00	
PRO DATA PAYROLL SERVICE	388956	PAYROLL PROCESSING	09/26/2017	01-320-5540	194.60	.00	
Total PRO DATA PAYROLL SERVICES INC.:					194.60	.00	
PROSPECT HEIGHTS PARK DIS	2017-08	NATIONAL NIGHT OUT	08/22/2017	01-360-5710	388.26	.00	
Total PROSPECT HEIGHTS PARK DISTRICT:					388.26	.00	
RADAR MAN INC	3624	PD RADAR CERTS	10/02/2017	01-360-5610	520.00	.00	
Total RADAR MAN INC:					520.00	.00	
READY PRESS LLC	79897	PD OFFICE SUPPLIES	09/25/2017	01-360-5710	105.00	.00	
Total READY PRESS LLC:					105.00	.00	
REDSPEED ILLINOIS	09/19/17	COLLECTION ON TICKET	09/19/2017	01-140-3500	100.00	.00	
Total REDSPEED ILLINOIS:					100.00	.00	
SOLID WASTE AGENCY	5742	O&M COSTS	10/01/2017	17-300-5420	25,985.62	.00	
Total SOLID WASTE AGENCY:					25,985.62	.00	
STREICHER'S	11279627	PD UNIFORM	09/12/2017	01-360-5741	66.97	.00	
Total STREICHER'S:					66.97	.00	
TRUGREEN PROCESSING CEN	72973878	LAWN SERVICE	09/27/2017	01-350-5103	40.00	.00	
TRUGREEN PROCESSING CEN	72974359	LAWN SERVICE	09/27/2017	01-350-5103	90.00	.00	
Total TRUGREEN PROCESSING CENTER:					130.00	.00	
UNIFIRST CORPORATION	0811230548	LAUNDRY SERVICES	09/22/2017	01-350-5104	86.25	.00	
UNIFIRST CORPORATION	0811232250	PW UNIFORMS	09/29/2017	01-350-5104	88.22	.00	
Total UNIFIRST CORPORATION:					174.47	.00	
VERIZON WIRELESS	9792544108	PD CELL PHONES	09/10/2017	01-360-5610	602.07	.00	
VERIZON WIRELESS	9793290325	SCADA SYSTEM	09/23/2017	51-300-5410	40.01	.00	
Total VERIZON WIRELESS:					642.08	.00	
WAREHOUSE DIRECT OFFICE	3637081-0	CH OFFICE SUPPLIES	09/29/2017	01-320-5700	44.40	.00	
WAREHOUSE DIRECT OFFICE	3638487-0	CH OFFICE SUPPLIES	09/29/2017	01-320-5700	8.72	.00	
Total WAREHOUSE DIRECT OFFICE PROD INC.:					53.12	.00	
Grand Totals:					122,895.10	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
-------------	----------------	-------------	--------------	-------------------	-----------------	-------------	-----------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 1
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
01-000-2030 WITHHOLDING INSURAN	NCPERS GROUP LIFE INS	10/2017	PD PREMIUM	09/22/2017	16.00	.00	
01-000-2050 W/H LOCAL 150 UNION	IJOE LOCAL 150 ADMIN	150 A 10/13/17	LOCAL 150 ADMIN DUES	10/03/2017	303.91	.00	
01-000-2050 W/H LOCAL 150 UNION	IJOE LOCAL 150 MEMBERSHIP	150 M 10/13/17	LOCAL 150 MEMBERSHIP DUE	10/03/2017	58.85	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	252 10/2017	MAP #252 DUES	10/07/2017	544.00	.00	
01-000-2052 WITHHOLDING POLICE U	METROPOLITAN ALLIANCE OF	253 10/2017	MAP #253 DUES	10/03/2017	170.00	.00	
Total :					1,092.76	.00	
PUBLIC SAFETY FINES & FEES							
01-140-3500 TRAFFIC FINES	REDSPEED ILLINOIS	09/19/17	COLLECTION ON TICKET	09/19/2017	100.00	.00	
Total PUBLIC SAFETY FINES & FEES:					100.00	.00	
CITY COUNCIL & BOARDS							
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	INC00497265	AV EQUIPMENT	09/15/2017	219.10	.00	
Total CITY COUNCIL & BOARDS:					219.10	.00	
ADMINISTRATION							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	1,258.00	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	22.49	.00	
01-320-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	22.49	.00	
01-320-5100 PROFESSIONAL SERVIC	JACKSON LEWIS P.C.	6998394	LEGAL	09/25/2017	272.00	.00	
01-320-5101 AUDIT	LAUTERBACH & AMEN, LLP	24151	ACCOUNTING SERVICES	09/25/2017	18,750.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	23097	NOVEMBER SERVICES	10/01/2017	2,720.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	23121	OFFSITE BACKUP	10/01/2017	650.00	.00	
01-320-5130 COMPUTER CONSULTA	DEKIND COMPUTER CONSULT	23192	SEPTEMBER TRIP CHARGES	10/02/2017	90.00	.00	
01-320-5220 PHOTOCOPY	IMPACT NETWORKING LLC	862690	KONICA/KYOCERA USAGE	06/28/2017	604.54	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	31005-P	2017 FALL NEWSLETTER	09/27/2017	1,039.74	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	281.15	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	40.83	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	133.34	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	86.84	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	4.20	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	115.80	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	196.14	.00	
01-320-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	AT&T	09/20/2017	90.62	.00	
01-320-5410 UTILITIES	DEKIND COMPUTER CONSULT	23137	NOVEMBER SERVICES	10/01/2017	140.00	.00	
01-320-5410 UTILITIES	NICOR	092217	98-65-54-0000 4	09/22/2017	42.49	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 2
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-320-5410 UTILITIES	NICOR	9/22/17	94-82-27-000 4	09/22/2017	42.67	.00	
01-320-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	388956	PAYROLL PROCESSING	09/26/2017	194.60	.00	
01-320-5700 OFFICE SUPPLIES	LOGSDON OFFICE SUPPLY	1007491-001	COPY PAPER	09/22/2017	64.90	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3637081-0	CH OFFICE SUPPLIES	09/29/2017	44.40	.00	
01-320-5700 OFFICE SUPPLIES	WAREHOUSE DIRECT OFFICE	3638487-0	CH OFFICE SUPPLIES	09/29/2017	8.72	.00	
Total ADMINISTRATION:							.00
Total ADMINISTRATION:							26,915.96
BUILDING DEPARTMENT							.00
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	4,090.00	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1289357	SEPT LIFE INSURANCE	10/01/2017	32.42	.00	
01-340-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1289357	OCT LIFE INSURANCE	10/01/2017	32.42	.00	
01-340-5100 PROFESSIONAL SERVIC	DAVID BANASZYNSKI	09/26/17	HEALTH INSPECTION	09/26/2017	300.00	.00	
01-340-5100 PROFESSIONAL SERVIC	FOOD & ALCOHOL SERVICE TR	2017-11	FOOD SERVICE SANITATION IN	09/30/2017	780.00	.00	
01-340-5100 PROFESSIONAL SERVIC	JEFFREY L BAUREIS	23	ELECTRICAL INSPECTIONS	09/26/2017	4,386.00	.00	
Total BUILDING DEPARTMENT:							.00
Total BUILDING DEPARTMENT:							9,620.84
PUBLIC WORKS							.00
01-350-4100 HEALTH INSURANCE	MOE FUNDS-RETIREE	10/15/17	JIM O'NEILL	10/10/2017	1,356.60	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1289357	SEPT LIFE INSURANCE	10/01/2017	49.50	.00	
01-350-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1289357	OCT LIFE INSURANCE	10/01/2017	49.50	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD, IN	809515	VEHICLE MAINTENANCE PART	09/20/2017	270.25	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND,	30IC031385	VEHICLE MAINTENANCE PART	09/18/2017	275.95	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND,	30IC031386	ORANGE ANTIFREEZE	09/18/2017	35.86	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND,	35IC001231	BATTERIES	09/12/2017	82.86	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	530377	VEH MAINTENANCE - TIRES	09/19/2017	486.00	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-029098	PW VEHICLE MAINTENANCE S	09/20/2017	45.62	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-029492	PW OPERATING SUPPLIES	09/21/2017	3.82	.00	
01-350-5103 PROF SERVICES - FORE	MENARDS	2870	PW FALL DECORATIONS	09/26/2017	51.24	.00	
01-350-5103 PROF SERVICES - FORE	MENARDS	3054	PW OPERATING SUPPLIES	09/28/2017	54.59	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	72973878	LAWN SERVICE	09/27/2017	40.00	.00	
01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	72974359	LAWN SERVICE	09/27/2017	90.00	.00	
01-350-5104 PROF SERVICES - BUILD	ARAMARK UNIFORM SERVICES	2081221482	PW UNIFORMS	09/15/2017	150.38	.00	
01-350-5104 PROF SERVICES - BUILD	ARAMARK UNIFORM SERVICES	2081230901	PW UNIFORMS	09/22/2017	144.22	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC10170227	CLEANING SERVICES	10/01/2017	1,132.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811230548	LAUNDRY SERVICES	09/22/2017	86.25	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811232250	PW UNIFORMS	09/29/2017	88.22	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0041520944	STRTS 7013	09/17/2017	243.03	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	0041521851	STRTS 6106	09/17/2017	444.59	.00	
01-350-5610 EQUIPMENT MAINTENA	ARLINGTON POWER EQUIPME	741932	LANDSCAPE EQUIPMENT	09/20/2017	45.98	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 3
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-350-5610 EQUIPMENT MAINTENA	LEROY'S LAWN EQUIPMENT IN	16577	LAWN MOWER PARTS	09/20/2017	50.45	.00	
01-350-5650 LANDSCAPE SUPPLIES	ARLINGTON POWER EQUIPME	741882	NRC EQUIPMENT	09/19/2017	115.00	.00	
01-350-5650 LANDSCAPE SUPPLIES	ARLINGTON POWER EQUIPME	742242	NRC LANDSCAPE EQUIPMENT	09/22/2017	136.31	.00	
01-350-5650 LANDSCAPE SUPPLIES	ARLINGTON POWER EQUIPME	742243	NRC LANDSCAPE EQUIPMENT	09/22/2017	136.31	.00	
01-350-5650 LANDSCAPE SUPPLIES	FASTSIGNS - ARLINGTON HEIG	447-30351	NRC SIGNS FOR TRAILS	09/21/2017	108.33	.00	
01-350-5710 OPERATING SUPPLIES	MENARDS	2614	PW FALL DECORATIONS	09/22/2017	43.08	.00	
01-350-5721 SIGNS	CARDMEMBER SERVICE	09/20/17	SIGN REPAIR SUPPLY	09/20/2017	145.44	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102006786	GASOLINE	09/12/2017	2,050.58	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102006787	GASOLINE	09/12/2017	943.20	.00	
Total PUBLIC WORKS:					8,955.16	.00	
PUBLIC SAFETY							
01-360-4001 WAGES - SWORN OFFIC	CHARLES W WILLEY	09/25/17	2016 LONGEVITY PAYMENT	09/25/2017	2,200.00	.00	
01-360-4001 WAGES - SWORN OFFIC	JAMES DEUTSCHMAN	09/25/17	2016 LONGEVITY PAYMENT	09/25/2017	2,200.00	.00	
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	30,640.00	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	228.44	.00	
01-360-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	228.44	.00	
01-360-5100 PROFESSIONAL SERVIC	MILORAD DERMAN	09/25/17	PARKING REIMBURSEMENT	09/25/2017	22.00	.00	
01-360-5100 PROFESSIONAL SERVIC	NORTHERN ILLINOIS FUNERAL	6731	FUNERAL SERVICES	09/25/2017	480.00	.00	
01-360-5140 PRISONERS CARE	PETTY CASH PD	09/18/17	WINDOW WASHING	09/18/2017	161.55	.00	
01-360-5141 KENNEL FEES	CARDMEMBER SERVICE	09/20/17	KENNEL SUPPLIES	09/20/2017	97.85	.00	
01-360-5141 KENNEL FEES	PREISER ANIMAL HOSPITAL	115281	VET VISIT FOR K9	09/08/2017	160.00	.00	
01-360-5330 TRAINING	PETTY CASH PD	09/18/17	CAPT, NS CHIEFS TRAINING	09/18/2017	143.35	.00	
01-360-5610 EQUIPMENT MAINTENA	CARDMEMBER SERVICE	09/20/17	PD EQUIPMENT	09/20/2017	144.98	.00	
01-360-5610 EQUIPMENT MAINTENA	CARDMEMBER SERVICE	09/20/17	RADAR TIMERS	09/20/2017	9.20	.00	
01-360-5610 EQUIPMENT MAINTENA	CARDMEMBER SERVICE	09/20/17	LOCKBOX	09/20/2017	25.00	.00	
01-360-5610 EQUIPMENT MAINTENA	CARDMEMBER SERVICE	09/20/17	PRINTER REPAIR	09/20/2017	9.75	.00	
01-360-5610 EQUIPMENT MAINTENA	PETTY CASH PD	09/18/17	VIDEO CABLE, HARDWARE	09/18/2017	7.14	.00	
01-360-5610 EQUIPMENT MAINTENA	RADAR MAN INC	3624	PD RADAR CERTS	10/02/2017	520.00	.00	
01-360-5610 EQUIPMENT MAINTENA	VERIZON WIRELESS	9792544108	PD CELL PHONES	09/10/2017	602.07	.00	
01-360-5700 OFFICE SUPPLIES	PETTY CASH PD	09/18/17	BATTERIES, DVDS	09/18/2017	56.30	.00	
01-360-5710 OPERATING SUPPLIES	PETTY CASH PD	09/18/17	SENIOR SCAM PRESENTATION	09/18/2017	8.80	.00	
01-360-5710 OPERATING SUPPLIES	PROSPECT HEIGHTS PARK DIS	2017-08	NATIONAL NIGHT OUT	08/22/2017	388.26	.00	
01-360-5710 OPERATING SUPPLIES	READY PRESS LLC	79897	PD OFFICE SUPPLIES	09/25/2017	105.00	.00	
01-360-5740 RANGE SUPPLIES	CARDMEMBER SERVICE	09/20/17	PD SUPPLIES	09/20/2017	960.00	.00	
01-360-5741 CLOTHING	BROOKS-ALLAN	0041933	PD UNIFORMS	09/21/2017	51.85	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	25379	PD UNIFORM	09/11/2017	250.00	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	25467	PD UNIFORM	09/13/2017	192.00	.00	
01-360-5741 CLOTHING	MICHAEL A SMITH	09/18/17	MCAT BADGE REIMBURSEMEN	09/18/2017	80.00	.00	
01-360-5741 CLOTHING	STREICHER'S	11279627	PD UNIFORM	09/12/2017	66.97	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/28/2017-10/10/2017Page: 4
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
01-360-7022 POLICE TECH/SAFETY S	MILORAD DERMAN	09/21/17	WINDOW TINTING REIMBURSE	09/21/2017	80.00	.00	
Total PUBLIC SAFETY:					40,118.96	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	09/2017	SEPTEMBER MEDICAL INSURA	10/03/2017	8,158.00	.00	
Total REIMBURSABLE EXP:					8,158.00	.00	
Total GENERAL FUND:					95,180.78	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/28/2017-10/10/2017Page: 5
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
DEA SEIZURE FUND							
EXPENSES							
16-300-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	3093169	GYRO SPINNER	06/29/2017	594.84	.00	
16-300-5710 OPERATING SUPPLIES	HALO BRANDED SOLUTIONS IN	3098910	GLOW NECKLACES	07/05/2017	218.46	.00	
Total EXPENSES:					813.30	.00	
Total DEA SEIZURE FUND:					813.30	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 6
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SOLID WASTE DISPOSAL FUND							
EXPENSES							
17-300-5420 SWANCC CHARGES	SOLID WASTE AGENCY	5742	O&M COSTS	10/01/2017	25,985.62	.00	
Total EXPENSES:					25,985.62	.00	
Total SOLID WASTE DISPOSAL FUND:					25,985.62	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 7
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
WATER FUND							
EXPENSES							
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	SEPT LIFE INSURANCE	10/01/2017	10.25	.00	
51-300-4110 LIFE INSURANCE	MADISON NATIONAL LIFE	1269357	OCT LIFE INSURANCE	10/01/2017	10.25	.00	
51-300-5100 PROFESSIONAL SERVIC	METROPOLITAN INDUSTRIES I	0000326754	PUMP STATION SERVICE	09/21/2017	213.00	.00	
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	875440	WATER TESTING	09/15/2017	32.50	.00	
51-300-5200 POSTAGE	CARDMEMBER SERVICE	09/20/17	USPS	09/20/2017	102.00	.00	
51-300-5200 POSTAGE	FEDEX	5-942-22336	WATER SHIPPING	08/27/2017	190.68	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	149.85	.00	
51-300-5410 UTILITIES	CARDMEMBER SERVICE	09/20/17	COMCAST	09/20/2017	157.90	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9793280325	SCADA SYSTEM	09/23/2017	40.01	.00	
Total EXPENSES:					906.44	.00	
Total WATER FUND:					906.44	.00	

CITY OF PROSPECT HEIGHTS

City of Prospect Heights Council Meeting
Report dates: 9/26/2017-10/10/2017Page: 8
Oct 04, 2017 02:33PM

GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
PARKING FUND							
EXPENSES							
52-300-5410 UTILITIES	NICOR	09/22/17	20-24-74-0000 3	09/22/2017	8.96	.00	
Total EXPENSES:					8.96	.00	
Total PARKING FUND:					8.96	.00	
Grand Totals:					122,895.10	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND			
Total GENERAL FUND:	95,180.78	.00	
DEA SEIZURE FUND			
Total DEA SEIZURE FUND:	813.30	.00	
SOLID WASTE DISPOSAL FUND			
Total SOLID WASTE DISPOSAL FUND:	25,985.62	.00	
WATER FUND			
Total WATER FUND:	906.44	.00	
PARKING FUND			
Total PARKING FUND:	8.96	.00	
Grand Totals:	122,895.10	.00	