

**PUBLIC NOTICE**

**IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS AND ORDINANCES OF THE CITY OF PROSPECT HEIGHTS, NOTICE IS HEREBY GIVEN THAT**

**THE REGULAR COUNCIL MEETING**  
**OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS**  
**WILL BE HELD ON MONDAY, SEPTEMBER 24, 2018 AT 6:30 P.M.**

**IN THE COUNCIL CHAMBERS, PROSPECT HEIGHTS CITY HALL,  
8 NORTH ELMHURST ROAD, PROSPECT HEIGHTS, ILLINOIS  
MAYOR NICHOLAS J. HELMER PRESIDING**

**DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND  
CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON  
THE MATTERS CONTAINED IN THE FOLLOWING:**

- 1. CALL TO ORDER**
- 2. ROLL CALL FOR QUORUM**
- 3. PLEDGE OF ALLEGIANCE** – Led by Audience Member
- 4. INVOCATION** – Led by Pastor Rod Krueger, Our Redeemer Lutheran Church
- 5. APPROVAL OF MINUTES**
  - A.** September 12, 2018 Special Workshop Meeting Minutes
- 6. PRESENTATIONS**
- 7. APPOINTMENTS/CONFIRMATIONS AND PROCLAMATIONS**
  - A.** Appointment of Charles Currie to the Ad Hoc Prospect Heights City Redevelopment Committee
  - B.** Appointment of Rodney Adams to the Ad Hoc Prospect Heights City Redevelopment Committee
  - C.** Appointment of James Kiefer to the Ad Hoc Prospect Heights City Redevelopment Committee

**D.** Appointment of Jerry Meyer to the Ad Hoc Prospect Heights City Redevelopment Committee

**E.** Appointment of Timothy Dela Riva to the Ad Hoc Prospect Heights City Redevelopment Committee

**F.** Appointment of Philip Carbonari to the Ad Hoc Prospect Heights City Redevelopment Committee

**8. PUBLIC COMMENT (agenda matters)**

**9. STAFF, ELECTED OFFICIALS, and COMMISSION REPORTS**

**A.** Chicago Executive Airport Report Presented by Director Jim Kiefer

**B.** August Treasurer's Report Presented by Finance Director DuCharme

**10. CONSENT AGENDA** - All items listed on the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member or citizen so requests, in which event the item will be removed from the general order of business and considered after all other Agenda items.

**11. OLD BUSINESS**

**12. NEW BUSINESS**

**A. R-18-33** Resolution and Staff Memo Approving Phase I Preliminary Engineering for Wolf Road Sidewalk: Old Willow Road to Palatine Road, with Gewalt Hamilton Associates, Inc. for a Fee Not-to-Exceed \$76,388.00

**B. R-18-34** Resolution and Staff Memo Approving Arlington Countryside Area Conceptual Engineering Drainage Study with Gewalt Hamilton Associates, Inc. for a Fee Not-to-Exceed \$24,500.00

**C. R-18-35** Resolution and Staff Memo Approving Eastside TIF District Conceptual Engineering Drainage Study with Gewalt Hamilton Associates, Inc. for a Fee Not-to-Exceed \$39,500.00

**D. R-18-36** Resolution and Staff Memo Approving an Intergovernmental Agreement with Cook County to Provide for Wolf Road Sidewalk Phase I Engineering

**13. DISCUSSION/SELECTION OF TOPICS FOR UPCOMING WORKSHOP MEETING, ITEMS LISTED PREVIOUSLY:**

**A.** Home Rule Discussion

**B.** Organization and Operation of City Council

**C.** City Investments

#### **14. APPROVAL OF WARRANTS**

##### **A. Approval of Expenditures**

General Fund	\$198,380.25
Motor Fuel Tax Fund	\$0.00
Palatine/Milwaukee Tax Increment Financing District	\$154.00
Tourism District	\$70,716.27
Development Fund	\$0.00
Drug Enforcement Agency Fund	\$2,377.21
Solid Waste Fund	\$0.00
Special Service Area #1	\$0.00
Special Service Area #2	\$0.00
Special Service Area #3	\$0.00
Special Service Area #4	\$0.00
Special Service Area #5	\$121.02
Special Service Area #8 – Levee Wall #37	\$0.00
Special Service Area-Constr #6 (Water Main)	\$0.00
Special Service Area- Debt #6	\$0.00
Capital Improvements	\$7,781.00
Road Construction	\$0.00
Road Construction Debt	\$0.00
Water Fund	\$29,085.73
Parking Fund	\$298.85
Sanitary Sewer Fund	\$17,062.18
<u>Road/Building Bond Escrow</u>	<u>\$0.00</u>
<b>TOTAL</b>	<b>\$325,976.51</b>

**Wire Payments**

<b>9/14/2018 PAYROLL POSTING</b>	<b>\$145,406.10</b>
<b>AUGUST ILLINOIS MUNICIPAL RETIREMENT FUND</b>	<b>\$26,649.34</b>
<b>POLICE PENSION PAYMENTS</b>	<b>\$70,320.22</b>
<b>TOTAL WARRANT</b>	<b>\$568,352.17</b>

- 15. PUBLIC COMMENT (Non-agenda matters)**
- 16. EXECUTIVE SESSION**
- 17. ACTION ON EXECUTIVE SESSION ITEMS, IF REQUIRED**
- 18. ADJOURNMENT**

Posted: by Karen Schultheis by 5:00PM, September 20th, 2018



September 20, 2018

To: Mayor Helmer and Members of the City Council

From: Cheri Graefen, Assistant Finance Director

Subject: Monthly Treasurer's Report

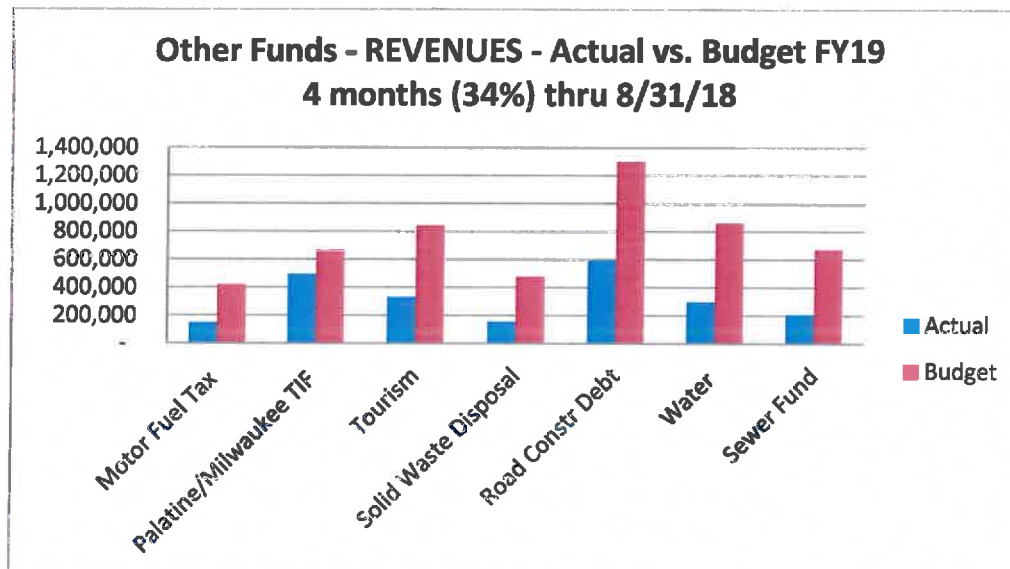
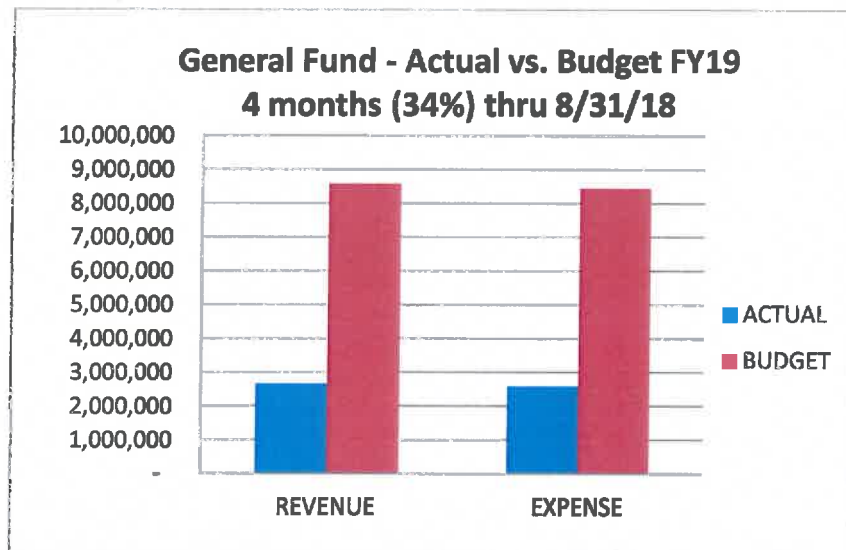
Attached is the Treasurer's Report for the four months ending August 31, 2018, which represents 34% of fiscal year 2019. At this point in the fiscal year, for all funds combined, the City's total revenues represent 37.21% of budget and the total expenses reflect 25.12% of budget.

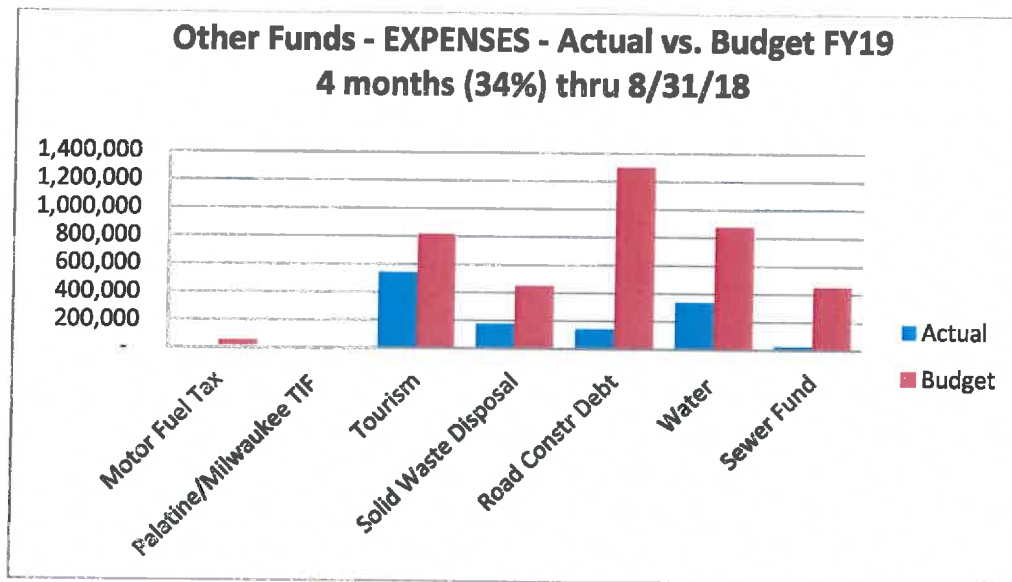
Additional financial information and/or further details can be provided upon request.

# City of Prospect Heights Financial Report – FY18-19 For the Four Months Ending August 31, 2018

The following report highlights the financial position of the City of Prospect Heights for the period beginning May 1, 2018 through August 31, 2018 (*4 months ~ 34% of year*) with an analysis on actual revenues and expenditures compared to fiscal year 2018/2019 budget.

**Overall Fund Summary** - The following charts highlight each of the City's major funds and how the YTD revenues and expenditures compare to budget:

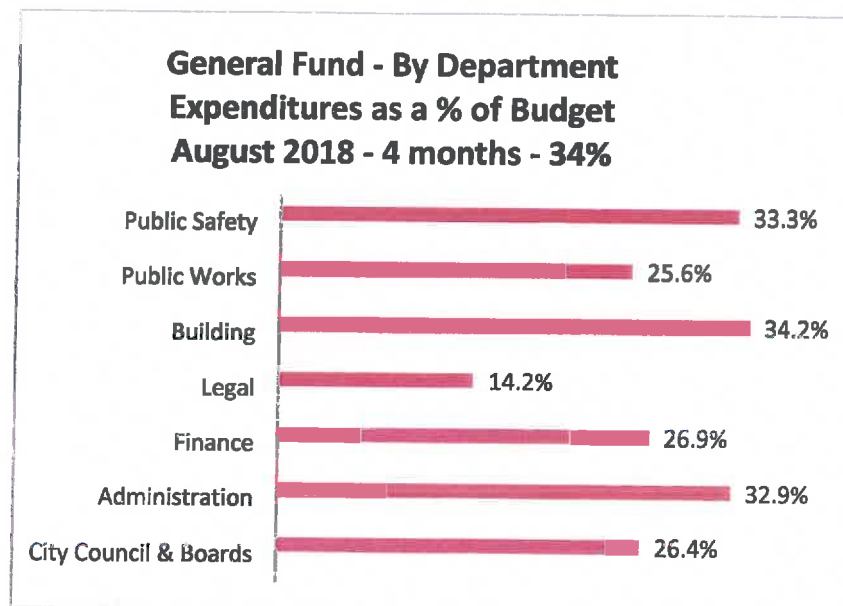




### Revenue and Expenditures – By Fund

As detailed in the following table on pg. 3-5, the City's overall YTD revenue is currently at 37.21% of budget and the YTD expenses are coming in favorably at 25.12% of budget (34% of the year has elapsed). The following budget variances are worth noting:

- General Fund – Expenses across all departments have been monitored closely to capitalize on lower costs and efficiencies where possible. The chart below shows departmental expenses as a % of current budget.



- Motor Fuel Tax Fund – There are minimal expenses budgeted in this fund for FY18-19 due to the MFT audit which is currently in process. The only expense budgeted is for ice and snow control costs which will be incurred during the winter months.
- Palatine/Milwaukee TIF Fund – Property tax receipts to date are \$496,052 which represents 74% of budget. Typically, the receipts coincide with taxpayer payments that are due March 1 and August 1. Year-to-date receipts for FY19 are lower than prior year by \$112,000 or 18% at this point in time.
- Tourism Fund – Expenses include \$300,000 an interfund transfer to the capital improvement fund for capital improvements within the District.
- SSA 6 Debt Fund – The budget includes debt service payments for principal and interest on the outstanding debt for SSA 6. Expenses include the scheduled interest payment of \$56,071 which was disbursed in June.
- Road Construction Debt Fund – The budget includes debt service payments for principal and interest on the outstanding debt. Expenses included the scheduled interest payment of \$139,392 which was disbursed in June.
- Water Fund – Expenses are currently running at 38.23% of budget. This variance relates to the purchase of budgeted equipment (CASE backhoe) for \$99,495 which was included in the FY18-19 CIP plan.
- Parking Fund – Revenue is tracking at 34.92% of budget for the four months in FY18-19 which is includes of the increase in the metra daily parking rate for FY19. Revenue at this time in the prior year was \$20,225.



**REVENUE & EXPENDITURES - BY FUND**  
**PERIOD ENDING AUGUST 31, 2018**  
**PERCENTAGE OF YEAR COMPLETED: 34%**

	ACTUAL YTD	FY 2019 BUDGET	% OF BUDGET	ACTUAL INCR (DECR)	BUDGET INCR (DECR)
<b>TOTALS - ALL FUNDS</b>					
Revenues	5,368,989	14,427,318	37.21%		
Expenses	(4,020,896)	(16,006,840)	25.12%		
	<u>1,348,092</u>	<u>(1,579,522)</u>		<u>1,348,092</u>	<u>(1,579,522)</u>
<b>General Fund</b>					
Revenues	2,660,852	8,576,560	31.02%	89,639	128,119
Expenses	(2,571,213)	(8,448,441)	30.43%		
<b>Motor Fuel Tax Fund</b>					
Revenues	148,538	420,000	35.37%	148,538	370,000
Expenses	-	(50,000)	0.00%		
<b>Palatine/Milwaukee TIF Fund</b>					
Revenues	496,930	670,000	74.17%	492,265	667,750
Expenses	(4,665)	(2,250)	207.33%		
<b>Tourism Fund</b>					
Revenues	331,361	845,125	39.21%	(210,326)	28,325
Expenses	(541,687)	(816,800)	66.32%		
<b>DEA Seizure Fund</b>					
Revenues	21,968	-	NA	11,508	(137,500)
Expenses	(10,460)	(137,500)	7.61%		
<b>Solid Waste Disposal Fund</b>					
Revenues	154,919	477,500	32.44%	(22,035)	26,774
Expenses	(176,954)	(450,726)	39.26%		
<b>Palatine Road TIF Fund</b>					
Revenues	10,002	150,100	NA	8,362	(140,025)
Expenses	(1,640)	(290,125)	NA		
<b>SSA 1 Fund</b>					
Revenues	130	-	#DIV/0!	130	-
Expenses	-	-	#DIV/0!		
<b>SSA 2 Fund</b>					
Revenues	91	-	#DIV/0!	91	(38,153)
Expenses	-	(38,153)	0.00%		
<b>SSA 3 Fund</b>					
Revenues	622	-	#DIV/0!	622	(328,265)
Expenses	-	(328,265)	0.00%		
<b>SSA 4 Fund</b>					
Revenues	77	-	#DIV/0!	77	(36,719)
Expenses	-	(36,719)	0.00%		
<b>SSA 5 Fund</b>					
Revenues	1,443	25,275	5.71%	(1,209)	(8,725)
Expenses	(2,652)	(34,000)	7.80%		
<b>SSA 6 Debt Fund</b>					
Revenues	106,660	237,642	44.88%	50,589	500
Expenses	(56,071)	(237,142)	23.64%		
<b>SSA 8 Fund</b>					
Revenues	11,326	125,911	9.00%	10,253	911
Expenses	(1,073)	(125,000)	0.86%		

**REVENUE & EXPENDITURES - BY FUND**  
**PERIOD ENDING AUGUST 31, 2018**  
**PERCENTAGE OF YEAR COMPLETED: 34%**

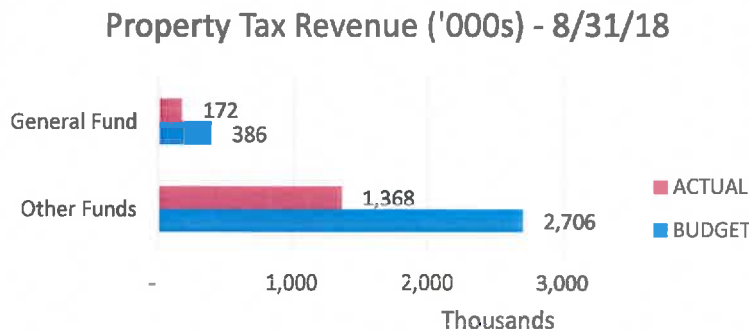
	<b>ACTUAL YTD</b>	<b>FY 2018 BUDGET</b>	<b>% OF BUDGET</b>	<b>ACTUAL INCR (DECR)</b>	<b>BUDGET INCR (DECR)</b>
<b>Capital Improvement</b>					
Revenues	300,000	-	#DIV/0!	167,666	(2,253,749)
Expenses	(132,334)	(2,253,749)	5.87%		
<b>Road Construction Debt Fund</b>					
Revenues	595,572	1,301,205	45.77%	454,155	70
Expenses	(141,418)	(1,301,135)	10.87%		
<b>Water Fund</b>					
Revenues	297,386	862,000	34.50%	(38,921)	(17,610)
Expenses	(336,307)	(879,610)	38.23%		
<b>Parking Fund</b>					
Revenues	22,350	64,000	34.92%	3,505	(62,450)
Expenses	(18,845)	(126,450)	14.90%		
<b>Sewer Fund</b>					
Revenues	208,760	672,000	31.07%	183,182	221,225
Expenses	(25,578)	(450,775)	5.67%		
<b>TOTALS - ALL FUNDS</b>				<b>1,348,092</b>	<b>(1,579,522)</b>
Revenues	5,368,989	14,427,318			
Expenses	(4,020,896)	(16,006,840)			
	<b>1,348,092</b>	<b>(1,579,522)</b>			

**General Fund Summary**

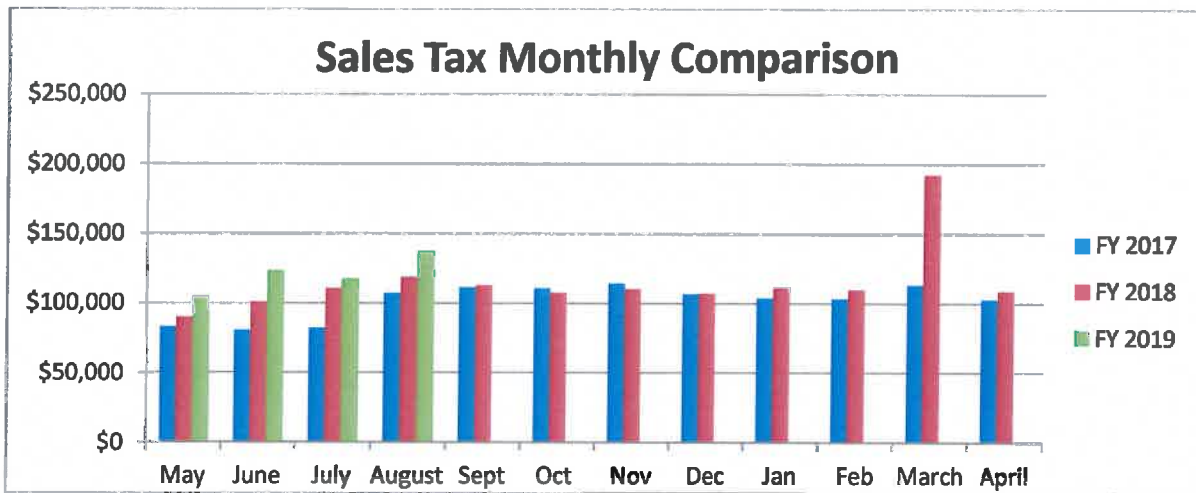
At July 31, 2018, the City's General Fund actual revenues of \$1,953,129 were \$368,669 in excess of actual expenses compared to the prior fiscal year where the revenues were \$685,612 in excess of expenses. The prior year revenue included \$225,925 from interfund service charges which were eliminated in the current year. The budget-to-actual comparison indicates that revenues collected are 22.77% of budgeted revenues while actual expenditures are 18.75% of budgeted expenditures.

**Major Revenues**

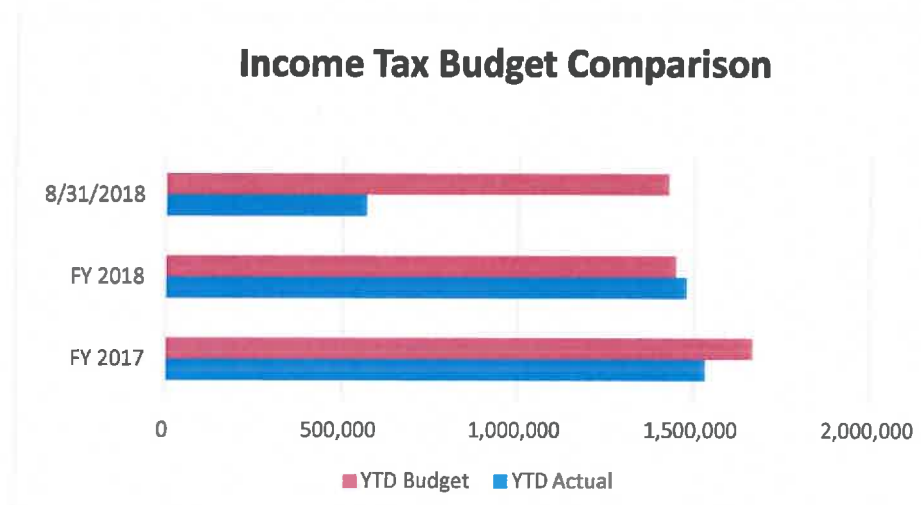
**Property Taxes** – For all funds, the City has collected a total of \$949,638 or 30.7% of budgeted property taxes. With tax payments in Cook County due August 1 and March 1, the majority of his revenue is received in the month prior to those dates.



**Sales Taxes** – Year to date sales taxes of \$345,665 are higher than the same months last year by \$43,860, and are higher than the target budget of \$275,225 by 26%. The following bar graph depicts the amount collected on a monthly basis for past two plus this fiscal year. In March, 2018, additional sales tax revenue was received as a result of the City's identification of additional merchants within the city limits.



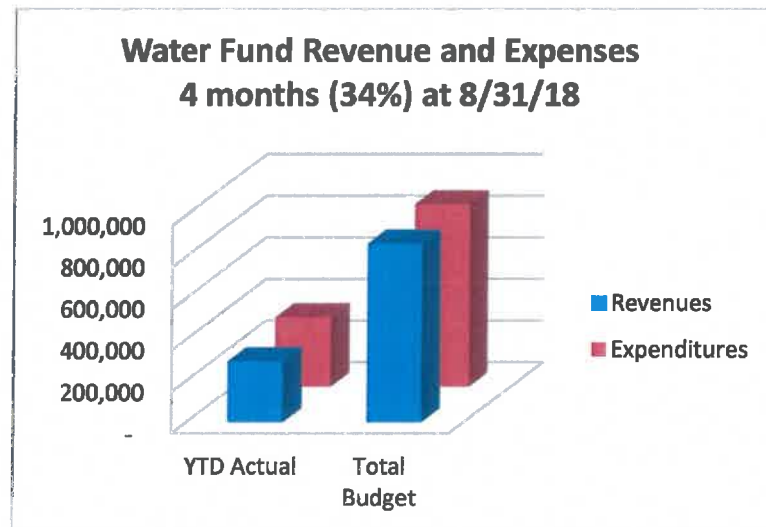
**Income Taxes** – As of July 31, 2018, income tax revenue of \$465,208 is 32.6% of budget. At the same time last year, income tax revenue was \$578,355 or 35.2% of budget.



## **Enterprise Funds**

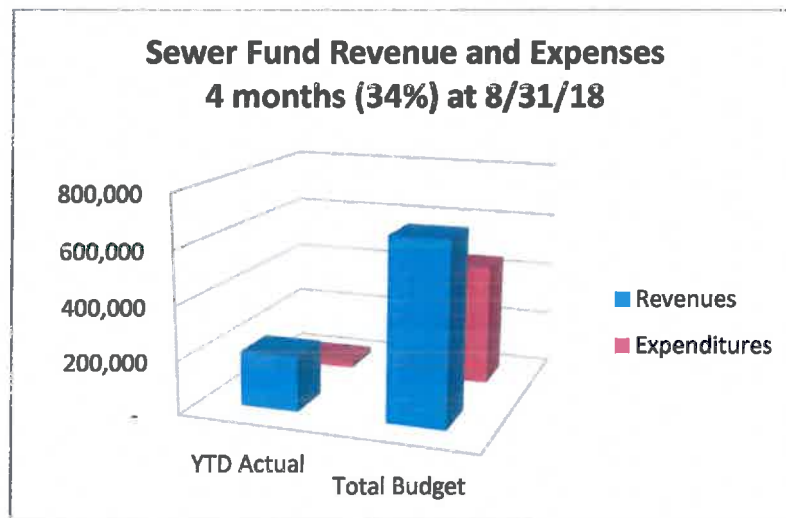
### **Water Fund**

Water fund revenue is budgeted at \$862,000 for the entire fiscal year. Through July 31, 2018, the actual revenues are \$216,734 or 25% of budget compared to \$198,516 or 23% of budget for the same period last year. Water fund actual expenditures through July total \$216,734 or 25.1% of budget compared to \$202,907 or 17.8% of the budget for the same period last year.



### **Sewer Fund**

Sewer fund revenue is budgeted at \$672,000 for the entire fiscal year. Through July 31, 2018, the actual revenues are \$209,283 or 31.1% of budget compared to \$28,598 or 4.2% of budget for the same period last year. Sewer fund actual expenditures through July total \$14,418 or 3.2% of budget compared to \$66,832 or 7.2% of the budget for the period last year. The next quarterly sewer billing cycle will be in October, 2018.



CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<b>LOCAL TAXES</b>					
01-105-3000 REAL ESTATE TAXES	63,306.43	159,519.22	350,000.00	190,480.78	45.6
01-105-3005 USE TAX	36,598.70	140,462.93	427,533.00	287,070.07	32.9
01-105-3006 NON-HOME RULE SALES TAX	30,992.17	108,420.51	302,627.00	196,206.49	35.2
01-105-3010 UTILITY - ELECTRIC	39,510.87	123,511.61	389,000.00	265,488.39	31.8
01-105-3011 UTILITY - NATURAL GAS	6,516.28	42,104.10	160,200.00	118,095.90	26.3
01-105-3012 UTILITY- TELEPHONE	21,831.21	95,908.42	361,500.00	265,591.58	26.5
01-105-3030 ROAD & BRIDGE TAXES	5,311.29	12,560.04	36,346.00	23,785.96	34.6
01-105-3040 RENTAL CAR TAXES	1,413.27	5,528.45	18,274.00	12,745.55	30.3
01-105-3050 PLACES FOR EATING TAX	24,748.05	83,487.74	335,000.00	251,512.26	24.9
01-105-3060 HANDLE TAX - OTB	.00	30,833.77	155,000.00	124,166.23	19.9
01-105-3065 VIDEO GAMING TAX	23,753.35	46,739.88	230,000.00	183,260.12	20.3
01-105-3070 AMUSEMENT TAX	119.00	155.00	5,750.00	5,595.00	2.7
<b>TOTAL LOCAL TAXES</b>	<b>254,100.62</b>	<b>847,231.67</b>	<b>2,771,230.00</b>	<b>1,923,998.33</b>	<b>30.6</b>
<b>INTERGOVERNMENTAL REVENUES</b>					
01-110-3100 INCOME TAXES	102,225.92	567,433.78	1,427,547.92	860,114.14	39.8
01-110-3101 PERSONAL PROPERTY REPLACE TAX	76.97	1,815.98	5,228.00	3,412.02	34.7
01-110-3110 SALES TAXES	105,882.50	376,119.58	1,001,279.00	625,159.42	37.6
01-110-3111 GLENVIEW SHARED REVENUE	.00	.00	57,500.00	57,500.00	.0
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>208,185.39</b>	<b>945,369.34</b>	<b>2,491,554.92</b>	<b>1,546,185.58</b>	<b>37.9</b>
<b>GRANTS REVENUE</b>					
01-115-3213 GRANT - STEP	2,142.52	2,142.52	9,676.00	7,533.48	22.1
01-115-3246 GRANT-POLICE EQUIPMENT	.00	1,027.08	13,500.00	12,472.92	7.6
01-115-3247 GRANT - POLICE TOBACCO	880.00	1,760.00	3,000.00	1,240.00	58.7
<b>TOTAL GRANTS REVENUE</b>	<b>3,022.52</b>	<b>4,929.60</b>	<b>26,176.00</b>	<b>21,246.40</b>	<b>18.8</b>
<b>LICENSES &amp; FEES</b>					
01-120-3300 VEHICLE STICKERS	5,937.00	34,929.00	663,429.57	628,500.57	5.3
01-120-3310 VEH. STICKERS SENIORS	256.00	1,473.00	50,669.67	49,196.67	2.9
01-120-3320 VEH. STICKERS LATE FEES	1,216.00	24,458.00	40,000.00	15,542.00	61.2
01-120-3321 VEH. STICKERS TRANSFERS	348.00	912.00	3,000.00	2,088.00	30.4
01-120-3342 LICENSES - ANIMALS	96.00	875.00	12,500.00	11,625.00	7.0
01-120-3343 LICENSES - LIQUOR	500.00	1,600.00	85,000.00	83,400.00	1.9
01-120-3344 LICENSES - BUSINESS	957.00	7,106.00	60,000.00	52,894.00	11.8
01-120-3346 LICENSES - CONTRACTORS	4,500.00	16,400.00	30,000.00	13,600.00	54.7
01-120-3348 LICENSE - AGREEMENTS	.00	5,401.36	11,000.00	5,598.64	49.1
<b>TOTAL LICENSES &amp; FEES</b>	<b>13,810.00</b>	<b>93,154.36</b>	<b>955,599.24</b>	<b>862,444.88</b>	<b>9.8</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
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FRANCHISE FEES

01-125-3350 CABLE FRANCHISE FEES	42,075.00	50,012.50	225,000.00	174,987.50	22.2
01-125-3351 CABLE FRANCHISE - PEG FEES	2,898.79	7,400.43	.00 (	7,400.43)	.0
01-125-3355 SOLID WASTE FRANCHISE FEES	9,047.03	26,881.71	95,000.00	68,118.29	28.3
01-125-3360 NATURAL GAS FRANCHISE FEES	.00	.00	24,500.00	24,500.00	.0
<b>TOTAL FRANCHISE FEES</b>	<b>54,020.82</b>	<b>84,294.64</b>	<b>344,500.00</b>	<b>260,205.36</b>	<b>24.5</b>

BUILDING & ZONING FEES

01-130-3400 BUILDING PERMITS	61,658.50	133,435.67	175,000.00	41,564.33	76.3
01-130-3402 PUBLIC HEARING FEES	.00	2,000.00	2,500.00	500.00	80.0
01-130-3403 ELEVATOR INSPECTION FEE	.00	950.00	5,100.00	4,150.00	18.6
01-130-3404 CERT. OF OCC. INSPECTION FEES	75.00	650.00	750.00	100.00	86.7
01-130-3405 HEALTH INSPECTION FEE	.00	.00	500.00	500.00	.0
01-130-3406 COMMERCIAL INSPECTION FEE	80.00	1,525.00	8,250.00	6,725.00	18.5
01-130-3407 ENGINEERING PERMIT FEES	7,625.00	9,789.00	5,000.00 (	4,789.00)	195.8
01-130-3408 VACANT FORECLOSURE REGIS	700.00	3,900.00	13,400.00	9,500.00	29.1
01-130-3410 BUILDING RE-INSP. FEE	430.00	505.00	500.00 (	5.00)	101.0
01-130-3411 RENTAL INSPECTION FEE	625.00	20,125.00	220,000.00	199,875.00	9.2
<b>TOTAL BUILDING &amp; ZONING FEES</b>	<b>71,193.50</b>	<b>172,879.67</b>	<b>431,000.00</b>	<b>258,120.33</b>	<b>40.1</b>

PUBLIC SAFETY FINES & FEES

01-140-3500 TRAFFIC FINES	20,765.14	25,783.82	300,000.00	274,216.18	8.6
01-140-3505 ORDINANCE & PARKING FINES	24,659.28	180,607.17	250,000.00	69,392.83	72.2
01-140-3515 VEHICLE SEIZURE FEE	4,000.00	14,000.00	60,000.00	46,000.00	23.3
01-140-3520 DUI ASSESSMENTS	767.53	2,882.86	8,000.00	5,117.14	36.0
01-140-3525 POLICE ALARM LICENSES & FEES	630.00	1,400.00	11,000.00	9,600.00	12.7
<b>TOTAL PUBLIC SAFETY FINES &amp; FEES</b>	<b>50,821.95</b>	<b>224,673.85</b>	<b>629,000.00</b>	<b>404,326.15</b>	<b>35.7</b>

PUBLIC SAFETY SPECIAL REVENUE

01-145-3550 POLICE REVENUE-NARCOTICS	.00	.00	15,000.00	15,000.00	.0
01-145-3551 POLICE REVENUE-TASK FORCE	.00	.00	16,000.00	16,000.00	.0
01-145-3552 POLICE REV-ABANDENED PROP EVID	.00	.00	200.00	200.00	.0
01-145-3553 POLICE REVENUE-SPECIAL DETAILS	7,578.70	23,940.94	13,000.00 (	10,940.94)	184.2
01-145-3554 POLICE REVENUE - GAMING TAX	.00	5,587.70	1,500.00 (	4,087.70)	372.5
01-145-3555 POLICE REVENUE - SEIZED ASSETS	131.00	131.00	.00 (	131.00)	.0
01-145-3745 PUBLIC SAFETY REIMBURSABLE FEE	.00	991.44	13,000.00	12,008.56	7.6
<b>TOTAL PUBLIC SAFETY SPECIAL REVENUE</b>	<b>7,709.70</b>	<b>30,651.08</b>	<b>58,700.00</b>	<b>28,048.92</b>	<b>52.2</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERFUND SERVICE CHARGES</u>					
01-150-3613 CVB/TOURISM SERVICE CHARGE	5,833.33	23,333.32	70,000.00	46,666.68	33.3
01-150-3617 SOLID WASTE SERVICE CHARGE	10,250.00	41,000.00	123,000.00	82,000.00	33.3
<b>TOTAL INTERFUND SERVICE CHARGES</b>	<b>16,083.33</b>	<b>64,333.32</b>	<b>193,000.00</b>	<b>128,666.68</b>	<b>33.3</b>
<u>REIMBURSABLE INCOME</u>					
01-155-3700 EMPLOYEE SALARY REIMBURSEMENT	1,585.00	15,646.89	35,000.00	19,353.11	44.7
01-155-3702 EMPLOYEE INS. REIMBURSEMENT	7,991.27	20,874.41	52,260.00	31,385.59	39.9
01-155-3703 RETIREE HEALTH INS REIMBURSE	1,885.00	12,265.00	80,039.00	67,774.00	15.3
01-155-3720 FIRE DISTRICT GAS REIMB.	.00	.00	6,600.00	6,800.00	.0
01-155-3730 INSURANCE REIMBURSEMENTS	( 744.17)	1,629.17	140,000.00	138,370.83	1.2
01-155-3741 BUILDING & ENG DEPT REIMB FEES	136.34	629.57	500.00	( 129.57)	125.9
01-155-3743 PUBLIC WORKS REIMBURSABLE FEES	.00	934.68	.00	( 934.68)	.0
<b>TOTAL REIMBURSABLE INCOME</b>	<b>10,853.44</b>	<b>51,979.72</b>	<b>314,399.00</b>	<b>262,419.28</b>	<b>16.5</b>
<u>OTHER REVENUES</u>					
01-160-3800 INTEREST INCOME	16,916.32	60,717.91	32,500.00	( 28,217.91)	186.8
01-160-3801 INTEREST INCOME - DEBT	.00	.00	5,750.00	5,750.00	.0
01-160-3810 NEWSLETTER ADVERTISING	400.00	800.00	2,000.00	1,200.00	40.0
01-160-3811 BUS SHELTERS AD REVENUE	.00	.00	3,000.00	3,000.00	.0
01-160-3815 SPONSORSHIP & CONTRIBUTIONS	.00	4,810.00	7,000.00	2,190.00	68.7
01-160-3820 SALE OF CITY PROPERTY	.00	.00	7,500.00	7,500.00	.0
01-160-3840 AIRPORT MEETING FEES	5.00	5.00	.00	( 5.00)	.0
01-160-3899 MISCELLANEOUS INCOME	672.53	2,859.49	15,000.00	12,140.51	19.1
<b>TOTAL OTHER REVENUES</b>	<b>17,993.85</b>	<b>69,192.40</b>	<b>72,750.00</b>	<b>3,557.60</b>	<b>95.1</b>
<u>OTHER FINANCING SOURCES</u>					
01-200-3990 INTERFUND TRANSFER IN	.00	72,162.50	288,651.00	216,488.50	25.0
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>.00</b>	<b>72,162.50</b>	<b>288,651.00</b>	<b>216,488.50</b>	<b>25.0</b>
<b>TOTAL FUND REVENUE</b>	<b>707,795.12</b>	<b>2,660,852.15</b>	<b>8,576,560.16</b>	<b>5,915,708.01</b>	<b>31.0</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
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CITY COUNCIL & BOARDS

01-310-4000 WAGES	2,250.00	9,000.00	27,000.00	18,000.00	33.3
01-310-4003 WAGES - PART TIME	.00	.00	4,500.00	4,500.00	.0
01-310-4200 SOCIAL SECURITY	139.50	558.00	1,960.00	1,402.00	28.5
01-310-4210 MEDICARE	32.86	130.64	460.00	329.36	28.4
01-310-5100 PROFESSIONAL SERVICES	.00	.00	1,500.00	1,500.00	.0
01-310-5300 ALDERMANIC EXPENSES	37.92	537.92	4,300.00	3,762.08	12.5
01-310-5310 MEMBERSHIPS	.00	10,957.22	12,600.00	1,642.78	87.0
01-310-5330 TRAINING	.00	.00	400.00	400.00	.0
01-310-5610 EQUIP MAINTENANCE - NRC	.00	.00	250.00	250.00	.0
01-310-5650 LANDSCAPE SUPPLIES - NRC	.00	.00	1,050.00	1,050.00	.0
01-310-5950 SPECIAL EVENTS	.00	1,544.00	22,000.00	20,456.00	7.0
01-310-7020 EQUIPMENT	402.43	1,232.61	14,890.00	13,657.39	8.3
<b>TOTAL CITY COUNCIL &amp; BOARDS</b>	<b>2,862.51</b>	<b>23,960.39</b>	<b>90,910.00</b>	<b>66,949.61</b>	<b>26.4</b>

ADMINISTRATION

01-320-4000 WAGES	48,726.59	114,107.23	317,120.00	203,012.77	36.0
01-320-4003 WAGES - PART-TIME	7,909.39	18,834.40	29,770.00	10,935.60	63.3
01-320-4010 OVERTIME	.00	420.75	.00	( 420.75)	.0
01-320-4100 HEALTH INSURANCE	2,897.50	6,158.00	24,230.00	18,072.00	25.4
01-320-4110 LIFE INSURANCE	22.48	67.44	250.00	182.56	27.0
01-320-4200 SOCIAL SECURITY	3,460.63	7,900.43	21,510.00	13,609.57	36.7
01-320-4210 MEDICARE	809.36	1,805.93	5,030.00	3,124.07	37.9
01-320-4220 IMRF	3,035.68	8,902.63	40,200.00	31,297.37	22.2
01-320-5100 PROFESSIONAL SERVICES	12,509.25	12,727.25	25,000.00	12,272.75	50.9
01-320-5105 PROFESSIONAL FEES - ENGR	.00	16,991.61	46,000.00	29,008.39	36.9
01-320-5106 PROFESSIONAL FEES - GOV IT SYS	.00	4,754.00	21,000.00	16,246.00	22.6
01-320-5107 PROFESSIONAL FEES - REIMB	.00	847.00	7,000.00	6,153.00	12.1
01-320-5130 COMPUTER CONSULTANT	3,630.00	10,800.00	60,000.00	49,200.00	18.0
01-320-5200 POSTAGE	2,033.99	2,106.20	14,000.00	11,893.80	15.0
01-320-5220 PHOTOCOPY	1,896.12	6,461.76	19,000.00	12,538.24	34.0
01-320-5221 PRINTING	1,037.09	3,555.24	15,000.00	11,444.76	23.7
01-320-5222 LEGAL NOTICES	248.40	769.70	2,000.00	1,230.30	38.5
01-320-5230 WEBSITE	6,757.64	6,895.14	6,500.00	( 395.14)	106.1
01-320-5310 MEMBERSHIPS	390.00	1,574.00	2,200.00	626.00	71.6
01-320-5330 TRAINING	.00	40.00	3,500.00	3,460.00	1.1
01-320-5410 UTILITIES	1,415.02	15,912.21	61,500.00	45,587.79	25.9
01-320-5430 CREDIT CARD & BANK CHARGES	32.50	1,341.44	11,000.00	9,658.56	12.2
01-320-5500 LIABILITY INSURANCE	.00	22,455.39	36,700.00	14,244.61	61.2
01-320-5501 INSURANCE DEDUCTIBLES	.00	.00	12,500.00	12,500.00	.0
01-320-5530 WORKERS COMPENSATION INSURANCE	271.58	1,885.92	3,400.00	1,514.08	55.5
01-320-5700 OFFICE SUPPLIES	770.00	3,100.99	12,000.00	8,899.01	25.0
01-320-5710 OPERATING SUPPLIES	.00	90.28	.00	( 90.28)	.0
01-320-5751 GASOLINE	.00	.00	300.00	300.00	.0
01-320-7020 EQUIPMENT	.00	1,298.49	28,750.00	27,451.51	4.5
<b>TOTAL ADMINISTRATION</b>	<b>97,853.22</b>	<b>271,903.43</b>	<b>825,460.00</b>	<b>553,556.57</b>	<b>32.9</b>



CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>FINANCE</b>					
01-322-5101 AUDIT & FINANCE FEES	22,820.00	50,420.00	185,000.00	134,580.00	27.3
01-322-5310 MEMBERSHIPS	.00	.00	850.00	850.00	.0
01-322-5540 PAYROLL SERVICE FEES	389.90	1,145.50	6,200.00	5,054.50	18.5
01-322-5541 ACCTG SERVICE FEES	.00	1,391.10	4,500.00	3,108.90	30.9
<b>TOTAL FINANCE</b>	<b>23,209.90</b>	<b>52,958.60</b>	<b>196,550.00</b>	<b>143,593.40</b>	<b>26.9</b>
<b>LEGAL</b>					
01-324-5120 CITY ATTORNEY	.00	21,732.00	120,000.00	98,268.00	18.1
01-324-5121 HOUSING ATTORNEY	.00	.00	13,200.00	13,200.00	.0
01-324-5122 CITY PROSECUTOR	.00	9,260.00	30,000.00	20,740.00	30.9
01-324-5123 LABOR ATTORNEY	690.00	690.00	50,000.00	49,310.00	1.4
01-324-5125 OUTSIDE COUNSEL	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL LEGAL</b>	<b>690.00</b>	<b>31,682.00</b>	<b>223,200.00</b>	<b>191,518.00</b>	<b>14.2</b>
<b>BUILDING DEPARTMENT</b>					
01-340-4000 WAGES	47,619.20	111,366.30	309,370.00	198,003.70	36.0
01-340-4100 HEALTH INSURANCE	9,257.00	19,360.00	55,660.00	36,300.00	34.8
01-340-4110 LIFE INSURANCE	66.43	131.27	400.00	268.73	32.8
01-340-4200 SOCIAL SECURITY	2,878.35	6,731.52	19,190.00	12,458.48	35.1
01-340-4210 MEDICARE	673.16	1,574.29	4,490.00	2,915.71	35.1
01-340-4220 IMRF	2,942.88	8,807.11	39,210.00	30,402.89	22.5
01-340-5100 PROFESSIONAL SERVICES	2,578.92	28,840.05	62,300.00	35,469.95	43.1
01-340-5111 BILLABLE ENGINEERING	.00	3,571.50	12,000.00	8,428.50	29.8
01-340-5221 PRINTING	.00	476.70	2,000.00	1,523.30	23.8
01-340-5222 LEGAL NOTICES	136.34	870.17	2,000.00	1,129.83	43.5
01-340-5310 MEMBERSHIPS	.00	.00	920.00	920.00	.0
01-340-5330 TRAINING	.00	244.00	4,500.00	4,258.00	5.4
01-340-5500 LIABILITY INSURANCE	.00	339.00	1,000.00	661.00	33.9
01-340-5530 WORKERS COMPENSATION INSURANCE	314.24	1,972.24	3,900.00	1,927.76	50.6
01-340-5700 OFFICE SUPPLIES	( 535.61)	306.69	3,500.00	3,193.31	8.8
01-340-5751 GASOLINE	.00	248.24	4,320.00	4,071.76	5.8
01-340-5820 PUBLICATIONS	.00	.00	2,000.00	2,000.00	.0
01-340-7020 EQUIPMENT	496.64	496.64	9,600.00	9,103.36	5.2
<b>TOTAL BUILDING DEPARTMENT</b>	<b>66,427.55</b>	<b>183,335.72</b>	<b>536,360.00</b>	<b>353,024.28</b>	<b>34.2</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>PUBLIC WORKS</b>					
01-350-4000 WAGES	59,244.81	138,549.41	395,700.00	257,150.59	35.0
01-350-4001 ALLOCATED WAGES & BENEFITS	( 9,000.00)	( 9,000.00)	( 45,000.00)	( 36,000.00)	( 20.0)
01-350-4003 WAGES - PART-TIME	3,696.00	6,468.00	10,560.00	4,092.00	61.3
01-350-4010 OVERTIME	1,048.47	11,259.16	40,000.00	28,740.84	28.2
01-350-4100 HEALTH INSURANCE	12,292.00	39,018.00	115,500.00	76,482.00	33.8
01-350-4110 LIFE INSURANCE	82.50	165.00	500.00	335.00	33.0
01-350-4200 SOCIAL SECURITY	3,919.17	9,576.47	27,630.00	18,053.53	34.7
01-350-4210 MEDICARE	916.57	2,239.64	6,460.00	4,220.36	34.7
01-350-4220 IMRF	3,914.36	12,123.07	55,130.00	43,006.93	22.0
01-350-5000 BUILDING MAINTENANCE	.00	522.29	.00	( 522.29)	.0
01-350-5020 VEHICLE MAINTENANCE	151.84	5,308.19	50,000.00	44,691.81	10.6
01-350-5031 SIGNAL MAINTENANCE	2,343.90	3,429.90	36,000.00	32,570.10	9.5
01-350-5100 PROFESSIONAL SERVICES	.00	4,543.34	15,000.00	10,456.66	30.3
01-350-5103 PROF SERVICES - FORESTRY	92.25	2,900.50	63,800.00	60,899.50	4.6
01-350-5104 PROF SERVICES - BUILDING MAIN	1,616.79	9,307.59	76,000.00	66,692.41	12.3
01-350-5106 PROF SERVICES - STREETS/DRAIN	.00	.00	75,000.00	75,000.00	.0
01-350-5310 MEMBERSHIPS	.00	47.40	4,500.00	4,452.60	1.1
01-350-5330 TRAINING	228.00	228.00	4,500.00	4,272.00	5.1
01-350-5410 UTILITIES	279.00	893.40	.00	( 893.40)	.0
01-350-5411 WATER AND ELECTRIC PURCHASES	412.41	3,446.39	11,000.00	7,553.61	31.3
01-350-5421 DUMP CHARGES	.00	.00	4,000.00	4,000.00	.0
01-350-5441 LICENSES	.00	.00	500.00	500.00	.0
01-350-5500 LIABILITY INSURANCE PREMIUM	.00	26,165.00	49,100.00	22,935.00	53.3
01-350-5510 RENTAL EQUIPMENT	.00	226.95	4,000.00	3,773.05	5.7
01-350-5530 WORKERS COMPENSATION INSURANCE	1,327.60	11,053.70	16,500.00	5,446.30	67.0
01-350-5610 EQUIPMENT MAINTENANCE	520.51	862.74	5,000.00	4,137.26	17.3
01-350-5634 STONE & CONCRETE	.00	1,759.94	5,000.00	3,240.06	35.2
01-350-5635 STORM SEWER & PIPE	.00	587.18	10,000.00	9,412.82	5.9
01-350-5650 LANDSCAPE SUPPLIES	.00	763.62	15,000.00	14,236.38	5.1
01-350-5700 OFFICE SUPPLIES	133.83	300.78	1,500.00	1,199.22	20.1
01-350-5710 OPERATING SUPPLIES	48.60	3,658.61	30,000.00	26,341.39	12.2
01-350-5721 SIGNS	1,668.25	2,092.40	30,000.00	27,907.60	7.0
01-350-5730 TOOLS	141.70	141.70	5,500.00	5,358.30	2.6
01-350-5751 GASOLINE	3,685.80	6,671.58	20,000.00	13,328.42	33.4
01-350-7011 IMPROVEMENTS - PW	.00	.00	27,000.00	27,000.00	.0
01-350-7020 EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
01-350-7021 RADIO EQUIPMENT	.00	.00	600.00	600.00	.0
01-350-7023 SAFETY EQUIPMENT	179.91	741.10	5,000.00	4,258.90	14.8
01-350-7025 SOFTWARE	.00	.00	14,000.00	14,000.00	.0
<b>TOTAL PUBLIC WORKS</b>	<b>88,944.27</b>	<b>296,051.05</b>	<b>1,192,480.00</b>	<b>896,428.95</b>	<b>24.8</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC SAFETY</u>					
01-360-4000 WAGES	79,929.27	188,695.02	575,470.00	386,774.98	32.8
01-360-4001 WAGES - SWORN OFFICERS	271,564.44	677,429.62	1,864,290.00	1,186,860.38	36.3
01-360-4002 WAGES - EXTRA STRAIGHT PAY	9,002.64	14,671.86	46,375.00	31,703.14	31.6
01-360-4004 WAGES - PART-TIME SWORN OFFCRS	17,561.50	38,487.68	122,500.00	84,012.32	31.4
01-360-4010 OVERTIME	107.37	632.44	2,500.00	1,867.56	25.3
01-360-4011 OVERTIME - SWORN OFFICERS	24,463.65	61,439.08	140,000.00	78,560.92	43.9
01-360-4100 HEALTH INSURANCE	40,221.80	138,680.00	465,850.00	327,170.00	29.8
01-360-4110 LIFE INSURANCE	387.23	828.13	2,660.00	1,831.87	31.1
01-360-4120 UNEMPLOYMENT INSURANCE	4,389.00	4,389.00	.00	( 4,389.00)	.0
01-360-4200 SOCIAL SECURITY	3,433.34	8,005.12	25,725.00	17,719.88	31.1
01-360-4210 MEDICARE	5,692.15	13,877.06	39,465.00	25,587.94	35.2
01-360-4220 IMRF	1,673.92	5,106.39	28,890.00	23,583.61	17.8
01-360-4230 PENSION CONTRIBUTION - R/E TAX	63,306.43	159,519.22	350,000.00	190,480.78	45.6
01-360-4231 PENSION CONTRIBUTION-CITY GF	.00	.00	447,149.00	447,149.00	.0
01-360-5100 PROFESSIONAL SERVICES	32,354.20	36,518.01	23,700.00	( 12,818.01)	154.1
01-360-5101 PROFESSIONAL FEES - VOCA	.00	20,021.01	80,100.00	60,078.99	25.0
01-360-5140 PRISONERS CARE	.00	109.41	2,500.00	2,390.59	4.4
01-360-5141 KENNEL FEES	82.30	438.54	4,000.00	3,561.46	11.0
01-360-5200 POSTAGE	.00	1,131.84	3,000.00	1,868.16	37.7
01-360-5221 PRINTING	.00	325.00	5,000.00	4,675.00	6.5
01-360-5240 NORTHWEST CENTRAL DISPATCH	21,554.65	107,773.25	260,811.00	153,037.75	41.3
01-360-5310 MEMBERSHIPS	.00	35,756.00	50,100.00	14,344.00	71.4
01-360-5321 AUTO EXPENSE	386.45	644.45	2,500.00	1,855.55	25.8
01-360-5330 TRAINING	220.48	5,253.66	26,900.00	21,646.34	19.5
01-360-5340 TUITION REIMBURSEMENT	.00	.00	8,000.00	8,000.00	.0
01-360-5410 UTILITIES	453.93	1,362.58	.00	( 1,362.58)	.0
01-360-5500 LIABILITY INSURANCE PREMIUM	.00	27,737.00	46,400.00	18,663.00	59.8
01-360-5510 RENTAL EQUIPMENT	.00	104.01	620.00	515.99	16.8
01-360-5520 ID NETWORKS	.00	13,247.00	25,000.00	11,753.00	53.0
01-360-5530 WORKERS COMPENSATION INSURANCE	8,995.75	38,483.84	111,600.00	73,116.16	34.5
01-360-5610 EQUIPMENT MAINTENANCE	1,123.94	6,706.77	16,500.00	9,793.23	40.7
01-360-5611 RADIO MAINTENANCE	.00	636.76	1,000.00	363.24	63.7
01-360-5700 OFFICE SUPPLIES	19.49	1,689.84	7,500.00	5,810.16	22.5
01-360-5710 OPERATING SUPPLIES	158.41	1,797.22	11,200.00	9,402.78	16.1
01-360-5740 RANGE SUPPLIES	.00	.00	7,650.00	7,650.00	.0
01-360-5741 CLOTHING	2,650.44	6,213.10	25,700.00	19,486.90	24.2
01-360-5751 GASOLINE	.00	14,385.17	50,000.00	35,614.83	28.8
01-360-5820 PUBLICATIONS	.00	.00	1,060.00	1,060.00	.0
01-360-7022 POLICE TECH/SAFETY SUPPLIES	.00	4,039.67	15,205.00	11,165.33	26.6
<b>TOTAL PUBLIC SAFETY</b>	<b>589,732.78</b>	<b>1,636,134.75</b>	<b>4,896,720.00</b>	<b>3,260,585.25</b>	<b>33.4</b>
<u>PUBLIC SAFETY-SPECIAL ACCT EXP</u>					
01-365-5981 DUI EXPENSE	.00	1,974.33	20,000.00	18,025.67	9.9
01-365-5982 NARCOTICS EXPENSE	.00	700.00	.00	( 700.00)	.0
01-365-5983 SEIZED ASSET - EXPENSE	8,046.51	8,363.76	.00	( 8,363.76)	.0
<b>TOTAL PUBLIC SAFETY-SPECIAL ACCT EXP</b>	<b>8,046.51</b>	<b>11,038.09</b>	<b>20,000.00</b>	<b>8,961.91</b>	<b>55.2</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		GENERAL FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REIMBURSABLE EXP</u>						
01-370-4101	RETIREE HEALTH INSURANCE	6,520.00	13,634.00	80,039.00	68,405.00	17.0
01-370-5102	GRANT WRITER	.00	.00	20,750.00	20,750.00	.0
01-370-5751	GASOLINE	.00	2,878.49	6,000.00	3,121.51	48.0
TOTAL REIMBURSABLE EXP		6,520.00	16,512.49	106,789.00	90,276.51	15.5
<u>OTHER EXPENSES</u>						
01-380-5970	REFUNDS	.00	132.58	2,000.00	1,867.42	6.6
01-380-5975	SALES TAX REBATE	.00	26,486.75	168,000.00	141,513.25	15.8
01-380-5999	MISCELLANEOUS EXPENSE	.00	.00	1,500.00	1,500.00	.0
TOTAL OTHER EXPENSES		.00	26,619.33	171,500.00	144,880.67	15.5
<u>GRANTS</u>						
01-390-5900	GRANT - GENERAL EXPENSE	.00	.00	1,500.00	1,500.00	.0
01-390-5947	GRANT-POLICE TOBACCO EXPENSE	.00	50.00	.00	( 50.00)	.0
TOTAL GRANTS		.00	50.00	1,500.00	1,450.00	3.3
<u>DEBT SERVICE</u>						
01-400-6000	PRINCIPAL	.00	.00	145,000.00	145,000.00	.0
01-400-6010	INTEREST	.00	20,969.13	41,972.00	21,002.87	50.0
TOTAL DEBT SERVICE		.00	20,969.13	186,972.00	166,002.87	11.2
TOTAL FUND EXPENDITURES		884,286.74	2,571,212.98	8,448,441.00	5,877,228.02	30.4
NET REVENUE OVER EXPENDITURES		( 176,491.62)	89,639.17	128,119.16	38,479.99	70.0

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

MOTOR FUEL TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
11-100-3800 INTEREST INCOME	2,383.34	8,814.46	5,000.00	( 3,814.46)	176.3
TOTAL REVENUES	2,383.34	8,814.46	5,000.00	( 3,814.46)	176.3
<u>INTERGOVERNMENTAL REVENUES</u>					
11-110-3120 MOTOR FUEL TAX	36,851.27	139,723.66	415,000.00	275,276.34	33.7
TOTAL INTERGOVERNMENTAL REVENUES	36,851.27	139,723.66	415,000.00	275,276.34	33.7
TOTAL FUND REVENUE	39,234.61	148,538.12	420,000.00	271,461.88	35.4

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

MOTOR FUEL TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
11-300-5632 ICE CONTROL MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENSES	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	50,000.00	50,000.00	.0
NET REVENUE OVER EXPENDITURES	39,234.61	148,538.12	370,000.00	221,461.88	40.2

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PALATINE/MILWAUKEE TIF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
12-100-3000 REAL ESTATE TAXES	158,226.73	496,052.37	670,000.00	173,947.63	74.0
12-100-3800 INTEREST INCOME	183.55	813.14	.00	( 813.14)	.0
12-100-3899 MISCELLANEOUS INCOME	.00	64.37	.00	( 64.37)	.0
TOTAL REVENUES	158,410.28	496,929.88	670,000.00	173,070.12	74.2
TOTAL FUND REVENUE	158,410.28	496,929.88	670,000.00	173,070.12	74.2

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PALATINE/MILWAUKEE TIF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
12-300-5100 PROFESSIONAL SERVICES	.00	3,025.00	.00	( 3,025.00)	.0
12-300-5101 AUDIT	1,640.00	1,640.00	1,500.00	( 140.00)	109.3
12-300-5430 BANK FEES	.00	.00	750.00	750.00	.0
TOTAL EXPENSES	1,640.00	4,665.00	2,250.00	( 2,415.00)	207.3
TOTAL FUND EXPENDITURES	1,640.00	4,665.00	2,250.00	( 2,415.00)	207.3
NET REVENUE OVER EXPENDITURES	156,770.28	492,264.88	667,750.00	175,485.12	73.7



CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		TOURISM DISTRICT				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
13-100-3020	HOTEL TAXES	81,615.58	331,010.06	845,000.00	513,989.94	39.2
13-100-3800	INTEREST INCOME	125.54	350.60	125.00	( 225.60)	280.5
TOTAL REVENUES		81,741.12	331,360.66	845,125.00	513,764.34	39.2
TOTAL FUND REVENUE		81,741.12	331,360.66	845,125.00	513,764.34	39.2

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

TOURISM DISTRICT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
13-300-5100 PROFESSIONAL SERVICES	.00	2,095.00	.00	( 2,095.00)	.0
13-300-5101 AUDIT	2,050.00	2,050.00	3,000.00	950.00	68.3
13-300-5108 BEAUTIFICATION	1,734.02	29,585.07	103,500.00	73,914.93	28.6
13-300-5310 MEMBERSHIPS	.00	55,620.00	63,000.00	7,380.00	88.3
13-300-5401 SERVICE CHARGE - GENERAL FUND	5,833.33	23,333.32	70,000.00	46,666.68	33.3
13-300-5920 GRANT - HOTELS	.00	56,840.75	288,650.00	231,809.25	19.7
<b>TOTAL EXPENSES</b>	<b>9,617.35</b>	<b>169,524.14</b>	<b>528,150.00</b>	<b>358,625.86</b>	<b>32.1</b>
<u>OTHER FINANCING USES</u>					
13-600-8090 INTERFUND TRANSFER OUT	.00	372,162.50	288,650.00	( 83,512.50)	128.9
<b>TOTAL OTHER FINANCING USES</b>	<b>.00</b>	<b>372,162.50</b>	<b>288,650.00</b>	<b>( 83,512.50)</b>	<b>128.9</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>9,617.35</b>	<b>541,686.64</b>	<b>816,800.00</b>	<b>275,113.36</b>	<b>66.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>72,123.77</b>	<b>( 210,325.98)</b>	<b>28,325.00</b>	<b>238,650.98</b>	<b>(742.6)</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

DEA SEIZURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
16-100-3551 POLICE REVENUE-TASK FORCE	.00	21,066.82	.00	( 21,066.82)	.0
16-100-3800 INTEREST INCOME	230.81	901.26	.00	( 901.26)	.0
<b>TOTAL REVENUES</b>	<b>230.81</b>	<b>21,968.08</b>	<b>.00</b>	<b>( 21,968.08)</b>	<b>.0</b>
 <b>TOTAL FUND REVENUE</b>	 <b>230.81</b>	 <b>21,968.08</b>	 <b>.00</b>	 <b>( 21,968.08)</b>	 <b>.0</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

DEA SEIZURE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>EXPENSES</b>					
16-300-5100 PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
16-300-5310 MEMBERSHIP	.00	659.25	4,000.00	3,340.75	16.5
16-300-5330 TRAINING	.00	.00	4,500.00	4,500.00	.0
16-300-5610 EQUIPMENT MAINTENANCE	.00	.00	50,000.00	50,000.00	.0
16-300-5710 OPERATING SUPPLIES	.00	.00	9,000.00	9,000.00	.0
<b>TOTAL EXPENSES</b>	<b>.00</b>	<b>659.25</b>	<b>77,500.00</b>	<b>76,840.75</b>	<b>.9</b>
<b>CAPITAL OUTLAY GENERAL</b>					
16-500-7020 EQUIPMENT - CAPITAL	4,961.50	9,800.88	60,000.00	50,199.12	16.3
<b>TOTAL CAPITAL OUTLAY GENERAL</b>	<b>4,961.50</b>	<b>9,800.88</b>	<b>60,000.00</b>	<b>50,199.12</b>	<b>16.3</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>4,961.50</b>	<b>10,460.13</b>	<b>137,500.00</b>	<b>127,039.87</b>	<b>7.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 4,730.69)</b>	<b>11,507.95</b>	<b>( 137,500.00)</b>	<b>( 149,007.95)</b>	<b>8.4</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SOLID WASTE DISPOSAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
17-100-3355 SOLID WASTE FEES	38,519.25	154,162.25	475,000.00	320,837.75	32.5
17-100-3800 INTEREST INCOME	220.97	756.71	2,500.00	1,743.29	30.3
TOTAL REVENUES	38,740.22	154,918.96	477,500.00	322,581.04	32.4
 TOTAL FUND REVENUE	 38,740.22	 154,918.96	 477,500.00	 322,581.04	 32.4

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SOLID WASTE DISPOSAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
17-300-5401 SERVICE CHARGE - GENERAL FUND	10,250.00	41,000.00	123,000.00	82,000.00	33.3
17-300-5420 SWANCC CHARGES	54,681.72	135,954.30	327,726.00	191,771.70	41.5
TOTAL EXPENSES	64,931.72	176,954.30	450,726.00	273,771.70	39.3
 TOTAL FUND EXPENDITURES	 64,931.72	 176,954.30	 450,726.00	 273,771.70	 39.3
 NET REVENUE OVER EXPENDITURES	 ( 26,191.50)	 ( 22,035.34)	 26,774.00	 48,809.34	 ( 82.3)

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PALATINE ROAD TIF FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
18-100-3000 REAL ESTATE TAXES	3.46	9,829.80	150,000.00	140,170.20	6.6
18-100-3800 INTEREST INCOME	44.14	172.37	100.00	( 72.37)	172.4
TOTAL REVENUES	47.60	10,002.17	150,100.00	140,097.83	6.7
TOTAL FUND REVENUE	47.60	10,002.17	150,100.00	140,097.83	6.7

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PALATINE ROAD TIF FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENSES</u>					
18-300-5101	AUDIT	1,640.00	1,640.00	1,500.00	( 140.00)	109.3
	TOTAL EXPENSES	1,640.00	1,640.00	1,500.00	( 140.00)	109.3
	<u>CAPITAL OUTLAY</u>					
18-500-7011	BUILDING IMPROVEMENTS	.00	.00	288,625.00	288,625.00	.0
	TOTAL CAPITAL OUTLAY	.00	.00	288,625.00	288,625.00	.0
	TOTAL FUND EXPENDITURES	1,640.00	1,640.00	290,125.00	288,485.00	.6
	NET REVENUE OVER EXPENDITURES	( 1,592.40)	8,362.17	( 140,025.00)	( 148,387.17)	6.0



CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #1

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
21-100-3000 REAL ESTATE TAXES	.00	97.68	.00	( 97.68)	.0
21-100-3800 INTEREST INCOME	8.12	32.17	.00	( 32.17)	.0
TOTAL REVENUES	8.12	129.85	.00	( 129.85)	.0
TOTAL FUND REVENUE	8.12	129.85	.00	( 129.85)	.0
NET REVENUE OVER EXPENDITURES	8.12	129.85	.00	( 129.85)	.0

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		SSA #2				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
22-100-3800	INTEREST INCOME	22.52	91.39	.00	( 91.39)	.0
	TOTAL REVENUES	22.52	91.39	.00	( 91.39)	.0
	TOTAL FUND REVENUE	22.52	91.39	.00	( 91.39)	.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #2

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
22-300-5100 PROFESSIONAL SERVICES	.00	.00	38,153.00	38,153.00	.0
TOTAL EXPENSES	.00	.00	38,153.00	38,153.00	.0
TOTAL FUND EXPENDITURES	.00	.00	38,153.00	38,153.00	.0
NET REVENUE OVER EXPENDITURES	22.52	91.39	( 38,153.00)	( 38,244.39)	.2

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
23-100-3000	REAL ESTATE TAXES	.00	109.37	.00	( 109.37)	.0
23-100-3800	INTEREST INCOME	128.55	512.71	.00	( 512.71)	.0
	TOTAL REVENUES	128.55	622.08	.00	( 622.08)	.0
	TOTAL FUND REVENUE	128.55	622.08	.00	( 622.08)	.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #3

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
23-300-5100 PROFESSIONAL SERVICES	.00	.00	328,265.00	328,265.00	.0
TOTAL EXPENSES	.00	.00	328,265.00	328,265.00	.0
TOTAL FUND EXPENDITURES	.00	.00	328,265.00	328,265.00	.0
NET REVENUE OVER EXPENDITURES	128.55	622.08	( 328,265.00)	( 328,887.08)	.2

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
24-100-3800	INTEREST INCOME	18.76	76.68	.00	( 76.68)	.0
	TOTAL REVENUES	18.76	76.68	.00	( 76.68)	.0
	TOTAL FUND REVENUE	18.76	76.68	.00	( 76.68)	.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		SSA #4				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>						
24-300-5100	PROFESSIONAL SERVICES	.00	.00	36,719.00	36,719.00	.0
	TOTAL EXPENSES	.00	.00	36,719.00	36,719.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	36,719.00	36,719.00	.0
	NET REVENUE OVER EXPENDITURES	18.76	76.68	( 36,719.00)	( 36,795.68)	.2

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #5

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
25-100-3000 REAL ESTATE TAXES	.00	1,255.67	25,000.00	23,744.33	5.0
25-100-3800 INTEREST INCOME	43.84	186.83	275.00	88.17	67.9
TOTAL REVENUES	43.84	1,442.50	25,275.00	23,832.50	5.7
TOTAL FUND REVENUE	43.84	1,442.50	25,275.00	23,832.50	5.7



CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #5

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
25-300-5050 SYSTEM MAINTENANCE	184.74	1,643.69	9,000.00	7,356.31	18.3
25-300-5100 PROFESSIONAL SERVICES	.00	570.00	25,000.00	24,430.00	2.3
25-300-5500 LIABILITY INSURANCE	.00	438.00	.00	( 438.00)	.0
TOTAL EXPENSES	184.74	2,651.69	34,000.00	31,348.31	7.8
TOTAL FUND EXPENDITURES	184.74	2,651.69	34,000.00	31,348.31	7.8
NET REVENUE OVER EXPENDITURES	( 140.90)	( 1,209.19)	( 8,725.00)	( 7,515.81)	( 13.9)

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		SSA #8				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
28-100-3000	REAL ESTATE TAXES	3,896.30	10,800.17	125,161.00	114,360.83	8.6
28-100-3800	INTEREST INCOME	130.45	526.27	750.00	223.73	70.2
TOTAL REVENUES		4,026.75	11,326.44	125,911.00	114,584.56	9.0
TOTAL FUND REVENUE		4,026.75	11,326.44	125,911.00	114,584.56	9.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #8

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
28-300-5100 PROFESSIONAL SERVICES	.00	89.60	23,000.00	22,910.40	.4
28-300-5500 LIABILITY INSURANCE	.00	656.00	.00	( 656.00)	.0
28-300-7020 EQUIPMENT	.00	327.63	.00	( 327.63)	.0
TOTAL EXPENSES	.00	1,073.23	23,000.00	21,926.77	4.7
<u>DEPARTMENT 400</u>					
28-400-6000 PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
28-400-6010 INTEREST	.00	.00	2,000.00	2,000.00	.0
TOTAL DEPARTMENT 400	.00	.00	102,000.00	102,000.00	.0
TOTAL FUND EXPENDITURES	.00	1,073.23	125,000.00	123,926.77	.9
NET REVENUE OVER EXPENDITURES	4,026.75	10,253.21	911.00	( 9,342.21)	1125.5

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-200-3990 INTERFUND TRANSFER IN	.00	300,000.00	.00	( 300,000.00)	.0
TOTAL DEPARTMENT 200	.00	300,000.00	.00	( 300,000.00)	.0
TOTAL FUND REVENUE	.00	300,000.00	.00	( 300,000.00)	.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
30-550-7020 EQUIPMENT - PW	.00	.00	103,000.00	103,000.00	.0
30-550-7021 EQUIPMENT - INFO TECH	.00	.00	43,750.00	43,750.00	.0
30-550-7040 VEHICLES - PS	.00	.00	64,000.00	64,000.00	.0
30-550-7048 STREETS - TOURISM - APPLE DR	.00	3,375.00	.00 (	3,375.00)	.0
30-550-7049 STREETS - TOURISM - WINKELMAN	.00	7,296.25	.00 (	7,296.25)	.0
30-550-7050 STREET RESURFACING	.00	102,313.97	1,731,720.00	1,629,406.03	5.9
30-550-7060 SIDEWALKS	.00	16,120.50	79,279.00	63,158.50	20.3
30-550-7063 DRAINAGE IMPROVEMENTS	.00	2,853.00	232,000.00	229,147.00	1.2
30-550-7064 DRAINAGE IMPR - WILLOW RD	.00	375.00	.00 (	375.00)	.0
<b>TOTAL DEPARTMENT 550</b>	<b>.00</b>	<b>132,333.72</b>	<b>2,253,749.00</b>	<b>2,121,415.28</b>	<b>5.9</b>
 <b>TOTAL FUND EXPENDITURES</b>	 <b>.00</b>	 <b>132,333.72</b>	 <b>2,253,749.00</b>	 <b>2,121,415.28</b>	 <b>5.9</b>
 <b>NET REVENUE OVER EXPENDITURES</b>	 <b>.00</b>	 <b>167,666.28</b>	 <b>( 2,253,749.00)</b>	 <b>( 2,421,415.28)</b>	 <b>7.4</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

ROAD CONSTRUCTION DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
41-100-3000	REAL ESTATE TAXES	244,453.72	593,497.14	1,298,705.00	705,207.86	45.7
41-100-3800	INTEREST INCOME	535.19	2,075.33	2,500.00	424.67	83.0
	TOTAL REVENUES	244,988.91	595,572.47	1,301,205.00	705,632.53	45.8
	TOTAL FUND REVENUE	244,988.91	595,572.47	1,301,205.00	705,632.53	45.8

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

ROAD CONSTRUCTION DEBT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
41-300-5101 AUDIT	1,025.00	1,025.00	1,500.00	475.00	68.3
41-300-5430 BANK FEES	.00	1,000.00	850.00	( 150.00)	117.7
TOTAL EXPENSES	1,025.00	2,025.00	2,350.00	325.00	86.2
<u>DEBT SERVICE</u>					
41-400-6000 PRINCIPAL	.00	.00	1,020,000.00	1,020,000.00	.0
41-400-6010 INTEREST	.00	139,392.50	278,785.00	139,392.50	50.0
TOTAL DEBT SERVICE	.00	139,392.50	1,298,785.00	1,159,392.50	10.7
TOTAL FUND EXPENDITURES	1,025.00	141,417.50	1,301,135.00	1,159,717.50	10.9
NET REVENUE OVER EXPENDITURES	243,963.91	454,154.97	70.00	( 454,084.97)	64879

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
46-100-3000	REAL ESTATE TAXES	51,726.03	106,454.03	237,142.00	130,687.97	44.9
46-100-3800	INTEREST INCOME	66.07	206.17	500.00	293.83	41.2
	<b>TOTAL REVENUES</b>	<b>51,792.10</b>	<b>106,660.20</b>	<b>237,642.00</b>	<b>130,981.80</b>	<b>44.9</b>
	<b>TOTAL FUND REVENUE</b>	<b>51,792.10</b>	<b>106,660.20</b>	<b>237,642.00</b>	<b>130,981.80</b>	<b>44.9</b>



CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SSA #6 DEBT

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>						
46-400-6000	PRINCIPAL	.00	.00	125,000.00	125,000.00	.0
46-400-6010	INTEREST	.00	56,071.25	112,142.00	56,070.75	50.0
TOTAL DEBT SERVICE		.00	56,071.25	237,142.00	181,070.75	23.6
TOTAL FUND EXPENDITURES		.00	56,071.25	237,142.00	181,070.75	23.6
NET REVENUE OVER EXPENDITURES		51,792.10	50,588.95	500.00	( 50,088.95)	10117.

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>						
51-100-3800	INTEREST INCOME	2,898.85	10,737.27	7,500.00	( 3,237.27)	143.2
51-100-3880	WATER SALES	27,618.51	91,083.03	257,000.00	165,916.97	35.4
51-100-3881	WATER DELIVERY CHARGE	31,033.23	118,490.50	370,000.00	251,509.50	32.0
51-100-3882	WATER INFRASTRUCTURE RESERVE	12,573.34	50,257.88	150,000.00	99,742.12	33.5
51-100-3883	WATER DEBT RETIREMENT CHARGE	6,379.84	26,084.58	75,000.00	48,915.42	34.8
51-100-3885	PENALTY	148.39	733.16	2,500.00	1,766.84	29.3
TOTAL REVENUES		80,651.96	297,386.42	862,000.00	564,613.58	34.5
TOTAL FUND REVENUE		80,651.96	297,386.42	862,000.00	564,613.58	34.5

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
51-300-4000 WAGES	11,149.60	26,074.18	73,200.00	47,125.82	35.6
51-300-4010 OVERTIME	.00	645.75	5,000.00	4,354.25	12.9
51-300-4100 HEALTH INSURANCE	2,076.50	19,856.00	26,800.00	6,944.00	74.1
51-300-4110 LIFE INSURANCE	20.55	41.03	150.00	108.97	27.4
51-300-4200 SOCIAL SECURITY	690.92	1,655.81	5,200.00	3,544.19	31.8
51-300-4210 MEDICARE	161.60	387.28	1,250.00	862.72	31.0
51-300-4220 IMRF	657.13	2,220.44	10,600.00	8,379.56	21.0
51-300-5000 BUILDING MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
51-300-5050 SYSTEM MAINTENANCE	.00	6,280.92	56,000.00	49,719.08	11.2
51-300-5100 PROFESSIONAL SERVICES	.00	15,440.19	25,000.00	9,559.81	61.8
51-300-5101 AUDIT	5,550.00	10,500.00	34,500.00	24,000.00	30.4
51-300-5200 POSTAGE	287.50	498.15	3,100.00	2,601.85	16.1
51-300-5221 PRINTING	.00	.00	900.00	900.00	.0
51-300-5222 LEGAL NOTICES	.00	.00	1,500.00	1,500.00	.0
51-300-5310 MEMBERSHIPS	.00	1,232.00	1,500.00	268.00	82.1
51-300-5330 TRAINING	.00	.00	5,000.00	5,000.00	.0
51-300-5410 UTILITIES	2,359.04	4,828.61	15,000.00	10,171.39	32.2
51-300-5412 WATER	24,098.90	82,849.67	235,000.00	152,150.33	35.3
51-300-5430 CREDIT CARD & BANK CHARGES	654.29	3,847.85	7,500.00	3,652.15	51.3
51-300-5500 LIABILITY INSURANCE	.00	14,675.00	27,600.00	12,925.00	53.2
51-300-5530 WORKERS COMPENSATION INSURANCE	231.07	1,469.96	2,900.00	1,430.04	50.7
51-300-5634 STONE AND CONCRETE	.00	.00	4,000.00	4,000.00	.0
51-300-5661 METERS	.00	.00	2,800.00	2,800.00	.0
51-300-5710 OPERATING SUPPLIES	.00	.00	10,000.00	10,000.00	.0
51-300-5750 CHEMICALS	.00	.00	2,000.00	2,000.00	.0
51-300-5751 GASOLINE	.00	.00	2,000.00	2,000.00	.0
51-300-5970 REFUNDS	4.10	4.10	.00	( 4.10)	.0
<b>TOTAL EXPENSES</b>	<b>47,951.20</b>	<b>192,506.94</b>	<b>562,500.00</b>	<b>369,993.06</b>	<b>34.2</b>
<u>DEBT SERVICE</u>					
51-400-6000 PRINCIPAL	.00	.00	55,000.00	55,000.00	.0
51-400-6010 INTEREST	.00	10,555.00	21,110.00	10,555.00	50.0
<b>TOTAL DEBT SERVICE</b>	<b>.00</b>	<b>10,555.00</b>	<b>76,110.00</b>	<b>65,555.00</b>	<b>13.9</b>
<u>CAPITAL OUTLAY GENERAL</u>					
51-500-7020 EQUIPMENT	.00	99,495.00	106,000.00	6,505.00	93.9
<b>TOTAL CAPITAL OUTLAY GENERAL</b>	<b>.00</b>	<b>99,495.00</b>	<b>106,000.00</b>	<b>6,505.00</b>	<b>93.9</b>

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

		WATER FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER FINANCING USES</u>						
51-600-8000	DEPRECIATION	.00	33,750.00	135,000.00	101,250.00	25.0
	TOTAL OTHER FINANCING USES	.00	33,750.00	135,000.00	101,250.00	25.0
	TOTAL FUND EXPENDITURES	47,951.20	336,306.94	879,610.00	543,303.06	38.2
	NET REVENUE OVER EXPENDITURES	32,700.76	( 38,920.52)	( 17,610.00)	21,310.52	(221.0)

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
52-100-3330 PARKING FEES	5,491.78	22,350.21	64,000.00	41,649.79	34.9
TOTAL REVENUES	5,491.78	22,350.21	64,000.00	41,649.79	34.9
TOTAL FUND REVENUE	5,491.78	22,350.21	64,000.00	41,649.79	34.9

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

PARKING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
52-300-4001 ALLOCATED WAGES & BENEFITS	9,000.00	9,000.00	45,000.00	36,000.00	20.0
52-300-5100 PROFESSIONAL SERVICES	.00	.00	10,200.00	10,200.00	.0
52-300-5410 UTILITIES	361.43	1,844.97	9,500.00	7,655.03	19.4
52-300-5500 LIABILITY INSURANCE	.00	.00	5,300.00	5,300.00	.0
52-300-5511 FACILITY RENT	.00	.00	21,000.00	21,000.00	.0
52-300-5632 ICE CONTROL MAINTENANCE	.00	.00	1,200.00	1,200.00	.0
52-300-5710 OPERATING SUPPLIES	.00	.00	2,000.00	2,000.00	.0
52-300-5970 REFUNDS	.00	.00	250.00	250.00	.0
TOTAL EXPENSES	9,361.43	10,844.97	94,450.00	83,605.03	11.5
<u>OTHER FINANCING USES</u>					
52-600-8000 DEPRECIATION	.00	8,000.00	32,000.00	24,000.00	25.0
TOTAL OTHER FINANCING USES	.00	8,000.00	32,000.00	24,000.00	25.0
TOTAL FUND EXPENDITURES	9,361.43	18,844.97	126,450.00	107,605.03	14.9
NET REVENUE OVER EXPENDITURES	( 3,869.65)	3,505.24	( 62,450.00)	( 65,955.24)	5.6

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
53-100-3884 SANITARY SEWER CHARGES	( 499.31)	206,089.04	672,000.00	465,910.96	30.7
53-100-3885 PENALTY	( 23.61)	2,671.36	.00	( 2,671.36)	.0
TOTAL REVENUES	( 522.92)	208,760.40	672,000.00	463,239.60	31.1
TOTAL FUND REVENUE	( 522.92)	208,760.40	672,000.00	463,239.60	31.1

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

SANITARY SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENSES</u>					
53-300-4000 WAGES	1,965.60	4,596.92	62,800.00	58,203.08	7.3
53-300-4100 HEALTH INSURANCE	.00	.00	7,500.00	7,500.00	.0
53-300-4110 LIFE INSURANCE	.00	.00	125.00	125.00	.0
53-300-4200 SOCIAL SECURITY	121.52	284.19	3,900.00	3,615.81	7.3
53-300-4210 MEDICARE	28.44	66.51	950.00	883.49	7.0
53-300-4220 IMRF	121.48	363.55	8,000.00	7,636.45	4.5
53-300-5050 SYSTEM MAINTENANCE	.00	.00	72,000.00	72,000.00	.0
53-300-5100 PROFESSIONAL SERVICES	800.00	5,438.06	57,000.00	51,561.94	9.5
53-300-5101 AUDIT	4,525.00	9,475.00	33,000.00	23,525.00	28.7
53-300-5200 POSTAGE	892.50	892.50	4,500.00	3,607.50	19.8
53-300-5221 PRINTING	.00	.00	1,500.00	1,500.00	.0
53-300-5330 TRAINING	.00	.00	6,000.00	6,000.00	.0
53-300-5500 LIABILITY INSURANCE	.00	3,338.00	.00	3,338.00	.0
53-300-5530 WORKER'S COMP INSURANCE	57.77	1,123.36	1,000.00	123.36	112.3
TOTAL EXPENSES	8,512.31	25,578.09	258,275.00	232,696.91	9.9
<u>CAPITAL OUTLAY GENERAL</u>					
53-500-7051 SYSTEM IMPROVEMENTS	.00	.00	192,500.00	192,500.00	.0
TOTAL CAPITAL OUTLAY GENERAL	.00	.00	192,500.00	192,500.00	.0
TOTAL FUND EXPENDITURES	8,512.31	25,578.09	450,775.00	425,196.91	5.7
NET REVENUE OVER EXPENDITURES	( 9,035.23)	183,182.31	221,225.00	38,042.69	82.8



CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

POLICE PENSION

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>REVENUES</u>					
71-100-3000	REAL ESTATE TAXES	63,306.43	159,519.22	350,000.00	190,480.78	45.6
71-100-3800	INTEREST INCOME	65.47	112.47	75,000.00	74,887.53	.2
71-100-3860	CITY CONTRIBUTION	.00	.00	447,149.00	447,149.00	.0
71-100-3861	EMPLOYEE CONTRIBUTION	31,828.36	82,090.80	210,000.00	127,909.20	39.1
	TOTAL REVENUES	95,200.26	241,722.49	1,082,149.00	840,426.51	22.3
	TOTAL FUND REVENUE	95,200.26	241,722.49	1,082,149.00	840,426.51	22.3

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

POLICE PENSION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<b>EXPENSES</b>					
71-300-4232 DISABILITY BENEFITS	10,981.60	43,926.40	135,000.00	91,073.60	32.5
71-300-4233 PENSION PAYMENTS	56,478.62	208,738.55	610,000.00	400,261.45	34.4
71-300-5100 PROFESSIONAL SERVICES	680.00	11,257.41	25,000.00	13,742.59	45.0
71-300-5101 AUDIT & FINANCE	.00	.00	2,500.00	2,500.00	.0
71-300-5107 INVESTMENT EXPENSE	.00	.00	32,000.00	32,000.00	.0
71-300-5331 CONFERENCES	.00	.00	1,500.00	1,500.00	.0
71-300-5440 STATE FILING FEE	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL EXPENSES</b>	<b>68,140.22</b>	<b>264,922.36</b>	<b>808,500.00</b>	<b>543,577.64</b>	<b>32.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>68,140.22</b>	<b>264,922.36</b>	<b>808,500.00</b>	<b>543,577.64</b>	<b>32.8</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>27,060.04</b>	<b>( 23,199.87)</b>	<b>273,649.00</b>	<b>296,848.87</b>	<b>( 8.5)</b>

CITY OF PROSPECT HEIGHTS  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

ROAD & BUILDING BOND ESCROW

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-100-3899 MISCELLANEOUS INCOME	62.17	229.32	.00	( 229.32)	.0
TOTAL DEPARTMENT 100	62.17	229.32	.00	( 229.32)	.0
TOTAL FUND REVENUE	62.17	229.32	.00	( 229.32)	.0

CITY OF PROSPECT HEIGHTS  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING AUGUST 31, 2018

ROAD & BUILDING BOND ESCROW

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
72-300-5430 BANK CHARGES	.00	4.50	.00	( 4.50)	.0
TOTAL DEPARTMENT 300	.00	4.50	.00	( 4.50)	.0
TOTAL FUND EXPENDITURES	.00	4.50	.00	( 4.50)	.0
NET REVENUE OVER EXPENDITURES	62.17	224.82	.00	( 224.82)	.0



# City of Prospect Heights

Department of Engineering  
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070  
Office: 847/398-6070 x 210-FAX: 847/590-1854  
[www.prospect-heights.il.us](http://www.prospect-heights.il.us)

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September 19, 2018

Mr. Joe Wade, City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, Illinois 60070

Re: Wolf Road Sidewalk – Old Willow Road to Palatine Road  
Phase I Preliminary Engineering

Dear Mr. Wade:

I have reviewed the proposal prepared by Gewalt Hamilton Associates Inc., dated September 11, 2018 for the above referenced study. I feel that the project scope and the proposed time and material cost are in accordance with the desires of the Council and within industry standards for this type of Phase I study for sidewalk improvements.

This Phase I study will mostly be funded with a \$75,000 grant from Cook County as part of the Invest in Cook County grant project call that was done in late 2017. Once Phase I is completed the next project stage would be to initiate Phase II design services. The City anticipates submitting for future grants to assist with the funding for Phase II and for construction costs.

It is anticipated that Phase I approval from IDOT will be secured by October 1, 2019. Phase II design is typically done and approved within 12 to 18 months after completion of the Phase I project, with construction to follow the season after that.

I recommend that the City Council consider and ultimately accept this proposal from Gewalt Hamilton Associates in the amount requested \$76,388.00.

Sincerely,  
City of Prospect Heights

Steven D. Berez, P.E.  
City Engineer

**Resolution R-18-33**  
**A Resolution Approving Wolf Road Sidewalk Phase I**

**WHEREAS**, the City of Prospect Heights solicited bids for Wolf Road Sidewalk – Phase I Preliminary Engineering and

**WHEREAS**, the City Council of the City of Prospect Heights finds that the lowest responsible bidder to the City's request for bids is Gewalt Hamilton Associates, Inc. at a cost not to exceed \$76,388.00; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

**Section One:** That the contract (attached hereto as Exhibit A) with Gewalt Hamilton Associates, Inc. for the Wolf Road Sidewalk – Phase I Preliminary Engineer is hereby approved and accepted.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Nicholas J. Helmer, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**AYES:** \_\_\_\_\_

**NAYES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**Exhibit A**

**Contract with Gewalt Hamilton Associates, Inc.**

September 11, 2018

Mr. Joe Wade  
City Administrator  
City of Prospect Heights  
8 N Elmhurst Road  
Prospect Heights, Illinois 60070

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

Re: Proposal for Professional Services  
Phase I Preliminary Engineering  
Wolf Road Sidewalk: Old Willow Road to Palatine Road  
City of Prospect Heights  
GHA Proposal No. 2018.T178

Dear Mr. Wade:

Gewalt Hamilton Associates, Inc. (GHA) is pleased to submit our proposal for professional engineering consulting services with respect to the above referenced project.

Our proposal is based our understanding that the City is preparing to enter into an Intergovernmental Agreement with Cook County to assist in funding the Phase I engineering for this project and that the City is hoping future Surface Transportation Program (STP) Funds or ITEP will be available for construction.

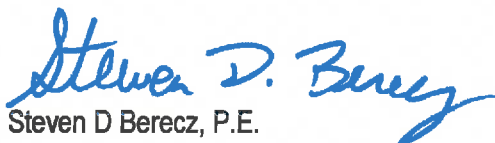
The enclosed proposal is for Phase I Preliminary Engineering.

Preparation of a Plat of Highways for the anticipated Right of Way and easement needs will be completed during Phase II.

Should you have any questions, or if we can be of additional assistance, please feel free to contact GHA at (847) 478-9700.

Thank you, as always, for the opportunity to be of service to the City of Prospect Heights. We look forward to working with you on this important project.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Steven D Berecz, P.E.  
Associate

[sberece@gha-engineers.com](mailto:sberece@gha-engineers.com)



Daniel P. Brinkman, P.E., PTOE  
Assistant Director of Transportation

[dbrinkman@gha-engineers.com](mailto:dbrinkman@gha-engineers.com)

Encl.: GHA Proposal No..2018.T178 Wolf Rd Sidewalk Cover - Prospect Hts 091118.docx



Agreement for Professional Services  
Phase I Preliminary Engineering  
Wolf Road Sidewalk  
Palatine Road to Old Willow Road  
Prospect Heights, Illinois  
GHA Proposal No. 2018.T178

The City of Prospect Heights (Client) having an address of 8 N Elmhurst Road, Prospect Heights, Illinois 60070 and Gewalt Hamilton Associates, Inc., (GHA), having an office at 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

## **I. Project Understanding**

Gewalt Hamilton Associates, Inc. (GHA) will provide Phase I Engineering Services to the City of Prospect Heights (City) for the proposed Wolf Road sidewalk project to be constructed along the east side of Wolf Road between Palatine Road and Old Willow Road. The City has received \$75,000.00 in Invest in Cook funds from Cook County and intends to enter into an Intergovernmental Agreement (IGA) to share in the cost of Phase I Engineering for the project.

Our Phase I scope will identify any anticipated right-of-way and easement needs. GHA will prepare a Plat of Highway for submittal and review by IDOT as part of this contract. However, property negotiations and acquisitions, utility relocation coordination, and preparation of contract plans and specifications and estimates (PS&E) will occur in Phase II.

## **II. Phase I Scope of Services**

All work will be performed in accordance with current IDOT and City standards and guidelines. Based on the anticipated scope of work and anticipated need for easements and / or Right of Way acquisition, we are anticipating that the project will be processed as a State Approved Categorical Exclusion (formerly CE-I with report) generally following IDOT form BLR 22211. We have organized our Phase I Scope of Services into nine (9) primary tasks, detailed below:

### **A. Task A – Project Initiation, Coordination & Data Collection**

Coordination is a large part of any Phase I Engineering Study. GHA will coordinate with federal, state, and local agencies throughout the duration of the project. It is assumed that, as studies and analyses achieve closure on design and environmental issues, the project will be presented at an FHWA / IDOT BDE coordination meeting(s). The following tasks are anticipated during this phase of the project.

1. Coordination with City of Prospect Heights  
GHA will provide regular communication with the City, including copies of all transmittals and regular updates on milestone approvals as documents, reports and Subconsultant deliverables are received.
2. Coordination with IDOT  
Representatives from GHA will attend a formal Kickoff meeting with City staff, IDOT Bureau of Local Roads staff, and the Northwest Council Liaison. BLRS staff will provide initial direction regarding required environmental clearances, document the scope of work and provide preliminary concurrence with the project termini. GHA will prepare an agenda and meeting minutes and distribute to all attendees

3. **Coordination with FHWA**  
Representatives from GHA will attend an IDOT BDE / FHWA Coordination meeting with City staff. The FHWA will confirm the project termini and make final decisions regarding processing requirements and if necessary Design Variances. GHA will complete the Initial Coordination Meeting Data form (BLR 22410), prepare meeting minutes and distribute to all attendees.
4. **Cook County Department of Transportation and Highways**  
Wolf Road throughout the project limits is under the jurisdiction of the Cook County Department of Transportation and Highways (CCDOH). GHA will include the County on all necessary coordination and make submittals to the County throughout the duration of the project.
5. **Coordination with Utility Agencies**  
GHA will coordinate with local utility agencies through the JULIE Design Stage process. Limits of the project will be provided to the utility companies and requests for atlas information will be made. Upon receipt of utility information, the utility company data will be added to the existing condition / base drawings.
6. **Coordination with MWRD**  
GHA collect any historical permits within the project corridor from the Metropolitan Water Reclamation District (MWRD) and coordinate with MWRD regarding stormwater requirements.
7. **Coordination with PACE**  
GHA will contact PACE representatives to review potential locations for future PACE stops and / or shelters along the proposed sidewalk improvements and review connectivity to the existing PACE stop south of Old Willow Road.
8. **Coordination with Village of Wheeling**  
It is our understanding that the west side of Wolf Road is within the Village of Wheeling. We anticipate that IDOT will require a minimal amount of coordination with Wheeling to be documented in the Project Development Report. We are anticipating that the City will need to request that Wheeling agree to be a supporting but not participating party to the improvements.
9. **Data Collection**  
GHA will request available historical data and information (e.g. engineering plans, subdivision plans, easement plats, drainage reports, as-built plans, utility atlases, roadway plans, tax maps, USGS maps, FEMA maps, etc.) from the above referenced agencies during the coordination process.

**B. Task B – Project Administration & Meetings**

1. **Public Meeting**  
The CE-I processing requires public input for the project. Given the potential for easement and ROW acquisition, we anticipate that a single Public Information Meeting will be sufficient for the Wolf Road Sidewalk project. The proposed improvements, potential right-of-way and easement needs, and other design proposals will be presented to the public at the Public Information Meeting. Comments received at the Public Information Meeting will be incorporated in the Project Development Report. GHA will prepare a newspaper notice for the City to publish, prepare handouts, sample resident invitation letter and comment forms, and prepare for and staff an open-house format meeting.
2. **Preparation & Submittal of Reports**  
GHA will submit the pre-final reports and documents to the City for review. We will also submit the various reports and preliminary plans to the corresponding agencies as directed by the City. All final plans and reports (e.g. Phase I Engineering Report, Drainage Report, geotechnical report, etc.) will be provided to the City in hard copy and electronic format.

C. Task C – Topographic Survey, ROW Survey & Base Plan Preparation

1. GHA will prepare a topographic survey which will meet or exceed the Minimum Standards of Practice as set forth by Illinois Administrative Code for a Topographic Survey. Accordingly, we will provide the following services for the Wolf Road corridor:
  - a. Obtain benchmark information (NAVD88) from USGS, the County, the City/Village or Trimble VRS Now Network.
  - b. Horizontal coordinates shall be referenced to the State Plane Coordinate System, Illinois East Zone, NAD83 adjustment. Vertical elevations shall be referenced to the North American Vertical Datum of 1988 (NAVD88). All units shall be U.S. Survey feet and decimal parts thereof.
  - c. Establish permanent site benchmark(s) (i.e. crosses or boxes cut on concrete, flange bolts on fire hydrants, etc.) on site.
  - d. Contours will be provided at 1'-0" intervals, with an error not to exceed one-half the contour interval.
  - e. Elevations will be taken at 50-foot cross sections across the right-of-way width along the limits of survey, including spot grades at high points, low points, and grade changes. Points required are located at the right-of-way line, sidewalk, driveways and aprons, back of curb, flow line, centerline/concrete median, etc. The topography will extend approximately 15 feet beyond the existing ROW. The survey limits will also extend 50 feet into the intersecting public side streets along the project limits.
  - f. The survey will show the location of the visible ground features, physical improvements with the project limits including location and elevation of light poles, utility poles, traffic lights, sidewalks, driveways, fences, guard rails, signage, striping, overhead wires, etc.
  - g. The location of underground utilities, both observed and from record information such as City utility atlases, will be provided and will including location and size of water mains, fire hydrants and valves. The survey will show depth, size, and direction of flow for all sanitary, storm drains, and culverts serving the property. The location of all manholes, catch basins and all pipe inverts that are accessible from will be depicted.
  - h. Location of "dry" utilities such as telephone, electric, gas and cable T.V. lines, etc. will be depicted based on visual surface evidence and available utility atlas information from the respective utility companies. The cost for marking of private utilities is not included in this proposal, but GHA will include this information if the Client arranges to have private utilities marked in the field prior to our field visit.
  - i. Locate existing tree and brush lines in the right-of-way (ROW). Individual free-standing trees of 6" caliper or greater at breast height (DBH) will be individually located (tagging and identification are not included); and will be shown as deciduous or coniferous. Groupings of trees or landscaped areas will be shown in mass.
2. Right of Way Research and Boundary Survey

GHA will research and establish the existing Right of Way along the Wolf Road corridor. This work will be sufficient to prepare any necessary plats of easement or dedication and will include:

  - a. Survey and establish the roadway centerlines based on recovered monumentation and research of available plats and property records.
  - b. Locate and survey the existing property monumentation in the project area and confirm the position of the property lines within the project limits.

- c. Right-of-way shall be based on field located property corners and other survey markers, etc., as well as recorded subdivision plats, recorded dedication plats, recorded easement documents, recorded survey plats and other information available through the County Recorder's website.

3. Base Plan Preparation

- a. Establish alignment and stationing of roadways based on record information and field surveys, and develop alignment and stationing for intersecting streets.
- b. Prepare cross sections on station and at 50-foot intervals including cross sections at all intersections, cross streets and driveways, extending from ROW to ROW. Cross sections will extend up each intersecting public side streets as previously noted.

D. Task D – Traffic & Crash Analyses

GHA will review the current and projected traffic volumes along the corridor.

1. Traffic Data Collection

We anticipate conducting traffic counts at the following locations:

- a. Wolf Road at Old Willow Road
- b. Wolf Road at Piper Lane
- c. Wolf Road at Palatine Frontage Road

Miovision Video Collection Units (VCUs) offers improved accuracy and efficiency for larger intersections. Additionally, Miovision can be deployed for a single 24-hour period and collect turning movements as well as ADT data for all approaches. Vehicle classification data will be collected along with the turning movement volumes, as well as pedestrian and bicycle data.

2. Future 2040 Traffic Volumes

GHA will prepare a 2040 traffic projection for the corridor and key intersections, and coordinate approval of those projections with Chicago Metropolitan Agency for Planning (CMAP). The accepted 2040 projections with vehicle classification will be documented in the Project Development Report.

3. Crash Data & Analysis

GHA will request the most recent five (5) years of crash statistics from IDOT Division of Traffic Safety in Springfield, IL. We will also request crash reports from the City's Police Department. The data will be analyzed according to federal guidelines. GHA will prepare a summary of the analyses as well as collision diagrams for the intersections. Day versus night, and potential wet cluster crash locations will also be reviewed. Recommendations will be made for mitigation needs, if necessary.

4. Capacity Analyses

GHA will prepare Intersection Capacity Analyses at the termini intersections and provide a summary of the existing and 2040 signalized operations. As no geometric improvements are currently planned or anticipated our scope does not include an Intersection Design Study (IDS) at any corridor intersections.

E. Task E – Environmental Studies

GHA will prepare the required submittals and ensure the necessary coordination is completed so the project can receive Design Approval (DA) clearances for Biological, Cultural, and Special Waste impacts.

1. Environmental Field Review/Reconnaissance

- a. GHA will conduct an environmental field review to identify the presence of any environmental resources within the project corridor.

- b. GHA will prepare and submit the IDOT Environmental Survey Request (ESR) Form. This includes completing the form and creating the attachments.

2. Wetlands

GHA will conduct a review of the corridor and if necessary complete a wetland delineation, a wetland report and submit for Jurisdictional Determination to the Army Corp of Engineers. GHA will also complete and submit the Wetland Impact Evaluation (WIE) form through the IDOT on-line portal.

3. Preliminary Environmental Site Assessment (PESA)

GHA will engage Huff & Huff as a sub-consultant to prepare the Local Agency PESA and provide preliminary research for the intimal Special Waste Clearance. Any potential special waste issues will be addressed in Phase II Design Engineering. The Huff & Huff proposal is attached as Exhibit C.

4. Archaeological and Historic Preservation

GHA will initiate coordination for archaeological and historic preservation consultation through the submittal of the ESR for Cultural Clearance.

5. Threatened and Endangered (T/E) Species

GHA will initiate coordination for federal and state threatened and endangered species through the submittal of the ESR for Biological Clearance.

6. Section 4(f) Processing

No publicly owned recreational properties are adjacent to the corridor, therefore no 4(f) coordination or processing is anticipated.

F. Task F – Preliminary Drainage & Analysis

GHA will prepare preliminary drainage evaluation and perform required analysis in accordance with the stormwater requirement of the MWRD Watershed Management Ordinance (WMO), CCDOTH, and the City of Prospect Heights:

1. Collect pertinent as-built plans, USGS maps, County topographic maps, FEMA maps, MWRD permits in the vicinity of the project area, and other pertinent data. Collect and review of reports of flooding problems (flood-prone areas, roadway overtops, etc.) of both adjacent properties and the roadway facility. GHA will coordinate with the City of Prospect Heights, the CCDOTH, and the MWRD for information regarding historical flooding issues throughout the project limits.
2. Perform an evaluation of existing drainage conditions through a review of record roadway plans, maps, reports and field reconnaissance trips. Identify existing drainage patterns, drainage systems, and major drainage features. Evaluate sensitivity and suitability of the existing drainage systems and outlets to determine adequacy for continued use.
3. Evaluate potential stormwater requirement and alternatives for volume control requirements in accordance with the WMO.
4. Evaluate storm sewer design criteria and perform preliminary storm sewer design including hydraulic grade line computations.
5. Identify permit requirement and coordinate with the City, CCDOTH, and MWRD for permit needs.
6. Evaluate the needs for additional rights-of-way and drainage easement for drainage purposes.

G. Task G – Preliminary Engineering

1. GHA will develop typical sections (existing and proposed) and preliminary plans for the proposed sidewalk improvements. Improvements are expected to consist of a 5-foot wide sidewalk constructed

along the east side of the roadway and enclosing portions of the open ditch to maintain the required setback (2-ft from curb and 10-ft from the edge of pavement).

2. GHA will identify any preliminary easement and or Right of Way needs.
3. GHA will prepare a preliminary Engineers Opinion of Probable Cost for the improvements utilizing current IDOT pay items.
4. As the preliminary plans are developed, they will be submitted to the respective utility companies identified within the project limits for the purpose of determining any potential conflicts caused by the proposed improvements.
5. GHA will review existing City utilities within the project limits and coordinate with the City to determine the extent of local utility improvements that may be constructed at the same time as the roadway reconstruction. Storm sewer improvements are generally eligible for federal participation, while water main replacement is not.

#### H. Task H – Project Development Report

The Phase I Engineering Study culminates in the completion and submittal of the Project Development Report (PDR). GHA will prepare Pre-Final (draft) and final versions of the PDR document and attachments. The PDR will follow the requirements of IDOT BLR 22211, which addresses processing the project as a State Approved Categorical Exclusion (formerly CE-I with report).

### III. Schedule

GHA is prepared to commence work immediately upon receipt of written authorization from the Client. Topographic and ROW survey data collection will typically commence within 3 weeks of authorization and GHA will contact the Council Liaison to set up the kickoff meeting as soon as practical. The following schedule for milestones is anticipated:

October 1, 2018 – Commence Phase I

November 1, 2018 – Submit Environmental Survey Request (ESR)

April 1, 2019 – Submit Plat of Highway, Legal Descriptions, Title Reports to IDOT

August 1, 2019 – Submit FINAL Project Development Report

October 1, 2019 – Receive IDOT Design Approval

### IV. Key Personnel

Mr. Steven Berecz an Associate of the Firm will function as the Project Manager. Mr. Daniel Brinkman, PE, PTOE an Associate of the firm and Assistant Director of Transportation Services will lead and oversee the Environmental Processing and coordination of the Subconsultants as well as the Transportation components of the Engineering Analyses. Mr. Kevin Belgrave, PE, PTOE will oversee detailed preliminary sidewalk design. They will be assisted as needed by additional GHA professional and technical staff.

**V. Compensation for Services**

For the above described services, GHA proposes billing on a time-and-materials (T&M) basis a not-to-exceed (NTE) fee of **\$76,388.00** in accordance with the City's rates currently on file. A detailed estimate of man-hours and direct costs are provided in Exhibits A and B respectively.

**VI. Authorization**

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights

Steven D Berecz, PE  
Associate / Senior Engineer

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Encl.    A Manhour Estimate  
          B Direct Expenses  
          C H&H Proposal

Principal	CE VI	CE V	CE IV	CE III	CE II	CE I	LS IV	LS III	LS II	LS I	QSP I	QSP II	QSP III	EC I	EC II	EC III	EC IV	EC V	EC VI	AD I	Total	Fee
\$162	\$152	\$138	\$138	\$126	\$120	\$110	\$128	\$110	\$110	\$110	\$110	\$118	\$118	\$110	\$116	\$110	\$136	\$116	\$110	\$60	Hours	\$
<b>A. Project Initiation, Coordination &amp; Data Collection</b>																						
Coordination with City																					4	\$ 552
Coordination with DOT/ILHS																					8	\$ 1,104
Coordination with FHWA																					8	\$ 1,104
Cook County DOTH																					18	\$ 2,208
Coordination with MWRD																					8	\$ 962
Coordination with Utility Agencies																					10	\$ 800
Coordination with Wheeling																					4	\$ 552
Data Collection																					4	\$ 552
<b>Task A Subtotal</b>	0	0	45	0	0	0	12	0	0	0	0	0	0	0	0	0	0	0	0	0	6	\$ 8,304
<b>B. Project Administration &amp; Meetings</b>																						
Public Meeting																					8	\$ 5712
Project Submittals																					12	\$ 3,204
<b>Task B Subtotal</b>	0	0	14	28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20	82	\$ 8,916
<b>C. Topographic Survey, ROW Survey &amp; Base Plan Preparation</b>																						
Survey Coordination																					8	\$ 1,162
ROW Boundary - Field Work																					8	\$ 880
ROW Boundary - Office																					8	\$ 1,008
Topographic Survey - Field																					54	\$ 5,940
Field Reduction & Base Plan Preparation																					54	\$ 5,940
<b>Task C Subtotal</b>	0	0	4	0	0	0	0	13	62	0	0	0	0	0	0	0	0	0	0	0	133	\$ 14,184
<b>D. Traffic &amp; Crash Analyses</b>																						
Traffic Data Collection																					10	\$ 1,204
2040 Traffic Projections																					2	\$ 182
Crash Data & Traffic Analyses																					16	\$ 1,872
Capacity Analyses																					4	\$ 552
<b>Task D Subtotal</b>	0	0	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4	35	\$ 3,974
<b>E. Environmental Studies</b>																						
Environmental Field Review																					10	\$ 1,204
Wetland Delineation and Report																					18	\$ 1,860
Environmental Survey Request & Supporting Documentation																					24	\$ 2,760
<b>Task E Subtotal</b>	0	0	6	0	0	0	8	0	0	0	0	0	0	0	0	0	0	0	0	0	50	\$ 5,848
<b>F. Preliminary Drainage Analyses</b>																						
Research and Evaluate Existing Drainage System																					22	\$ 2,552
Evaluate Design Criteria and Permit Requirements																					14	\$ 1,708
Stormwater Detention and Runoff Volume Control																					22	\$ 2,688
Storm System Design																					30	\$ 3,360
<b>Task F Subtotal</b>	0	0	6	16	0	0	32	0	0	0	0	0	0	0	0	0	0	0	0	0	88	\$ 10,184
<b>G. Preliminary Engineering</b>																						
Preliminary Plans																					72	\$ 8,024
Typical Cross Section Design																					4	\$ 440
City Utilities																					12	\$ 1,332
Maintenance of Traffic																					4	\$ 504
<b>Task G Subtotal</b>	0	0	20	0	20	0	32	0	0	0	0	0	0	0	0	0	0	0	0	0	92	\$ 11,000
<b>H. Project Development Report</b>																						
Prepare Draft Project Development Report																					4	\$ 380
Prepare EOPC																					6	\$ 688
Prepare Final Project Development Report																					18	\$ 2,004
<b>Task H Subtotal</b>	0	2	28	0	0	0	14	0	0	0	0	0	0	0	0	0	0	0	0	4	68	\$ 6,672
<b>Total Labor</b>																					602	\$ 68,692
<b>Reimbursable Expenses</b>																					8	\$ 7,488
<b>Total Labor + Reimbursables</b>																					610	\$ 76,180



**Exhibit B - Direct Expense Costs**

PHASE I SERVICES							
<b>Mileage</b>							
Meetings	5	trips at	40	miles/ea.	\$0.50	/mile	\$100.00
Survey	12	trips at	30	miles/ea.	\$0.50	/mile	\$180.00
Data Collection	2	trips at	35	miles/ea.	\$0.50	/mile	\$35.00
Mileage Subtotal							\$315.00
<b>Postage &amp; Shipping</b>							
Shipping Overnight	8	pkgs			\$25.00		\$200.00
Postage & Shipping Subtotal							\$200.00
<b>Video Data Processing</b>							
Miovision (TMC Counts)	3	intersections	24	hours	\$18.00	/hr.	\$1,296.00
Miovision (ALPR Counts)	0	lanes	0	hours	\$30.00	/hr.	\$0.00
Video Data Processing Subtotal							\$1,296.00
<b>Printing and Reproduction</b>							
Working Drawings	1	sets	60	sheets/ea.	\$1.50	/sheet	\$90.00
Intersection Design Studies		sets		sheets/ea.	\$2.50	/sheet	\$0.00
Location Drainage Technical Memo	4	sets	60	sheets/ea.	\$0.25	/sheet	\$60.00
	4	sets	10	sheets/ea.	\$1.50	/sheet	\$60.00
Draft Project Development Report	4	sets	60	sheets/ea.	\$0.25	/sheet	\$60.00
	4	sets	15	sheets/ea.	\$1.50	/sheet	\$90.00
Final Project Development Report	3	sets	70	sheets/ea.	\$0.25	/sheet	\$52.50
	3	sets	15	sheets/ea.	\$1.50	/sheet	\$67.50
Presentation Boards	1	sets	15	sheets/ea.	\$10.00	/sheet	\$150.00
Printing and Reproduction Subtotal							\$630.00
<b>Sub-Consultants</b>							
Huff & Huff / GZA		Environmental					\$5,054.57
Sub-Consultant Subtotal							\$5,054.57
<b>Total Direct Expenses</b>							<b>\$7,495.57</b>



A Subsidiary of GZA

GEOTECHNICAL  
ENVIRONMENTAL  
ECOLOGICAL  
WATER  
CONSTRUCTION  
MANAGEMENT

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www.huffnhuff.com  
www.gza.com



August 24, 2018

via email: [dbrinkman@gha-engineers.com](mailto:dbrinkman@gha-engineers.com)

Mr. Daniel P. Brinkman, P.E., PTOE  
Associate/Senior Transportation Engineer  
Gewalt Hamilton Associates, Inc.  
625 Forest Edge Drive  
Vernon Hills, Illinois 60061

**Re: Phase I Environmental Services – PESA  
Wolf Road Sidewalk Improvements – Mt. Prospect, Cook County, Illinois  
Proposal No. 81.PT00087.19**

Dear Mr. Brinkman:

Huff & Huff, Inc. (H&H), a subsidiary of GZA GeoEnvironmental, Inc. (Consultant) is pleased to submit this proposal to Gewalt Hamilton Associates, Inc., (Client) to conduct a Preliminary Environmental Site Assessment (PESA) for the proposed Wolf Road Improvements Project. The proposed project corridor along Wolf Road extends from the intersection of Old Willow Road to Palatine/Willow Road, an approximate length of ½ mile, in Mt. Prospect, Illinois.

Currently, we understand the project includes ADA sidewalk improvements along the east side of Wolf Road. This proposal presents our project approach, the scope of services, cost, and schedule for completing the project.

### **1. SCOPE OF SERVICES**

From our experience is working with the Village of Wheeling, we anticipate that this project is associated with multiple potentially impacted properties along the project corridor.

#### **Task 1 – Preliminary Environmental Site Assessment (PESA)**

The process will follow general protocols contained within:

- A Manual for Conducting Preliminary Environmental Site Assessments for Illinois Department of Transportation (IDOT) Highway Projects (Erdmann et al., 2012)
- ASTM International (ASTM) standard 1527-13
- The IDOTs Bureau of Design and Environment (BDE) Procedure Memorandum Number 10-07, *Special Waste Procedures*. This memo was incorporated into Chapter 27-3 of the IDOT BDE Manual in June 2012.
- IDOT Bureau of Local Roads and Streets (BLRS) Manual, Chapter 20-12, Special Waste, July 2013.
- Public Act 96-1416
- Clean Construction or Demolition Debris Fill Operations (CCDD) and Uncontaminated Soil Fill Operations: Amendments to 35 Illinois Administrative Code 1100. Effective on August 27, 2012.



#### **A. Historical Research**

The site's historical land use/ownership record will be developed from standard historical sources. Historic aerial photographs will be reviewed to identify land use over time and potential areas of environmental concern, such as areas of surface disturbance and outside storage.

#### **B. Site Evaluation**

Current environmental features and conditions of sites adjacent to the right-of-way/project area will be evaluated. A site walkover of potential right-of-way/project areas designated for excavation and/or acquisition will be conducted for first-hand evaluation of current environmental conditions within the project limits. All of the features and conditions listed above will be investigated and, as appropriate, documented in photographs. The land-use and housekeeping practices of adjacent properties also will be evaluated in accordance with ASTM protocols.

#### **C. Records Review**

A records review will be conducted to determine potential environmental concerns within the study area. It will include a search of standard state and federal environmental record databases in accordance with the specifications of ASTM standards. This search is based on the outline of the study area.

Specifically, H&H will search each database to identify any potential sources requiring further investigation. As appropriate, Freedom of Information Act (FOIA) requests will be filed with the IEPA to obtain additional data pertaining to identified sites.

#### **D. Report Preparation**

One report summarizing the results of the evaluation will be prepared. The following information will be included in this report:

- a) The project location and description
- b) Historical uses of corridor.
- c) The area geology and hydrology.
- d) The environmental status of sites adjacent to the corridor regarding chemical use and storage, underground and aboveground storage tanks, solid waste, special waste, and hazardous waste, and PCBs.
- e) An analysis of the site inspection.
- f) A summary of the findings regarding any environmental concerns. This will include IDOT's per Memo 66-10 and identification of Potentially Impacted Properties (PIPs) per Subpart F, Section 1100, 35 IAC, related to Clean Construction Demolition Debris management.

#### **Task 2 – QA/QC**

Time under this task includes QA/QC time for the PESA report as described above.



### **Task 3 – Project Management**

Time under this task includes project administration and management activities that include cost and schedule tracking, coordination with Client on authorized activities, document production and other in-house management activities.

### **2. PROJECT COSTS**

The project costs for the proposed tasks are included on the attached spreadsheets.

### **3. LEVEL OF EFFORT AND SCHEDULE**

PESA work will commence within 5 business days of project approval, with a target completion date of four weeks from the date of approval.

### **4. TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES**

#### **CONDITIONS OF ENGAGEMENT**

The conditions of engagement are proposed to be in accordance with the AGREEMENT between Gewalt Hamilton Associates, Inc., 625 Forest Edge Drive, Vernon Hills, Illinois 60061 ("GHA") and Huff & Huff, Inc. A subsidiary of GZA GeoEnvironmental located at 915 Harger Road, suite 330 Oak Brook, IL 60523 ("SUBCONSULTANT") dated May 15, 2015. The terms and conditions of the AGREEMENT will be reproduced by GHA and incorporated with each specific assigned work order.

#### **ACCEPTANCE**

Upon issuance, both parties will execute the project specific Subconsultant Work Order consistent with the terms and conditions of the AGREEMENT.

We appreciate the opportunity to submit this proposal. Please feel free to contact the undersigned at (630) 684-9100 with any questions.

Very truly yours,

**Huff & Huff, Inc.**

Jeremy J. Reynolds  
Associate Principal  
Attachments: Cost Plus Fixed Fee Spreadsheets



Payroll Escalation Table  
Fixed Raises

FIRM NAME  
PRIME/SUPPLEMENT

Huff & Huff, Inc.  
Gewalt Hamilton Associates, Inc.

DATE 8/24/2018  
PTB NO. \_\_\_\_\_

CONTRACT TERM  
START DATE  
RAISE DATE

12 MONTHS  
9/1/2018  
3/1/2019

OVERHEAD RATE  
COMPLEXITY FACTOR  
% OF RAISE

186.64%  
0  
3.00%

ESCALATION PER YEAR

9/1/2018 - 3/1/2019  
6 12

= 50.00%  
= 1.0150

3/2/2019 - 9/1/2019  
6 12

51.50%

The total escalation for this project would be:

1.50%



**Illinois Department  
of Transportation**

**Payroll Rates**

**FIRM NAME**  
**PRIME/SUPPLEMENT**  
**PTB NO.**

Huff & Huff, Inc.  
Gewalt Hamilton Associates, Inc.

**DATE** 8/24/2018

**ESCALATION FACTOR**

**1.50%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Senior Principal	\$70.00	\$70.00
Principal	\$70.00	\$70.00
Associate Principal II	\$70.00	\$70.00
Associate Principal I	\$59.58	\$60.47
Senior Consultant	\$67.18	\$68.19
Senior Geotechnical Consultant	\$62.87	\$63.81
Senior Project Manager III	\$60.00	\$60.90
Senior Project Manager II	\$45.72	\$46.41
Senior Landscape Architect	\$52.11	\$52.89
Senior Planning PM	\$49.90	\$50.65
Senior Geologist PM	\$43.33	\$43.98
Senior Technical Specialist	\$44.64	\$45.31
Senior Scientist PM II	\$46.14	\$46.83
Senior Scientist PM I	\$39.45	\$40.04
Senior Technical Scientist	\$36.94	\$37.49
Senior CADD Specialist	\$33.75	\$34.26
Scientist PM	\$42.25	\$42.88
Engineer PM II	\$42.24	\$42.88
Engineer PM I	\$36.18	\$36.72
Planning PM	\$35.15	\$35.68
Architect PM	\$37.54	\$38.10
Assistant PM Engineer II	\$39.02	\$39.61
Assistant PM Engineer I	\$34.74	\$35.26
Assistant PM Scientist	\$27.99	\$28.41
Engineer I	\$34.13	\$34.64
Scientist EI	\$26.98	\$27.38
Scientist E2	\$23.17	\$23.52
Administrative Managers	\$40.57	\$41.18
Senior Administrative Assistant	\$27.89	\$28.31
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00



Firm	Huff & Huff, Inc.
Route	Walf Road
Section	Old Willow to Willow/Palatine
County	Cook
Job No.	
PTB & Item	

Date 8/24/2018

**Section** **Old Willow to Willow/Palatine**

Job No. \_\_\_\_\_

PTB &amp; Item

Complexity Factor 0

Item	Manhours	Payroll	Overhead & Fringe Benefits	In-House Direct Costs	Fixed Fee	Outside Direct Costs	Services By Others	Total	% of Grand Total
PESA	36	1,152.79	2,151.56	44.45	485.58	300.00	0.00	4,134.37	81.79%
QAQC	4	192.41	359.12	0.00	79.97	0.00	0.00	631.51	12.49%
Project Management	2	87.96	164.17	0.00	36.56	0.00	0.00	288.69	5.71%
TOTALS	42	1,433.16	2,674.85	44.45	602.11	300.00	0.00	5,054.57	100.00%

**Lump Sum**

14.5%[(2.3 + R)DL + IHDC]

87  
BDE 025 (Rev. 2/06)





Average Hourly Project Rates

Route Wolf Road  
Section Old Willow to Willow/Palatine  
County Cook  
Job No.  
PTB/Item

Consultant Huff & Huff, Inc.

Date 8/24/2018

Sheet 1 OF 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			PESA			QA/QC			Project Management					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Principal	70.00	0														
Principal	70.00	0														
Associate Principal II	70.00	0														
Associate Principal I	60.47	1	2.33%	1.44				1	25.00%	15.12						
Senior Consultant	68.19	0														
Senior Geotechnical Consultant	63.81	0														
Senior Project Manager III	60.90	0														
Senior Project Manager II	46.41	0														
Senior Landscape Architect	52.89	0														
Senior Planning PM	50.65	0														
Senior Geologist PM	43.98	5	11.90%	5.24				3	75.00%	32.98	2	100.00%	43.98			
Senior Technical Specialist	45.31	0														
Senior Scientist PM II	46.83	0														
Senior Scientist PM I	40.04	0														
Senior Technical Scientist	37.49	0														
Senior CADD Specialist	34.26	3.5	8.33%	2.85	3.5	9.72%	3.33									
Scientist PM	42.88	0														
Engineer PM II	42.88	0														
Engineer PM I	36.72	0														
Planning PM	35.68	0														
Architect PM	38.10	0														
Assistant PM Engineer II	39.61	0														
Assistant PM Engineer I	35.26	16	38.10%	13.43	16	44.44%	15.67									
Assistant PM Scientist	28.41	16	38.10%	10.82	16	44.44%	12.63									
Engineer I	34.64	0														
Scientist EI	27.38	0														
Scientist E2	23.52	0														
Administrative Managers	41.18	0														
Senior Administrative Assistant	28.31	0.5	1.19%	0.34	0.5	1.39%	0.39									
		0														
TOTALS		42	100%	\$34.12	36	100%	\$32.02	4	100%	\$48.10	2	100%	\$43.98	0	0%	\$0.00



# HUFF & HUFF, INC. SUMMARY OF INHOUSE DIRECT COSTS

Project: GHA Wolf Road PESA

										<u><b>DIRECT</b></u>
<b>Task 01 - PESA</b>										
Trips - Company	50 miles	x	1	x	\$	0.545	=	\$	27.25	
Tolls	1 ea	x	4	x		1.50	=	\$	6.00	
Reproduction	2 sets	x	150	x	\$	0.03	=	\$	9.00	
Color copies	2 sets	x	10	x	\$	0.11	=	\$	2.20	
			0	x	\$	-	=	\$	-	
<hr/>									<b>Task Total</b>	<b>\$ 44.45</b>
<b>Task 02 - QAQC</b>										
<hr/>									0 x	\$ - = \$ -
									<b>Task Total</b>	<b>\$ -</b>
<b>Task 03 - PM</b>										
<hr/>									0 x	\$ - = \$ -
									<b>Task Total</b>	<b>\$ -</b>
<hr/>										
									<b>GRAND TOTAL</b>	<b>\$ 44.45</b>

\\Gzachicago\finance\Proposals\Proposal-FY2019\GHA\Mt Prospect\81.PT00087.19 GHA Wolf Rd PESA Direct Cost\_.xls]

**HUFF & HUFF, INC.**  
**SUMMARY OF OUTSIDE DIRECT COSTS**  
 Project: GHA Wolf Road PESA

**OUTSIDE**

**Task 01 - PESA**

Records Search

1	x	\$	300.00	=	\$	300.00
0	x	\$	-	=	\$	-
<b>Task Total</b>					<b>\$</b>	<b>300.00</b>

**Task 02 - QAQC**

0	x	\$	-	=	\$	-
<b>Task Total</b>					<b>\$</b>	<b>-</b>

**Task 03 - PM**

0	x	\$	-	=	\$	-
<b>Task Total</b>					<b>\$</b>	<b>-</b>

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**GRAND TOTAL      \$      300.00**

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**HUFF & HUFF, INC.**  
**SUMMARY OF SERVICES BY OTHERS**  
 Project: GHA Wolf Road PESA

				<u><b>OUTSIDE</b></u>
<b>Task 01 - PESA</b>				
_____	0 x	\$ -	=	\$ -
		<b>Task Total</b>		<b>\$ -</b>
<b>Task 02 - QAQC</b>				
_____	0 x	\$ -	=	\$ -
		<b>Task Total</b>		<b>\$ -</b>
<b>Task 03 - PM</b>				
_____	0 x	\$ -	=	\$ -
		<b>Task Total</b>		<b>\$ -</b>
<hr/>				
		<b>GRAND TOTAL</b>		<b>\$ -</b>

\\Gzachicago\finance\Proposals\Proposal-FY2019\GHA\Mt Prospect\81.PT00087.19 GHA Wolf rd PESA CECS CPFF B



# City of Prospect Heights

Department of Engineering  
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070  
Office: 847/398-6070 x 210-FAX: 847/590-1854  
[www.prospect-heights.il.us](http://www.prospect-heights.il.us)

---

September 19, 2018

Mr. Joe Wade, City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, Illinois 60070

Re: Arlington Countryside Area  
Conceptual Engineering Drainage Study

Dear Mr. Wade:

I have reviewed the proposal prepared by Gewalt Hamilton Associates Inc., dated September 18, 2018 for the above referenced study. I feel that the project scope and the proposed time and material cost are in accordance with the desires of the Council and within industry standards for this type of study.

It is anticipated that the final study report will be presented at a Council Hearing held on January 24, 2019. I recommend that the City Council consider and ultimately accept this proposal from Gewalt Hamilton Associates in the amount requested \$24,500.

Sincerely,  
City of Prospect Heights

Steven D. Berecz, P.E.  
City Engineer

**Resolution R-18-34**

**A Resolution Approving Arlington Countryside Area Conceptual Engineering Drainage Study**

**WHEREAS**, the City of Prospect Heights solicited bids for Arlington Countryside Conceptual Engineering Drainage Study; and

**WHEREAS**, the City Council of the City of Prospect Heights finds that the lowest responsible bidder to the City's request for bids is Gewalt Hamilton Associates, Inc. at a cost not to exceed \$24,500; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

**Section One:** That the contract (attached hereto as Exhibit A) with Gewalt Hamilton Associates, Inc. for Arlington Countryside Conceptual Engineering Drainage Study is hereby approved and accepted.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Nicholas J. Helmer, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**AYES:** \_\_\_\_\_

**NAYES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**Exhibit A**

**Contract with Gewalt Hamilton Associates, Inc.**

September 18, 2018

Mr. Joe Wade  
City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

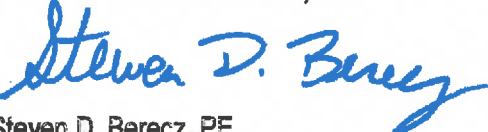
Re: Civil Engineering Services Agreement  
Arlington Countryside Conceptual Engineering Drainage Study  
GHA Proposal No. 2018.M065

Dear Mr. Wade:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), we thank you for the opportunity to submit this proposal to assist the City with preparation of a conceptual engineering drainage study for the Arlington Countryside area. This study will focus on a possible new storm sewer connection to this area which will lessen flooding experienced during rain storms.

We trust that our proposal will meet with your favorable review. We look forward to further discussing your project and ideas for implementation with you and your staff in greater detail.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, PE  
Senior Engineer  
[sberecz@gha-engineers.com](mailto:sberecz@gha-engineers.com)

Encl.: GHA Proposal No. 2018.M065

**Civil Engineering Services Agreement  
Arlington Countryside Conceptual  
Engineering Drainage Study  
Prospect Heights, Illinois  
GHA Proposal No. 2018.M065**

City of Prospect Heights (Client), 8 N. Elmhurst Road, Prospect Heights, IL 60070, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

**I. Project Understanding**

The Arlington Countryside area is generally bounded by Rand Road to the east, Olive Street to the North, Windsor Drive to the West and Oakton Street to the South. In addition to the detailed study area, GHA will also evaluate including some of the area located to the East of the detailed study area to help lessen flooding in this area. The focus of the project will be to evaluate a new storm sewer connection from Arlington Countryside area to the tributary of McDonald Creek along Camp McDonald Road, East of Schoenbeck Road.

**II. Scope of Services**

**A. Conceptual Engineering Drainage Study**

1. Review and compile available background information including historical drainage reports for tributary area areas, City's utility atlas for storm sewer system, historical flooding record, and available 1-ft contour topographic information.
2. Conduct additional field topographic surveys at select/critical locations to supplement information for the conceptual engineering drainage study, such as storm sewer rim and invert and detailed elevations at critical overland flow routes and outlet. (We have allocated one day of field time for this scope of work.)
3. Drainage analysis
  - a. Establish watershed tributary exhibit and basin characteristics
  - b. We will prepare an existing conditions base drainage model with multiple storm event modeled (2, 10, 50, and 100-year storms)
  - c. We will prepare a proposed condition model with the proposed storm sewer outlet system (same storm duration as existing condition model).
4. GHA will prepare an Engineer's Opinion of Probable Cost for the proposed options, utilizing the estimated quantities, our internal database of unit rates from similar projects, market conditions, and other factors.
5. We will prepare a final summary memo including the findings above and will recommend a capital improvement program for consideration in future City budgets.



**B. Project Management and Review Meetings**

1. Representatives from GHA will attend progress meetings with City staff at the 50%, 80% and the 100% completion submittals.
2. Mr. Berecz will attend two meetings at City Council Hearings to discuss the report, findings and recommendations.

**III. Project Schedule**

Project Start – October 1, 2018  
50% Meeting at City – November 15, 2018  
80% Meeting at City – December 15, 2018  
Issue First Draft of Final Report – January 5, 2019  
Presentation to Council – January 24, 2019  
Final Report Issued – February 10, 2019

**IV. Compensation for Services**

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of \$24,500 for this project.

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than \$500 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see *Attachment A*, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

**V. Key Personnel**

Mr. Steven D. Berecz, PE will oversee the project and will attend all meetings. Ms. Mei Zhu, PE, Senior Engineer, will be responsible for preparation of the storm water study. They will be assisted by other professional staff as necessary.

**VI. General Conditions of this Agreement**

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights



Steven D. Berecz, P.E.  
Senior Engineer

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Encl.: Attachment A

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT**

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.



# City of Prospect Heights

Department of Engineering  
8 North Elmhurst Road, Prospect Heights Illinois, 60070-6070  
Office: 847/398-6070 x 210-FAX: 847/590-1854  
[www.prospect-heights.il.us](http://www.prospect-heights.il.us)

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September 19, 2018

Mr. Joe Wade, City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, Illinois 60070

Re: Eastside TIF District  
Conceptual Engineering Drainage Study

Dear Mr. Wade:

I have reviewed the proposal prepared by Gewalt Hamilton Associates Inc., dated September 18, 2018 for the above referenced study. I feel that the project scope and the proposed time and material cost are in accordance with the desires of the Council and within industry standards for this type of study.

It is anticipated that the final study report will be presented at a Council Hearing held on March 25, 2019. I recommend that the City Council consider and ultimately accept this proposal from Gewalt Hamilton Associates in the amount requested \$39,500.

Sincerely,  
City of Prospect Heights

Steven D. Berecz, P.E.  
City Engineer

**Resolution R-18-35**

**A Resolution Approving Eastside TIF District Conceptual Engineering Drainage Study**

**WHEREAS**, the City of Prospect Heights solicited bids for Eastside TIF District Conceptual Engineering Drainage Study; and

**WHEREAS**, the City Council of the City of Prospect Heights finds that the lowest responsible bidder to the City's request for bids is Gewalt Hamilton Associates, Inc. at a cost not to exceed \$39,500; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Prospect Heights, Cook County, Illinois as follows:

**Section One:** That the contract (attached hereto as Exhibit A) with Gewalt Hamilton Associates, Inc. for Eastside TIF District Conceptual Engineering Drainage Study is hereby approved and accepted.

**Section Two:** That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution.

**Section Three:** That this Resolution shall be in full force and effect from and after its passage and approval as required by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Nicholas J. Helmer, Mayor

**ATTEST:**

\_\_\_\_\_  
City Clerk

**AYES:** \_\_\_\_\_

**NAYES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**Exhibit A**

**Contract with Gewalt Hamilton Associates, Inc.**

September 18, 2018

Mr. Joe Wade  
City Administrator  
City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL

625 Forest Edge Drive, Vernon Hills, IL 60061

TEL 847.478.9700 ■ FAX 847.478.9701

[www.gha-engineers.com](http://www.gha-engineers.com)

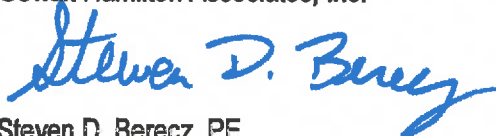
Re: Civil Engineering Services Agreement  
Eastside TIF Conceptual Engineering Drainage Study  
GHA Proposal No. 2018.M066

Dear Mr. Wade:

On behalf of Gewalt Hamilton Associates, Inc. (GHA), we thank you for the opportunity to submit this proposal to assist the City with preparation of a conceptual engineering drainage study for the Eastside TIF area. This study will focus on a possible new storm sewer connection to this area, additional pumping capacity, possible detention creation, all of which will lessen flooding experienced during rain storms.

We trust that our proposal will meet with your favorable review. We look forward to further discussing your project and ideas for implementation with you and your staff in greater detail.

Sincerely,  
Gewalt Hamilton Associates, Inc.



Steven D. Berecz, PE  
Senior Engineer  
[sberecz@gha-engineers.com](mailto:sberecz@gha-engineers.com)

Encl.: GHA Proposal No. 2018.M066



Civil Engineering Services Agreement  
Eastside TIF Conceptual  
Engineering Drainage Study  
Prospect Heights, Illinois  
GHA Proposal No. 2018.M066

City of Prospect Heights (Client), 8 N. Elmhurst Road, Prospect Heights, IL 60070, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

**I. Project Understanding**

The Arlington Countryside area is generally bounded by Wolf Road to the West, Palatine Road to the North, Milwaukee Avenue to the East and Old Willow Road to the South. The focus of the project will be to evaluate possible storm sewer connections to Levee 37 pumping stations, creating of detention storage in open land areas and increased pumping capacity.

**II. Scope of Services**

**A. Conceptual Engineering Drainage Study**

1. Review and compile available background information including historical drainage reports for tributary area areas, City's utility atlas for storm sewer system, historical flooding record, and available 1-ft contour topographic information. We will also review the report done by Christopher B. Burke Engineering (CBBEL) for Mt. Prospect Levee 37 pumping station along with a concept review of past reports done by Army Corps of Engineers for Levee 37 project.
2. Conduct additional field topographic surveys at select/critical locations to supplement information for the conceptual engineering drainage study, such as storm sewer rim and invert and detailed elevations at critical overland flow routes and outlet. (We have allocated one day of field time for this scope of work.)
3. Drainage analysis
  - a. Establish watershed tributary exhibit and basin characteristics
  - b. We will prepare an existing conditions base drainage model with multiple storm event modeled (2, 10 and 100-year storms)
  - c. We will prepare a proposed condition model with 2, 10 and 100 year storms for likely three options:
    1. New pump station adjacent to pump station #3 with new storm sewer conveyance system.
    2. New pump station, new storm sewer conveyance system and a new storage basin (detention) within the tributary area.
    3. Evaluate 48" storm sewer connection to the Village of Mt. Prospect near the east side of the area at Old Willow Road.

4. GHA will prepare an Engineer's Opinion of Probable Cost for the proposed options, utilizing the estimated quantities, our internal database of unit rates from similar projects, market conditions, and other factors.
5. We will prepare a final summary memo including the findings above and will recommend a capital improvement program for consideration in future City budgets.

**B. Project Management and Review Meetings**

1. Representatives from GHA will attend progress meetings with City staff at the 50%, 80% and the 100% completion submittals.
2. Mr. Berecz will attend two meetings at City Council Hearings to discuss the report, findings and recommendations.

**III. Project Schedule**

Project Start – November 1, 2018  
50% Meeting at City – January 15, 2018  
80% Meeting at City – February 15, 2018  
Issue First Draft of Final Report – March 5, 2019  
Presentation to Council – March 25, 2019  
Final Report Issued – April 15, 2019

**IV. Compensation for Services**

For the services noted above, GHA proposes billing on a time and material basis in accordance with the City of Prospect Heights hourly rates. We propose a not-to-exceed labor ceiling of \$39,500 for this project. (If the City is successful in securing the digital storm water model created by CBBEL in 2015 for the Village of Mt. Prospect, the project would experience a significant cost savings {ballpark range of \$10,000}. In addition, having this model will assist with a more comprehensive and cohesive study for this area. GHA can assist the City with their request to the Village of Mt. Prospect.)

Reimbursable expenses such as printing, messenger service, mileage etc. will be billed directly to the City of Prospect Heights without markup. We anticipate these costs to be less than \$500 for this project.

Invoices will be submitted on a monthly basis and will detail charges made against the project and services performed. This allows the Client to review the status of the work in progress and the charges made. Please see *Attachment A*, which is attached hereto and is incorporated herein, for the General Provision of this Agreement.

**V. Key Personnel**

Mr. Steven D. Berecz, PE will oversee the project and will attend all meetings. Ms. Mei Zhu, PE, Senior Engineer, will be responsible for preparation of the storm water study. They will be assisted by other professional staff as necessary.

## VI. General Conditions of this Agreement

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

GHA, Inc. shall not have control of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for job site safety measures. Such control is the sole responsibility of the Client's contractor.

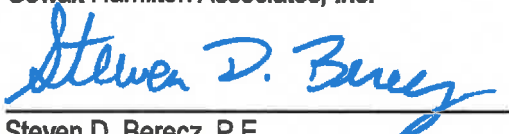
The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.

This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Professional Services Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

By signing below you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

City of Prospect Heights



Steven D. Berecz, P.E.  
Senior Engineer

\_\_\_\_\_  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Encl.: Attachment A

**ATTACHMENT A TO GEWALT HAMILTON ASSOCIATES, INC.  
PROFESSIONAL SERVICES AGREEMENT**

**1. Standard of Care.** The services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be reasonably performed consistent with the generally accepted standard of care for the Scope of Basic Services called for herein at the time when and the place where the services are provided. GHA will use reasonable care to comply with applicable codes and laws in effect at the time its services are provided.

**2. Duration of Proposal.** The terms of this Agreement are subject to renegotiation if not accepted within 60 calendar days of the date indicated on this Agreement. Requests for extension beyond 60 calendar days shall be made in writing prior to the expiration date. The fees and terms of this Agreement shall remain in full force and effect for one year from the date of acceptance of this Agreement, and shall be subject to revision at that time, or any time thereafter if GHA gives written notice to the other party at least 60 calendar days prior to the requested date of revision. In the event that the parties fail to agree on the new rates or other revisions, either party may terminate this Agreement as provided for herein.

**3. Client Information.** Client shall provide GHA with all project criteria and full information for its Scope of Basic Services. GHA may rely, without liability, on the accuracy and completeness of the information Client provides, including that of its other consultants, contractors and subcontractors, without independently verifying that information.

**4. Payment.** Payments are due within 30 calendar days after a statement is rendered. Statements not paid within 60 calendar days of the end of the calendar month when the statement is rendered will bear interest at the rate of one percent (1.0%) per month until paid. The provision for the payment of interest shall not be construed as authorization to pay late. Failure of the Client to make payments when due shall, in GHA's sole discretion, be cause for suspension of services without breach or termination of this agreement. Upon notification by GHA of suspension of services, Client shall pay in full all outstanding invoices within 7 calendar days. Client's failure to make such payment to GHA shall constitute a material breach of the Agreement and shall be cause for termination by GHA. GHA shall be entitled to reimbursement of all costs actually incurred by GHA in collecting overdue accounts under this Agreement, including, without limitations, attorney's fees and costs. GHA shall have no liability for any claims or damages arising from either suspension or termination of this Agreement due to Client's breach. The Client's obligation to pay for GHA's services is in no way dependent upon the Client's ability to obtain financing, rezoning, payment from a third party, approval of governmental or regulatory agencies or the Client's completion of the project.

**5. Instruments of Service.** The Client acknowledges GHA's plans and specifications, including field data, notes, calculations, and all documents or electronic data, are instruments of service. GHA shall retain ownership rights over all original documents and instruments of service. All instruments of service provided by GHA shall be reviewed by Client within 10 calendar days of receipt. Any deficiencies, errors, or omissions the Client discovers during this period will be reported to GHA and will be corrected as part of GHA's Basic Services. Failure to provide such notice shall constitute a waiver. The Client shall not reuse or make, or permit to be made, any modifications to the instruments of service without the prior written authorization of GHA. The Client waives all claims against GHA arising from any reuse or modification of the instruments of service not authorized by GHA. The Client agrees, to the fullest extent permitted by law, to defend and indemnify and hold GHA harmless from any liability, damage, or cost, including attorneys' fees, arising from the unauthorized reuse or modification of the instruments of service by any person or entity. The parties agree that if elements of the Scope of Basic Services identified in this Agreement are reduced and/or eliminated by Client, then Client waives, releases and holds GHA harmless from all claims and damages arising from those reduced and/or eliminated services. If GHA's Scope of Basic Services does not include construction administration phase services, Client assumes responsibility for interpretation of the instruments of service and construction observation, and waives all claims against GHA for any act, omission or event connected thereto. Unless included in GHA's Scope of Basic Services, GHA shall not be liable for coordination with of the services of Client's other design professionals.

**6. Electronic Files.** The Client acknowledges that differences may exist between the electronic files delivered and the printed instruments of service. In the event of a conflict between the signed / sealed printed instruments of service prepared by GHA and the electronic files, the signed / sealed instruments of service shall control. GHA's electronic files shall be prepared in the current software GHA uses and will follow GHA's standard formatting unless the Scope of Basic Services requires otherwise. Client accepts that GHA makes no warranty that its software will be compatible with other systems or software.

**7. Applicable Codes.** The Client acknowledges that applicable laws, codes and regulations may be subject to various, and possibly contradictory, interpretations. Client accepts that GHA does not warrant or guarantee that the Client's project will comply with interpretations of applicable laws, codes, and regulations as they may be interpreted to the project. Client agrees that GHA shall not be responsible for added project costs, delay damages, or schedule changes arising from unreasonable or unexpected interpretations of the laws, codes, or regulations applied to the project, nor for changes required by the permitting authorities due to changes in the law that became effective after completion of GHA's instruments of service. Client shall compensate GHA for additional fees required to revise the instruments of service to comply with such interpretations. Client shall also compensate GHA for additional fees required to revise the instruments of service if Client changes the project scope after GHA's completes its instruments of service.

**8. Utilities and Soils.** When the instruments of service include information pertaining to the location of underground utility facilities or soils, such information represents only the opinion of the engineer as to the possible locations. This information may be obtained from visible surface evidence, utility company records or soil borings performed by others, and is not represented to be the exact location or nature of these utilities or soils in the field. Client agrees that GHA may reasonably rely on the accuracy and completeness of information furnished by third parties respecting utilities, underground conditions and soils without performing any independent verification. Contractor is solely responsible for utility locations, their markings in the field and their placement on the plans based on information they provided. Client agrees GHA is not liable for damages resulting from utility conflicts, mistaken utility locates, unfavorable soils, and concealed or unforeseen conditions, including but not limited to added construction costs and/or project delays. If the Client wishes to obtain the services of a contractor to provide test holes and exact utility locations, GHA may incorporate that information into the design and reasonably rely upon it. If not included in the Scope of Basic Services, such work will be compensated as additional services.

**9. Opinion of Probable Construction Costs.** GHA's Scope of Basic Services may include the preparation of an opinion of probable construction costs. Client acknowledges that GHA has no control over the costs of labor, materials, or equipment, or over the contractor's methods of determining prices, or over competitive bidding or market conditions. Opinions of probable costs, shall be made on the basis of experience and qualifications applied to the project scope contemplated by this Agreement as well as information provided by Client (the accuracy and completeness of which GHA may rely upon), and represent GHA's reasonable judgment. Client accepts that GHA does not guarantee or warrant that proposals, bids, or the actual construction costs will not vary from opinions of probable cost prepared for the Client. GHA shall not be liable for cost differentials between the bid and/or actual costs and GHA's opinion of probable construction costs. Client agrees it shall employ an independent cost estimator if, based on its sole determination, it wants more certainty respecting construction costs,

**10. Contractor's Work.** Client agrees that GHA does not have control or charge of and is not responsible for construction means, methods, techniques, sequences or procedures, or for site or worker safety measures and programs including enforcement of Federal, State and local safety requirements, in connection with construction work performed by the Client or the Client's construction contractors. GHA is not responsible for the supervision and coordination of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators, suppliers, or any of their employees, agents and representatives of such workers, or responsible for any machinery, construction equipment, or tools used and employed by contractors and subcontractors. GHA has no authority or right to stop the work. GHA may not direct or instruct the construction work in any regard. In no event shall GHA be liable for the acts or omissions of Client's construction contractors, subcontractors, materialmen, fabricators, erectors, operators or suppliers, or any persons or entities performing any of the work, or for failure of any of them to carry out their work as called for by the Construction Documents. The Client agrees that the Contractor is solely responsible for jobsite and worker safety and warrants that this intent shall be included in the Client's agreement with all prime contractors. The Client agrees that GHA and GHA's personnel and consultants (if any) shall be defended/indemnified by the Contractor for all claims asserted against GHA which arise out of the Contractor's or its subcontractors' negligence, errors or omissions in the performance of their work, and shall also be named as an additional insured on the Contractor's and subcontractors' general liability insurance policy. Client warrants that this intent shall be included in the Client's agreement with all prime contractors. If the responsible prime contractor's agreement fails to comply with the Client's intent then the Client agrees to assume the duty to defend and indemnify GHA for claims arising out of the Contractor's or subcontractors' negligence, errors or omissions in the performance of their work.

**11. Contractor Submittals.** Shop drawing and submittal reviews by GHA shall apply only to the items in the submissions that concern GHA's scope of Basic Services and only for the purpose of assessing if, upon successful incorporation in the project, they are generally consistent with the GHA's Instruments of Service. Client agrees that the Contractor is solely responsible for the submissions and for compliance with the Instruments of Service. Owner agrees that GHA's review and action in relation to the submissions does not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to jobsite or worker safety. GHA's consideration of a component does not constitute acceptance of an assembled item.

**12. Hazardous Materials.** Client agrees that GHA has no responsibility or liability for any hazardous or toxic materials, contaminants or pollutants.

**13. Record Drawings.** If required by the Scope of Basic Services, record drawings will be prepared which may include unverified information compiled and furnished by others, the accuracy and completeness of which GHA may reasonably rely upon. Client accepts that GHA shall not verify the information provided to it and agrees GHA will not be responsible for any errors or omissions in the record drawings due to incorrect or incomplete information furnished by others to GHA.

**14. Disputes.** Client agrees to limit GHA's total aggregate liability to the Client for GHA's alleged acts, errors or omissions to \$50,000 or the amount of GHA's paid fees for its services on the project, whichever is greater. GHA's liability to Client shall be limited to twelve months from the last invoice submitted to Client by GHA, regardless of payment by Client. GHA makes no guarantees or warranties, either expressed or implied, including any warranty of habitability or fitness for a particular purpose. The parties agree to waive all claims against the other for any and all consequential damages, including attorneys' fees. The parties agree to waive against each other all rights and claims otherwise covered by property insurance, by builder's risk insurance or by all risk insurance, including but not limited to subrogation rights regardless of whether the claims arise during or post-construction and regardless of final payment to GHA.

All disputes arising out of or relating to this Agreement shall first be negotiated between the parties. If unresolved, the dispute shall be submitted to mediation as a condition precedent to litigation. Mediation shall take place in Chicago, Illinois unless the Client and GHA mutually agree otherwise. The fees and costs of the mediator shall be apportioned equally between the parties. If mediation is unsuccessful, litigation shall be the form of dispute resolution and shall be filed in the jurisdiction where the project was pending. The controlling law shall be the law of the jurisdiction where the project was located. Client agrees that all causes of action under this Agreement shall be deemed to have accrued and all statutory limitations periods shall commence no later than the date of GHA's services being substantially completed. Client agrees that any claim against GHA arising out of this Agreement shall be asserted only against the entity and not against GHA's owners, officers, directors, shareholders, or employees, none of whom shall bear any liability and may not be subject to any claim.

**15. Miscellaneous.** Either Client or GHA may terminate this Agreement without penalty at any time with or without cause by giving the other party ten (10) calendar days prior written notice. The Client shall, within thirty (30) calendar days of termination pay GHA for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions of this Agreement. Client shall not assign this Agreement without GHA's prior written consent. There are no third-party beneficiaries to this Agreement.

**To:** Mayor Helmer and Members of the City Council

**From:** Joe Wade, City Administrator

**Subject:** Intergovernmental Agreement between The City of Prospect Heights and Cook County for \$75,000 to be Used for Phase I Engineering, for the City's Wolf Road Sidewalk Connectivity Project

**Background:**

Last year the City was awarded a \$170,000 grant from Cook County Department of Transportation's "Invest in Cook" Program, for a Wolf Road sidewalk, between Willow and Palatine Frontage. County officials were advised the City was in the process of applying for an Illinois Transportation Enhancement Program (ITEP) grant to supplement this approximately \$900,000 project, with particularly expensive costs related to the placement of storm sewer culverts to fill in the Wolf Road drainage ditches.

Prospect Heights submitted a detailed ITEP grant application with a Council resolution and letters endorsing the project from Harper College and Pace Suburban Bus Agency, which maintains a bus stop without pedestrian access, and a local business..

Unfortunately, the City's application was understood to be late drop for consideration of this year's ITEP grants. As the Cook County award is not a savings account, County officials were notified, and graciously have restructured the grant to provide for Phase I Engineering, which will ultimately be needed for a Wolf Road sidewalk project.

The next round of ITEP grants is autumn, 2019. As Wolf Road presents a potentially dangerous situation ( e.g. pedestrians walking on the edge of the road because they cannot walk in the ditches, snow forcing pedestrians further into the road and periodic cars going into the ditch) it is highly recommended the City reapply for the ITEP grant in 2019. ITEP is project specific, and cannot be used for other than grant specific transportation enhancement designated purposes.

**Analysis**

Cook County understands and supports the need of a Wolf Road sidewalk. The Agency's offer to reduce the amount to pay for Phase I engineering reaffirms their commitment and participation in a Wolf Road sidewalk, while recognizing the City failed in its last attempt to obtain an ITEP grant.

**Recommendation**

Approve the intergovernmental agreement for Phase I engineering services.

**Resolution R-18-36**

**A Resolution Approving an Intergovernmental Agreement with Cook County to provide for Wolf Road Sidewalk Phase I Engineering**

**WHEREAS**, the City was awarded a \$75,000 grant from Cook County Department of Transportation's "Invest in Cook" Program, for a Wolf Road sidewalk, between Willow and Palatine Frontage; and

**WHEREAS**, County officials were advised the City applied for an Illinois Transportation Enhancement Program (ITEP) grant to supplement this approximately \$900,000 project and were unfortunately dropped from consideration; and

**WHEREAS**, Cook County understands and supports the need of a Wolf Road sidewalk and graciously restructured the grant to provide for Phase I Engineering to reaffirm their commitment and participation in a Wolf Road sidewalk; and

**WHEREAS**, cooperation between and among governmental agencies and entities through intergovernmental agreement is authorized and encouraged by Article VII, Section 10 of the Illinois Constitution of 1970 and by the "Intergovernmental Cooperation Act" (5 ILCS 220/1 *et seq.*); and

**WHEREAS**, the City and the Cook County have negotiated an Intergovernmental Agreement in substantially the form attached to this resolution as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF PROSPECT HEIGHTS, COUNTY OF COOK, STATE OF ILLINOIS**, as follows:

That the Mayor, or his designee, is authorized to take all necessary steps to implement this Resolution to finalize an Intergovernmental Agreement between the City of Prospect Heights and the Cook County Assessor's Office in substantially the form of the agreement attached to this Resolution, and the City Administrator is authorized to execute the said Intergovernmental Agreement.

**PASSED AND APPROVED** this 24<sup>th</sup> day of September, 2018.

---

Mayor

**ATTEST:**

---

City Clerk

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_



**EXHIBIT A**  
**INTERGOVERNMENTAL AGREEMENT**

## INTERGOVERNMENTAL AGREEMENT

This **INTERGOVERNMENTAL AGREEMENT** (the “**AGREEMENT**”) is entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the COUNTY OF COOK (the “**COUNTY**”), a body corporate and politic of the State of Illinois, acting by and through its DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (the “**DEPARTMENT**”), and the CITY OF PROSPECT HEIGHTS (the “**GRANTEE**” or “**CITY**”), a municipal corporation of the State of Illinois. The COUNTY and GRANTEE are sometimes referred to herein collectively as the “**PARTIES**.”

### RECITALS

**WHEREAS**, the Chicago metropolitan area is the freight center of North America and a transportation hub for the nation with 266,000 companies and 3.8 million jobs; and

**WHEREAS**, the transportation infrastructure that was an essential element in the development of our regional economy needs to be maintained, updated, expanded, and improved in order for us to remain competitive and grow; and

**WHEREAS**, *Connecting Cook County*, the COUNTY’s first long range transportation plan (LRTP) in 75 years, takes stock of our transportation assets, deficiencies and future needs; measures them against the community and economic opportunities that transportation can facilitate; and outlines a new direction and a more expansive role for the COUNTY in funding and collaborating on projects across jurisdictional boundaries and in achieving greater integration of the system across all transportation modes; and

**WHEREAS**, the LRTP identifies five key priorities: (1) prioritize transit and other transportation alternatives; (2) support the region’s role as North America’s freight capital; (3) promote equal access to opportunities; (4) maintain and modernize existing transportation facilities; and (5) increase investments in transportation; and

**WHEREAS**, Invest in Cook, an annual initiative of *Connecting Cook County*, gives local and regional governments and private partners the opportunity to apply for up to \$8.5 million in transportation funds to cover the cost of planning and feasibility studies, engineering and construction of improvements that implement and advance the priorities set forth in the LRTP; and

**WHEREAS**, the COUNTY has agreed to award the CITY up to \$75,000.00 of Invest in Cook funds toward the cost of a Phase I engineering study for the CITY’s Wolf Road Sidewalk Connectivity Project (the “**PROJECT**”), herein designated as COUNTY section number 17-IICBP-05-SW; and

**WHEREAS**, the scope of work for the PROJECT consists of conducting a Phase I engineering study for the construction of a new 2,400-foot sidewalk along the east side of Wolf Road, linking Old Willow Road to Palatine Road; and

**WHEREAS**, the PROJECT implements the goals of the LRTP to

- prioritize transit and other transportation alternatives by filling gaps in the pedestrian network and providing safe pedestrian access to existing transit routes;
- promote equal access to opportunities for an underserved community;
- increase investments in transportation by leveraging other funding; and

**WHEREAS**, a map showing the PROJECT limits is incorporated into this AGREEMENT and attached hereto as EXHIBIT A; and

**WHEREAS**, the PARTIES by this instrument desire to determine and establish their respective responsibilities toward Phase I engineering, funding and reporting of the PROJECT; and

**WHEREAS**, the COUNTY by virtue of its powers as set forth in the Counties Code, 55 ILCS 5/1-1 *et seq.*, and the Illinois Highway Code, 605 ILCS 5/1-101 *et seq.*, is authorized to enter into this AGREEMENT; and

**WHEREAS**, the CITY by virtue of its powers as set forth in the Illinois Municipal Code, 65 ILCS 5/1-1-1 *et seq.*, is authorized to enter into this AGREEMENT; and

**WHEREAS**, a cooperative Intergovernmental Agreement is appropriate and such an Agreement is authorized under Article VII, Section 10 of the Illinois Constitution and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

**NOW, THEREFORE**, in consideration of the aforementioned recitals and the mutual covenants contained herein, the PARTIES hereto agree as follows:

**I. PHASE I ENGINEERING STUDY**

- A. The GRANTEE shall enter into a contract with a qualified consultant to complete a Phase I engineering study for the PROJECT.
- B. In awarding and administering the contract, the GRANTEE shall comply with all applicable State and Federal statutes, rules, regulations and procedures.
- C. Prior to execution, the COUNTY shall review the contract for conformance with the executed AGREEMENT.

- D. The GRANTEE shall forward a copy of the contract to the COUNTY no later than 14 calendar days after execution.
- E. Upon request by the COUNTY, the GRANTEE shall provide the COUNTY with copies of all deliverables produced by the consultant and submitted to the GRANTEE, including, but not limited to, any and all surveys, studies, reports, charts, maps, drawings, agreements, data, plans, specifications, estimates, plats, permits and special provisions.
- F. The GRANTEE and/or its consultant shall coordinate and conduct any public meetings or hearings required by the Illinois Department of Transportation (IDOT) as part of the Phase I engineering study.
- G. The GRANTEE and/or its consultant shall provide IDOT with any and all documents necessary to secure IDOT approval of the Project Development Report (PDR) for the PROJECT. Upon completion, the GRANTEE shall provide the COUNTY with one paper copy and an electronic copy of the final PDR.
- H. The GRANTEE agrees to assume overall responsibility for the PROJECT, including ensuring that all required permits and joint participation and/or force account agreements are secured in support of the general PROJECT schedules and deadlines.
- I. The COUNTY shall grant and consent to any and all permits, rights of access (ingress or egress), and temporary use of its property within the PROJECT limits to the GRANTEE and/or its agents, without charge of permit fees to the GRANTEE. Any permit for rights of access and/or temporary use of any of the COUNTY's property shall not be unreasonably withheld by the COUNTY.
- J. All submittals required under this section of the AGREEMENT shall be directed to the Bureau Chief of Project Development, Cook County Department of Transportation and Highways, 69 W. Washington Street, 23rd Floor, Chicago, IL 60602.

## **II. FINANCES**

- A. It is agreed by the PARTIES that the total estimated cost of the Phase I engineering study for the PROJECT is \$75,000.00.
- B. The GRANTEE agrees to pay all actual PROJECT-related costs, including, but not limited to, the cost of the Phase I engineering study, subject to reimbursement by the COUNTY as hereinafter stipulated.

- C. The COUNTY agrees to reimburse the GRANTEE up to **\$75,000.00** toward the cost of the Phase I engineering study, in accordance with the approved PROJECT budget, which is incorporated into this AGREEMENT and attached hereto as EXHIBIT B.
- D. It is understood and agreed to by the PARTIES that the COUNTY will not reimburse the GRANTEE for any expenditures that are:
1. contrary to the provisions of this AGREEMENT;
  2. not directly for conducting the Phase I engineering study for the PROJECT;
  3. of a regular and continuing nature, including, but not limited to, administrative costs, staff and overhead costs, rent, utilities and maintenance costs;
  4. incurred without the consent of the COUNTY after written notice of the suspension or termination of any or all of the COUNTY's obligations under this AGREEMENT; or
  5. in excess of the amount set forth in Section II (C) of this AGREEMENT.
- E. The COUNTY agrees that upon award of the Phase I engineering contract and receipt of an invoice from the GRANTEE, the COUNTY will make an advance payment to the GRANTEE in the amount of **\$26,250.00**. This amount represents 35% of the COUNTY's total obligation incurred under this AGREEMENT. After these initial funds have been expended by the GRANTEE, the GRANTEE shall provide the COUNTY with the following documents related to the advance payment in order to be eligible to receive additional funding from the COUNTY:
1. a cover letter addressed to the Bureau Chief of Project Development, which includes the name of the PROJECT and its associated section number;
  2. a copy of the cancelled check(s) paid to the consultant(s) (or a copy of the associated bank ledger reflecting the payment(s)), or a letter from the consultant(s) confirming payment was received for the service(s) rendered; and
  3. a copy of the associated invoice(s) submitted by the consultant(s) for the service(s) rendered.

- F. The COUNTY will pay the GRANTEE the balance of its obligation incurred under this AGREEMENT as additional funds are expended by the GRANTEE. The GRANTEE may seek reimbursement from the COUNTY no more frequently than on a monthly basis. In order to receive reimbursement from the COUNTY, the GRANTEE must provide the COUNTY with the following:
1. a cover letter addressed to the Bureau Chief of Project Development;
  2. an invoice requesting payment, which includes the name of the PROJECT and its associated section number;
  3. a copy of the cancelled check(s) paid to the consultant(s) (or a copy of the associated bank ledger reflecting the payment(s)), or a letter from the consultant(s) confirming payment was received for the service(s) rendered; and
  4. a copy of the associated invoice(s) submitted by the consultant(s) for the service(s) rendered.
- G. If the documentation submitted by the GRANTEE for reimbursement is deemed by the COUNTY as not sufficiently documenting the work completed, the COUNTY may require further records and supporting documents to verify the amounts, recipients and uses of all funds invoiced pursuant to this AGREEMENT.
- H. It is further agreed by the PARTIES that notwithstanding the estimated or actual cost of the Phase I engineering study for the PROJECT, the COUNTY's financial responsibility pursuant to this AGREEMENT shall not exceed \$75,000.00.
- I. Either PARTY may request, after the Phase I engineering contract is let by the GRANTEE, that supplemental work that increases the total cost of Phase I engineering study or costlier substitute work be added to the contract. The GRANTEE will cause said supplemental work or such substitute work to be added to the contract, provided that said work will not unreasonably delay the PROJECT schedule. Whichever of the PARTIES requesting or causing said supplemental work or costlier substitute work shall pay for the cost increases of said work in full.

### **III. REPORTING**

- A. The GRANTEE shall submit quarterly performance reports to the COUNTY no later than 30 days after the reporting period as determined by the COUNTY. The reports shall be directed to the Bureau Chief of Strategic Planning and Policy, Cook County Department of Transportation and Highways, 69 W. Washington Street, 23rd Floor, Chicago, IL 60602.

**B. Quarterly performance reports shall include the following information:**

- 1. a cover letter addressed to the Bureau Chief of Strategic Planning and Policy, which includes the name of the PROJECT and its associated section number;**
- 2. an estimate of the percentage of Phase I engineering work completed for the PROJECT;**
- 3. a statement indicating whether Phase I engineering work for the PROJECT is on, behind or ahead of schedule;**
- 4. a record of Phase I engineering activities and expenditures to date and for the current reporting period;**
- 5. a forecast of quarterly Phase I engineering activities and expenditures for the remainder of the PROJECT; and**
- 6. any significant changes to the PROJECT schedule.**

**C. The GRANTEE shall use whatever forms or documents are required for use by the COUNTY in submitting the quarterly and final performance reports.**

**D. Quarterly performance reports will be used by the COUNTY to compare the rate of GRANTEE's actual expenditures to the planned amounts in the approved PROJECT budget (EXHIBIT B) and to track Phase I engineering activities and progress against the approved milestones in the PROJECT schedule, which is incorporated into this AGREEMENT and attached hereto as EXHIBIT C.**

**E. The GRANTEE shall submit a final performance report with its last request for reimbursement. The final report should describe the cumulative activities of the Phase I engineering phase of the PROJECT, including a complete description of the GRANTEE's achievements with respect to the PROJECT objectives and milestones. The COUNTY will not issue a final reimbursement until the final report is submitted.**

**F. The COUNTY may at its sole discretion extend the due date of any quarterly performance report upon receiving a justified request from the GRANTEE.**

**G. The GRANTEE understands and agrees that the failure to submit timely and complete performance reports will result in the delay of funds and/or the denial of future funding.**

#### IV. GENERAL PROVISIONS

- A. Entire Agreement. This AGREEMENT constitutes the complete and exclusive statement of the agreement of the PARTIES relative to the subject matter hereof and supersedes all previous oral and written proposals, negotiations, representations or understandings concerning such subject matter.
- B. Recitals. The introductory recitals included at the beginning of this AGREEMENT are agreed to and incorporated into this AGREEMENT.
- C. Project Start and Finish. The work of the GRANTEE is to commence as soon as practicable after receipt of a "Notice to Proceed" from the COUNTY. This AGREEMENT terminates upon completion of the Phase I engineering study for the PROJECT and payment by the COUNTY of the final invoice submitted by the GRANTEE, or August 31, 2020, whichever date is earlier. The PARTIES may agree to extend the termination date of the AGREEMENT in a letter signed by the Superintendent of the DEPARTMENT and an authorized representative of the GRANTEE.
- D. Schedule. The GRANTEE represents to the COUNTY that the Phase I engineering study for the PROJECT shall be completed within 13 months from receipt of a "Notice to Proceed" from the COUNTY. Any requests for extension beyond the 13 months to complete the Phase I engineering study must be submitted in writing 30 days before the end of the 13 months to complete. Upon completion or work stoppage, unused and/or unencumbered funds are to be promptly returned to the COUNTY.
- E. Inactivity. This AGREEMENT and the covenants contained herein shall become null and void in the event that the Phase I engineering contract is not awarded within one year subsequent to the date of execution of this AGREEMENT by the PARTIES.
- F. Suspension or Termination of Agreement. The GRANTEE agrees that, if the COUNTY determines that the GRANTEE has not complied with or is not complying with, has failed to perform or is failing to perform, has not met or is not meeting significant PROJECT milestones, or is in default under any of the provisions of the AGREEMENT, whether due to failure or inability to perform or any other cause whatsoever, the COUNTY, after written notification to the GRANTEE of said non-compliance or default and failure by the GRANTEE to correct said violations within 30 calendar days, may:
  - 1. suspend or terminate this AGREEMENT in whole or in part by written notice, and/or:



2. demand refund of any funds disbursed to GRANTEE;
  3. deduct any refunds or repayments from any funds obligated to, but not expended by the GRANTEE, whether from this or any other project;
  4. temporarily withhold cash payments pending correction of deficiencies by the GRANTEE or more severe enforcement action by the COUNTY;
  5. disallow all or part of the cost of the activity or action not in compliance;
  6. take other remedies legally available; or
  7. take appropriate legal action.
- G. Designation of Representatives. Not later than 10 calendar days after execution of this AGREEMENT each of the PARTIES shall designate in writing a full-time representative for the carrying out of the AGREEMENT. Each of the representatives shall have authority, on behalf of the PARTIES, to make decisions relating to the work covered by this AGREEMENT. Representatives may be changed, from time to time, by subsequent written notice. Each representative shall be readily available to the other.
- H. Timely Review and Approval. Wherever in this AGREEMENT approval or review by either the COUNTY or the GRANTEE is provided for, said approval or review shall not be unreasonably delayed or withheld.
- I. Indemnification. The GRANTEE shall indemnify, defend and hold harmless the COUNTY and its commissioners, officers, directors, employees and agents, and their respective heirs, successors and assigns, from and against any and all claims, liabilities, damages, losses, and expenses, including, but not limited to, legal defense costs, attorney's fees, settlements or judgments, caused by the negligent acts, omissions or willful misconduct of the GRANTEE, its officers, directors, employees, agents, consultants, contractors, subcontractors or suppliers, in connection with or arising out of the performance of this AGREEMENT.
- J. Conflicts of Interest. The GRANTEE understands and agrees that no director, officer, agent or employee of the GRANTEE may have an interest, whether directly or indirectly, in any contract or the performance of any work pertaining to this AGREEMENT; represent, either as agent or otherwise, any person, trust or corporation, with respect to any application or bid for any contract or work pertaining to this AGREEMENT; and take, accept or solicit, either directly or indirectly, any money or thing of value as a gift or bribe or means of influencing his or her vote or actions. Any contract made and procured in violation of this

provision is void and no funds under this AGREEMENT may be used to pay any cost under such a contract.

- K. Compliance with Laws, Rules and Regulations. The PARTIES shall at all times observe and comply with all laws, ordinances, rules or regulations of the Federal, State, County and local governments, as amended from time to time, which may in any manner affect the performance of this AGREEMENT.
- L. Disputes. In the event of a dispute between the COUNTY and the GRANTEE in the carrying out of the terms of this AGREEMENT, the representatives of the PARTIES shall meet and resolve the issue. In the event they cannot mutually agree on the resolution of the dispute, the decision of the Superintendent of the DEPARTMENT shall be final.
- M. Default. The failure by the COUNTY or the GRANTEE to seek redress for violation of or to insist upon the strict performance of any condition or covenant of this AGREEMENT shall not constitute a waiver of any such breach or subsequent breach of such covenants, terms, conditions, rights and remedies. No provision of this AGREEMENT shall be deemed waived by the COUNTY or GRANTEE unless such provision is waived in writing.
- N. Governing Law and Venue. It is agreed that the laws of the State of Illinois shall apply to this AGREEMENT and that, in the event of litigation, venue shall lie in Cook County, Illinois.
- O. Notices. Unless otherwise specified, all written reports, notices and other communications related to this AGREEMENT shall be in writing and shall be personally delivered or mailed via first class, certified or registered U.S. Mail or electronic mail delivery to the following persons at the following addresses:
- To the COUNTY:      Cook County Department of Transportation and Highways  
69 W. Washington Street, 24th Floor  
Chicago, IL 60602  
Attn: John Yonan, P.E., Superintendent  
E-mail: [john.yonan@cookcountyl.gov](mailto:john.yonan@cookcountyl.gov)
- To the GRANTEE:      City of Prospect Heights  
8 N. Elmhurst Road  
Prospect Heights, IL 60070  
Attn: Mayor Nicholas J. Helmer  
E-mail: [helmer@igltrealestate.com](mailto:helmer@igltrealestate.com)
- P. Records Maintenance. The GRANTEE shall maintain during the term of this AGREEMENT and for a period of three years thereafter complete and adequate

financial records, accounts and other records to support all PROJECT expenditures. These records and accounts shall include, but not be limited to, records providing a full description of each activity being assisted with COUNTY funds; a general ledger that supports the costs being charged to the COUNTY; records documenting procurement of goods and services; contracts for goods and services; invoices; billing statements; cancelled checks; bank statements; schedules containing comparisons of budgeted amounts and actual expenditures; and constriction progress schedules, if applicable.

- Q. Reviews and Audits. The GRANTEE will give the COUNTY access to all books, accounts, records, reports, files, and other papers pertaining to the administration, receipt and use of COUNTY funds to necessitate any reviews or audits.
- R. Modification. This AGREEMENT may only be modified by a written instrument executed by duly authorized representatives of both PARTIES.
- S. Severability. If any term of this AGREEMENT is to any extent illegal, otherwise invalid, or incapable of being enforced, such term shall be excluded to the extent of such invalidity or unenforceability; all other terms hereof shall remain in full force and effect; and, to the extent permitted and possible, the invalid or unenforceable term shall be deemed replaced by a term that is valid and enforceable and that comes closest to expressing the intention of such invalid or unenforceable term.
- T. Binding Successors. This AGREEMENT shall be binding upon and inure to the benefit of the PARTIES hereto and their respective successors and approved assigns.
- U. Force Majeure. Neither of the PARTIES shall be liable for any delay or non-performance of its obligations caused by any contingency beyond its control, including but not limited to, acts of God, war, civil unrest, labor strikes or walkouts, fires and natural disasters.
- V. Conflict with Exhibits. In the event there is a conflict between the terms contained in this document and any attached exhibits, the terms included in this document shall control.
- W. Authority to Execute. The PARTIES hereto have read and reviewed the terms of this AGREEMENT and by their signature as affixed below represent that the signing party has the authority to execute this AGREEMENT and that the PARTIES intend to be bound by the terms and conditions contained herein.

- X. Counterparts. This AGREEMENT may be executed in two or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument.
- Y. Section Headings. The descriptive headings used in this section are for convenience only and shall not control or affect the meaning or construction of any of the provisions hereof.

DRAFT

**IN WITNESS WHEREOF**, the **PARTIES** have executed this **AGREEMENT** on the dates indicated.

**EXECUTED BY COUNTY OF COOK:**

**EXECUTED BY CITY OF PROSPECT HEIGHTS:**

\_\_\_\_\_  
Toni Preckwinkle  
President  
Cook County Board of Commissioners

\_\_\_\_\_  
Nicholas Helmer  
Mayor

This \_\_\_\_ day of \_\_\_\_\_, 2018

This \_\_\_\_ day of \_\_\_\_\_, 2018

ATTEST: \_\_\_\_\_  
County Clerk

ATTEST: \_\_\_\_\_  
City Clerk

(SEAL)

(SEAL)

RECOMMENDED BY:

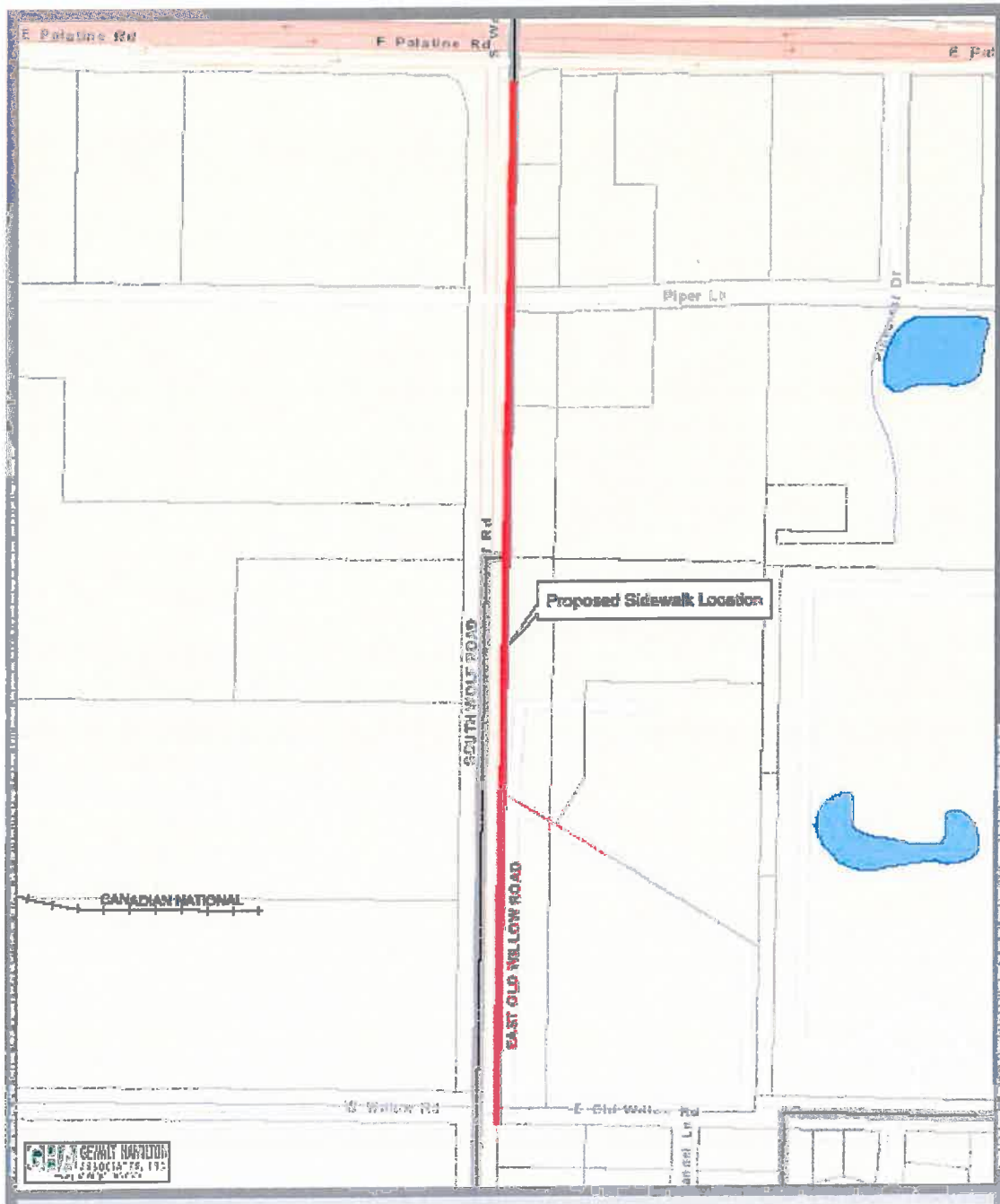
APPROVED AS TO FORM:  
Kimberly M. Foxx, State's Attorney

\_\_\_\_\_  
John Yonan, P.E.  
Superintendent  
County of Cook  
Department of Transportation and Highways

By: \_\_\_\_\_  
Assistant State's Attorney

## EXHIBIT A

### Location Map for Wolf Road Sidewalk Connectivity Project



**EXHIBIT B**

**Funding Breakdown for  
Wolf Road Sidewalk Connectivity Project**

<b>ITEM</b>	<b>TOTAL ESTIMATED COST</b>	<b>CITY SHARE</b>	<b>COUNTY SHARE</b>
Phase I Engineering	\$75,000	Balance in excess of \$75,000	Up to \$75,000

## **EXHIBIT C**

### **Schedule for Wolf Road Sidewalk Connectivity Project**

**October 1, 2018 – Commence Phase I**

**November 1, 2018 – Submit Environmental Survey Request (ESR)  
IDOT ESR review and clearance timeframe – 6 to 8 months**

**April 1, 2019 – Submit Plat of Highway, Legal Descriptions, Title Reports to IDOT  
IDOT POH review and approval timeframe – 3 months**

**August 1, 2019 – Submit FINAL Project Development Report  
IDOT PDR review and approval timeframe – 1 to 2 months**

**October 1, 2019 – Receive IDOT Design Approval**



## 9/24/18 WARRANT LIST

**Checks**

General Fund	\$ 198,380.25
Motor Fuel Tax Fund	-
Palatine/Milwaukee Tax Increment Financing District	154.00
Tourism District	70,716.27
Development Fund	-
Drug Enforcement Agency Fund	2,377.21
Solid Waste Fund	-
Special Service Area #1	-
Special Service Area #2	-
Special Service Area #3	-
Special Service Area #4	-
Special Service Area #5	121.02
Special Service Area #8 - Levee Wall #37	-
Special Service Area-Constr#6(Water Main)	-
Special Service Area-Debt#6	-
Capital Improvements	7,781.00
Palatine Road Tax Increment Financing	-
Road Construction	-
Road Construction Debt	-
Water Fund	29,085.73
Parking Fund	298.85
Sanitary Sewer Fund	17,062.18
Road/Building Bond Escrow	-
<b>TOTAL</b>	<b>\$ 325,976.51</b>

**Wire Payments**

9/14/18 PAYROLL POSTING	145,406.10
AUGUST ILLINOIS MUNICIPAL RETIREMENT FUND	26,649.34
POLICE PENSION PAYMENTS	70,320.22
	<b>\$ 568,352.17</b>

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
ADVANTAGE MARKETING GRO	32546	SUMMER NEWSLETTER	08/24/2018	01-320-5221	1,920.00	.00	
Total ADVANTAGE MARKETING GROUP LTD:					1,920.00	.00	
AFLAC	218049	AFLAC WITHHOLDING	09/05/2018	01-000-2031	201.02	.00	
Total AFLAC:					201.02	.00	
ARLINGTON HEIGHTS FORD IN	843086	AUTO PARTS	09/07/2018	01-350-5020	10.05	.00	
Total ARLINGTON HEIGHTS FORD INC.:					10.05	.00	
AT&T LONG DISTANCE	9/4/18	LONG DISTANCE STATEMENT	09/04/2018	01-320-5410	162.01	.00	
Total AT&T LONG DISTANCE:					162.01	.00	
CHICAGO PARTS AND SOUND,	35-0000453	SQUAD BATTERIES	09/07/2018	01-350-5020	172.36	.00	
Total CHICAGO PARTS AND SOUND, LLC:					172.36	.00	
COM ED	09/10/18	IRIGATION SYSTEM	09/10/2018	13-300-5108	38.92	.00	
COM ED	09-10-18	IRIGATION SYSTEM	09/10/2018	13-300-5108	42.58	.00	
COM ED	9/10/18	11 E. CAMP MCDONALD RD	09/10/2018	01-320-5410	38.06	.00	
COM ED	9-10-18	218 FAIRWAY CT	09/10/2018	51-300-5410	33.36	.00	
Total COM ED:					152.92	.00	
CONSERV FS INC.	102010019	GASOLINE	08/24/2018	01-350-5751	1,838.30	.00	
CONSERV FS INC.	102010121	GASOLINE	09/05/2018	01-350-5751	1,689.90	.00	
CONSERV FS INC.	102010122	GASOLINE	09/05/2018	01-350-5751	2,151.12	.00	
Total CONSERV FS INC.:					5,679.32	.00	
CONSTELLATION NEWENERGY	12909990801	8285854	09/12/2018	01-350-5411	4.69	.00	
CONSTELLATION NEWENERGY	12941702601	8285855	09/11/2018	52-300-5410	119.58	.00	
CONSTELLATION NEWENERGY	12941802001	8285846	09/11/2018	52-300-5410	2.70	.00	
CONSTELLATION NEWENERGY	12941814101	8285848	09/11/2018	52-300-5410	176.57	.00	
CONSTELLATION NEWENERGY	12941814201	8285849	09/11/2018	25-300-5050	121.02	.00	
CONSTELLATION NEWENERGY	12941814501	8285850	09/11/2018	01-350-5411	4.16	.00	
Total CONSTELLATION NEWENERGY INC.:					428.72	.00	
COUNTRY INN & SUITES	8/2/18	TOURISM GRANT	08/02/2018	13-300-5920	11,848.00	.00	
Total COUNTRY INN & SUITES:					11,848.00	.00	
CROWN TROPHY	11506	PLAQUE	09/11/2018	01-360-5100	25.00	.00	
CROWN TROPHY	11507	AWARD	09/11/2018	01-360-5100	75.00	.00	
Total CROWN TROPHY:					100.00	.00	
CROWNE PLAZA	9/11/18	TOURISM GRANT	09/11/2018	13-300-5920	25,248.25	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total CROWNE PLAZA:					25,249.25	.00	
DE LAGE LANDEN FINANCIAL S	60603845	COPY LEASE	09/08/2018	01-320-5220	751.80	.00	
DE LAGE LANDEN FINANCIAL S	60629778	COPY LEASE	09/08/2018	01-320-5220	1,144.32	.00	
Total DE LAGE LANDEN FINANCIAL SERVICES INC:					1,896.12	.00	
DEKIND COMPUTER CONSULT	24946	COMPUTER HARDWARE	09/10/2018	16-500-7020	2,377.21	.00	
Total DEKIND COMPUTER CONSULTANTS:					2,377.21	.00	
EL-COR INDUSTRIES INC	104375	PW OPERATING SUPPLIES	08/31/2018	01-350-5020	110.26	.00	
Total EL-COR INDUSTRIES INC:					110.26	.00	
FLEXSOURCE, LLC	18521	ADMIN FEE	09/06/2018	01-320-5100	520.00	.00	
Total FLEXSOURCE, LLC:					520.00	.00	
FRANCZEK RADELET	186049	POLICE NEGOTIATIONS	09/13/2018	01-324-5123	2,691.00	.00	
Total FRANCZEK RADELET:					2,691.00	.00	
FULL COMPASS SYSTEMS LTD	INC00705340	AV EQUIPMENT	09/05/2018	01-310-7020	575.36	.00	
Total FULL COMPASS SYSTEMS LTD:					575.36	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5105	5,824.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5107	308.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	12-300-5100	154.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5105	869.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5106	3,972.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5105	347.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	30-550-7064	77.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	53-300-5100	361.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	01-320-5105	210.00	.00	
GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	30-550-7051	7,704.00	.00	
Total GEWALT HAMILTON ASSOCIATES INC.:					19,826.00	.00	
GRAINGER INC.	9877817735	PW OPERATING SUPPLIES	08/16/2018	01-350-5730	83.00	.00	
GRAINGER INC.	9880579660	PW OPERATING SUPPLIES	08/20/2018	51-300-5050	60.25	.00	
GRAINGER INC.	9880579678	PW OPERATING SUPPLIES	08/20/2018	01-350-5710	53.00	.00	
GRAINGER INC.	9880579686	PW OPERATING SUPPLIES	08/20/2018	01-350-5710	53.00	.00	
Total GRAINGER INC.:					249.25	.00	
HILTON - CHICAGO/NORTHBRO	9/11/18	TOURISM GRANT	09/11/2018	13-300-5920	31,591.50	.00	
Total HILTON - CHICAGO/NORTHBROOK:					31,591.50	.00	
HOME DEPOT CREDIT SERVIC	2622298	PW SUPPLIES	08/28/2018	01-350-5710	8.96	.00	
HOME DEPOT CREDIT SERVIC	3080017	PD LANDSCAPING	08/28/2018	01-350-5650	71.79	.00	
HOME DEPOT CREDIT SERVIC	4025548	WELL HOUSE	08/28/2018	51-300-5050	90.21	.00	
HOME DEPOT CREDIT SERVIC	4025609	WELL HOUSE	08/28/2018	51-300-5050	20.02	.00	
HOME DEPOT CREDIT SERVIC	604059	LANDSCAPING SUPPLIES	08/28/2018	01-350-5650	51.90	.00	
HOME DEPOT CREDIT SERVIC	6073324	WATER SUPPLIES	08/28/2018	51-300-5710	10.29	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
HOME DEPOT CREDIT SERVIC	7084816	GARDEN CLUB	08/28/2018	01-350-5650	10.82	.00	
HOME DEPOT CREDIT SERVIC	7175505	REFUND	08/28/2018	01-350-5650	8.58-	.00	
Total HOME DEPOT CREDIT SERVICES:					255.41	.00	
IACE	9/13/18	BUILDING TRAINING	09/13/2018	01-340-5330	70.00	.00	
Total IACE:					70.00	.00	
IL CITY-COUNTY MANAGEMEN	9/11/18	2018-19 MEMBERSHIP	09/11/2018	01-320-5310	324.00	.00	
Total IL CITY-COUNTY MANAGEMENT ASSOCIATION:					324.00	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	01-320-5530	271.58	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	01-340-5530	314.24	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	01-350-5530	1,327.80	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	01-360-5530	8,995.75	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	51-300-5530	231.07	.00	
ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	53-300-5530	57.77	.00	
Total ILLINOIS PUBLIC RISK FUND:					11,198.01	.00	
ILLINOIS-AMERICAN WATER C	09-04-18	1025-210002055667	09/04/2018	01-320-5410	42.63	.00	
ILLINOIS-AMERICAN WATER C	9/4/18	1025-210002055629	09/04/2018	01-320-5410	655.85	.00	
ILLINOIS-AMERICAN WATER C	9/7/18	1025-220011635309	09/07/2018	13-300-5108	373.01	.00	
ILLINOIS-AMERICAN WATER C	9-4-18	1025-220011635316	09/04/2018	13-300-5108	554.09	.00	
ILLINOIS-AMERICAN WATER C	9-5-18	1025-210004321674	09/05/2018	51-300-5412	21,010.91	.00	
Total ILLINOIS-AMERICAN WATER CO.:					22,636.49	.00	
IUOE LOCAL 150 ADMIN	#150 A 9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	01-000-2050	1,519.55	.00	
IUOE LOCAL 150 ADMIN	#150 A 9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	01-000-2050	1,823.46	.00	
IUOE LOCAL 150 ADMIN	#150 A 9/28/18	LOCAL 150 ADMIN DUES	09/19/2018	01-000-2050	312.29	.00	
IUOE LOCAL 150 ADMIN	9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	01-000-2050	1,561.45	.00	
Total IUOE LOCAL 150 ADMIN:					5,216.75	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	01-000-2050	294.25	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	01-000-2050	294.25	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	01-000-2050	353.10	.00	
IUOE LOCAL 150 MEMBERSHIP	#150 M 9/28/18	LOCAL 150 MEMBERSHIP DUE	09/19/2018	01-000-2050	58.85	.00	
Total IUOE LOCAL 150 MEMBERSHIP:					1,000.45	.00	
JG UNIFORMS INC	41292	PD UNIFORM	08/31/2018	01-360-5741	24.50	.00	
JG UNIFORMS INC	41293	PD UNIFORM	08/31/2018	01-360-5741	24.00	.00	
Total JG UNIFORMS INC:					48.50	.00	
JOURNAL & TOPICS NEWSPAP	177669	LEGAL NOTICE	09/05/2018	01-340-5222	168.42	.00	
Total JOURNAL & TOPICS NEWSPAPERS INC.:					168.42	.00	
JUST TIRES MP INC.	541588	VEH MAINTENANCE - TIRES	08/31/2018	01-350-5020	1,125.92	.00	
Total JUST TIRES MP INC.:					1,125.92	.00	
LANDSCAPE CONCEPTS MANA	149770	LANDSCAPE MAINTENANCE	09/01/2018	13-300-5108	508.92	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
LANDSCAPE CONCEPTS MANA	149850	IRRIGATION INSPECTION	09/04/2018	13-300-5108	510.00	.00	
Total LANDSCAPE CONCEPTS MANAGEMENT:					1,018.92	.00	
LEXIPOL LLC	25939	PD ANNUAL SUBSCRIPTION	09/10/2018	01-360-5310	6,232.00	.00	
Total LEXIPOL LLC:					6,232.00	.00	
LEXISNEXIS RISK SOLUTIONS	1290571-2018	ONLINE CHARGES	08/31/2018	01-360-5100	185.47	.00	
Total LEXISNEXIS RISK SOLUTIONS:					185.47	.00	
MENARDS	21820	RAIN GAUGE	08/21/2018	01-350-7023	9.98	.00	
MENARDS	22280	BANNER REPAIR	08/29/2018	01-350-7023	12.98	.00	
MENARDS	23086	MAINTENANCE SUPPLIES	09/13/2018	51-300-5050	128.90	.00	
Total MENARDS:					151.86	.00	
MICHAEL WAGNER & SONS IN	1445699	PLUMBING PARTS	09/24/2018	01-350-5710	304.75	.00	
Total MICHAEL WAGNER & SONS INC:					304.75	.00	
MILORAD DERMAN	8/31/18	UNIFORM REIMBURSEMENT	08/31/2018	01-360-5741	163.97	.00	
Total MILORAD DERMAN:					163.97	.00	
MPC COMMUNICATIONS & LIG	18-1190	SQUAD EQUIPMENT	08/01/2018	01-360-5610	69.00	.00	
MPC COMMUNICATIONS & LIG	18-1293	SQUAD CAR MAINTENANCE	09/10/2018	01-360-5610	86.25	.00	
Total MPC COMMUNICATIONS & LIGHTING INC:					155.25	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-124552	SHOP SUPPLIES	09/04/2018	01-350-5020	21.99	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-124629	SHOP SUPPLIES	09/04/2018	01-350-5020	15.15	.00	
NAPA-HEIGHTS AUTOMOTIVE	3563-125671	SHOP SUPPLIES	09/07/2018	01-350-5020	4.99	.00	
Total NAPA-HEIGHTS AUTOMOTIVE:					42.13	.00	
NICHOLAS J. HELMER	9/12/18	PHONE BILL REIMBURSEMENT	09/12/2018	01-310-5300	187.50	.00	
Total NICHOLAS J. HELMER:					187.50	.00	
NICOR GAS	8-21-18	20-93-79-2787 7	08/21/2018	01-320-5410	221.27	.00	
NICOR GAS	8-22-18	WTR 70-06-34-0000 9	08/22/2018	51-300-5410	58.04	.00	
Total NICOR GAS:					279.31	.00	
NORTH EAST MULTI-REGIONAL	240822	PD TRAINING	08/28/2018	01-360-5330	500.00	.00	
NORTH EAST MULTI-REGIONAL	241125	PD TRAINING	09/07/2018	01-360-5330	35.00	.00	
Total NORTH EAST MULTI-REGIONAL TRAINING INC.:					535.00	.00	
NORTH SHORE SIGN	118551	SIGN MAINTENANCE	09/01/2018	01-320-5100	38.00	.00	
Total NORTH SHORE SIGN:					38.00	.00	
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	01-320-4100	181.50	.00	
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	01-340-4100	423.00	.00	
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	01-360-4100	2,782.00	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	01-350-4100	172.00	.00	
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	51-300-4100	61.50	.00	
NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	01-370-4101	648.00	.00	
Total NORTH SUBURBAN EMPLOYEE BENEFIT COOPERAT:					4,268.00	.00	
NORTHWEST ELECTRICAL SUP	17393880	PW OPERATING SUPPLIES	09/13/2018	01-350-5710	96.67	.00	
Total NORTHWEST ELECTRICAL SUPPLY CO:					96.67	.00	
NW CENTRAL DISPATCH SYST	8660	MEMBER ASSESSMENT - OCT	09/01/2018	01-360-5240	21,554.65	.00	
Total NW CENTRAL DISPATCH SYSTEM:					21,554.65	.00	
OFFICE DEPOT INC.	9991290	PD SUPPLIES	08/31/2018	01-360-5700	179.58	.00	
Total OFFICE DEPOT INC.:					179.58	.00	
OMNI YOUTH SERVICES INC.	03COPH18	VOCA GRANT EXPENSE - AUG	08/31/2018	01-360-5101	6,673.67	.00	
OMNI YOUTH SERVICES INC.	04COPH18	VOCA GRANT EXPENSE - SEPT	09/12/2018	01-360-5101	6,673.67	.00	
Total OMNI YOUTH SERVICES INC.:					13,347.34	.00	
OPP FRANCHISING INC. DBA J	CHC09180738	CLEANING SERVICES	09/01/2018	01-350-5104	1,164.83	.00	
Total OPP FRANCHISING INC. DBA JANI-KING IL:					1,164.83	.00	
PDC LABORATORIES INC	19336217	WATER TESTING	08/31/2018	51-300-5100	58.50	.00	
Total PDC LABORATORIES INC:					58.50	.00	
PITNEY BOWES	3102399053	PD EQUIPMENT RENTAL	09/01/2018	01-360-5510	104.01	.00	
Total PITNEY BOWES:					104.01	.00	
PREISER PROFESSIONAL VET	128220	PD KENNEL FEES	08/01/2018	01-360-5141	126.00	.00	
PREISER PROFESSIONAL VET	131551	PD KENNEL FEES	09/06/2018	01-360-5141	87.42	.00	
Total PREISER PROFESSIONAL VETERINARY ENTER.:					213.42	.00	
PRO DATA PAYROLL SERVICE	403817	PAYROLL PROCESSING	09/10/2018	01-322-5540	189.75	.00	
Total PRO DATA PAYROLL SERVICES INC.:					189.75	.00	
RACEWAY CAR WASH	116	PD CAR WASH	09/06/2018	01-360-5321	39.00	.00	
Total RACEWAY CAR WASH:					39.00	.00	
RAY O'HERRON CO INC	1847377-IN	PD CLOTHING	09/12/2018	01-360-5741	19.99	.00	
Total RAY O'HERRON CO INC:					19.99	.00	
RONDOUT SERVICE CENTER	13903	SAFETY TESTS	08/31/2018	01-350-5020	234.50	.00	
Total RONDOUT SERVICE CENTER:					234.50	.00	
RUSSO POWER EQUIPMENT IN	5310276	LINE TRIMMER	08/20/2018	01-350-5730	174.76	.00	
RUSSO POWER EQUIPMENT IN	5367443	MOWER REPAIR PARTS	09/12/2018	01-350-5610	50.84	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total RUSSO POWER EQUIPMENT INC.:					225.40	.00	
S D ENTERPRISES INC	9/17/18	SANITARY SEWER INSPECTIO	09/17/2018	53-300-5100	800.00	.00	
Total S D ENTERPRISES INC:					800.00	.00	
SAFEBUILT - ILLINOIS	0051892-IN	INSPECTIONS	08/31/2018	01-340-5100	78.00	.00	
SAFEBUILT - ILLINOIS	0051893-IN	INSPECTIONS	08/31/2018	01-340-5100	682.50	.00	
Total SAFEBUILT - ILLINOIS:					760.50	.00	
SEWER ASSESSMENT SERVIC	9/6/18	SEWER SMOKE TESTING	09/06/2018	53-300-5100	15,843.41	.00	
Total SEWER ASSESSMENT SERVICES LLC:					15,843.41	.00	
SHERWIN INDUSTRIES INC	SS076470	SIGNAGE	08/16/2018	01-350-5721	864.56	.00	
Total SHERWIN INDUSTRIES INC:					864.56	.00	
STITCH BY STITCH	42752	PD SHIRTS	09/06/2018	01-360-5741	108.00	.00	
Total STITCH BY STITCH:					108.00	.00	
STREICHER'S	11329015	PD EQUIPMENT	08/28/2018	01-360-5610	145.00	.00	
Total STREICHER'S:					145.00	.00	
TAYLOR PLUMBING INC.	4073	BACKFLOW TESTING	09/05/2018	01-350-5104	297.00	.00	
TAYLOR PLUMBING INC.	4074	BACKFLOW TESTING	09/05/2018	01-350-5104	198.00	.00	
Total TAYLOR PLUMBING INC.:					495.00	.00	
THE BLUE LINE	37596	POLICE OFFICER RECRUITME	09/06/2018	01-360-5100	397.00	.00	
THE BLUE LINE	37634	LATERAL TRANSFER RECRUIT	09/14/2018	01-360-5100	298.00	.00	
Total THE BLUE LINE:					695.00	.00	
TRESSLER LLP	395462	LEGAL SERVICES	09/11/2018	01-324-5120	74,446.63	.00	
Total TRESSLER LLP:					74,446.63	.00	
TRIPLE CROWN PRODUCTS	189030	SAFETY GEAR	08/31/2018	01-350-7023	432.40	.00	
Total TRIPLE CROWN PRODUCTS:					432.40	.00	
TRUGREEN PROCESSING CEN	90666693	LANDSCAPING	09/18/2018	01-350-5103	41.00	.00	
Total TRUGREEN PROCESSING CENTER:					41.00	.00	
UNIFIRST CORPORATION	0811314814	PW UNIFORMS	08/24/2018	01-350-5104	98.70	.00	
UNIFIRST CORPORATION	0811316581	PW UNIFORMS	08/31/2018	01-350-5104	98.70	.00	
UNIFIRST CORPORATION	0811318358	PW UNIFORMS	09/07/2018	01-350-5104	145.02	.00	
UNIFIRST CORPORATION	0811320106	PW UNIFORM	09/14/2018	01-350-5104	98.70	.00	
Total UNIFIRST CORPORATION:					441.12	.00	
US SIGNCRAFTERS	9/19/18	DEPOSIT	09/18/2018	01-155-3730	1,944.50	.00	

Vendor Name	Invoice Number	Description	Invoice Date	GL Account Number	Net Invoice Amt	Amount Paid	Date Paid
Total US SIGNCRAFTERS:					1,944.50	.00	
VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	01-320-5410	131.36	.00	
VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	01-360-5410	453.93	.00	
VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	51-300-5410	55.80	.00	
VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	01-350-5410	279.00	.00	
Total VERIZON WIRELESS:					920.09	.00	
VILLAGE OF MOUNT PROSPEC	2018-0038000	WATER USAGE	08/31/2018	51-300-5412	363.02	.00	
VILLAGE OF MOUNT PROSPEC	2018-0038000	WATER USAGE	08/31/2018	51-300-5412	414.36	.00	
VILLAGE OF MOUNT PROSPEC	9/18/18	3288-001	09/18/2018	51-300-5412	330.80	.00	
Total VILLAGE OF MOUNT PROSPECT:					1,108.18	.00	
VILLAGE OF WHEELING	MISC000289	ROCK N RUN THE RUNWAY	09/04/2018	01-310-6950	19,859.15	.00	
Total VILLAGE OF WHEELING:					19,859.15	.00	
WATER PRODUCTS COMPANY	283117	WATER SYSTEM PARTS	09/06/2018	51-300-5050	6,158.70	.00	
Total WATER PRODUCTS COMPANY OF AURORA INC.:					6,158.70	.00	
WHEEL-INN BODY & MOTOR W	9/7/18	2017 INTERCEPTOR REPAIR	09/07/2018	01-155-3730	2,119.17	.00	
Total WHEEL-INN BODY & MOTOR WORKS,:					2,119.17	.00	
Grand Totals:					325,976.51	.00	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

## Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
01-000-2031 WITHHOLDING - Q AFLA	AFLAC	218049	AFLAC WITHHOLDING	09/05/2018	201.02	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	1,519.55	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	1,823.46	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	#150 A 9/28/18	LOCAL 150 ADMIN DUES	09/19/2018	312.29	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 ADMIN	9/15/18	LOCAL 150 ADMIN DUES	09/15/2018	1,561.45	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	294.25	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	294.25	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 9/15/18	LOCAL 150 MEMBERSHIP DUE	09/15/2018	353.10	.00	
01-000-2050 W/H LOCAL 150 UNION	IUOE LOCAL 150 MEMBERSHIP	#150 M 9/28/18	LOCAL 150 MEMBERSHIP DUE	09/19/2018	58.85	.00	
Total :					6,418.22	.00	
<b>REIMBURSABLE INCOME</b>							
01-155-3730 INSURANCE REIMBURS	US SIGNCRAFTERS	9/19/18	DEPOSIT	09/18/2018	1,944.50	.00	
01-155-3730 INSURANCE REIMBURS	WHEEL-INN BODY & MOTOR W	9/7/18	2017 INTERCEPTOR REPAIR	09/07/2018	2,119.17	.00	
Total REIMBURSABLE INCOME:					4,063.67	.00	
<b>CITY COUNCIL &amp; BOARDS</b>							
01-310-5300 ALDERMANIC EXPENSE	NICHOLAS J. HELMER	9/12/18	PHONE BILL REIMBURSEMENT	09/12/2018	187.50	.00	
01-310-5950 SPECIAL EVENTS	VILLAGE OF WHEELING	MISC000289	ROCK N RUN THE RUNWAY	09/04/2018	19,859.15	.00	
01-310-7020 EQUIPMENT	FULL COMPASS SYSTEMS LTD	INC00705340	AV EQUIPMENT	09/05/2018	575.36	.00	
Total CITY COUNCIL & BOARDS:					20,622.01	.00	
<b>ADMINISTRATION</b>							
01-320-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	181.50	.00	
01-320-5100 PROFESSIONAL SERVIC	FLEXSOURCE, LLC	18521	ADMIN FEE	09/06/2018	520.00	.00	
01-320-5100 PROFESSIONAL SERVIC	NORTH SHORE SIGN	118551	SIGN MAINTENANCE	09/01/2018	38.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	5,824.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	869.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	347.00	.00	
01-320-5105 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	210.00	.00	
01-320-5106 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	3,972.00	.00	
01-320-5107 PROFESSIONAL FEES -	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	308.00	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	60603845	COPY LEASE	09/08/2018	751.80	.00	
01-320-5220 PHOTOCOPY	DE LAGE LANDEN FINANCIAL S	60629778	COPY LEASE	09/08/2018	1,144.32	.00	
01-320-5221 PRINTING	ADVANTAGE MARKETING GRO	32546	SUMMER NEWSLETTER	08/24/2018	1,920.00	.00	
01-320-5310 MEMBERSHIPS	IL CITY-COUNTY MANAGEMEN	9/1/18	2018-19 MEMBERSHIP	09/11/2018	324.00	.00	

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01-320-5410 UTILITIES	AT&T LONG DISTANCE	9/4/18	LONG DISTANCE STATEMENT	09/04/2018	162.01	.00	
01-320-5410 UTILITIES	COM ED	9/10/18	11 E. CAMP McDONALD RD	09/10/2018	38.06	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	09-04-18	1025-210002055667	09/04/2018	42.63	.00	
01-320-5410 UTILITIES	ILLINOIS-AMERICAN WATER C	9/4/18	1025-210002055629	09/04/2018	655.85	.00	
01-320-5410 UTILITIES	NICOR GAS	8-21-18	20-93-79-2787 7	08/21/2018	221.27	.00	
01-320-5410 UTILITIES	VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	131.36	.00	
01-320-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	271.58	.00	
Total ADMINISTRATION:					17,932.38	.00	
FINANCE							
01-322-5540 PAYROLL SERVICE FEE	PRO DATA PAYROLL SERVICE	403817	PAYROLL PROCESSING	09/10/2018	189.75	.00	
Total FINANCE:					189.75	.00	
LEGAL							
01-324-5120 CITY ATTORNEY	TRESSLER LLP	395462	LEGAL SERVICES	09/11/2018	74,446.63	.00	
01-324-5123 LABOR ATTORNEY	FRANCZEK RADELET	186049	POLICE NEGOTIATIONS	09/13/2018	2,691.00	.00	
Total LEGAL:					77,137.63	.00	
BUILDING DEPARTMENT							
01-340-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	423.00	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0051892-IN	INSPECTIONS	08/31/2018	78.00	.00	
01-340-5100 PROFESSIONAL SERVIC	SAFEBUILT - ILLINOIS	0051893-IN	INSPECTIONS	08/31/2018	682.50	.00	
01-340-5222 LEGAL NOTICES	JOURNAL & TOPICS NEWSPAP	177889	LEGAL NOTICE	09/05/2018	168.42	.00	
01-340-5330 TRAINING	IACE	9/13/18	BUILDING TRAINING	09/13/2018	70.00	.00	
01-340-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	314.24	.00	
Total BUILDING DEPARTMENT:					1,736.16	.00	
PUBLIC WORKS							
01-350-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	172.00	.00	
01-350-5020 VEHICLE MAINTENANCE	ARLINGTON HEIGHTS FORD IN	843086	AUTO PARTS	09/07/2018	10.05	.00	
01-350-5020 VEHICLE MAINTENANCE	CHICAGO PARTS AND SOUND,	35-0000453	SQUAD BATTERIES	09/07/2018	172.36	.00	
01-350-5020 VEHICLE MAINTENANCE	EL-COR INDUSTRIES INC	104375	PW OPERATING SUPPLIES	08/31/2018	110.26	.00	
01-350-5020 VEHICLE MAINTENANCE	JUST TIRES MP INC.	541588	VEH MAINTENANCE - TIRES	08/31/2018	1,125.92	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-124552	SHOP SUPPLIES	09/04/2018	21.99	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-124629	SHOP SUPPLIES	09/04/2018	15.15	.00	
01-350-5020 VEHICLE MAINTENANCE	NAPA-HEIGHTS AUTOMOTIVE	3563-125671	SHOP SUPPLIES	09/07/2018	4.99	.00	
01-350-5020 VEHICLE MAINTENANCE	RONDOUT SERVICE CENTER	13903	SAFETY TESTS	08/31/2018	234.50	.00	

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01-350-5103 PROF SERVICES - FORE	TRUGREEN PROCESSING CEN	90666693	LANDSCAPING	09/18/2018	41.00	.00	
01-350-5104 PROF SERVICES - BUILD	OPP FRANCHISING INC. DBA J	CHC09180738	CLEANING SERVICES	09/01/2018	1,164.83	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	4073	BACKFLOW TESTING	09/05/2018	297.00	.00	
01-350-5104 PROF SERVICES - BUILD	TAYLOR PLUMBING INC.	4074	BACKFLOW TESTING	09/05/2018	198.00	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811314814	PW UNIFORMS	08/24/2018	98.70	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811316581	PW UNIFORMS	08/31/2018	98.70	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811318358	PW UNIFORMS	09/07/2018	145.02	.00	
01-350-5104 PROF SERVICES - BUILD	UNIFIRST CORPORATION	0811320106	PW UNIFORM	09/14/2018	98.70	.00	
01-350-5410 UTILITIES	VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	279.00	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	12908990801	8285854	09/12/2018	4.69	.00	
01-350-5411 WATER AND ELECTRIC	CONSTELLATION NEWENERGY	12941814501	8285850	09/11/2018	4.16	.00	
01-350-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50189	NOVEMBER WORKERS COMPE	09/12/2018	1,327.60	.00	
01-350-5610 EQUIPMENT MAINTENA	RUSSO POWER EQUIPMENT IN	5367443	MOWER REPAIR PARTS	09/12/2018	50.64	.00	
01-350-5650 LANDSCAPE SUPPLIES	HOME DEPOT CREDIT SERVIC	3080017	PD LANDSCAPING	08/28/2018	71.79	.00	
01-350-5650 LANDSCAPE SUPPLIES	HOME DEPOT CREDIT SERVIC	604059	LANDSCAPING SUPPLIES	08/28/2018	51.90	.00	
01-350-5650 LANDSCAPE SUPPLIES	HOME DEPOT CREDIT SERVIC	7084816	GARDEN CLUB	08/28/2018	10.82	.00	
01-350-5650 LANDSCAPE SUPPLIES	HOME DEPOT CREDIT SERVIC	7175505	REFUND	08/28/2018	8.58-	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	9880579678	PW OPERATING SUPPLIES	08/20/2018	53.00	.00	
01-350-5710 OPERATING SUPPLIES	GRAINGER INC.	9880579686	PW OPERATING SUPPLIES	08/20/2018	53.00	.00	
01-350-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	2622298	PW SUPPLIES	08/28/2018	8.96	.00	
01-350-5710 OPERATING SUPPLIES	MICHAEL WAGNER & SONS IN	1445699	PLUMBING PARTS	09/24/2018	304.75	.00	
01-350-5710 OPERATING SUPPLIES	NORTHWEST ELECTRICAL SUP	17393880	PW OPERATING SUPPLIES	09/13/2018	96.67	.00	
01-350-5721 SIGNS	SHERWIN INDUSTRIES INC	SS076470	SIGNAGE	08/16/2018	864.56	.00	
01-350-5730 TOOLS	GRAINGER INC.	9877817735	PW OPERATING SUPPLIES	08/16/2018	83.00	.00	
01-350-5730 TOOLS	RUSSO POWER EQUIPMENT IN	5310276	LINE TRIMMER	08/20/2018	174.76	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102010019	GASOLINE	08/24/2018	1,838.30	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102010121	GASOLINE	09/05/2018	1,689.90	.00	
01-350-5751 GASOLINE	CONSERV FS INC.	102010122	GASOLINE	09/05/2018	2,151.12	.00	
01-350-7023 SAFETY EQUIPMENT	MENARDS	21820	RAIN GAUGE	08/21/2018	9.98	.00	
01-350-7023 SAFETY EQUIPMENT	MENARDS	22280	BANNER REPAIR	08/29/2018	12.98	.00	
01-350-7023 SAFETY EQUIPMENT	TRIPLE CROWN PRODUCTS	189030	SAFETY GEAR	08/31/2018	432.40	.00	
Total PUBLIC WORKS:					13,574.57	.00	
PUBLIC SAFETY							
01-360-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	2,782.00	.00	
01-360-5100 PROFESSIONAL SERVIC	CROWN TROPHY	11506	PLAQUE	09/11/2018	25.00	.00	
01-360-5100 PROFESSIONAL SERVIC	CROWN TROPHY	11507	AWARD	09/11/2018	75.00	.00	
01-360-5100 PROFESSIONAL SERVIC	LEXISNEXIS RISK SOLUTIONS	1290571-2018	ONLINE CHARGES	08/31/2018	185.47	.00	
01-360-5100 PROFESSIONAL SERVIC	THE BLUE LINE	37596	POLICE OFFICER RECRUITME	09/06/2018	397.00	.00	
01-360-5100 PROFESSIONAL SERVIC	THE BLUE LINE	37634	LATERAL TRANSFER RECRUIT	09/14/2018	298.00	.00	

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01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	03COPH18	VOCAL GRANT EXPENSE - AUG	08/31/2018	6,673.67	.00	
01-360-5101 PROFESSIONAL FEES -	OMNI YOUTH SERVICES INC.	04COPH18	VOCAL GRANT EXPENSE - SEPT	09/12/2018	6,673.67	.00	
01-360-5141 KENNEL FEES	PREISER PROFESSIONAL VET	128220	PD KENNEL FEES	08/01/2018	126.00	.00	
01-360-5141 KENNEL FEES	PREISER PROFESSIONAL VET	131551	PD KENNEL FEES	09/06/2018	87.42	.00	
01-360-5240 NORTHWEST CENTRAL	NW CENTRAL DISPATCH SYST	8660	MEMBER ASSESSMENT - OCT	09/01/2018	21,554.65	.00	
01-360-5310 MEMBERSHIPS	LEXIPOL LLC	25939	PD ANNUAL SUBSCRIPTION	09/10/2018	6,232.00	.00	
01-360-5321 AUTO EXPENSE	RACEWAY CAR WASH	116	PD CAR WASH	09/06/2018	39.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	240822	PD TRAINING	08/28/2018	500.00	.00	
01-360-5330 TRAINING	NORTH EAST MULTI-REGIONAL	241125	PD TRAINING	09/07/2018	35.00	.00	
01-360-5410 UTILITIES	VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	453.93	.00	
01-360-5510 RENTAL EQUIPMENT	PITNEY BOWES	3102399053	PD EQUIPMENT RENTAL	09/01/2018	104.01	.00	
01-360-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	8,995.75	.00	
01-360-5610 EQUIPMENT MAINTENA	MPC COMMUNICATIONS & LIG	18-1190	SQUAD EQUIPMENT	08/01/2018	69.00	.00	
01-360-5610 EQUIPMENT MAINTENA	MPC COMMUNICATIONS & LIG	18-1293	SQUAD CAR MAINTENANCE	09/10/2018	86.25	.00	
01-360-5610 EQUIPMENT MAINTENA	STREICHER'S	11329015	PD EQUIPMENT	08/28/2018	145.00	.00	
01-360-5700 OFFICE SUPPLIES	OFFICE DEPOT INC.	9991290	PD SUPPLIES	08/31/2018	179.58	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	41292	PD UNIFORM	08/31/2018	24.50	.00	
01-360-5741 CLOTHING	JG UNIFORMS INC	41293	PD UNIFORM	08/31/2018	24.00	.00	
01-360-5741 CLOTHING	MILORAD DERMAN	8/31/18	UNIFORM REIMBURSEMENT	08/31/2018	163.97	.00	
01-360-5741 CLOTHING	RAY O'HERRON CO INC	1847377-IN	PD CLOTHING	09/12/2018	19.99	.00	
01-360-5741 CLOTHING	STITCH BY STITCH	42752	PD SHIRTS	09/06/2018	108.00	.00	
Total PUBLIC SAFETY:					56,057.86	.00	
REIMBURSABLE EXP							
01-370-4101 RETIREE HEALTH INSUR	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	648.00	.00	
Total REIMBURSABLE EXP:					648.00	.00	
Total GENERAL FUND:					198,380.25	.00	

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PALATINE/MILWAUKEE TIF FUND							
EXPENSES							
12-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	154.00	.00	
Total EXPENSES:							
					154.00	.00	
Total PALATINE/MILWAUKEE TIF FUND:							
					154.00	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>TOURISM DISTRICT</b>							
<b>EXPENSES</b>							
13-300-5108 BEAUTIFICATION	COM ED	09/10/18	IRIGATION SYSTEM	09/10/2018	38.92	.00	
13-300-5108 BEAUTIFICATION	COM ED	09-10-18	IRIGATION SYSTEM	09/10/2018	42.58	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	9/7/18	1025-220011635309	09/07/2018	373.01	.00	
13-300-5108 BEAUTIFICATION	ILLINOIS-AMERICAN WATER C	9-4-18	1025-220011635316	09/04/2018	554.09	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	149770	LANDSCAPE MAINTENANCE	09/01/2018	508.92	.00	
13-300-5108 BEAUTIFICATION	LANDSCAPE CONCEPTS MANA	149850	IRRIGATION INSPECTION	09/04/2018	510.00	.00	
13-300-5920 GRANT - HOTELS	COUNTRY INN & SUITES	8/2/18	TOURISM GRANT	08/02/2018	11,848.00	.00	
13-300-5920 GRANT - HOTELS	CROWNE PLAZA	9/11/18	TOURISM GRANT	09/11/2018	25,249.25	.00	
13-300-5920 GRANT - HOTELS	HILTON - CHICAGO/NORTHBRO	9/11/18	TOURISM GRANT	09/11/2018	31,591.50	.00	
<b>Total EXPENSES:</b>					<b>70,716.27</b>	<b>.00</b>	
<b>Total TOURISM DISTRICT:</b>					<b>70,716.27</b>	<b>.00</b>	

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DEA SEIZURE FUND							
CAPITAL OUTLAY GENERAL							
16-500-7020 EQUIPMENT - CAPITAL	DEKIND COMPUTER CONSULT	24946	COMPUTER HARDWARE	09/10/2018	2,377.21	.00	
Total CAPITAL OUTLAY GENERAL:					2,377.21	.00	
Total DEA SEIZURE FUND:					2,377.21	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SSA #5 EXPENSES 25-300-5050 SYSTEM MAINTENANCE	CONSTELLATION NEWENERGY	12941814201	8285849	09/11/2018	121.02	.00	
Total EXPENSES:					121.02	.00	
Total SSA #5:					121.02	.00	



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<b>CAPITAL IMPROVEMENTS</b>							
30-550-7051 ROAD PROGRAM - 2018	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	7,704.00	.00	
30-550-7064 DRAINAGE IMPR - WILLO	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	77.00	.00	
Total :					7,781.00	.00	
Total CAPITAL IMPROVEMENTS:					7,781.00	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>WATER FUND</b>							
<b>EXPENSES</b>							
51-300-4100 HEALTH INSURANCE	NORTH SUBURBAN EMPLOYEE	9/18/18	OCTOBER DENTAL & VISION	09/18/2018	61.50	.00	
51-300-5050 SYSTEM MAINTENANCE	GRAINGER INC.	9880579660	PW OPERATING SUPPLIES	08/20/2018	60.25	.00	
51-300-5050 SYSTEM MAINTENANCE	HOME DEPOT CREDIT SERVIC	4025548	WELL HOUSE	08/28/2018	90.21	.00	
51-300-5050 SYSTEM MAINTENANCE	HOME DEPOT CREDIT SERVIC	4025609	WELL HOUSE	08/28/2018	20.02	.00	
51-300-5050 SYSTEM MAINTENANCE	MENARDS	23086	MAINTENANCE SUPPLIES	09/13/2018	128.90	.00	
51-300-5050 SYSTEM MAINTENANCE	WATER PRODUCTS COMPANY	283117	WATER SYSTEM PARTS	09/06/2018	6,158.70	.00	
51-300-5100 PROFESSIONAL SERVIC	PDC LABORATORIES INC	19336217	WATER TESTING	08/31/2018	58.50	.00	
51-300-5410 UTILITIES	COM ED	9-10-18	218 FAIRWAY CT	08/10/2018	33.36	.00	
51-300-5410 UTILITIES	NICOR GAS	8-22-18	WTR 70-08-34-0000 9	08/22/2018	58.04	.00	
51-300-5410 UTILITIES	VERIZON WIRELESS	9813747834	MONTHLY SERVICE	09/01/2018	55.80	.00	
51-300-5412 WATER	ILLINOIS-AMERICAN WATER C	9-5-18	1025-210004321674	09/05/2018	21,010.91	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	2018-0038000	WATER USAGE	08/31/2018	363.02	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	2018-0038000	WATER USAGE	08/31/2018	414.36	.00	
51-300-5412 WATER	VILLAGE OF MOUNT PROSPEC	9/18/18	3288-001	09/18/2018	330.80	.00	
51-300-5530 WORKERS COMPENSATI	ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	231.07	.00	
51-300-5710 OPERATING SUPPLIES	HOME DEPOT CREDIT SERVIC	6073324	WATER SUPPLIES	08/28/2018	10.29	.00	
Total EXPENSES:					29,085.73	.00	
Total WATER FUND:					29,085.73	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>PARKING FUND</b>							
<b>EXPENSES</b>							
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	12941702601	8285855	09/11/2018	119.58	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	12941802001	8285846	09/11/2018	2.70	.00	
52-300-5410 UTILITIES	CONSTELLATION NEWENERGY	12941814101	8285848	09/11/2018	176.57	.00	
Total EXPENSES:					298.85	.00	
Total PARKING FUND:					298.85	.00	

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GL Account and Title	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>SANITARY SEWER FUND</b>							
<b>EXPENSES</b>							
53-300-5100 PROFESSIONAL SERVIC	GEWALT HAMILTON ASSOCIAT	9/12/18	ENGINEERING SERVICES	09/12/2018	361.00	.00	
53-300-5100 PROFESSIONAL SERVIC	S D ENTERPRISES INC	9/17/18	SANITARY SEWER INSPECTIO	09/17/2018	800.00	.00	
53-300-5100 PROFESSIONAL SERVIC	SEWER ASSESSMENT SERVIC	9/6/18	SEWER SMOKE TESTING	09/06/2018	15,843.41	.00	
53-300-5530 WORKER'S COMP INSUR	ILLINOIS PUBLIC RISK FUND	50199	NOVEMBER WORKERS COMPE	09/12/2018	57.77	.00	
Total EXPENSES:					17,062.18	.00	
Total SANITARY SEWER FUND:					17,062.18	.00	
Grand Totals:					325,976.51	.00	

GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>			
Total GENERAL FUND:	198,380.25	.00	
<b>PALATINE/MILWAUKEE TIF FUND</b>			
Total PALATINE/MILWAUKEE TIF FUND:	154.00	.00	
<b>TOURISM DISTRICT</b>			
Total TOURISM DISTRICT:	70,716.27	.00	
<b>DEA SEIZURE FUND</b>			
Total DEA SEIZURE FUND:	2,377.21	.00	
<b>SSA #5</b>			
Total SSA #5:	121.02	.00	
<b>CAPITAL IMPROVEMENTS</b>			
Total CAPITAL IMPROVEMENTS:	7,781.00	.00	
<b>WATER FUND</b>			
Total WATER FUND:	29,085.73	.00	
<b>PARKING FUND</b>			
Total PARKING FUND:	298.85	.00	
<b>SANITARY SEWER FUND</b>			
Total SANITARY SEWER FUND:	17,062.18	.00	
Grand Totals:	325,976.51	.00	